



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, JANUARY 25, 2022 at 5:00 P.M.

EARLY WORK SESSION
Training Room – 5:00 P.M.

Convene Meeting in Open Session

1. Receive a Presentation and Discuss the Comprehensive Plan Updates Project
2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for January 25, 2022

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION
Training Room

3. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

OPEN SESSION
City Council Chambers – 7:00 P.M.

4. Call Meeting to Order
5. Prayer led by Councilmember Dan Jaworski
6. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Dan Jaworski: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
7. **Visitor Comments** (*Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.*)

8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
9. City Manager/Staff Reports
 - COVID Update
 - The Village Report

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

10. Consider approval of Minutes of the Regular City Council Meeting held on December 14, 2021
11. Receive Budget Report for Period Ending October 31, 2021
12. Receive Budget Report for Period Ending November 30, 2021

ACTION AGENDA

13. Consider Resolution 2022-2983 ratifying the Emergency Declaration by the City Manager authorizing an Agreement with Weisinger, Inc. for the Southwood Well Pump Repairs
14. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

15. Discuss Correspondence from Denton County Commissioners Court regarding the Denton Central Appraisal District (DCAD)

16. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**
17. **Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE, CHAPTER 551, ON THE 21ST DAY OF JANUARY 2022 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2021 at _____
am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 01/25/2022

SUBJECT: Receive a Presentation and Discuss the Comprehensive Plan Updates

PREPARED BY: Paul Stevens, City Manager

COMMENTS

The updates to the Comprehensive Plan, Thoroughfare Plan, Park and Recreation Master Plan, Hike and Bike Trail Master Plan and the FM 407 Corridor Study are all underway. To this point, McAdams Engineering has been busy gathering data as well as having meetings with staff. This presentation will explain the process and contents of the various plans and will explain the Community Engagement process.

Additionally, Council will be taken through an Asset Mapping Exercise to gather input on the plan updates.



25 January, 2022

MEETING AGENDA + OUTLINE

Welcome, Introduction + Process Review (10 min)

- > Comprehensive Plan Process
- > Included Individual Plans
- > Plan Context
- > Role of City Council

Plan Components + Content (35 min)

- > Parks + Recreation
 - Vision for Success
 - Process + Goals
 - Observations + Next Steps
- > Trail Master Plan
 - Vision for Success
 - Process + Goals
 - Observations + Next Steps
- > Village Connection – 407 Corridor Plan
 - Vision for Success
 - Process + Goals
 - Observations + Next Steps
- > Opportunity Areas + Comprehensive Plan
 - Vision for Success
 - Process + Goals
 - Observations + Next Steps
- > Thoroughfare Plan
 - Vision for Success
 - Process + Goals
 - Observations + Next Steps

Community Engagement (15 min)

- > Community Engagement Strategy + Goals
- > Community Engagement Meetings + Events
- > Layered Input: Broad Perspective + Focused Feedback
- > Public Workshop #1
- > Scientific Survey

Asset Mapping Exercise (60 min)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 8

MEETING DATE: 01/25/2022

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 01/25/2022

SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on December 14, 2021

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the Regular City Council Meeting held on December 14, 2021.



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD
TUESDAY, DECEMBER 14, 2021**

EARLY WORK SESSION

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Mayor Pro Tem
	Barbara Fleming	Deputy Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Tom Heslep	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	Jason Collier	Assistant Fire Chief
	Charlene Seidl	Fire Administrative Coordinator
	Scott Kriston	Public Works Director
	Sunny Lindsey	Information Services Director
	Carmen Oprea	GIS Administrator
	Jana Onstead	Human Resources Director
	Kim Lopez	Human Resources Manager
	Laurie Mullens	Marketing & Communications Director
	Andra Foreman	Recreation Manager
	Andrew Boyd	Media Specialist
	Ingrid Rex	Deputy City Secretary/Records Coordinator

Mayor Wilcox announced that Agenda Items #3 and #4 would be moved up on the agenda and would be included with items discussed in Closed Session. She read the agenda for Closed Session Items #6(a-c).

- 3. Discuss appointing a Member to Fill an Unexpired Term on the Zoning Board of Adjustment**
- 4. Receive an Update on Parks Security Cameras**

CLOSED SESSION

Council convened into Closed Session at 6:03 p.m.

6. **Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) **Section 551.074 – Deliberate the Appointment, Removal, Evaluation and Duties of Public Officers, specifically Members of the Zoning Board of Adjustment**
 - (c) **Section 551.089 – Deliberation regarding Security Devices or Security Audits**

Council ended Closed Session at 6:46 p.m.

EARLY WORK SESSION

Council reconvened into Early Work Session at 6:49 p.m.

1. **Receive a Presentation on the City's Redesigned Website**

Marketing and Communications Director Laurie Mullens provided a presentation on the City's redesigned website. Mayor Pro Tem Lombardo asked if there is any central purchasing information available on the City's website that would be helpful to businesses interested in working with the City. City staff will follow up on this and make that adjustment.

2. **Receive Details regarding a Quarantine Leave Policy for Certain Public Safety Personnel**

Human Resources Director Jana Onstead reported HB 2073 requires government entities who employ certain public safety personnel to provide paid leave in the event such personnel are ordered to quarantine as a result of a possible or known exposure to a communicable disease while on duty. The proposed policy was included in the agenda packet for Council review.

5. **Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for December 14, 2021**

Relating to Agenda Item #16, Mayor Pro Tem Lombardo asked for clarification. Public Works Director Scott Kriston reported the owner of the property wishes to make improvements to the property and has requested the existing 15 foot water line easement be abandoned as the improvements would encroach on the easement. City staff and the City Attorney researched Denton County property records and the City's internal records but were unable to locate any record that the title to the existing water line easement, shown granted to Urban Services, Inc. in 1968, was ever transferred to the City.

Absent such evidence that the City actually owns the easement, Mr. Kriston further reported the City can do a quitclaim to the present owner as the easement is of no use to the City, would not affect the water distribution system and would not be a detriment to the public.

Mayor Wilcox adjourned Early Work Session at 7:19 p.m.

OPEN SESSION

6. Call Meeting to Order

Mayor Charlotte J. Wilcox called the meeting to order at 7:30 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Mayor Pro Tem
	Barbara Fleming	Deputy Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Tom Heslep	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	Jason Collier	Assistant Fire Chief
	Scott Kriston	Public Works Director
	Jana Onstead	Human Resources Director
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist
	Ingrid Rex	Deputy City Secretary/Records Coordinator

7. Prayer led by Councilmember Robert Fiester

Councilmember Fiester gave the invocation.

8. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Robert Fiester

Councilmember Fiester led the Pledge of Allegiance to the U.S. and Texas flags.

9. Visitor Comments

No one wished to speak.

10. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Chief Reim provided an update on this year's Public Safety Food and Toy Drive.

• Swearing In Ceremony for Officer Donievin Oliver

A swearing in ceremony was held for Officer Oliver.

12. City Manager/Staff Reports

- **The Village Report**

The Village Report highlighted the Fire Department's annual Santa routes through Highland Village neighborhoods and holiday safety tips.

CONSENT AGENDA

- 13. Consider approval of Minutes of the Regular City Council Meeting held on November 9, 2021**
- 14. Receive Budget Report for Period Ending September 30, 2021**
- 15. Consider Resolution 2021-2979 adopting a Quarantine Leave Policy for Certain Public Safety Personnel**
- 16. Consider Resolution 2021-2980 authorizing a Release and Quitclaim of Interest in a Fifteen Foot (15') Water Line Easement located at Lot 40, Block 1, Lake Vista Estates**
- 17. Consider Resolution 2021-2982 authorizing the Purchase of a F-750 Dump Truck from Silsbee Ford through the City's Cooperative Purchasing Agreement with GoodBuy Purchasing Cooperative**

Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember Fiester, to approve Consent Agenda Items #13 through #17. Motion carried 7-0.

ACTION AGENDA

- 18. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

No action was taken on this item.

- (b) Section 551.074 – Deliberate the Appointment, Removal, Evaluation and Duties of Public Officers, specifically Members of the Zoning Board of Adjustment**

Action taken with Agenda Item #21.

- (c) Section 551.089 – Deliberation regarding Security Devices or Security Audits**

No action was taken on this item.

- 19. Consider Ordinance 2021-1291 authorizing the Issuance and Sale of City of Highland Village, Combination Tax and Revenue Certificates of Obligation, Series 2021**

APPROVED (7 – 0)

Vice President Jorge Delgado from Hilltop Securities presented information on the issuance, which is in conjunction with a refunding bond that was approved by Council at their November 9, 2021 meeting. The Certificates of Obligation total \$15,750,000 and will be used for street, drainage and park improvements. The Certificates of Obligation coincide with expiring debt.

Motion by Councilmember Kixmiller, seconded by Mayor Pro Tem Lombardo, to approve Ordinance 2021-1291. Motion carried 7-0.

20. **Consider approving a Site Plan for the property located at Lot 7B, Block 2, The Marketplace at Highland Village, commonly known as 2150 Village Parkway**
SITE PLAN APPROVED (6 – 1)

Public Works Director Scott Kriston reported an application was received for approval of a site plan to construct an approximately 12,203 square foot building for retail use. The site plan also includes building elevations, signage, lighting plan and landscape plans. The Planning and Zoning Commission unanimously recommended approval of the site plan as presented during their November 16, 2021 meeting.

In reviewing accessibility from the sidewalk along FM 2499, Councilmember Fiester asked if our City ordinance requires access from a public right of way to a retail, commercial facility as required by the Texas Accessibility Standards. Mr. Kriston reported since it is a private sidewalk it is not required. Councilmember Fiester added that if it is not required by City ordinance, then it should be updated to include. Council further discussed the sidewalk and accessibility to the building. Mayor Pro Tem Lombardo stated the existing buildings do not have a cutout for access.

Motion by Councilmember Kixmiller, seconded by Councilmember Jaworski, to approve the Site Plan for the property located at Lot 7B, Block 2, The Marketplace at Highland Village, commonly known as 2150 Village Parkway. Motion carried 6-1 with the following vote:

Ayes – Lombardo, Fleming, Kixmiller, Wilcox, Heslep and Jaworski

Nos - Fiester

21. **Consider Resolution 2021-2981 appointing a Member to fill an Unexpired Term on the Zoning Board of Adjustment**
APPROVED (7 – 0)

City Secretary Angela Miller reported a member of the Zoning Board of Adjustment resigned, leaving a vacancy in Place 1 with an unexpired term that will expire on September 30, 2023. Council discussed this during Closed Session Item #6(b).

Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember Fiester, to approve Resolution 2021-2981 appointing Kelli Green to Place 1 and Lou Ann Surratt to Alternate 3. Motion carried 7-0.

LATE WORK SESSION

22. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Councilmember Jaworski asked if an update to City ordinance is needed to address Texas Accessibility Standards (TAS) and public access that was discussed earlier during tonight's meeting. City Manager Paul Stevens reported this could potentially be addressed during the comprehensive plan update.

Deputy Mayor Pro Tem Fleming asked what could be done to address leaves being blown onto roadways during lawn/yard maintenance. Mr. Kriston stated a reminder would be sent to residents via social media, monthly campaigns and on the City's website.

Councilmember Kixmiller requested a presentation from our sports leagues/associations regarding their services, how they work with the City, fees and revenues.

