



A G E N D A

**REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
TUESDAY, OCTOBER 9, 2018, at 6:00 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
City Council Chambers – 6:00 P.M.**

EARLY WORK SESSION

- 1. Receive Presentation from Non-Profit Organizations requesting Funding for Providing Services, Programs and/or Benefits Serving a Public Purpose to City Residents**
- 2. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of October 9, 2018**

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION
Training Room**

- 3. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

**OPEN SESSION
City Council Chambers – 7:30 P.M.**

- 4. Call to Order**
- 5. Prayer to be led by Deputy Mayor Pro Tem Barbara Fleming**
- 6. Pledge of Allegiance to the U.S. and Texas flags to be led by Deputy Mayor Pro Tem Fleming: *“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”***
- 7. Visitor Comments *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and***

to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)

8. City Manager/Staff Reports

- **HVTV Update**

9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- **Presentation of Texas Amateur Athletic Federation's (TAAF) Gold Member City Award to the City of Highland Village**
- **Presentation of Texas Amateur Athletic Federation (TAAF) President's Excellence Award to Fince Espinoza**
- **Recognition of Texas Recreation and Parks Society's (TRAPS) Park Design Excellence Award for Doubletree Ranch Park**
- **Presentation of a Proclamation celebrating National Cyber Security Awareness Month in Highland Village**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

- 10. Consider Approval of Minutes of the Regular City Council Meeting held on September 25, 2018**
- 11. Consider Ordinance 2018-1253 approving a Conditional Use Permit to allow for a Video Arcade in a Retail Zoning District located at Lot 1, Block F, Highland Plaza Shopping Center, commonly known as 1842 Justin Road (2nd and final read)**
- 12. Consider Ordinance 2018-1255 amending the Highland Village Code of Ordinances Chapter 12 "Offenses and Nuisances," Article 12.05 "Nuisances," Section 12.05.004 "Weeds, Grass and Other Vegetation" as it relates to the Height and Encroachment of Trees and Other Vegetation over Streets and Sidewalks (2nd and final read)**
- 13. Consider Resolution 2018-2776 authorizing the City Manager to Continue an Interlocal Agreement with TML Intergovernmental Risk Pool for Purposes of Providing City Liability Insurance**
- 14. Consider Resolution 2018-2777 Cancelling the November 27, 2018 and December 25, 2018 City Council Meetings**
- 15. Consider Resolution 2018-2778 authorizing the Purchase of a Utility Tractor from United Ag & Turf through the City's Cooperative Purchasing Agreement with Texas Local Government Purchasing Cooperative ("BuyBoard") and authorizing the Purchase of Three (3) Police Vehicles from Silsbee Ford through the City's Cooperative Purchasing Agreement with the State of Texas Purchasing Co-Op ("GoodBuy")**

16. Consider Resolution 2018-2779 authorizing the City Manager to approve the Assignment of Professional Services Agreement with G&A Consultants, LLC relating to the John R. McAdams Company, Inc. for Sunset Point Park
17. Receive Budget Report for Period Ending August 31, 2018

ACTION AGENDA

18. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

19. Receive an Update of Public Safety Response Times
20. Receive a Presentation relating to Entering into an Automatic Aid Agreement with the Town of Flower Mound
21. Discussion of an Interlocal Cooperative Agreement for Joint Use of Facilities with Lewisville Independent School District
22. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
23. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 5TH DAY OF OCTOBER, 2018 NOT LATER THAN 4:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2018 at _____ am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 10/09/18

SUBJECT: Receive Presentations from Non-Profit Organizations Requesting Funding from the City of Highland Village for Fiscal Year 2018-2019 for Providing Services, Programs and/or Benefits serving a Public Purpose

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

City Resolution 2018-2729 sets out the following guidelines to be followed by non-profit organizations in order to request funding for the community services they provide to residents in Highland Village:

- Services must be provided by an organized civic, cultural, educational, or service group that is a non-profit organization with membership open to all citizens of Highland Village
- Services must be of economic benefit to the community or contribute to the quality of life in Highland Village by serving a public purpose of the City
- Services must be provided to the citizens of Highland Village on an equal basis
- The organization must enter into a written contract with the City of Highland Village for the provision of services

Examples of municipal public purpose include, but are not limited to:

- Preservation, promotion or development of historically sensitive areas of the City
- Promotion of the performing arts
- Activities promoting and improving the health, safety and welfare of the youth, adults or senior citizens in the City
- Educational programs promoting student and citizen participation in the electoral process and local government
- Crime awareness and prevention

Council has historically allocated 0.25% of the City's Maintenance & Operations budget (excluding capital project or purchasing funds) to be available for funding services provided by eligible non-profit organizations. There is \$41,000 included in the Fiscal Year 2018-2019 budget for funding community services and activities provided by non-profit organizations. However, in applying the 0.25% formula as referenced above, a funding amount up to \$43,000 could be applied.

Each non-profit organization that has submitted an application requesting funding for Fiscal Year 2018-2019 has been invited to send a representative to provide a brief presentation to Council during the Early Work Session. Following is a list of non-profit organizations that have requested funding for this year, including the amount of each funding request:

Non-Profit Organization	Funding Request
CASA of Denton County, Inc.	\$ 1,875
Chisholm Trail RSVP, Inc. dba RSVP Serving Denton County	\$ 2,500
Christian Community Action (CCA)	\$ 3,000
Communities in Schools of North Texas, Inc.	\$ 3,000
Denton County Friends of the Family, Inc.	\$ 5,000
Friends of the Flower Mound Library	\$ 1,500
Greater Lewisville Community Theatre	\$ 2,000
Highland Village Lions Club	\$ 4,500
Journey to Dream	\$15,000
Lewisville ISD Education Foundation (LEF)	\$ 5,000
Lewisville Lake Symphony	\$ 5,000
PediPlace	\$ 5,000
Salvation Army – Lewisville	\$ 3,400
Special Abilities of North Texas	\$ 8,500
Studio B Performing Arts Center	\$ 3,500
Winning The Fight	\$ 2,989.50
Youth and Family Counseling	\$ 5,000
TOTAL	\$76,764.50

Council has received a copy of each application that was submitted. No action is required at this time.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 9

MEETING DATE: 10/9/18

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of Texas Amateur Athletic Federation's (TAAF) Gold Member City Award to the City of Highland Village
- Presentation of Texas Amateur Athletic Federation (TAAF) President's Excellence Award to Fince Espinoza
- Recognition of Texas Recreation and Park Society's (TRAPS) Park Design Excellence Award for Doubletree Ranch Park
- Presentation of a Proclamation celebrating National Cyber Security Awareness Month in Highland Village



Proclamation

WHEREAS, National Cyber Security Awareness Month (NCSAM) was created as a collaborative effort between government and industry to ensure every American has the resources they need to stay safer and more secure online; and

WHEREAS, in its 15th year, NCSAM was co-founded and co-led by the Department of Homeland Security and the National Cyber Security Alliance to promote the safe and secure use of the internet and digital privacy; and

WHEREAS, recognized annually in October, NCSAM involves the participation of a multitude of industry leaders – mobilizing individuals, small and medium-sized businesses, nonprofits, academia, multinational corporations and governments; and

WHEREAS, digital citizens around the globe are encouraged to “*Stop, Think and Connect*” and to harness the collective impact of its programs and resources to increase awareness about today’s ever-evolving cybersecurity landscape.