23. Adjournment

Mayor Wilcox adjourned the meeting at 8:39 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11

MEETING DATE: 01/25/2022

SUBJECT: Receive Budget Reports for Period Ending October 31, 2021

PREPARED BY: Mike McWhorter, Staff Accountant

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for October represents the first report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending October 31, 2021.

General Fund Summary

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 12,251,582	\$ 12,251,582	\$ 75,126	\$ (12,176,456)	1%
Sales Tax	3,258,820	3,258,820	-	(3,258,820)	0%
Franchise Fees	1,555,749	1,555,749	4,388	(1,551,361)	0%
Licensing & Permits	355,988	355,988	18,390	(337,598)	5%
Park/Recreation Fees	241,200	241,200	5,263	(235,938)	2%
Public Safety Fees	567,630	567,630	124,328	(443,302)	22%
Rents	171,961	171,961	6,653	(165,308)	4%
Municipal Court	88,000	88,000	6,411	(81,589)	7%
Interest Income	40,000	40,000	252	(39,748)	1%
Miscellaneous	262,350	262,350	658	(261,692)	0%
Total Revenues	\$ 18,793,280	\$ 18,793,280	\$ 241,469	\$ (18,551,811)	1%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 19,327,280	\$ 19,327,280	\$ 241,469	\$ (19,085,811)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 909,587	\$ 909,587	\$ 26,529	\$ 883,059	3%
Finance (includes Mun. Court)	1,410,191	1,410,191	94,671	1,315,520	7%
Human Resources	647,581	647,581	24,006	623,575	4%
City Secretary Office	418,364	418,364	22,313	396,051	5%
Information Services	1,305,818	1,305,818	40,489	1,265,329	3%
Marketing and Communications	431,124	431,124	20,357	410,767	5%
Police	5,356,591	5,356,591	242,200	5,114,391	5%
Fire	3,664,322	3,664,322	172,199	3,492,122	5%
Community Services	427,995	427,995	21,270	406,725	5%
Streets/Drainage	1,613,676	1,613,676	48,732	1,564,944	3%
Maintenance	1,340,823	1,340,823	59,541	1,281,282	4%
Parks	2,461,535	2,461,535	100,408	2,361,127	4%
Recreation	611,913	611,913	18,708	593,206	3%
Total Expenditures	\$ 20,599,521	\$ 20,599,521	\$ 891,422	\$ 19,708,098	4%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 516,947	\$ 516,947	\$ -	\$ 516,947	0%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000	\$ -	16,000	0%
Total Expenditures	\$ 20,615,521	\$ 20,615,521	\$ 891,422	\$ 19,724,098	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	7,228,611	7,228,611	7,228,611
+ Net Increase (Decrease)	(1,288,241)	(1,288,241)	(649,953)
Ending Fund Balance	\$ 5,940,370	\$ 5,940,370	\$ 6,578,658

General Fund Expenditure Summary

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired

8.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 14,019,805	\$ 14,019,805	\$ 699,473	\$ 13,320,332	5%
Services / Supplies	6,062,769	6,062,769	191,950	5,870,819	3%
Capital	516,947	516,947	-	516,947	0%
	\$ 20,599,521	\$ 20,599,521	\$ 891,422	\$ 19,708,098	4%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 9,937,809	\$ 9,937,809	\$ 411,628	\$ 9,526,181	4%
<i>Employee Benefits</i>	4,081,996	4,081,996	287,845	3,794,152	7%
<i>Total Personnel</i>	\$ 14,019,805	\$ 14,019,805	\$ 699,473	\$ 13,320,332	5%
Services / Supplies					
<i>Professional Services</i>	\$ 2,190,317	\$ 2,190,317	\$ 97,759	\$ 2,092,557	4%
<i>Employee Development</i>	378,391	378,391	5,269	373,123	1%
<i>Office Supplies / Equipment</i>	1,375,069	1,375,069	44,455	1,330,614	3%
<i>Utilities</i>	333,950	333,950	26,562	307,388	8%
<i>Other</i>	1,785,042	1,785,042	17,905	1,767,137	1%
<i>Total Services / Supplies</i>	\$ 6,062,769	\$ 6,062,769	\$ 191,950	\$ 5,870,819	3%
Capital					
<i>Equipment / Vehicles</i>	\$ 516,947	\$ 516,947	\$ -	\$ 516,947	0%
<i>Total Capital</i>	\$ 516,947	\$ 516,947	\$ -	\$ 516,947	0%
Total General Fund Expenditure Summary	\$ 20,599,521	\$ 20,599,521	\$ 891,422	\$ 19,708,098	4%

General Fund Revenue

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired

8.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 12,251,582	\$ 12,251,582	\$ 75,126	\$ (12,176,456)	1%
Sales Tax	3,258,820	3,258,820	-	(3,258,820)	0%
Franchise Fees	1,555,749	1,555,749	4,388	(1,551,361)	0%
Licensing & Permits	355,988	355,988	18,390	(337,598)	5%
Park/Recreation Fees	241,200	241,200	5,263	(235,938)	2%
Public Safety Fees	567,630	567,630	124,328	(443,302)	22%
Rents	171,961	171,961	6,653	(165,308)	4%
Municipal Court	88,000	88,000	6,411	(81,589)	7%
Interest Income	40,000	40,000	252	(39,748)	1%
Miscellaneous	262,350	262,350	658	(261,692)	0%
Total Revenues	\$ 18,793,280	\$ 18,793,280	\$ 241,469	\$ (18,551,811)	1%

City Manager Office FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired

8.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 375,451	\$ 375,451	\$ 17,456	\$ 357,995	5%
Services / Supplies	534,136	534,136	9,072	525,064	2%
Capital	-	-	-	-	0%
	\$ 909,587	\$ 909,587	\$ 26,529	\$ 883,059	3%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
Salaries / Wages	\$ 301,068	\$ 301,068	\$ 13,024	\$ 288,043	4%
Employee Benefits	74,383	74,383	4,432	69,951	6%
Total Personnel	\$ 375,451	\$ 375,451	\$ 17,456	\$ 357,995	5%
Services / Supplies					
Professional Services <i>(City-wide legal - \$97,500, Svcs (Comp Plan - \$360,000)</i>	\$ 457,500	\$ 457,500	\$ 9,071	\$ 448,429	2%
Employee Development	16,295	16,295	-	16,295	0%
Supplies / Equipment	10,053	10,053	1	10,052	0%
Utilities	-	-	-	-	0%
Other (Contingency + Data Processing)	50,288	50,288	-	50,288	0%
Total Services / Supplies	\$ 534,136	\$ 534,136	\$ 9,072	\$ 525,064	2%
Capital					
Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total City Manager	\$ 909,587	\$ 909,587	\$ 26,529	\$ 883,059	3%

Finance Department FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 897,457	\$ 897,457	\$ 45,987	\$ 851,470	5%
Services / Supplies	512,734	512,734	48,684	464,050	9%
Capital	-	-	-	-	0%
	\$ 1,410,191	\$ 1,410,191	\$ 94,671	\$ 1,315,520	7%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 645,118	\$ 645,118	\$ 27,484	\$ 617,634	4%
<i>Employee Benefits</i>	252,339	252,339	18,503	233,837	7%
Total Personnel	\$ 897,457	\$ 897,457	\$ 45,987	\$ 851,470	5%

Services / Supplies					
<i>Professional Services</i> <i>(City-wide liability insurance - \$223,166 / DCAD - \$81,176)</i>	\$ 485,119	485,119	\$ 47,548	\$ 437,572	10%
<i>Employee Development</i>	17,661	17,661	-	17,661	0%
<i>Supplies / Equipment</i>	9,954	9,954	1,137	8,817	11%
<i>Utilities</i>	-	-	-	-	0%
<i>Other [Data Processing \$3,000]</i>		-	-	-	#DIV/0!
Total Services / Supplies	\$ 512,734	\$ 512,734	\$ 48,684	\$ 464,050	9%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,410,191	\$ 1,410,191	\$ 94,671	\$ 1,315,520	7%

Human Resources FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 481,233	\$ 481,233	\$ 17,353	\$ 463,881	4%
Services / Supplies	166,348	166,348	6,653	159,695	4%
Capital	-	-	-	-	0%
	\$ 647,581	\$ 647,581	\$ 24,006	\$ 623,575	4%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 347,041	\$ 347,041	\$ 8,769	\$ 338,272	3%
<i>Employee Benefits</i>	134,192	134,192	8,584	125,608	6%
Total Personnel	\$ 481,233	\$ 481,233	\$ 17,353	\$ 463,881	4%

Services / Supplies					
<i>Professional Services</i>	\$ 76,083	\$ 76,083	\$ 6,646	\$ 69,437	9%
<i>Employee Development</i>	76,865	76,865	-	76,865	0%
<i>Supplies / Equipment</i>	975	975	8	967	1%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Safety Programs)</i>	12,425	12,425	-	12,425	0%
Total Services / Supplies	\$ 166,348	\$ 166,348	\$ 6,653	\$ 159,695	4%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Human Resources	\$ 647,581	\$ 647,581	\$ 24,006	\$ 623,575	4%
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City Secretary Office FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 247,745	\$ 247,745	\$ 21,813	\$ 225,932	9%
Services / Supplies	170,619	170,619	500	170,119	0%
Capital	-	-	-	-	-
	\$ 418,364	\$ 418,364	\$ 22,313	\$ 396,051	5%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 179,065	\$ 179,065	\$ 14,290	\$ 164,776	8%
<i>Employee Benefits</i>	68,680	68,680	7,523	61,156	11%
Total Personnel	\$ 247,745	\$ 247,745	\$ 21,813	\$ 225,932	9%

Services / Supplies					
<i>Professional Services</i>	\$ 44,800	\$ 44,800	\$ 263	\$ 44,537	1%
<i>Employee Development</i> <i>(City Council related \$38,392)</i>	60,268	60,268	-	60,268	0%
<i>Supplies / Equipment</i>	16,301	16,301	237	16,064	1%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Outside Services)</i>	49,250	49,250	-	49,250	0%
Total Services / Supplies	\$ 170,619	\$ 170,619	\$ 500	\$ 170,119	0%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 418,364	\$ 418,364	\$ 22,313	\$ 396,051	5%
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Information Services FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired

8.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 775,946	\$ 775,946	\$ 37,345	\$ 738,601	5%
Services / Supplies	344,872	344,872	3,144	341,728	1%
Capital	<u>185,000</u>	<u>185,000</u>	<u>-</u>	<u>185,000</u>	<u>0%</u>
	\$ 1,305,818	\$ 1,305,818	\$ 40,489	\$ 1,265,329	3%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 568,237	\$ 568,237	\$ 24,004	\$ 544,233	4%
<i>Employee Benefits</i>	<u>207,709</u>	<u>\$ 207,709</u>	<u>13,342</u>	<u>194,368</u>	<u>6%</u>
<i>Total Personnel</i>	\$ 775,946	\$ 775,946	\$ 37,345	\$ 738,601	5%
Services / Supplies					
<i>Professional Services</i>	\$ 171,730	171,730	\$ 1,400	\$ 170,330	1%
<i>Employee Development</i>	28,112	28,112	-	28,112	0%
<i>Supplies / Equipment</i>	3,360	3,360	-	3,360	0%
<i>Utilities</i>	42,800	42,800	1,744	41,056	4%
<i>Other (Data Processing)</i>	<u>98,870</u>	<u>98,870</u>	<u>-</u>	<u>98,870</u>	<u>0%</u>
<i>Total Services / Supplies</i>	\$ 344,872	\$ 344,872	\$ 3,144	\$ 341,728	1%
Capital					
<i>Equipment / Vehicles - Network Storage Device (Added via Budget Amendment)</i>	185,000	185,000		185,000	0%
<i>Total Capital</i>	\$ 185,000	\$ 185,000	\$ -	\$ 185,000	0%
Total City Information Services	\$ 1,305,818	\$ 1,305,818	\$ 40,489	\$ 1,265,329	3%