NOW THEREFORE, I, Charlotte J. Wilcox, Mayor of the City of Highland Village, do hereby celebrate October 2018, as:

“National Cyber Security Awareness Month”

in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 9th day of October 2018.

Charlotte J. Wilcox, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 10/09/18

SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on September 25, 2018

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the September 25, 2018 City Council meeting.

**MEETING MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, SEPTEMBER 25, 2018**

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Travis Nokes	Deputy Fire Chief
	Scott Kriston	Public Works Director
	Andra Foreman	Recreation Manager
	Jana Onstead	Human Resources Director
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist
	Karen Bradley	Administrative Assistant

Mayor Wilcox announced Agenda Item #23 will be moved up on the agenda.

EARLY WORK SESSION

23. Discuss Cancelling the November 27, 2018 and December 25, 2018 City Council Meetings

Mayor Wilcox reported Council typically only has one meeting in November and December. The consensus of Council was to cancel the meetings for 2018. Staff will present a resolution at the next meeting for Council to take formal action.

2. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of September 25, 2018

Relating to Agenda Item #20, Councilmember Lombardo asked why there was a trade in amount given for the fire engine, but not for the ambulance. City Manager Michael Leavitt stated an ambulance typically does not have as much trade in value due to the nature of its use. He stated the new fire engine is being purchased from a company that is familiar with maintenance records of our current engine, which was a factor in its trade in value.

Relating to Agenda Item #15, City Attorney Kevin Laughlin reported there was a procedural issue relating to the public hearing that was scheduled for Planning and Zoning, therefore staff is not able to move forward with the item at this City Council meeting. The item has been rescheduled for the October 23, 2018 City Council meeting.

Mayor Wilcox announced Council would convene into Closed Session and she read Agenda Items #3(a) and #3(b).

CLOSED SESSION

Council convened into Closed Session at 6:06 p.m.

3. **Hold a closed meeting in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) **Section 551.074 – Deliberate the Appointment, Removal, Evaluation and Duties of Public Officers, specifically Members of the Planning and Zoning Commission, Zoning Board of Adjustment, and Board of Directors of the Highland Village Community Development Corporation**

Council concluded Closed Session at 6:45 p.m.

EARLY WORK SESSION

Early Work Session reconvened at 6:47 p.m.

1. **Discuss Appointment of Board and Commission Members; Review and Discuss the Attendance Record and Performance of City Board and Commission Members and Removal of Board and Commission Members prior to Completion of their Current Term pursuant to Code of Ordinances Section 2.037**

Deputy Mayor Pro Tem Fleming voiced concern with the number of absences of Parks and Recreation Advisory Board members Christine Sherry and Tamara Lisby. Councilmember Jaworski asked about their attendance from the previous year. City Secretary Angela Miller reported Ms. Sherry missed 33% of the meetings and Ms. Lisby missed 50%.

Council discussed potential appointments to the various boards.

Early Work Session ended at 6:59 p.m.

OPEN SESSION

4. **Call to Order**

Mayor Charlotte J. Wilcox called the meeting to order at 7:30 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember

	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Police Chief
	Travis Nokes	Deputy Fire Chief
	Jason Collier	Assistant Fire Chief
	Scott Kriston	Public Works Director
	Andra Foreman	Recreation Manager
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist

5. Prayer to be led by Councilmember Mike Lombardo

Councilmember Lombardo gave the invocation.

6. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Mike Lombardo

Councilmember Lombardo led the Pledge of Allegiance to the U.S and Texas flags.

7. Visitor Comments

No one wished to speak.

8. City Manager/Staff Reports

- **HVTV Update**

The Foodie Friday segment was presented and featured Froyo Joe's located in The District of Highland Village. Paper Shredding Day was also featured. This event is for Highland Village residents only and will be held on Saturday, September 29 at Pilot Knoll Park. Business shredding is not included with this event.

9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Pro Tem Busche reminded everyone of the leash law in Highland Village and to always be sure to pick up after your pet.

- **Presentation of a Proclamation for Fire Prevention Week**

Mayor Wilcox presented Deputy Fire Chief Travis Nokes and Assistant Fire Chief Jason Collier with a proclamation designating October 7 through October 13, 2018 as Fire Prevention Week in Highland Village.

CONSENT AGENDA

10. Consider Approval of Minutes of the Regular City Council Meeting held on September 11, 2018
11. Consider Resolution 2018-2771 authorizing the City Manager to enter into an Interlocal Agreement with Texas Political Subdivisions for Purposes of Providing City Workers' Compensation Insurance
12. Consider Resolution 2018-2772 awarding and authorizing a Contract with Canary Construction, Inc. for Construction of the Winding Creek Drive, Oak Forest Drive, and Canyon Creek Drive Water Lines and KCS Railroad Sanitary Sewer Line Crossing at Winding Creek Drive

Motion by Councilmember Lombardo, seconded by Mayor Pro Tem Busche, to approve Consent Agenda Items #10 through #12. Motion carried 7-0.

ACTION AGENDA

13. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
NO ACTION TAKEN
 - (b) Section 551.074 – Deliberate the Appointment, Removal, Evaluation and Duties of Public Officers, specifically Members of the Planning and Zoning Commission, Zoning Board of Adjustment, and Board of Directors of the Highland Village Community Development Corporation
ACTION TAKEN with AGENDA ITEM #22
14. Conduct a Public Hearing and Consider Ordinance 2018-1253 approving a Conditional Use Permit to allow for a Video Arcade in a Retail Zoning District located at Lot 1, Block F, Highland Plaza Shopping Center, commonly known as 1842 Justin Road (1st of two reads)
APPROVED 1ST READ (7 – 0)

Public Works Director Scott Kriston reported the City received an application for a Conditional Use Permit (CUP) for a video arcade business to be located in an approximately 4,012 square foot lease space in the Highland Plaza Shopping Center. The property is located within a R-Retail District. The use of this building for a video arcade requires approval of a CUP.

Mr. Kriston stated the applicant proposes to utilize the space for a retro video arcade, table top board games along with a full service bar and food service, which is allowed by right in a R-Retail District. Mr. Kriston stated City staff has reviewed the application and all staff comments have been addressed by the applicant. In addition, he stated all public hearing notification requirements have been satisfied. As of the date of this meeting, no calls or written comments in response to the public hearing notices have been received.

At the September 18, 2018 Planning and Zoning Commission meeting, the Commission recommended sending the ordinance forward for approval as presented with a vote of 5-0. The applicant was also present for the Council meeting and reported 1970, 1980 and

1990 video games will be available, along with rental options for board games that can be played onsite.

Mayor Wilcox opened the public hearing and with no one wishing to speak, she closed the public hearing.

Motion by Mayor Pro Tem Busche, seconded by Councilmember Jaworski, to approve the first read of Ordinance 2018-1253. Motion carried 7-0.

15. **Conduct a Public Hearing and Consider Ordinance 2018-1254 amending the City of Highland Village Comprehensive Zoning Ordinance, Section 28.4.C to reduce the Required Minimum Acreage for a Planned Development District from Three (3) Acres to Two (2) Acres (1st of two reads)**

**** THIS ITEM HAS BEEN RESCHEDULED FOR THE OCTOBER 23, 2018 CITY COUNCIL MEETING ****

Due to a procedural matter, this item was not discussed and not considered at this meeting.

16. **Consider Ordinance 2018-1255 amending the Highland Village Code of Ordinances Chapter 12 “Offenses and Nuisances,” Article 12.05 “Nuisances,” Section 12.05.004 “Weeds, Grass and Other Vegetation” as it relates to the Height and Encroachment of Trees and Other Vegetation over Streets and Sidewalks (1st of two reads)**

APPROVED 1ST READ (7 – 0)

Mr. Kriston reported the City’s current ordinance regarding the height of tree limbs hanging over public right-of-ways (ROW) conflicts with the City’s Fire Code. Section 12.05.004 (2)(C) of the current ordinance allows tree limbs to overhang a public road not less than 12-feet and over a sidewalk not less than 7-feet. However, Section 8.04.001 adopts the 2015 Fire Code, where Section 503.2.1 of the Fire Code states there shall be an unobstructed vertical clearance of not less than 13-feet 6-inches.

In addition, the Department of Transportation’s (DOT) maximum vehicle height is 14-feet, with a special permit required for vehicles that measure 13-feet 6-inches in height or greater. The Manual of Uniform Traffic Control Devices (MUTCD) requires all overhead traffic signs to have a minimum vertical clearance of 17-feet.

Mr. Kriston reported staff had discussed this issue with Council at their September 11th meeting where the recommendation was to move forward with amending the nuisance ordinance regarding overhanging tree limbs over public ROW, sidewalks and trails to a minimum of 14-feet overhang over a road and 8-feet overhang over a sidewalk or trail.

Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember Jaworski, to approve the first read of Ordinance 2018-1255. Motion carried 7-0.

17. **Consider Ordinance 2018-1251 adopting the Fiscal Year 2018-2019 Annual Budget (2nd and final read)**

APPROVED 2ND READ (7 – 0)

Assistant City Manager Ken Heerman reported staff initiated the FY 2019 budget process in May of this year, with departments reviewing programs and related costs in their respective areas. He stated the budget had been developed with Council in a series of workshops where the Capital Improvement Program was presented, followed by the

General Fund Budget, Special Revenue Funds, and the Utility Fund. He added that the proposed budget has been available on the City website for review by residents. He further reported the final document presented is a joint product of staff and Council to reflect priorities established by Council in the initial stages of the budget process. Public hearings were conducted on August 28, 2018 and September 11, 2018.

Motion by Councilmember Jaworski, seconded by Councilmember Lombardo, to approve the second read of Ordinance 2018-1251 adopting the Fiscal Year 2018-2019 Annual Budget. City Secretary Angela Miller took a roll call vote on the motion:

***Councilmember Lombardo – Aye
Deputy Mayor Pro Tem Fleming – Aye
Councilmember Kixmiller – Aye
Mayor Wilcox – Aye
Mayor Pro Tem Busche – Aye
Councilmember Fiester – Aye
Councilmember Jaworski – Aye***

Motion carried 7-0.

18. **Consider Resolution 2018-2773 ratifying the Property Tax Revenue Increase Reflected in the Fiscal Year 2018-2019 Budget**
APPROVED (7 – 0)

Mr. Heerman stated in accordance with Local Government Code Section 102.007(c), adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of Council to ratify the property tax increase reflected in the budget. He stated this action acknowledges that Council is aware this budget will cost more than last year's budget, and, as this budget does indeed raise more revenue, this is a required action.

He added that while the property tax rate reflects a decrease from last year, overall tax dollars are increased – this year collecting \$12,697,794 compared to \$12,133,948 last year. The increase is reflective of a 5.6 percent increase in valuation, inclusive of new valuation of \$22,425,063 added to the tax base. Of the \$563,852 increased levy, \$361,290 is to be applied to increased debt service resulting from the 2018 bond issue approved by voters.

Motion by Councilmember Fiester, seconded by Mayor Pro Tem Busche, to approve Resolution 2018-2773 ratifying the property tax increase reflected in the Fiscal Year 2018-2019 Budget as required by Local Government Code Section 102.007(c). Motion carried 7-0.

19. **Consider Ordinance 2018-1252 levying the Ad Valorem Taxes for the Year 2018 at a Rate of \$.56302 per \$100 Assessed Valuation on all Taxable Property within the Corporate Limits of the City of Highland Village as of January 1, 2018 (2nd and final read)**

APPROVED 2ND READ (7 – 0)

Mr. Heerman reported Ordinance 2018-1251 provides for the adoption of the City's official budget for Fiscal Year 2018-19, which was prepared and presented in accordance with state law. The proposed budget is based on anticipated revenues to the City from various sources, including the assessment of taxes on real and business personal property located within the City. In order to provide for sufficient revenues to pay the City's operation and maintenance obligations as well as the City's outstanding debt obligations,

the FY 2018-19 budget requires the City receive property tax revenues that would be generated through the adoption of the proposed tax rate. Mr. Heerman reported staff prepared Ordinance 2018-1252 for consideration, which provides for the adoption of a total tax rate of \$.56302 per \$100 valuation (composed of a Maintenance and Operation (M&O) rate of \$0.479787 per \$100 valuation and a debt service rate of \$0.083233 per \$100 valuation) to fund the FY 2018-2019 budget. The total tax rate of \$.56302/\$100 is a ½ cent decrease from last year.