Marketing and Communications FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 323,938	\$ 323,938	\$ 16,514	\$ 307,423	5%
Services / Supplies	107,186	107,186	3,843	103,344	4%
Capital	-	-	-	-	0%
	\$ 431,124	\$ 431,124	\$ 20,357	\$ 410,767	5%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 227,453	\$ 227,453	\$ 9,501	\$ 217,952	4%
<i>Employee Benefits</i>	96,484	\$ 96,484	7,013	89,471	7%
<i>Total Personnel</i>	\$ 323,938	\$ 323,938	\$ 16,514	\$ 307,423	5%

<i>Professional Services</i>	\$ 77,891	\$ 77,891	\$ 1,848	\$ 76,044	2%
<i>Employee Development</i>	6,795	6,795	-	6,795	0%
<i>Supplies / Equipment</i>	-	-	-	-	0%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Special Events)</i>	22,500	22,500	1,995	20,505	9%
<i>Total Services / Supplies</i>	\$ 107,186	\$ 107,186	\$ 3,843	\$ 103,344	4%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Marketing and Communications</i>	\$ 431,124	\$ 431,124	\$ 20,357	\$ 410,767	5%
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Police Department FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,873,785	\$ 4,873,785	\$ 236,893	\$ 4,636,892	5%
Services / Supplies	482,806	482,806	5,306	477,500	1%
Capital	-	-	-	-	0%
	\$ 5,356,591	\$ 5,356,591	\$ 242,200	\$ 5,114,391	5%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,556,249	3,556,249	\$ 149,123	\$ 3,407,126	4%
<i>Employee Benefits</i>	1,317,536	1,317,536	87,770	1,229,766	7%
Total Personnel	\$ 4,873,785	\$ 4,873,785	\$ 236,893	\$ 4,636,892	5%

Services / Supplies					
<i>Professional Services</i>	\$ 226,150	\$ 226,150	\$ -	\$ 226,150	0%
<i>Employee Development</i>	45,339	45,339	1,316	44,024	3%
<i>Supplies / Equipment</i>	133,715	133,715	830	132,885	1%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$53,842)</i>	77,602	77,602	3,161	\$ 74,442	4%
Total Services / Supplies	\$ 482,806	\$ 482,806	\$ 5,306	\$ 477,500	1%

Capital					
<i>Equipment / Vehicles</i>		-		-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Police Department	\$ 5,356,591	\$ 5,356,591	\$ 242,200	\$ 5,114,391	5%
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Fire Department FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,870,525	\$ 2,870,525	\$ 145,582	\$ 2,724,943	5%
Services / Supplies	793,797	793,797	26,617	767,179	3%
Capital	-	-	-	-	#DIV/0!
	\$ 3,664,322	\$ 3,664,322	\$ 172,199	\$ 3,492,122	5%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
Salaries / Wages	\$ 1,970,413	<u>1,970,413</u>	\$ 79,340	\$ 1,891,073	4%
Employee Benefits	<u>900,112</u>	<u>900,112</u>	<u>66,242</u>	833,870	7%
Total Personnel	\$ 2,870,525	\$ 2,870,525	\$ 145,582	\$ 2,724,943	5%

Services / Supplies					
Professional Services	\$ 128,271	\$ 128,271	\$ 9,920	\$ 118,350	8%
Employee Development <i>(Training - \$52,950)</i>	69,340	69,340	3,814	65,526	6%
Supplies / Equipment	168,695	168,695	11,471	157,224	7%
Utilities	1,850	1,850	274	1,576	15%
Other <i>(Safety Programs)</i>	<u>425,641</u>	<u>425,641</u>	<u>1,138</u>	424,503	0%
Total Services / Supplies	\$ 793,797	\$ 793,797	\$ 26,617	\$ 767,179	3%

Capital					
Equipment / Vehicles		-		-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Fire Department	\$ 3,664,322	\$ 3,664,322	\$ 172,199	\$ 3,492,122	5%
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Community Services FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 401,477	\$ 401,477	\$ 21,194	\$ 380,283	5%
Services / Supplies	26,518	26,518	75	26,443	0%
Capital	-	-	-	-	0%
	\$ 427,995	\$ 427,995	\$ 21,270	\$ 406,725	5%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 285,381	<u>285,381</u>	\$ 11,539	\$ 273,842	4%
<i>Employee Benefits</i>	116,096	<u>116,096</u>	<u>9,655</u>	106,441	<u>8%</u>
<i>Total Personnel</i>	\$ 401,477	\$ 401,477	\$ 21,194	\$ 380,283	5%

Services / Supplies					
<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ -	9,200	0%
<i>Employee Development</i>	7,380	7,380	-	7,380	0%
<i>Supplies / Equipment</i>	9,118	9,118	75	9,043	1%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	820	820	-	820	0%
<i>Total Services / Supplies</i>	\$ 26,518	\$ 26,518	\$ 75	\$ 26,443	0%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 427,995	\$ 427,995	\$ 21,270	\$ 406,725	5%
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Streets Division FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired

8.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 829,014	\$ 829,014	\$ 40,859	\$ 788,155	5%
Services / Supplies	756,662	756,662	7,873	748,789	1%
Capital	<u>28,000</u>	<u>28,000</u>	<u>-</u>	<u>28,000</u>	<u>0%</u>
	\$ 1,613,676	\$ 1,613,676	\$ 48,732	\$ 1,564,944	3%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 571,111	\$ 571,111	\$ 24,045	\$ 547,066	4%
<i>Employee Benefits</i>	<u>257,903</u>	<u>257,903</u>	<u>16,814</u>	<u>241,089</u>	<u>7%</u>
Total Personnel	\$ 829,014	\$ 829,014	\$ 40,859	\$ 788,155	5%
Services / Supplies					
<i>Professional Services</i>	\$ 70,716	70,716	\$ -	\$ 70,716	0%
<i>Employee Development</i>	11,321	11,321	-	11,321	0%
<i>Supplies / Equipment</i>	46,975	46,975	1	46,974	0%
<i>Utilities (Streetlights)</i>	86,000	86,000	7,236	78,764	8%
<i>Other (Street Maintenance)</i>	<u>541,650</u>	<u>541,650</u>	<u>635</u>	<u>541,015</u>	<u>0%</u>
Total Services / Supplies	\$ 756,662	\$ 756,662	\$ 7,873	\$ 748,789	1%
Capital					
<i>Equipment / Vehicles</i>	28,000	28,000	-	28,000	0%
Total Capital	\$ 28,000	\$ 28,000	\$ -	\$ 28,000	0%
Total Streets	\$ 1,613,676	\$ 1,613,676	\$ 48,732	\$ 1,564,944	3%

Maintenance Division FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 379,653	\$ 379,653	\$ 18,375	\$ 361,278	5%
Services / Supplies	880,295	880,295	41,166	839,129	5%
Capital	<u>80,875</u>	<u>80,875</u>	<u>-</u>	<u>80,875</u>	<u>0%</u>
	\$ 1,340,823	\$ 1,340,823	\$ 59,541	\$ 1,281,282	4%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 263,639	<u>263,639</u>	\$ 10,476	\$ 253,163	4%
<i>Employee Benefits</i>	<u>116,014</u>	<u>116,014</u>	<u>7,899</u>	<u>108,115</u>	<u>7%</u>
<i>Total Personnel</i>	\$ 379,653	\$ 379,653	\$ 18,375	\$ 361,278	5%

Services / Supplies					
<i>Professional Services</i>	\$ 68,648	\$ 68,648	\$ 6,407	\$ 62,241	9%
<i>Employee Development</i>	3,380	3,380	-	3,380	0%
<i>Supplies / Equipment</i>	639,287	639,287	29,631	609,656	5%
<i>Utilities</i>	70,000	70,000	5,128	64,872	7%
<i>Other</i>	<u>98,980</u>	<u>98,980</u>	<u>-</u>	<u>\$ 98,980</u>	<u>0%</u>
<i>Total Services / Supplies</i>	\$ 880,295	\$ 880,295	\$ 41,166	\$ 839,129	5%

Capital					
<i>Equipment / Vehicles</i>	80,875	80,875	-	80,875	0%
<i>Total Capital</i>	\$ 80,875	\$ 80,875	\$ -	\$ 80,875	0%
Total Maintenance	\$ 1,340,823	\$ 1,340,823	\$ 59,541	\$ 1,281,282	4%

Parks Division FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,372,917	\$ 1,372,917	\$ 72,564	\$ 1,300,353	5%
Services / Supplies	865,546	865,546	27,845	837,701	3%
Capital	<u>223,072</u>	<u>223,072</u>	<u>-</u>	<u>223,072</u>	<u>0%</u>
	\$ 2,461,535	\$ 2,461,535	\$ 100,408	\$ 2,361,127	4%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 867,582	<u>867,582</u>	\$ 34,327	\$ 833,254	4%
<i>Employee Benefits</i>	<u>505,335</u>	<u>505,335</u>	<u>38,236</u>	<u>467,099</u>	<u>8%</u>
Total Personnel	\$ 1,372,917	\$ 1,372,917	\$ 72,564	\$ 1,300,353	5%

Services / Supplies					
<i>Professional Services</i>	\$ 374,209	\$ 374,209	\$ 14,657	\$ 359,552	4%
<i>Employee Development</i>	24,470	24,470	-	24,470	0%
<i>Supplies / Equipment</i>	331,986	331,986	1,008	330,978	0%
<i>Utilities</i>	133,300	133,300	12,180	121,120	9%
<i>Other</i>	<u>1,581</u>	<u>1,581</u>	<u>-</u>	<u>1,581</u>	<u>0%</u>
Total Services / Supplies	\$ 865,546	\$ 865,546	\$ 27,845	\$ 837,701	3%

Capital					
<i>Equipment / Vehicles</i>	223,072	223,072	-	223,072	0%
Total Capital	223,072	223,072	-	223,072	0%

Total Parks	\$ 2,461,535	\$ 2,461,535	\$ 100,408	\$ 2,361,127	4%
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Recreation Division FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 190,663	\$ 190,663	\$ 7,536	\$ 183,127	4%
Services / Supplies	421,250	421,250	11,171	410,079	3%
Capital	-	-	-	-	0%
	\$ 611,913	\$ 611,913	\$ 18,708	\$ 593,206	3%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 155,453	\$ 155,453	\$ 5,706	\$ 149,746	4%
<i>Employee Benefits</i>	35,211	35,211	1,830	33,381	5%
Total Personnel	\$ 190,663	\$ 190,663	\$ 7,536	\$ 183,127	4%

Services / Supplies					
<i>Professional Services</i>		\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	11,165	11,165	139	11,026	1%
<i>Supplies / Equipment</i>	4,650	4,650	56	4,594	1%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	405,435	405,435	10,977	394,458	3%
Total Services / Supplies	\$ 421,250	\$ 421,250	\$ 11,171	\$ 410,079	3%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Recreation	\$ 611,913	\$ 611,913	\$ 18,708	\$ 593,206	3%
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Equipment Replacement / Capital Schedule FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	185,000	185,000	-	185,000	0%
Marketing Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	-	-	-	-	0%
Fire Dept Capital Outlay	-	-	-	-	0%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	28,000	28,000	-	28,000	0%
Maintenance Capital Outlay	80,875	80,875	-	80,875	0%
City Parks Capital Outlay	223,072	223,072	-	223,072	0%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 516,947	\$ 516,947	\$ -	\$ 516,947	0%