Motion by Councilmember Fiester, seconded by Councilmember Jaworski, that the property tax rate be increased by the adoption of a tax rate of \$.56302, which is effectively a 2.4 percent increase in the tax rate and, therefore, further move that Ordinance 2018-1252 be approved on second read. City Secretary Angela Miller took a roll call vote on the motion:

***Councilmember Lombardo – Aye
Deputy Mayor Pro Tem Fleming – Aye
Councilmember Kixmiller – Aye
Mayor Wilcox – Aye
Mayor Pro Tem Busche – Aye
Councilmember Fiester – Aye
Councilmember Jaworski – Aye***

Motion carried 7-0.

20. **Consider Resolution 2018-2774 authorizing the Purchase of a Fire Engine from Siddons-Martin Emergency Group and an Ambulance from Professional Ambulance through the City’s Cooperative Purchasing Agreement with the Houston Galveston Area Council of Governments (HGAC), and authorizing the City Manager to Execute a Ten-Year Maintenance Service Agreement with Siddons-Martin Emergency Group**

APPROVED (7 – 0)

Assistant Fire Chief Jason Collier reported during the annual budget process, the Fire Department works with Fleet Maintenance to evaluate the current vehicle inventory and any needs or replacements for the upcoming budget year. Evaluation criteria are based on vehicle repair history, age, mileage, hours of service and department needs. In general, engine replacements are based on a 15-year cycle and ambulance replacements are based on a 7-year cycle. The following were identified by the Fire Department as needing replacement:

- 2005 Pierce Dash Fire Engine
- 2013 Ford F450 Horton Ambulance

Mayor Wilcox asked if the City has always had a maintenance agreement. Chief Collier reported that since this same company has all of the maintenance records, it provides for a larger trade in value. Aside from being conveniently located in Denton, a maintenance agreement locks in the rate for ten years. Councilmember Kixmiller asked the expected life of the engine. Chief Collier stated typically about 15 years and that City Manager Michael Leavitt has directed staff to investigate trade in values at 10 and 15 years, along with maintenance costs. Mr. Leavitt stated this purchase will be a cash purchase.

Motion by Councilmember Jaworski, seconded by Deputy Mayor Pro Tem Fleming, to approve Resolution 2018-2774 authorizing the Purchase of a Fire Engine from Siddons-Martin Emergency Group and an Ambulance from Professional Ambulance through the City’s Cooperative Purchasing Agreement with the Houston Galveston Area Council of Governments (HGAC), and authorizing the City Manager

to Execute a Ten-Year Maintenance Service Agreement with Siddons-Martin Emergency Group. Motion carried 7-0.

21. **Review and Discuss the Attendance Record and Performance of City Board and Commission Members and Consider Removal of Board and Commission Members prior to Completion of their Current Term pursuant to Code of Ordinances Section 2.037**

REMOVALS MADE and APPROVED (7 – 0)

City Secretary Angela Miller stated the Code of Ordinances provides Council the option to review attendance records and performance of board/commission members prior to the completion of their current term, and to allow for removal of a member, if needed.

Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember Lombardo, to remove the following board members:

- ***Tamara Lisby – Parks and Recreation Advisory Board, Place 5***
- ***Denver Kemery – Zoning Board of Adjustment, Place 2***

Motion carried 7-0.

Relating to the removal of Denver Kemery from the Zoning Board of Adjustment, City Attorney Kevin Laughlin stated the record should reflect he is not being removed for cause. Mr. Kemery did previously apply to serve on the Planning and Zoning Commission and since there is currently a vacancy on said board, he recommended Council deem this effective as a resignation from the Zoning Board of Adjustment.

22. **Consider Resolution 2018-2775 appointing Members to Various Positions on the Board of Ethics, Parks and Recreation Advisory Board, Planning and Zoning Commission, Zoning Board of Adjustment, and Highland Village Community Development Corporation**

APPOINTMENTS MADE and RESOLUTION APPROVED (7 – 0)

Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember Jaworski, to approve Resolution 2018-2775 making the following appointments:

BOARD OF ETHICS:

**Steven Deel
Brian Tackett**

PARKS AND RECREATION ADVISORY BOARD:

**William Irwin – Place 1
Janet Gershenfeld – Place 2
Dave Rush – Place 3
Kenneth Koonsman – Place 5
Kevan Fenderson – Alternate Place 1
Vanessa Boyd – Alternate Place 2**

PLANNING AND ZONING COMMISSION:

**Stan Lemko – Place 2
Tom Heslep – Place 3
Angelina Robinson – Place 5
Denver Kemery – Alternate Place 2**

ZONING BOARD OF ADJUSTMENT:

Richard Holderby – Place 2

Richard Metivier – Place 4
Darrah Boxberger-Torres – Place 5
Annette Brunken – Alternate Place 2
David Smith – Alternate Place 3

HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION:

Elisabeth Mechem – Citizen Representative
Manika Kataria – Citizen Representative
Charlotte Wilcox – Council Representative

Motion passed 7-0.

LATE WORK SESSION

23. **Discuss Cancelling the November 27, 2018 and December 25, 2018 City Council Meetings**

This item was moved up on the agenda and discussed during Early Work Session.

24. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

City Manager Michael Leavitt reminded everyone of the HVBA Community Coffee that will be held on October 4 at 8:00 a.m. at the Painted Tree.

Mayor Wilcox asked for an update on the installation of a light on the I-35 service road at Highland Village Road. Mr. Kriston reported he is still waiting on approval from TxDOT.

25. **Adjournment**

Mayor Wilcox adjourned the meeting at 8:30 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
CITY COUNCIL

AGENDA# 11

MEETING DATE: 10/09/18

SUBJECT: Consider Ordinance 2018-1253 granting a Conditional Use Permit (CUP) for a Video Arcade Business for an approximately 4,012 square foot area of Lot 1, Block F, Highland Plaza Shopping Center, commonly known as 1842 Justin Road, located within an R-Retail District (2nd and final read)

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

An application was received for a Conditional Use Permit (C.U.P.) for a Video Arcade business to be located in an approximately 4,012 square foot lease space in the Highland Plaza Shopping Center. The property is located within a R-Retail District.

The applicant is proposing to utilize the space for a retro video arcade, table top board games along with a full service bar and food service.

IDENTIFIED NEED/S:

The use of this building for a video arcade on property within a R-Retail District requires the approval of a Conditional Use Permit. The request for a full service bar and food service is allowed by right in a R-Retail District.