Utility Fund Revenues

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (182,000)	\$ (182,000)	\$ (7,598)	\$ (174,403)	4%
<i>Charges / Penalties</i>	88,200	88,200	4,401	83,799	5%
Total Fees	\$ (93,800)	\$ (93,800)	\$ (3,197)	\$ (90,603)	3%

Licenses & Permits

<i>Construction Inspection</i>	\$ -	\$ -	\$ -	\$ -	0%
Total Licenses & Permits	\$ -	\$ -	\$ -	\$ -	0%

Charges for Services

<i>Water Sales</i>	\$ 5,330,200	\$ 5,330,200	\$ 298,846	\$ 5,031,354	6%
<i>Sewer Sales</i>	4,419,688	4,419,688	195,413	4,224,275	4%
<i>Inspection Fees</i>	4,000	4,000	390	3,610	10%
Total Charges for Service	\$ 9,753,888	\$ 9,753,888	\$ 494,649	\$ 9,259,239	5%

Interest

<i>Interest (Operations)</i>	\$ 10,000	\$ 10,000	\$ 201	\$ 9,799	2%
<i>Interest (Capital Projects)</i>	12,000	12,000	704	11,296	6%
Total Interest	\$ 22,000	\$ 22,000	\$ 905	\$ 21,095	4%

Impact Fees

<i>Impact Fees</i>	\$ 185,000	\$ 185,000	\$ 9,744	\$ 175,256	5%
Total Impact Fees	\$ 185,000	\$ 185,000	\$ 9,744	\$ 175,256	5%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 124	\$ 4,877	2%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 124	\$ 4,877	2%

Total Utility Fund Revenues	\$ 9,872,088	\$ 9,872,088	\$ 502,225	\$ 9,369,863	5%
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Utility Division FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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--- Summary - Operations ---					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,847,472	\$ 1,847,472	\$ 84,713	\$ 1,762,760	5%
Services / Supplies	6,369,651	6,369,651	496,522	5,873,129	8%
Capital	181,000	181,000	-	181,000	0%
Total Utility Division	\$ 8,398,124	\$ 8,398,124	\$ 581,235	\$ 7,816,889	7%

--- Detail - Operations ---					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,226,451	\$ 1,226,451	\$ 43,803	\$ 1,182,648	4%
<i>Employee Benefits</i>	621,021	621,021	40,910	580,111	7%
Total Personnel	\$ 1,847,472	\$ 1,847,472	\$ 84,713	\$ 1,762,760	5%

Services / Supplies					
<i>Professional Services</i>	\$ 255,655	\$ 255,655	\$ 19,101	\$ 236,554	7%
<i>Employee Development</i>	63,705	63,705	4,378	59,327	7%
<i>Supplies / Equipment</i>	77,262	77,262	98	77,164	0%
<i>Utilities</i>	375,136	375,136	41,137	333,999	11%
<i>Other (Well Lot Maintenance)</i>	1,018,150	1,018,150	44,743	973,408	4%
Sub-Total - Operations Services / Supplies	\$ 1,789,908	\$ 1,789,908	\$ 109,457	\$ 1,680,452	6%

Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 5,258	\$ 5,258	\$ 4,981	\$ 277	95%
<i>UTRWD - Water Volume Cost</i>	974,940	974,940	91,301	883,639	9%
<i>UTRWD - Water Demand Charges</i>	1,399,395	1,399,395	116,264	1,283,131	8%
<i>UTRWD - Sewer Effluent Volume Rate</i>	595,660	595,660	40,906	554,754	7%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,371,595	1,371,595	114,300	1,257,295	8%
<i>UTRWD - HV Sewer Line to UTRWD</i>	232,895	232,895	19,314	213,581	8%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,579,743	\$ 4,579,743	\$ 387,065	\$ 4,192,678	8%

Total Services / Supplies	\$ 6,369,651	\$ 6,369,651	\$ 496,522	\$ 5,873,129	8%
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Capital					
<i>Equipment / Vehicles</i>	181,000	181,000	-	181,000	0%
Total Capital	\$ 181,000	\$ 181,000	\$ -	\$ 181,000	0%

Total Utility Division - Operations	\$ 8,398,124	\$ 8,398,124	\$ 581,235	\$ 7,816,889	7%
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Utility Fund Working Capital FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Water Sales	\$ 5,330,200	\$ 5,330,200	\$ 298,846	\$ 5,031,354	6%
Sewer Sales	4,419,688	4,419,688	195,413	4,224,275	4%
Other Fees / Charges	97,200	97,200	4,914	92,286	5%
Electronic Payment Credit	(182,000)	(182,000)	(7,598)	(174,403)	4%
Interest	10,000	10,000	201	9,799	2%
Total Revenues	\$ 9,675,088	\$ 9,675,088	\$ 491,777	\$ 9,183,311	5%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Administration	\$432,634	\$432,634	\$ 34,892	\$ 397,742	8%
Operations	3,204,746	3,204,746	159,277	3,045,469	5%
UTRWD	4,579,743	4,579,743	387,065	4,192,678	8%
Debt Service	1,223,913	1,223,913	-	1,223,913	0%
Capital Projects	-	-	-	-	0%
Equipment Replace / Capital	181,000	181,000	-	181,000	0%
Total Expenditures	\$ 9,622,037	\$ 9,622,037	\$ 581,235	\$ 9,040,802	6%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Transfers In (Applied Impact Fees)	\$ 150,000	\$ 150,000		\$ 150,000	0%
Operating Transfers Out / Utility Capital Projects		-	-	-	0%
Operating Transfers Out / General Fund	(470,000)	(470,000)		(470,000)	0%
Total Other Sources (Uses)	\$ (320,000)	\$ (320,000)	\$ -	\$ (320,000)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
Net Increase/Decrease	(266,949)	(266,949)	(89,458)
Beginning Working Capital			
Operations	2,257,782	2,257,782	2,257,782
Available Impact Fees	1,205,324	1,205,324	1,205,324
Total Available Working Capital	\$ 3,463,106	\$ 3,463,106	\$ 3,463,106
Ending Working Capital			
Operations	1,990,833	1,990,833	2,168,324
Designated Capital Project	-	-	-
Available Impact Fees	1,240,324	1,240,324	1,215,068
Total Available Working Capital	\$ 3,231,157	\$ 3,231,157	\$ 3,383,392

Impact Fees			
Beginning Balance	1,205,324	1,205,324	1,205,324
+ Collections	185,000	185,000	9,744
- Applied to offset Debt Service	(150,000)	(150,000)	-
Ending Balance	1,240,324	1,240,324	1,215,068

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 501,700	\$ 501,700	\$ 63,612	\$ 438,088	13%
<i>Annual Park Passes</i>	53,500	53,500	165	53,335	0%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	30	30	1	29	2%
Total Revenues	\$ 555,230	\$ 555,230	\$ 63,778	\$ 491,452	11%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 218,925	218,925	\$ 9,043	\$ 209,882	4%
<i>Services / Supplies</i>	269,681	269,681	6,351	263,330	2%
<i>Capital</i>	115,900	115,900	-	115,900	0%
Total Expenditures	\$ 604,506	\$ 604,506	\$ 15,394	\$ 589,112	3%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 528,497	\$ 528,497	\$ 528,497
<i>+ Net Increase (Decrease)</i>	(49,276)	(49,276)	48,383
Ending Fund Balance	\$ 479,221	\$ 479,221	\$ 576,880

Debt Service Fund

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Property Tax Revenues</i>	\$2,050,934	\$ 2,050,934	\$ 12,456	\$ 2,038,478	1%
<i>Interest Income</i>	250	250	3	247	1%
Total Revenues	\$ 2,051,184	\$ 2,051,184	\$ 12,459	\$ 2,038,725	1%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,310,000	\$ 2,310,000	\$ -	\$ 2,310,000	0%
<i>Interest Payments</i>	533,292	533,292	-	533,292	0%
<i>Paying Agent Fees</i>	3,000	3,000	-	3,000	0%
Total Expenditures	\$ 2,846,292	\$ 2,846,292	\$ -	\$ 2,846,292	0%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	810,357	810,357	-	\$ 810,357	0%
<i>Proceeds from Refunding Debt</i>	-	-	-	-	0%
<i>Debt Issuance Cost</i>	-	-	-	-	0%
<i>Payment to Escrow Agent</i>	-	-	-	-	0%
Total Financing Sources	\$ 810,357	\$ 810,357	\$ -	\$ 810,357	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 132,928	\$ 132,928	\$ 132,928
<i>+ Net Increase (Decrease)</i>	15,249	15,249	12,459
Ending Fund Balance	\$ 148,177	\$ 148,177	\$ 145,387

Capital Projects Fund

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	18,000	18,000	578	17,422	3%
Total Revenues	\$ 18,000	\$ 18,000	\$ 578	\$ 17,422	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2018 GO Bond (Parks/Streets/Drainage)	3,669,094	3,669,094	22,419	3,646,675	1%
2018 Bond Issue (Streets)	1,522,744	1,522,744	22,419	1,500,325	1%
2018 Bond Issue (Parks)	2,146,350	2,146,350	-	2,146,350	0%
Total Expenditures	\$ 3,669,094	\$ 3,669,094	\$ 22,419	\$ 3,646,675	1%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ 15,263,400	\$ 15,263,400	\$ -	\$ 15,263,400.00	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 15,263,400	\$ 15,263,400	\$ -	\$ 15,263,400	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning fund balance	\$ 2,589,485	\$ 2,589,485	\$ 2,589,485
+Net Increase (Decrease)	11,612,306	11,612,306	(21,841)
Ending Fund Balance	\$ 14,201,791	\$ 14,201,791	\$ 2,567,644

Drainage Utilities FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ 10,000	10,000	\$ -	\$ 10,000	0%
<i>Drainage Fee Receipts</i>	510,000	510,000	21,064	488,936	4%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	200	200	8	192	4%
Total Revenues	\$ 520,200	\$ 520,200	\$ 21,072	\$ 499,128	4%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 348,912	\$ 348,912	\$ 18,196	\$ 330,716	5%
<i>Services / Supplies</i>	153,635	153,635	230	153,405	0%
<i>Capital</i>	30,000	30,000	-	30,000	0%
Total Expenditures	\$ 532,547	\$ 532,547	\$ 18,426	\$ 514,121	3%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 16,000	\$ 16,000	\$ -	\$ 66	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ (15,934)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 382,738	\$ 382,738	\$ 382,738
<i>+ Net Increase (Decrease)</i>	(12,347)	(12,347)	2,646
Ending Fund Balance	\$ 370,391	\$ 370,391	\$ 385,384

Park Development Fee Fund FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 100	\$ 100	\$ 2	\$ 98	0%
<i>Community Park Fees</i>	-	-	851	(851)	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 100	\$ 100	\$ 853	\$ (753)	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 80,126	\$ 80,126	\$ 80,126
<i>+ Net Increase (Decrease)</i>	100	100	853
Ending Fund Balance	\$ 80,226	\$ 80,226	\$ 80,979