OPTIONS & RESULTS:

Options are to recommend the application be (1) approved as submitted, (2) approved with modifications, or (3) deny the request. City Council may also postpone any action in order to receive any additional information which it requests be presented.

PROGRESS TO DATE: (if appropriate)

City staff has reviewed the application and all staff comments have been addressed by the applicant. The applicant will be present to address any questions or comments City Council may have. All public hearing notification requirements have been satisfied. As of the date of this briefing, September 19, 2018, staff has received no calls or written comments in response to the public hearing notices.

At the September 18, 2018 Planning and Zoning Commission meeting, the Commission recommended sending the ordinance forward for approval as presented with a vote of (5-0). At the September 25, 2018 City Council meeting, the Council approved the first read of Ordinance 2018-1253.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

This will have no impact on budget.

RECOMMENDATION:

To approve the second read of Ordinance 2018-1253.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1253

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, GRANTING A CONDITIONAL USE PERMIT (C.U.P.) FOR A VIDEO ARCADE FOR A 4,012 SQUARE FOOT AREA OF A BUILDING LOCATED ON LOT 1, BLOCK F, HIGHLAND PLAZA SHOPPING CENTER, HIGHLAND VILLAGE, TEXAS, SAID PROPERTY BEING MORE COMMONLY KNOWN AS 1842 JUSTIN ROAD, HIGHLAND VILLAGE, TEXAS; APPROVING A SITE PLAN; PROVIDING FOR TERMINATION ON ABANDONMENT OR DISCONTINUANCE OF THE CONDITIONAL USE; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, and upon a finding that the proposed conditional use is consistent with the standards for approval set forth in Sections 12.3 of the Comprehensive Zoning Ordinance of the City of Highland Village, Texas, the City Council has concluded that the Comprehensive Zoning Ordinance and Zoning District Map of the City of Highland Village, Texas, as previously amended, should be further amended as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance of the City of Highland Village, Texas, as amended ("Zoning Ordinance"), shall be further amended by granting a Conditional Use Permit (C.U.P.) for a Video Arcade for a 4,012 square foot portion of a building located on Lot 1, Block F, Highland Plaza Shopping Center, City of Highland Village, Denton County, Texas, and more commonly known as 1842 Justin Road, Highland Village, Texas ("the Property"), the location of the Property being depicted in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 2. If the use of the Property for the purpose of operating a Video Arcade (a) does not commence before the first anniversary of the effective date of this Ordinance or (b) is discontinued or abandoned for a period of six (6) consecutive months, such use shall not resume and this Ordinance and the Conditional Use Permit granted herein shall be deemed to have terminated. For purposes of this Section 2, whether or not the required use has been discontinued or abandoned shall be determined in the same manner as the abandonment or discontinuance of a non-conforming use as set forth in Section 7 of the Zoning Ordinance, as amended.

SECTION 3. All ordinances of the City of Highland Village related to the use and development of the Property heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the

extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 5. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

FIRST READ ON THE 25TH DAY OF SEPTEMBER, 2018, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 9TH DAY OF OCTOBER, 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

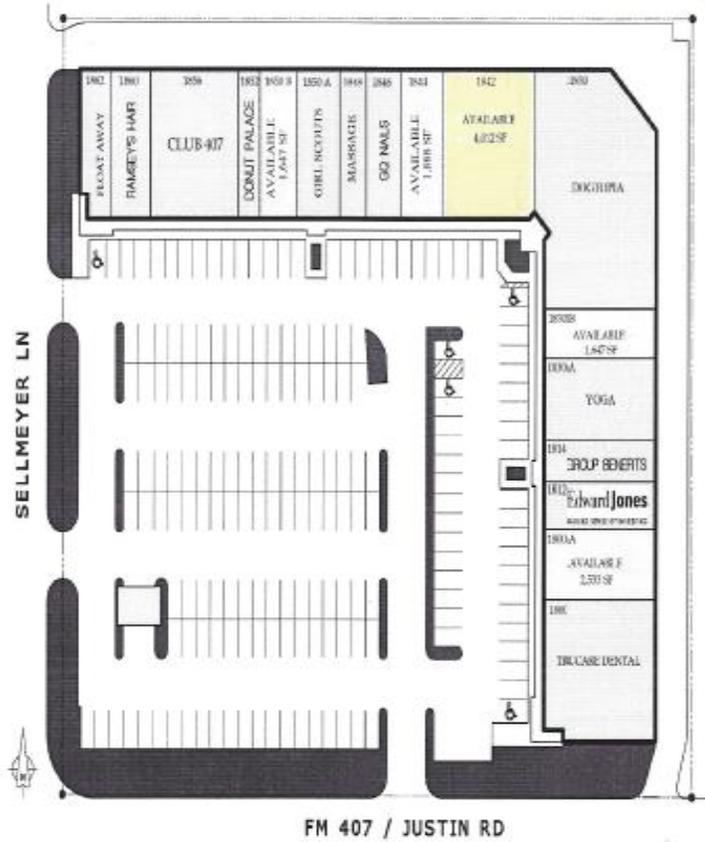
APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:9/8/18:102515)

EXHIBIT "A"
PROPERTY LOCATION AND SITE PLAN

HIGHLAND PLAZA SHOPPING CENTER
 1800 – 1850 FM 407 | HIGHLAND VILLAGE, TX | 75077

FOR LEASE



The illustration is not intended to be used as a contract. It is provided for informational purposes only. The availability of the property is subject to prior sale, lease, or other agreement. Please contact the listing agent for more information.



DON WASS
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CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 10/09/18

SUBJECT: Consider Ordinance 2018-1255 amending the Code of Ordinances of the City of Highland Village Chapter 12 “Offenses and Nuisances,” Article 12.05 “Nuisances,” Section 12.05.004 “Weeds, Grass, and Other Vegetation” by amending paragraph 2(C) relating to the Height and Encroachment of Trees and Other Vegetation over Streets and Sidewalks (2nd and final read)

PREPARED BY: Scott Kriston, Director of Public Works

BACKGROUND:

Staff discovered that the City’s current Nuisance Code regarding the height of tree limbs hanging over public right-of-ways (r.o.w.) conflicts with the City’s Fire Code.

Section 12.05.004 (2)(C) allows tree limbs to overhang a public road not less than 12-feet and over a sidewalk not less than 7-feet.

Section 8.04.001 adopts the 2015 Fire Code. Section 503.2.1 of the Fire Code states there shall be an unobstructed vertical clearance of not less than 13-feet 6-inches.

The Department of Transportation’s (DOT) maximum vehicle height is 14-feet with a special permit required for vehicles that measure 13-feet 6-inches in height or greater.

The Manual of Uniform Traffic Control Devices (MUTCD) requires all overhead traffic signs to have a minimum vertical clearance of 17-feet.

Staff discussed this issue with Council in the September 11th’s early work session and recommended moving forward with amending the Nuisance Ordinance regarding overhanging tree limbs over the public r.o.w., sidewalks and trails to a minimum of 14-feet overhang over a road and 8-feet overhang over a sidewalk or trail.

IDENTIFIED NEED/S:

Staff recommends amending Code of Ordinances §12.05.004 relating to the encroachment of trees and other vegetation into and over public streets and sidewalks in order to be consistent with other City ordinances and to reduce obstructions and impediments to vehicles and pedestrians traveling on the City’s streets, sidewalks, and trails.

OPTIONS & RESULTS:

City Nuisance Code will conflict with the City’s adopted Fire Code.

PROGRESS TO DATE: (if appropriate)

The City Attorney has drafted Ordinance 2018-1255, which was approved on first read at the September 25, 2018 City Council meeting.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

NA

RECOMMENDATION:

To approve the second read of Ordinance 2018-1255.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1255

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS AMENDING THE CODE OF ORDINANCES OF THE CITY OF HIGHLAND VILLAGE, CHAPTER 12 "OFFENSES AND NUISANCES," ARTICLE 12.05 "NUISANCES," SECTION 12.05.004 "WEEDS, GRASS, AND OTHER VEGETATION" BY AMENDING PARAGRAPH 2(C) RELATING TO THE HEIGHT AND ENCROACHMENT OF TREES AND OTHER VEGETATION OVER STREETS AND SIDEWALKS; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OR FINE NOT TO EXCEED \$2000.00 PER OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds it to be in the public interest to amend Code of Ordinances §12.05.004 relating to the encroachment of trees and other vegetation into and over public streets and sidewalks in order to be consistent with other City ordinances and to reduce obstructions and impediments to vehicles and pedestrians traveling on the City's streets, sidewalks, and trails;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City of Highland Village Code of Ordinances Chapter 12 "Offenses and Nuisances," Article 12.05 "Nuisances," Section 12.05.004 "Weeds, Grass, and Other Vegetation" by amending Paragraph 2(C) to read as follows:

(2) Prohibited Conditions; Exceptions:

* * *

(C) It shall be unlawful for any owner or occupant of any property within the city to permit limbs, brush and other vegetation existing above or adjacent to a public street or alley to:

- (i) hang lower than fourteen (14) feet above the alley or public street pavement;
- (ii) hang lower than eight (8) feet above the sidewalk and other rights-of-way; or
- (iii) grow into or over the area occupied by a sidewalk, street, or alley, such that the limbs, brush, or other vegetation obstruct the passage of pedestrians or any type of vehicle.

It shall not be a defense to a violation of paragraph (C)(iii) that the width of the sidewalk or street was sufficient to allow a pedestrian or vehicle to change direction in travel to avoid striking the limb, brush, or other vegetation that has grown into or over the area occupied by the sidewalk, street, or alley.

SECTION 2. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

SECTION 3. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2000) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 4. This ordinance shall take effect upon its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 25TH DAY OF SEPTEMBER 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 9TH DAY OF OCTOBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:9/17/18:102706)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13	MEETING DATE: 10/09/18
SUBJECT: Consider Resolution 2018-2776 Authorizing the City Manager to Continue an Interlocal Agreement with TML Intergovernmental Risk Pool for Purposes of Providing City Liability Insurance	
PREPARED BY: Ken Heerman, Assistant City Manager	

BACKGROUND

The City currently obtains liability insurance coverage through TML Intergovernmental Risk Pool through an interlocal agreement.

IDENTIFIED NEED/S:

Presented for approval is the renewal amount for FY 2019 to continue coverage. Coverage obtained is for general liability, automobile, mobile equipment, law enforcement, public officials (errors and omissions) employee dishonestly, and sewer backup.

OPTIONS & RESULTS:

The renewal premium for FY 2019 from TML totals \$149,396 (inclusive of pre-pay discount). This premium is an increase from last year's premium of \$130,323.

TML Liability Insurance Premium			
		2018 Premium	2019 Premium
	Coverage		
Liability	General Liability	10,566	13,085
	Law Enforcement Liability	13,294	14,363
	Errors & Omissions Liability	16,060	18,850
	Automobile Liability	20,462	22,081
	Supplemental Sewage Backup	4,879	4,879
	Total Liability Ins Premium	65,262	73,259
Property	Automobile Physical Damage	23,554	23,362
	Real & Personal Property	33,510	42,758
	Mobile Equipment	6,768	8,788
	Public Employee Dishonesty	1,229	1,229
	Subtotal - Property	65,061	76,137
	Total Premium	130,323	149,396

Overall, TML rates for FY 2019 reflected an increase of 15%. The total liability premium increased 12% over FY 2018, while property coverage reflected a 17% increase.

In general, the insurance premium increased due to the following factors:

- General liability – across the state, a general city average for a liability modifier is .70. The modifier for Highland Village increased for this year to .73 from .62 last year. The increase in liability premium is generally reflective of the modifier increase. The modifier reflects overall exposure, with this year heavily influenced by an ongoing lawsuit and a higher number of vehicle accidents this past year.
- Real / Personal Property, as well as Auto Physical Damage, reflect an overall TML increase. Additional increase resulted from property damages incurred with a wind/hail event, this past year.
- TML utilizes a trend factor to apply to building values on the Real and Personal Property schedule. This year reflects a 1.25% increase over last year. Also, with a full review of City equipment, there were a number of items added to the scheduled coverage.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

This was a budgeted item in the FY 2019 Budget.

RECOMMENDATION:

Council to approve Resolution 2018-2776.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2776

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO CONTINUE AN INTERLOCAL AGREEMENT WITH TML INTERGOVERNMENTAL RISK POOL FOR PURPOSES OF PROVIDING CITY LIABILITY INSURANCE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Highland Village currently obtains liability insurance coverage through TML Intergovernmental Risk Pool, through an interlocal agreement; and

WHEREAS, the City of Highland Village has contracted with TML Intergovernmental Risk Pool since 2003, resulting in a high level of service received by the City, as well as substantial savings in insurance premiums; and

WHEREAS, City Administration recommends a continuation of the interlocal agreement providing liability insurance to the City for Fiscal Year 2018-2019; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to concur in the above recommendation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. The City Manager is hereby authorized to execute the necessary contract documents establishing an interlocal agreement with TML Intergovernmental Risk Pool to provide liability insurance for the City and to take such additional action as may be reasonable and necessary to comply with the intent of this Resolution.