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	-
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	80,226	80,228
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 80,226	\$ 80,228

Public Safety Special Revenue Fund

FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 40,070	\$ 11,730	\$ 28,340	29%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	1,783	1,818	50%
Capital	-	-	-	-	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 1,783	\$ 1,818	50%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 25,806	\$ 25,806	\$ 25,806
+ Net Increase (Decrease)	-	14,470	9,948
Ending Fund Balance	\$ 25,806	\$ 40,276	\$ 35,754

Municipal Court Technology Fee Fund FY 2021/2022 Budget

YEAR TO DATE OCTOBER

Percent of Budget Year Transpired	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 2,800	\$ 2,800	\$ 223	2,577	8%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 3,836	\$ 3,836	\$ 5,953	\$ (2,117)	0%
Total Expenditures	\$ 3,836	\$ 3,836	\$ 5,953	\$ (2,117)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 14,771	\$ 14,771	\$ 14,771
+ Net Increase (Decrease)	(1,036)	(1,036)	(5,731)
Ending Fund Balance	\$ 13,735	\$ 13,735	\$ 9,040

Municipal Court Building Security Fund FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,800	\$ 2,800	\$ 263	\$ 2,537	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 40,797	\$ 40,797	\$ 40,797
+ Net Increase (Decrease)	2,800	2,800	263
Ending Fund Balance	\$ 43,597	\$ 43,597	\$ 41,060

Highland Village Community Development Corporation
Working Capital Analysis (FY 2022)

	<i>Actual 2019-2020</i>	<i>Projected 2020-2021</i>	<i>Budget 2021-2022</i>	<i>YTD 2021-2022</i>
Beginning Fund Balance	\$ 98,100	\$ 109,678	\$ 288,121	\$ 288,121
Revenues				
4B Sales Tax	1,381,630	1,500,000	1,560,000	-
Park Fees (Rental)	18,276	52,100	59,000	11,700
Linear Park Fees	24,108	-		
Miscellaneous Income	-	-	-	738
Interest Income	633	55	55	9
Total	\$ 1,424,647	\$ 1,552,155	\$ 1,619,055	\$ 12,447
Expenditures				
<i>Personnel</i>	330,860	304,110	321,334	16,097
Services / Supplies	215,531	237,120	402,427	7,875
Reimburse GF (Support Functions)	28,000	28,000	28,000	
Reimburse GF (Debt Service)	808,286	804,482	810,357	
Total Non-Capital Expenditures	\$ 1,382,677	\$ 1,373,712	\$ 1,562,118	\$ 23,972
Capital				
Capital	30,392	-	17,281	-
Transfer to 4B Capital Projects	\$ 30,392	\$ -	\$ 17,281	\$ -
Equipment		-	-	
Net Increase / (Decrease)	11,578	178,443	39,656	(11,526)
Working Capital Balance	\$ 109,678	\$ 288,121	\$ 327,777	\$ 276,595

PEG Fee Fund FY 2021/2022 Budget

YEAR TO DATE OCTOBER

<i>Percent of Budget Year Transpired</i>	8.3%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	0%
Total Revenues	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	11,000	11,000	-	11,000	0%
<i>Capital</i>	8,400	8,400	-	8,400	0%
Total Expenditures	\$ 19,400	\$ 19,400	\$ -	\$ 19,400	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 125,060	\$ 125,060	\$ 125,060
<i>+Net Increase (Decrease)</i>	15,600	15,600	-
Ending Fund Balance	\$ 140,660	\$ 140,660	\$ 125,060

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 01/25/2022

SUBJECT: Receive Budget Reports for Period Ending November 30, 2021

PREPARED BY: Mike McWhorter, Staff Accountant

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for November represents the second report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending November 30, 2021.

General Fund Summary

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 12,251,582	\$ 12,251,582	\$ 696,347	\$ (11,555,235)	6%
Sales Tax	3,258,820	3,258,820	11,915	(3,246,905)	0%
Franchise Fees	1,555,749	1,555,749	11,480	(1,544,269)	1%
Licensing & Permits	355,988	355,988	50,055	(305,933)	14%
Park/Recreation Fees	241,200	241,200	31,964	(209,236)	13%
Public Safety Fees	567,630	567,630	147,909	(419,721)	26%
Rents	171,961	171,961	13,307	(158,654)	8%
Municipal Court	88,000	88,000	15,364	(72,636)	17%
Interest Income	40,000	40,000	477	(39,523)	1%
Miscellaneous	262,350	262,350	2,352	(259,998)	1%
Total Revenues	\$ 18,793,280	\$ 18,793,280	\$ 981,171	\$ (17,812,109)	5%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 19,327,280	\$ 19,327,280	\$ 981,171	\$ (18,346,109)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 909,587	\$ 909,587	\$ 89,365	\$ 820,222	10%
Finance (includes Mun. Court)	1,410,191	1,410,191	340,614	1,069,578	24%
Human Resources	647,581	647,581	50,158	597,423	8%
City Secretary Office	418,364	418,364	63,422	354,942	15%
Information Services	1,305,818	1,305,818	145,536	1,160,282	11%
Marketing and Communications	431,124	431,124	52,967	378,157	12%
Police	5,356,591	5,356,591	722,093	4,634,498	13%
Fire	3,664,322	3,664,322	451,218	3,213,104	12%
Community Services	427,995	427,995	53,168	374,827	12%
Streets/Drainage	1,613,676	1,613,676	151,450	1,462,226	9%
Maintenance	1,340,823	1,340,823	136,116	1,204,707	10%
Parks	2,461,535	2,461,535	272,011	2,189,524	11%
Recreation	611,913	611,913	55,410	556,503	9%
Total Expenditures	\$ 20,599,521	\$ 20,599,521	\$ 2,583,526	\$ 18,015,995	13%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 516,947	\$ 516,947	\$ 45,655	\$ 471,292	9%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000	\$ -	16,000	0%
Total Expenditures	\$ 20,615,521	\$ 20,615,521	\$ 2,583,526	\$ 18,031,995	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	7,228,611	7,228,611	7,228,611
+ Net Increase (Decrease)	(1,288,241)	(1,288,241)	(1,602,355)
Ending Fund Balance	\$ 5,940,370	\$ 5,940,370	\$ 5,626,256

General Fund Expenditure Summary

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired

16.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 14,019,805	\$ 14,019,805	\$ 1,820,899	\$ 12,198,906	13%
Services / Supplies	6,062,769	6,062,769	716,972	5,345,796	12%
Capital	516,947	516,947	45,655	471,292	9%
	\$ 20,599,521	\$ 20,599,521	\$ 2,583,526	\$ 18,015,995	13%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 9,937,809	\$ 9,937,809	\$ 1,123,139	\$ 8,814,670	11%
<i>Employee Benefits</i>	4,081,996	4,081,996	697,760	3,384,236	17%
<i>Total Personnel</i>	\$ 14,019,805	\$ 14,019,805	\$ 1,820,899	\$ 12,198,906	13%
Services / Supplies					
<i>Professional Services</i>	\$ 2,190,317	\$ 2,190,317	\$ 408,695	\$ 1,781,622	19%
<i>Employee Development</i>	378,391	378,391	48,578	329,813	13%
<i>Office Supplies / Equipment</i>	1,375,069	1,375,069	144,094	1,230,975	10%
<i>Utilities</i>	333,950	333,950	50,778	283,172	15%
<i>Other</i>	1,785,042	1,785,042	64,828	1,720,214	4%
<i>Total Services / Supplies</i>	\$ 6,062,769	\$ 6,062,769	\$ 716,972	\$ 5,345,796	12%
Capital					
<i>Equipment / Vehicles</i>	\$ 516,947	\$ 516,947	\$ 45,655	\$ 471,292	9%
<i>Total Capital</i>	\$ 516,947	\$ 516,947	\$ 45,655	\$ 471,292	9%
Total General Fund Expenditure Summary	\$ 20,599,521	\$ 20,599,521	\$ 2,583,526	\$ 18,015,995	13%

General Fund Revenue

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired

16.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 12,251,582	\$ 12,251,582	\$ 696,347	\$ (11,555,235)	6%
Sales Tax	3,258,820	3,258,820	11,915	(3,246,905)	0%
Franchise Fees	1,555,749	1,555,749	11,480	(1,544,269)	1%
Licensing & Permits	355,988	355,988	50,055	(305,933)	14%
Park/Recreation Fees	241,200	241,200	31,964	(209,236)	13%
Public Safety Fees	567,630	567,630	147,909	(419,721)	26%
Rents	171,961	171,961	13,307	(158,654)	8%
Municipal Court	88,000	88,000	15,364	(72,636)	17%
Interest Income	40,000	40,000	477	(39,523)	1%
Miscellaneous	262,350	262,350	2,352	(259,998)	1%
Total Revenues	\$ 18,793,280	\$ 18,793,280	\$ 981,171	\$ (17,812,109)	5%

City Manager Office FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired

16.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 375,451	\$ 375,451	\$ 47,496	\$ 327,955	13%
Services / Supplies	534,136	534,136	41,869	492,267	8%
Capital	-	-	-	-	0%
	\$ 909,587	\$ 909,587	\$ 89,365	\$ 820,222	10%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 301,068	\$ 301,068	\$ 36,827	\$ 264,241	12%
<i>Employee Benefits</i>	74,383	74,383	10,669	63,714	14%
Total Personnel	\$ 375,451	\$ 375,451	\$ 47,496	\$ 327,955	13%
Services / Supplies					
<i>Professional Services (City-wide legal - \$130,260)</i>	\$ 457,500	\$ 457,500	\$ 34,804	\$ 422,696	8%
<i>Employee Development</i>	16,295	16,295	4,672	11,623	29%
<i>Supplies / Equipment</i>	10,053	10,053	2,393	7,660	24%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency + Data Processing)</i>	50,288	50,288	-	50,288	0%
Total Services / Supplies	\$ 534,136	\$ 534,136	\$ 41,869	\$ 492,267	8%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total City Manager	\$ 909,587	\$ 909,587	\$ 89,365	\$ 820,222	10%

Finance Department FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 897,457	\$ 897,457	\$ 113,429	\$ 784,028	13%
Services / Supplies	512,734	512,734	227,184	285,550	44%
Capital	-	-	-	-	0%
	\$ 1,410,191	\$ 1,410,191	\$ 340,614	\$ 1,069,578	24%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 645,118	\$ 645,118	\$ 74,947	\$ 570,171	12%
<i>Employee Benefits</i>	252,339	252,339	38,482	213,857	15%
Total Personnel	\$ 897,457	\$ 897,457	\$ 113,429	\$ 784,028	13%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i> <i>(City-wide liability insurance - \$168,832 / DCAD - \$85,400)</i>	\$ 485,119	485,119	\$ 223,938	\$ 261,181	46%
<i>Employee Development</i>	17,661	17,661	1,071	16,590	6%
<i>Supplies / Equipment</i>	9,954	9,954	2,176	7,778	22%
<i>Utilities</i>	-	-	-	-	0%
<i>Other [Data Processing \$3,000]</i>		-	-	-	#DIV/0!
Total Services / Supplies	\$ 512,734	\$ 512,734	\$ 227,184	\$ 285,550	44%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Finance Department	\$ 1,410,191	\$ 1,410,191	\$ 340,614	\$ 1,069,578	24%
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Human Resources FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 481,233	\$ 481,233	\$ 36,238	\$ 444,995	8%
Services / Supplies	166,348	166,348	13,920	152,428	8%
Capital	-	-	-	-	0%
	\$ 647,581	\$ 647,581	\$ 50,158	\$ 597,423	8%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 347,041	\$ 347,041	\$ 23,887	\$ 323,154	7%
<i>Employee Benefits</i>	134,192	134,192	12,351	121,841	9%
<i>Total Personnel</i>	\$ 481,233	\$ 481,233	\$ 36,238	\$ 444,995	8%