Section 2. This Resolution shall be effective immediately upon its approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 9th DAY OF OCTOBER, 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/1/18:103134)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 10/09/18

SUBJECT: Consider Resolution 2018-2777 Cancelling the November 27, 2018 and December 25, 2018 City Council Meetings

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

As stated in the Highland Village City Charter, Section 3.13 Council Meetings: The Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits.

As staff identifies the future business or legislation of the City Council, and if the substance and content of a future meeting is at a minimum level, an item may be placed on the agenda to cancel the meeting.

IDENTIFIED NEED/S:

Staff has reviewed the remainder of the year and proposes the Regular City Council meetings scheduled for Tuesday, November 27, 2018 and Tuesday, December 25, 2018 be cancelled to allow members of Council and staff to spend time with their families during the holiday season.

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

Council discussed this at their September 25, 2018 meeting and directed staff to provide a resolution for Council consideration.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve Resolution 2018-2777 cancelling the November 27, 2018 and December 25, 2018 City Council meetings.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2777

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS CANCELING THE NOVEMBER 27, 2018, AND DECEMBER 25, 2018, CITY COUNCIL MEETINGS, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 3.13 of the City Charter of the City of Highland Village provides that the City Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits; and

WHEREAS, the City Council customarily holds its regular meetings on the second and fourth Tuesdays of each month; and

WHEREAS, the second regular meeting in December 2018 falls on Christmas Day, which is a City and Federal holiday; and

WHEREAS, the City Council finds that cancelling the regular meetings scheduled for November 27, 2018 and December 25, 2018 will not adversely affect the operations of the City and will preserve City financial and human resources usually spent in preparation for such meetings.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The meetings scheduled for November 27, 2018, and December 25, 2018, are hereby canceled.

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 9th day of October, 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/1/18:103136)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 15

MEETING DATE: 10/09/18

SUBJECT: Consider Resolution 2018-2778 authorizing Purchase of a Utility Tractor from United Ag & Turf through the City's Cooperative Purchasing Agreement with Texas Local Government Purchasing Cooperative "BUYBOARD" and three Police Vehicles from Silsbee Ford through the City's Cooperative Purchasing Agreement with the State of Texas Purchasing Co-Op "GOODBUY"

PREPARED BY: Scott Kriston, Director of Public Works

BACKGROUND:

During the budget process, the Fleet Maintenance division works with each division in evaluating their present vehicle and equipment inventory and need for the upcoming budget year. The City criteria for vehicle replacement is based on vehicle mileage of approximately 100,000 miles, repair history and age of vehicle. Equipment replacement is based on the repair history, age, hours of service and increased needs for each division.

IDENTIFIED NEED/S:

In this fiscal budget year 2018/2019, under the equipment replacement schedule, staff identified the equipment that has met the city's criteria for replacement. Equipment being replaced will be sold at auction.

PROGRESS TO DATE: (if appropriate)

In the process of taking bids as required by state law, City staff found that in working with the Texas Local Government Purchasing Cooperative ("BUYBOARD") and the State of Texas Purchasing Co-Op "GOODBUY", vehicles and equipment meeting or exceeding all specifications for the vehicles and equipment could be purchased for the best price. On the equipment identified for replacement, BUYBOARD met the City's specification. BUYBOARD fees are included in the total price. On the vehicles identified for replacement, GOODBUY met the City's specification. GOODBUY fees are included in the total price.

BUYBOARD obtained the needed equipment for the Parks Department through United Ag & Turf. GOODBUY obtained the needed vehicles for the Police Department through Silsbee Ford.

<u>Division</u>	<u>Quantity</u>	<u>Description</u>	<u>Cost</u>
Parks	1	John Deere 5075M Utility Tractor	\$53,744.80
Total Parks Purchase Cost			\$53,744.80
Police	1	2018 F-150 Crew cab 4x4	\$37,262.00
Police	2	2018 Ford Police Interceptor Utility	\$54,817.00
Total Police Purchase Cost			\$92,079.00
			<u>TOTAL</u>
			\$145,823.80

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Funds are approved in the FY 2018-2019 Vehicle / Equipment Replacement Budget.

RECOMMENDATION:

To approve Resolution 2018-2778.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2778

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE PURCHASE OF A TRACTOR FROM UNITED AG & TURF THROUGH THE CITY'S COOPERATIVE PURCHASING AGREEMENT WITH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD); AUTHORIZING THE PURCHASE OF THREE POLICE VEHICLES FROM SILSBEE FORD THROUGH THE CITY'S COOPERATIVE PURCHASING AGREEMENT WITH THE STATE OF TEXAS PURCHASING CO-OP (GOODBUY); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, City Administration, while in the process of soliciting bids in accordance with state law, determined that the purchase of equipment and vehicles that comply with City specifications can be made for the lowest price from United Ag & Turf through the City's cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative ("Buyboard") and Silsbee Ford through the City's cooperative purchasing agreement with the State of Texas Co-Op ("GOODBUY") and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to authorize the above-described purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is authorized to purchase one (1) John Deere 5075M Utility Tractor through the City's cooperative purchasing agreement with Buyboard in the amount of \$53,744.80.

SECTION 2. The City Manager is authorized to purchase one (1) 2018 Ford F150 Police vehicle and (2) 2018 Ford Interceptor Sport Utility Police Vehicles through the City's cooperative purchasing agreement with GOODBUY in the amount of \$92,079.00.

SECTION 3. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 9th DAY OF OCTOBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/1/18:103133)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 16

MEETING DATE: 10/09/18

SUBJECT: Consider Resolution 2018-2779 authorizing the City Manager to approve the Assignment of Professional Services Agreement with G&A Consultants, LLC relating to the John R. McAdams Company, Inc. for Sunset Point Park

PREPARED BY: Phil Lozano, Parks and Recreation Director

BACKGROUND:

On October 27, 2016, the City entered into a contract with G&A Consultants for Professional Design Services for Sunset Point Park Improvements (“the Agreement”). The City received notice on September 20, 2018, that G&A Consultants, LLC (“G&A”) merged with The John R. McAdams Company Inc. (“McAdams”) and a request to consent to assignment of the Agreement to McAdams. The Agreement requires City’s consent before it may be assigned. The principals with G&A who have been working on the project have moved over to McAdams and will continue to perform the services under the Agreement. Further, McAdams has agreed as part of the assignment of the Agreement to assume all obligations under the Agreement.

IDENTIFIED NEED/S:

Completion of the Sunset Point Park Design. Phase 1 of the design includes concrete improvements which include ADA accessible parking space and sidewalk two parking spaces, and a safe turnaround for patrons and first responders. Also, the addition of a street light for safety and security and bollards to limit vehicle access to other areas in the park. For the work to be completed without interruption, the Agreement needs to be assigned to McAdams.