Services / Supplies					
<i>Professional Services</i>	\$ 76,083	\$ 76,083	\$ 10,348	\$ 65,735	14%
<i>Employee Development</i>	76,865	76,865	3,530	73,335	5%
<i>Supplies / Equipment</i>	975	975	42	933	4%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Safety Programs)</i>	12,425	12,425	-	12,425	0%
<i>Total Services / Supplies</i>	\$ 166,348	\$ 166,348	\$ 13,920	\$ 152,428	8%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

Total Human Resources	\$ 647,581	\$ 647,581	\$ 50,158	\$ 597,423	8%
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City Secretary Office FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 247,745	\$ 247,745	\$ 42,675	\$ 205,070	17%
Services / Supplies	170,619	170,619	20,747	149,872	12%
Capital	-	-	-	-	-
	\$ 418,364	\$ 418,364	\$ 63,422	\$ 354,942	15%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 179,065	\$ 179,065	\$ 28,117	\$ 150,948	16%
<i>Employee Benefits</i>	68,680	68,680	14,558	54,122	21%
Total Personnel	\$ 247,745	\$ 247,745	\$ 42,675	\$ 205,070	17%

Services / Supplies					
<i>Professional Services</i>	\$ 44,800	\$ 44,800	\$ 534	\$ 44,266	1%
<i>Employee Development</i> <small>(City Council related \$38,392)</small>	60,268	60,268	18,913	41,355	31%
<i>Supplies / Equipment</i>	16,301	16,301	1,300	15,001	8%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Outside Services)</i>	49,250	49,250	-	49,250	0%
Total Services / Supplies	\$ 170,619	\$ 170,619	\$ 20,747	\$ 149,872	12%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 418,364	\$ 418,364	\$ 63,422	\$ 354,942	15%
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Information Services FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired

16.7%

--- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 775,946	\$ 775,946	\$ 96,355	\$ 679,592	12%
Services / Supplies	344,872	344,872	49,182	295,690	14%
Capital	<u>185,000</u>	<u>185,000</u>	<u>-</u>	<u>185,000</u>	<u>0%</u>
	\$ 1,305,818	\$ 1,305,818	\$ 145,536	\$ 1,160,282	11%

--- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 568,237	\$ 568,237	\$ 66,995	\$ 501,242	12%
Employee Benefits	<u>207,709</u>	<u>\$ 207,709</u>	<u>29,360</u>	<u>178,349</u>	<u>14%</u>
Total Personnel	\$ 775,946	\$ 775,946	\$ 96,355	\$ 679,592	12%

Services / Supplies

Professional Services	\$ 171,730	171,730	\$ 35,934	\$ 135,796	21%
Employee Development	28,112	28,112	742	27,370	3%
Supplies / Equipment	3,360	3,360	20	3,340	1%
Utilities	42,800	42,800	3,489	39,311	8%
Other (Data Processing)	<u>98,870</u>	<u>98,870</u>	<u>8,996</u>	<u>89,874</u>	<u>9%</u>
Total Services / Supplies	\$ 344,872	\$ 344,872	\$ 49,182	\$ 295,690	14%

Capital

Equipment / Vehicles - Network Storage Device (Added via Budget Amendment)	185,000	185,000		185,000	0%
Total Capital	\$ 185,000	\$ 185,000	\$ -	\$ 185,000	0%

Total City Information Services	\$ 1,305,818	\$ 1,305,818	\$ 145,536	\$ 1,160,282	11%
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Marketing and Communications FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 323,938	\$ 323,938	\$ 42,236	\$ 281,701	13%
Services / Supplies	107,186	107,186	10,730	96,456	10%
Capital	-	-	-	-	0%
	\$ 431,124	\$ 431,124	\$ 52,967	\$ 378,157	12%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 227,453	\$ 227,453	\$ 27,294	\$ 200,160	12%
<i>Employee Benefits</i>	96,484	\$ 96,484	14,943	81,542	15%
<i>Total Personnel</i>	\$ 323,938	\$ 323,938	\$ 42,236	\$ 281,701	13%

<i>Professional Services</i>	\$ 77,891	\$ 77,891	\$ 7,169	\$ 70,722	9%
<i>Employee Development</i>	6,795	6,795	225	6,570	3%
<i>Supplies / Equipment</i>	-	-	-	-	0%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Special Events)</i>	22,500	22,500	3,336	19,164	15%
<i>Total Services / Supplies</i>	\$ 107,186	\$ 107,186	\$ 10,730	\$ 96,456	10%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

Total Marketing and Communications	\$ 431,124	\$ 431,124	\$ 52,967	\$ 378,157	12%
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Police Department FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,873,785	\$ 4,873,785	\$ 629,548	\$ 4,244,237	13%
Services / Supplies	482,806	482,806	53,605	429,201	11%
Capital	-	-	38,940	(38,940)	0%
	\$ 5,356,591	\$ 5,356,591	\$ 722,093	\$ 4,634,498	13%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,556,249	3,556,249	\$ 403,899	\$ 3,152,350	11%
<i>Employee Benefits</i>	1,317,536	1,317,536	225,650	1,091,887	17%
Total Personnel	\$ 4,873,785	\$ 4,873,785	\$ 629,548	\$ 4,244,237	13%

Services / Supplies					
<i>Professional Services</i>	\$ 226,150	\$ 226,150	\$ 28,923	\$ 197,227	13%
<i>Employee Development</i>	45,339	45,339	2,445	42,894	5%
<i>Supplies / Equipment</i>	133,715	133,715	10,094	123,621	8%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$53,842)</i>	77,602	77,602	12,143	\$ 65,459	16%
Total Services / Supplies	\$ 482,806	\$ 482,806	\$ 53,605	\$ 429,201	11%

Capital					
<i>Equipment / Vehicles</i>		-	38,940	(38,940)	0%
Total Capital	\$ -	\$ -	\$ 38,940	\$ (38,940)	0%

Total Police Department	\$ 5,356,591	\$ 5,356,591	\$ 722,093	\$ 4,634,498	13%
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Fire Department FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,870,525	\$ 2,870,525	\$ 393,806	\$ 2,476,719	14%
Services / Supplies	793,797	793,797	57,411	736,385	7%
Capital	-	-	-	-	#DIV/0!
	\$ 3,664,322	\$ 3,664,322	\$ 451,218	\$ 3,213,104	12%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,970,413	1,970,413	\$ 223,409	\$ 1,747,004	11%
<i>Employee Benefits</i>	900,112	900,112	170,398	729,715	19%
<i>Total Personnel</i>	\$ 2,870,525	\$ 2,870,525	\$ 393,806	\$ 2,476,719	14%

Services / Supplies					
<i>Professional Services</i>	\$ 128,271	\$ 128,271	\$ 13,298	\$ 114,973	10%
<i>Employee Development</i> <i>(Training - \$52,950)</i>	69,340	69,340	9,772	59,568	14%
<i>Supplies / Equipment</i>	168,695	168,695	31,303	137,392	19%
<i>Utilities</i>	1,850	1,850	410	1,440	22%
<i>Other</i> <i>(Safety Programs)</i>	425,641	425,641	2,628	423,013	1%
<i>Total Services / Supplies</i>	\$ 793,797	\$ 793,797	\$ 57,411	\$ 736,385	7%

Capital					
<i>Equipment / Vehicles</i>		-		-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

Total Fire Department	\$ 3,664,322	\$ 3,664,322	\$ 451,218	\$ 3,213,104	12%
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Community Services FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 401,477	\$ 401,477	\$ 52,004	\$ 349,473	13%
Services / Supplies	26,518	26,518	1,163	25,355	4%
Capital	-	-	-	-	0%
	\$ 427,995	\$ 427,995	\$ 53,168	\$ 374,827	12%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 285,381	285,381	\$ 32,447	\$ 252,933	11%
<i>Employee Benefits</i>	116,096	116,096	19,557	96,539	17%
<i>Total Personnel</i>	\$ 401,477	\$ 401,477	\$ 52,004	\$ 349,473	13%

Services / Supplies					
<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ -	9,200	0%
<i>Employee Development</i>	7,380	7,380	181	7,200	2%
<i>Supplies / Equipment</i>	9,118	9,118	983	8,135	11%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	820	820	-	820	0%
<i>Total Services / Supplies</i>	\$ 26,518	\$ 26,518	\$ 1,163	\$ 25,355	4%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 427,995	\$ 427,995	\$ 53,168	\$ 374,827	12%
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Streets Division FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 829,014	\$ 829,014	\$ 118,013	\$ 711,001	14%
Services / Supplies	756,662	756,662	33,436	723,226	4%
Capital	28,000	28,000	-	28,000	0%
	\$ 1,613,676	\$ 1,613,676	\$ 151,450	\$ 1,462,226	9%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 571,111	\$ 571,111	\$ 64,815	\$ 506,296	11%
<i>Employee Benefits</i>	257,903	257,903	53,198	204,705	21%
Total Personnel	\$ 829,014	\$ 829,014	\$ 118,013	\$ 711,001	14%

Services / Supplies					
<i>Professional Services</i>	\$ 70,716	70,716	\$ 1,366	\$ 69,350	2%
<i>Employee Development</i>	11,321	11,321	3,856	7,465	34%
<i>Supplies / Equipment</i>	46,975	46,975	9,678	37,297	21%
<i>Utilities (Streetlights)</i>	86,000	86,000	15,177	70,823	18%
<i>Other (Street Maintenance)</i>	541,650	541,650	3,359	538,291	1%
Total Services / Supplies	\$ 756,662	\$ 756,662	\$ 33,436	\$ 723,226	4%

Capital					
<i>Equipment / Vehicles</i>	28,000	28,000	-	28,000	0%
Total Capital	\$ 28,000	\$ 28,000	-	\$ 28,000	0%

Total Streets	\$ 1,613,676	\$ 1,613,676	\$ 151,450	\$ 1,462,226	9%
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Maintenance Division FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired

16.7%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 379,653	\$ 379,653	\$ 49,519	\$ 330,134	13%
Services / Supplies	880,295	880,295	86,597	793,698	10%
Capital	80,875	80,875	-	80,875	0%
	\$ 1,340,823	\$ 1,340,823	\$ 136,116	\$ 1,204,707	10%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 263,639	263,639	\$ 29,209	\$ 234,429	11%
<i>Employee Benefits</i>	116,014	116,014	20,309	95,705	18%
Total Personnel	\$ 379,653	\$ 379,653	\$ 49,519	\$ 330,134	13%

Services / Supplies					
<i>Professional Services</i>	\$ 68,648	\$ 68,648	\$ 12,725	\$ 55,923	19%
<i>Employee Development</i>	3,380	3,380	223	3,157	7%
<i>Supplies / Equipment</i>	639,287	639,287	63,198	576,089	10%
<i>Utilities</i>	70,000	70,000	10,451	59,549	15%
<i>Other</i>	98,980	98,980	-	\$ 98,980	0%
Total Services / Supplies	\$ 880,295	\$ 880,295	\$ 86,597	\$ 793,698	10%

Capital					
<i>Equipment / Vehicles</i>	80,875	80,875	-	80,875	0%
Total Capital	\$ 80,875	\$ 80,875	-	\$ 80,875	0%

Total Maintenance	\$ 1,340,823	\$ 1,340,823	\$ 136,116	\$ 1,204,707	10%
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Parks Division FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,372,917	\$ 1,372,917	\$ 178,156	\$ 1,194,761	13%
Services / Supplies	865,546	865,546	87,140	778,406	10%
Capital	<u>223,072</u>	<u>223,072</u>	<u>6,714</u>	<u>216,358</u>	<u>3%</u>
	\$ 2,461,535	\$ 2,461,535	\$ 272,011	\$ 2,189,524	11%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 867,582	<u>867,582</u>	\$ 95,414	\$ 772,168	11%
<i>Employee Benefits</i>	<u>505,335</u>	<u>505,335</u>	<u>82,742</u>	<u>422,593</u>	<u>16%</u>
Total Personnel	\$ 1,372,917	\$ 1,372,917	\$ 178,156	\$ 1,194,761	13%

Services / Supplies					
<i>Professional Services</i>	\$ 374,209	\$ 374,209	\$ 39,657	\$ 334,552	11%
<i>Employee Development</i>	24,470	24,470	2,614	21,856	11%
<i>Supplies / Equipment</i>	331,986	331,986	22,851	309,135	7%
<i>Utilities</i>	133,300	133,300	21,249	112,051	16%
<i>Other</i>	<u>1,581</u>	<u>1,581</u>	<u>768</u>	<u>813</u>	<u>49%</u>
Total Services / Supplies	\$ 865,546	\$ 865,546	\$ 87,140	\$ 778,406	10%

Capital					
<i>Equipment / Vehicles</i>	223,072	223,072	6,714	216,358	3%
Total Capital	223,072	223,072	6,714	216,358	3%

Total Parks	\$ 2,461,535	\$ 2,461,535	\$ 272,011	\$ 2,189,524	11%
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Recreation Division FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 190,663	\$ 190,663	\$ 21,423	\$ 169,240	11%
Services / Supplies	421,250	421,250	33,986	387,264	8%
Capital	-	-	-	-	0%
	\$ 611,913	\$ 611,913	\$ 55,410	\$ 556,503	9%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 155,453	\$ 155,453	\$ 15,879	\$ 139,574	10%
<i>Employee Benefits</i>	35,211	35,211	5,544	29,666	16%
Total Personnel	\$ 190,663	\$ 190,663	\$ 21,423	\$ 169,240	11%

Services / Supplies					
<i>Professional Services</i>		\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	11,165	11,165	334	10,831	3%
<i>Supplies / Equipment</i>	4,650	4,650	56	4,594	1%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	405,435	405,435	33,597	371,838	8%
Total Services / Supplies	\$ 421,250	\$ 421,250	\$ 33,986	\$ 387,264	8%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Recreation	\$ 611,913	\$ 611,913	\$ 55,410	\$ 556,503	9%
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Equipment Replacement / Capital Schedule FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	185,000	185,000	-	185,000	0%
Marketing Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	-	-	38,940	(38,940)	0%
Fire Dept Capital Outlay	-	-	-	-	0%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	28,000	28,000	-	28,000	0%
Maintenance Capital Outlay	80,875	80,875	-	80,875	0%
City Parks Capital Outlay	223,072	223,072	6,714	216,358	3%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 516,947	\$ 516,947	\$ 45,655	\$ 471,292	9%

Utility Fund Revenues

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (182,000)	\$ (182,000)	\$ (22,923)	\$ (159,078)	13%
<i>Charges / Penalties</i>	88,200	88,200	12,184	76,016	14%
Total Fees	\$ (93,800)	\$ (93,800)	\$ (10,739)	\$ (83,061)	11%

Licenses & Permits

<i>Construction Inspection</i>	\$ -	\$ -	\$ -	\$ -	0%
Total Licenses & Permits	\$ -	\$ -	\$ -	\$ -	0%

Charges for Services

<i>Water Sales</i>	\$ 5,330,200	\$ 5,330,200	\$ 718,780	\$ 4,611,420	13%
<i>Sewer Sales</i>	4,419,688	4,419,688	579,244	3,840,444	13%
<i>Inspection Fees</i>	4,000	4,000	1,250	2,750	31%
Total Charges for Service	\$ 9,753,888	\$ 9,753,888	\$ 1,299,274	\$ 8,454,614	13%

Interest

<i>Interest (Operations)</i>	\$ 10,000	\$ 10,000	\$ 400	\$ 9,600	4%
<i>Interest (Capital Projects)</i>	12,000	12,000	1,385	10,615	12%
Total Interest	\$ 22,000	\$ 22,000	\$ 1,786	\$ 20,214	8%

Impact Fees

<i>Impact Fees</i>	\$ 185,000	\$ 185,000	\$ 37,216	\$ 147,784	20%
Total Impact Fees	\$ 185,000	\$ 185,000	\$ 37,216	\$ 147,784	20%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 407	\$ 4,593	8%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 407	\$ 4,593	8%

Total Utility Fund Revenues	\$ 9,872,088	\$ 9,872,088	\$ 1,327,944	\$ 8,544,144	13%
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Utility Division FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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--- Summary - Operations ---					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,847,472	\$ 1,847,472	\$ 225,599	\$ 1,621,873	12%
Services / Supplies	6,369,651	6,369,651	1,015,685	5,353,967	16%
Capital	181,000	181,000	-	181,000	0%
Total Utility Division	\$ 8,398,124	\$ 8,398,124	\$ 1,241,284	\$ 7,156,840	15%

--- Detail - Operations ---					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,226,451	\$ 1,226,451	\$ 123,241	\$ 1,103,211	10%
<i>Employee Benefits</i>	621,021	621,021	102,359	518,662	16%
Total Personnel	\$ 1,847,472	\$ 1,847,472	\$ 225,599	\$ 1,621,873	12%

Services / Supplies					
<i>Professional Services</i>	\$ 255,655	\$ 255,655	\$ 116,350	\$ 139,305	46%
<i>Employee Development</i>	63,705	63,705	6,936	56,770	11%
<i>Supplies / Equipment</i>	77,262	77,262	5,753	71,509	7%
<i>Utilities</i>	375,136	375,136	69,990	305,146	19%
<i>Other (Well Lot Maintenance)</i>	1,018,150	1,018,150	70,137	948,013	7%
Sub-Total - Operations Services / Supplies	\$ 1,789,908	\$ 1,789,908	\$ 269,166	\$ 1,520,743	15%

Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 5,258	\$ 5,258	\$ 4,981	\$ 277	95%
<i>UTRWD - Water Volume Cost</i>	974,940	974,940	159,980	814,960	16%
<i>UTRWD - Water Demand Charges</i>	1,399,395	1,399,395	232,528	1,166,868	17%
<i>UTRWD - Sewer Effluent Volume Rate</i>	595,660	595,660	81,804	513,856	14%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,371,595	1,371,595	228,599	1,142,996	17%
<i>UTRWD - HV Sewer Line to UTRWD</i>	232,895	232,895	38,628	194,267	17%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,579,743	\$ 4,579,743	\$ 746,519	\$ 3,833,224	16%

Total Services / Supplies	\$ 6,369,651	\$ 6,369,651	\$ 1,015,685	\$ 5,353,967	16%
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Capital					
<i>Equipment / Vehicles</i>	181,000	181,000	-	181,000	0%
Total Capital	\$ 181,000	\$ 181,000	\$ -	\$ 181,000	0%

Total Utility Division - Operations	\$ 8,398,124	\$ 8,398,124	\$ 1,241,284	\$ 7,156,840	15%
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Utility Fund Working Capital FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Water Sales	\$ 5,330,200	\$ 5,330,200	\$ 718,780	\$ 4,611,420	13%
Sewer Sales	4,419,688	4,419,688	579,244	3,840,444	13%
Other Fees / Charges	97,200	97,200	13,841	83,359	14%
Electronic Payment Credit	(182,000)	(182,000)	(22,923)	(159,078)	13%
Interest	10,000	10,000	400	9,600	4%
Total Revenues	\$ 9,675,088	\$ 9,675,088	\$ 1,289,342	\$ 8,385,746	13%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Administration	\$432,634	\$432,634	\$ 69,411	\$ 363,223	16%
Operations	3,204,746	3,204,746	425,354	2,779,392	13%
UTRWD	4,579,743	4,579,743	746,519	3,833,224	16%
Debt Service	1,223,913	1,223,913	500	1,223,413	0%
Capital Projects	-	-	-	-	0%
Equipment Replace / Capital	181,000	181,000	-	181,000	0%
Total Expenditures	\$ 9,622,037	\$ 9,622,037	\$ 1,241,784	\$ 8,380,253	13%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Transfers In (Applied Impact Fees)	\$ 150,000	\$ 150,000	-	\$ 150,000	0%
Operating Transfers Out / Utility Capital Projects	-	-	-	-	0%
Operating Transfers Out / General Fund	(470,000)	(470,000)	-	(470,000)	0%
Total Other Sources (Uses)	\$ (320,000)	\$ (320,000)	\$ -	\$ (320,000)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
Net Increase/Decrease	(266,949)	(266,949)	47,558
Beginning Working Capital			
Operations	2,257,782	2,257,782	2,257,782
Available Impact Fees	1,205,234	1,205,234	1,205,234
Total Available Working Capital	\$ 3,463,016	\$ 3,463,016	\$ 3,463,016
Ending Working Capital			
Operations	1,990,833	1,990,833	2,305,340
Designated Capital Project	-	-	-
Available Impact Fees	1,240,234	1,240,234	1,242,450
Total Available Working Capital	\$ 3,231,067	\$ 3,231,067	\$ 3,547,790

Impact Fees			
Beginning Balance	1,205,234	1,205,234	1,205,234
+ Collections	185,000	185,000	37,216
- Applied to offset Debt Service	(150,000)	(150,000)	-
Ending Balance	1,240,234	1,240,234	1,242,450

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 501,700	\$ 501,700	\$ 99,794	\$ 401,906	20%
<i>Annual Park Passes</i>	53,500	53,500	265	53,235	0%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	30	30	1	29	4%
Total Revenues	\$ 555,230	\$ 555,230	\$ 100,060	\$ 455,170	18%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 218,925	218,925	\$ 28,496	\$ 190,429	13%
<i>Services / Supplies</i>	269,681	269,681	14,731	254,950	5%
<i>Capital</i>	115,900	115,900	-	115,900	0%
Total Expenditures	\$ 604,506	\$ 604,506	\$ 43,227	\$ 561,279	7%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 528,497	\$ 528,497	\$ 528,497
<i>+ Net Increase (Decrease)</i>	(49,276)	(49,276)	56,833
Ending Fund Balance	\$ 479,221	\$ 479,221	\$ 585,330

Debt Service Fund

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Property Tax Revenues</i>	\$2,050,934	\$ 2,050,934	\$ 115,985	\$ 1,934,949	6%
<i>Interest Income</i>	250	250	6	244	2%
Total Revenues	\$ 2,051,184	\$ 2,051,184	\$ 115,991	\$ 1,935,193	6%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,310,000	\$ 2,310,000	\$ -	\$ 2,310,000	0%
<i>Interest Payments</i>	533,292	533,292	-	533,292	0%
<i>Paying Agent Fees</i>	3,000	3,000	-	3,000	0%
Total Expenditures	\$ 2,846,292	\$ 2,846,292	\$ -	\$ 2,846,292	0%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	810,357	810,357	-	\$ 810,357	0%
<i>Proceeds from Refunding Debt</i>	-	-	-	-	0%
<i>Debt Issuance Cost</i>	-	-	-	-	0%
<i>Payment to Escrow Agent</i>	-	-	-	-	0%
Total Financing Sources	\$ 810,357	\$ 810,357	\$ -	\$ 810,357	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 132,928	\$ 132,928	\$ 132,928
<i>+ Net Increase (Decrease)</i>	15,249	15,249	115,991
Ending Fund Balance	\$ 148,177	\$ 148,177	\$ 248,919

Capital Projects Fund

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	18,000	18,000	1,136	16,864	6%
Total Revenues	\$ 18,000	\$ 18,000	\$ 1,136	\$ 16,864	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2018 GO Bond (Parks/Streets/Drainage)	3,669,094	3,669,094	23,759	3,645,335	1%
2018 Bond Issue (Streets)	1,522,744	1,522,744	23,059	1,499,685	2%
2018 Bond Issue (Parks)	2,146,350	2,146,350	700	2,145,650	0%
Total Expenditures	\$ 3,669,094	\$ 3,669,094	\$ 23,759	\$ 3,645,335	1%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ 15,263,400	\$ 15,263,400	\$ -	\$ 15,263,400.00	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 15,263,400	\$ 15,263,400	\$ -	\$ 15,263,400	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning fund balance	\$ 2,589,485	\$ 2,589,485	\$ 2,589,485
+Net Increase (Decrease)	11,612,306	11,612,306	(22,623)
Ending Fund Balance	\$ 14,201,791	\$ 14,201,791	\$ 2,566,862

Drainage Utilities FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ 10,000	10,000	\$ -	\$ 10,000	0%
<i>Drainage Fee Receipts</i>	510,000	510,000	63,357	446,643	12%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	200	200	18	182	9%
Total Revenues	\$ 520,200	\$ 520,200	\$ 63,375	\$ 456,825	12%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 348,912	\$ 348,912	\$ 48,100	\$ 300,812	14%
<i>Services / Supplies</i>	153,635	153,635	10,786	142,849	7%
<i>Capital</i>	30,000	30,000	-	30,000	0%
Total Expenditures	\$ 532,547	\$ 532,547	\$ 58,886	\$ 473,661	11%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 16,000	\$ 16,000	\$ -	16,000	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 382,738	\$ 382,738	\$ 382,738
<i>+ Net Increase (Decrease)</i>	(12,347)	(12,347)	4,488
Ending Fund Balance	\$ 370,391	\$ 370,391	\$ 387,226

Park Development Fee Fund FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 100	\$ 100	\$ 5	\$ 95	0%
<i>Community Park Fees</i>	-	-	851	(851)	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 100	\$ 100	\$ 856	\$ (756)	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 80,126	\$ 80,126	\$ 80,126
<i>+ Net Increase (Decrease)</i>	100	100	856
Ending Fund Balance	\$ 80,226	\$ 80,226	\$ 80,982

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	-
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	80,226	80,231
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 80,226	\$ 80,231

Public Safety Special Revenue Fund

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 40,070	\$ 29,987	\$ 10,083	75%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	7,919	(4,319)	220%
Capital	-	-	-	-	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 7,919	\$ (4,319)	220%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 25,806	\$ 25,806	\$ 25,806
+ Net Increase (Decrease)	-	14,470	22,068
Ending Fund Balance	\$ 25,806	\$ 40,276	\$ 47,874

Municipal Court Technology Fee Fund FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

Percent of Budget Year Transpired	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 2,800	\$ 2,800	\$ 467	2,333	17%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 3,836	\$ 3,836	\$ 7,806	\$ (3,970)	0%
Total Expenditures	\$ 3,836	\$ 3,836	\$ 7,806	\$ (3,970)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 14,771	\$ 14,771	\$ 14,771
+ Net Increase (Decrease)	(1,036)	(1,036)	(7,339)
Ending Fund Balance	\$ 13,735	\$ 13,735	\$ 7,432

Municipal Court Building Security Fund FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,800	\$ 2,800	\$ 547	\$ 2,253	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 40,797	\$ 40,797	\$ 40,797
+ Net Increase (Decrease)	2,800	2,800	547
Ending Fund Balance	\$ 43,597	\$ 43,597	\$ 41,344

Highland Village Community Development Corporation
Working Capital Analysis (FY 2022)

	<i>Actual 2019-2020</i>	<i>Projected 2020-2021</i>	<i>Budget 2021-2022</i>	<i>YTD 2021-2022</i>
Beginning Fund Balance	\$ 98,100	\$ 109,678	\$ 288,121	\$ 288,121
Revenues				
4B Sales Tax	1,381,630	1,500,000	1,560,000	-
Park Fees (Rental)	18,276	52,100	59,000	11,680
Linear Park Fees	24,108	-		
Miscellaneous Income	-	-	-	1,475
Interest Income	633	55	55	21
Total	\$ 1,424,647	\$ 1,552,155	\$ 1,619,055	\$ 13,176
Expenditures				
<i>Personnel</i>	330,860	304,110	321,334	42,251
Services / Supplies	215,531	237,120	402,427	17,642
Reimburse GF (Support Functions)	28,000	28,000	28,000	
Reimburse GF (Debt Service)	808,286	804,482	810,357	
Total Non-Capital Expenditures	\$ 1,382,677	\$ 1,373,712	\$ 1,562,118	\$ 59,893
Capital				
Projects Funded Directly	30,392		17,281	-
Transfer to 4B Capital Projects	\$ 30,392	\$ -	\$ 17,281	\$ -
Equipment		-	-	
Net Increase / (Decrease)	11,578	178,443	39,656	(46,717)
Working Capital Balance	\$ 109,678	\$ 288,121	\$ 327,777	\$ 241,404

PEG Fee Fund

FY 2021/2022 Budget

YEAR TO DATE NOVEMBER

<i>Percent of Budget Year Transpired</i>	16.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	0%
Total Revenues	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	11,000	11,000	31	10,969	0%
<i>Capital</i>	8,400	8,400	-	8,400	0%
Total Expenditures	\$ 19,400	\$ 19,400	\$ 31	\$ 19,369	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 125,060	\$ 125,060	\$ 125,060
<i>+Net Increase (Decrease)</i>	15,600	15,600	(31)
Ending Fund Balance	\$ 140,660	\$ 140,660	\$ 125,029

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 01/25/2022

SUBJECT: Consider Resolution 2022-2983 Ratifying the Emergency Declaration by the City Manager authorizing an agreement with Weisinger Incorporated for the Southwood Well Pump Repairs and Authorizing Change Orders under Certain Circumstances

PREPARED BY: Scott Kriston, Public Works Director

BACKGROUND:

On November 1, 2021, the City's Southwood well, located in the Highland Shores 13-P subdivision and used as a source of potable water supply for the City of Highland Village failed. The public health hazard posed to the citizens of the City of Highland Village by the unexpected failure of the well is significant and constituted an emergency. Therefore, pursuant to Section 6.17.B. of the City Charter of the City of Highland Village, staff recommended the City Manager declare an emergency exists, that the immediate procurement of goods and services related to returning the Southwood well into proper working condition were necessary for the preservation of the public health and safety of the City's residents and to repair unforeseen damage to public machinery, equipment, or other property, and, pursuant to Texas Local Government Code §§252.022(a)(2) and (3), shall be exempt from the bidding requirements set forth from Chapter 252 of the Texas Local Government Code.

IDENTIFIED NEED/S:

Ratify the cost of the emergency repair to the Southwood well.

OPTIONS & RESULTS:

With increasing water demands, if the City did not repair the Southwood well, the City's water supply decrease of 1.3MGD could pose a public health hazard.

PROGRESS TO DATE: (if appropriate)

On October 16, 2021 the Southwood well was taken out of service as it revealed pump electrical issues. After troubleshooting the problem, City staff and vendor concluded the well pump was causing the well motor to trip the breaker. Utility staff scheduled Weisinger Inc. to mobilize on November 1, 2021 to pull the well pump, take it back to their shop and troubleshoot it. The replacement pump is anticipated to be delivered to the Southwood site 4-weeks after a PO is provided. Utility records show that this well pump was replaced in 2017. The typical life expectancy of a submersible well pump is 5 to 8 years.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Funded through the Utility Fund.

RECOMMENDATION:

To approve Resolution 2022-2983.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2022-2983

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, RATIFYING THE EMERGENCY DECLARATION BY THE CITY MANAGER AUTHORIZING AN AGREEMENT WITH WEISINGER INCORPORATED FOR THE SOUTHWOOD WELL PUMP REPAIRS AND AUTHORIZING CHANGE ORDERS UNDER CERTAIN CIRCUMSTANCES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the pump in the City's Southwood water well ("the Well") failed on November 1, 2021; and

WHEREAS, the public health hazard posed to the citizens of the City of Highland Village by the unexpected failure of the Well is significant and constitutes an emergency; and

WHEREAS, pursuant to Section 6.17.B. of the City Charter of the City of Highland Village, the City Manager declared an emergency exists, that the immediate procurement of goods and services related to returning the Well into proper working condition was necessary for the preservation of the public health and safety of the City's residents and to repair unforeseen damage to public machinery, equipment, or other property, and, pursuant to Texas Local Government Code §§252.022(a)(2) and (3), shall be exempt from the bidding requirements set forth from Chapter 252 of the Texas Local Government Code; and

WHEREAS, pursuant to the foregoing declaration, the City Manager entered into an agreement on behalf of the City with Weisinger Incorporated to provide equipment, supplies and services related to repairing the Well; and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to approved, ratify and authorize the actions of the City Manager described above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The emergency declaration of the City Manager and the City Manager's acts in entering into an agreement with Weisinger Incorporated in the amount of \$246,868.00 on behalf of the City for equipment, supplies and services relating to repair of the Southwood water well are hereby approved and authorized as if originally approved by the City Council prior to such actions being taken.

SECTION 2. Subject to applicable state laws, city policies, and, in the event the change order results in an increase in the agreement amount, the availability of funds for such purpose, the City Manager is further authorized to negotiate and sign such change orders to the above authorized agreement as the City Manager determines to be in the best interest of the City.

SECTION 3. This Resolution shall be effective immediately upon passage.

PASSED AND APPROVED this the 25th day of January, 2022.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl1/19/2022:127221)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 16

MEETING DATE: 01/25/2022

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING MEETINGS

January 25, 2022	Regular City Council Meeting - 7:00 pm
February 3, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
February 8, 2022	Regular City Council Meeting - 7:00 pm
February 15, 2022	Planning & Zoning Commission Meeting – 7:00 pm
February 21 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
February 22, 2022	Regular City Council Meeting - 7:00 pm
March 3, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
March 8, 2022	Regular City Council Meeting - 7:00 pm
March 15, 2022	Planning & Zoning Commission Meeting – 7:00 pm
March 21, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
March 22, 2022	Regular City Council Meeting - 7:00 pm
April 7, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
April 12, 2022	Regular City Council Meeting - 7:00 pm
April 18, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
April 19, 2022	Planning & Zoning Commission Meeting – 7:00 pm
April 26, 2022	Regular City Council Meeting - 7:00 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.

By: Karen McCoy, Executive Assistant – City of Highland Village