OPTIONS & RESULTS:

The newly formed firm G&A/McAdams will assume all pending G&A projects including Sunset Point Park. Failing to authorize the assignment of the Agreement to McAdams would require the City to terminate the Agreement and either engage another firm to complete the project or enter a new agreement with McAdams resulting in delays in project completion.

PROGRESS TO DATE: (if appropriate)

Eighty Percent of the design and construction documents are completed. The City Attorney has approved as to form the agreement between G&A and McAdams assigning the Agreement to McAdams and prepared a resolution setting forth the City’s consent to the assignment.

RECOMMENDATION:

To approve Resolution 2018-2779 as presented.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2779

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, APPROVING THE ASSIGNMENT OF PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HIGHLAND VILLAGE AND G&A CONSULTANTS, LLC RELATING TO THE JOHN R. MCADAMS COMPANY, INCORPORATED; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Highland Village (“City”) and G&A Consultants, LLC. (“G&A”) entered into that certain *Professional Services Agreement (Sunset Point Park Design)* dated October 27, 2016, (“the Agreement”) related to the design of improvements to Sunset Point Park (“the Park”); and

WHEREAS, G&A has merged with The John R. McAdams Company, Inc. (“McAdams”) and sold all of G&A’s assets to McAdams; and

WHEREAS, G&A and McAdams have requested that City consent to the assignment of the Agreement to McAdams as required by the Agreement; and

WHEREAS, City Administration has been advised that the principals with G&A who have been working on the design of the Park will continue to do so for McAdams; and

WHEREAS, McAdams has agreed to assume all of G&A’s obligations set forth in the Agreement; and

WHEREAS, the City Council finds it to be in the public interest to consent to the requested assignment;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Council of the City of Highland Village hereby consents to the assignment of the Agreement to, and assumption of the Agreements by, McAdams and authorizes the City Manager to sign such documents as necessary to acknowledge such consent subject to the approval of such documents as to form and legality by the City Attorney.

SECTION 2. This Resolution shall be effective immediately upon its approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 9th DAY OF OCTOBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/1/18:103135)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 17

MEETING DATE: 10/09/18

SUBJECT: Receive Budget Reports for Period Ending August 31, 2018

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for August represents the eleventh report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending August 31, 2018.

General Fund Summary

FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 10,654,488	\$ 10,654,488	\$ 10,574,167	\$ (80,321)	99%
Sales Tax	2,675,928	2,675,928	2,011,004	(664,924)	75%
Franchise Fees	1,687,405	1,687,405	1,210,457	(476,948)	72%
Licensing & Permits	498,728	498,728	423,400	(75,328)	85%
Park/Recreation Fees	236,180	236,180	293,649	57,469	124%
Public Safety Fees	40,000	40,000	29,390	(10,610)	73%
Rents	128,832	128,832	124,860	(3,972)	97%
Municipal Court	90,066	90,066	96,809	6,743	107%
Public Safety Charges for Svc	456,661	456,661	480,219	23,558	105%
Interest Income	56,000	156,000	148,466	(7,534)	95%
Miscellaneous	129,850	129,850	152,732	22,882	118%
Total Revenues	\$ 16,654,138	\$ 16,754,138	\$ 15,545,153	\$ (1,208,985)	93%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 17,188,138	\$ 17,288,138	\$ 15,545,153	\$ (1,742,985)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 1,191,357	\$ 636,357	\$ 511,233	\$ 125,123	80%
Finance (includes Mun. Court)	1,515,676	1,550,676	1,396,479	154,197	90%
Human Resources	555,270	445,270	364,319	80,951	82%
City Secretary Office	339,955	359,955	294,817	65,138	82%
Information Services	1,048,903	1,178,903	965,058	213,845	82%
Police	4,833,212	4,683,212	4,158,075	525,137	89%
Fire	3,123,257	3,188,257	2,882,475	305,781	90%
Community Services	449,477	509,477	441,781	67,696	87%
Streets/Drainage	1,446,257	1,554,257	1,156,165	398,092	74%
Maintenance	867,516	1,772,516	1,586,664	185,851	90%
Parks	1,774,086	2,019,086	1,480,179	538,907	73%
Recreation	453,095	453,095	431,783	21,312	95%
Total Expenditures	\$ 17,598,059	\$ 18,351,059	\$ 15,669,028	\$ 2,682,031	85%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 574,709	\$ 902,709	\$ 550,950	\$ 351,759	61%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000	\$ -	16,000	0%
Total Expenditures	\$ 17,614,059	\$ 18,367,059	\$ 15,669,028	\$ 2,698,031	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	4,938,282	7,391,960	7,391,960
+ Net Increase (Decrease)	(425,921)	(1,078,921)	(123,875)
Ending Fund Balance	\$ 4,512,361	\$ 6,313,039	\$ 7,268,085

Audited FY17

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,639,709	\$ 2,752,659	\$ 2,350,354
Restricted	11,500	11,500	11,500
Unassigned	1,861,152	3,548,880	4,906,231
Total Fund Balance	\$ 4,512,361	\$ 6,313,039	\$ 7,268,085

General Fund Expenditure Summary

FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 11,985,237	\$ 11,950,237	\$ 10,756,884	\$ 1,193,353	90%
Services / Supplies	5,038,113	5,498,113	4,361,193	1,136,919	79%
Capital	574,709	902,709	550,950	351,759	61%
	\$ 17,598,059	\$ 18,351,059	\$ 15,669,028	\$ 2,682,031	85%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 8,662,992	\$ 8,627,992	\$ 7,799,888	\$ 828,103	90%
<i>Employee Benefits</i>	3,322,245	3,322,245	2,956,996	365,249	89%
<i>Total Personnel</i>	\$ 11,985,237	\$ 11,950,237	\$ 10,756,884	\$ 1,193,353	90%
Services / Supplies					
<i>Professional Services</i>	\$ 1,403,078	\$ 1,433,078	\$ 1,054,248	\$ 378,830	74%
<i>Employee Development</i>	345,135	345,135	229,102	116,033	66%
<i>Office Supplies / Equipment</i>	1,004,935	1,924,935	1,654,315	270,621	86%
<i>Utilities</i>	381,832	381,832	273,658	108,174	72%
<i>Other</i>	1,903,133	1,413,133	1,149,871	263,262	81%
<i>Total Services / Supplies</i>	\$ 5,038,113	\$ 5,498,113	\$ 4,361,193	\$ 1,136,919	79%
Capital					
<i>Equipment / Vehicles</i>	\$ 574,709	\$ 902,709	\$ 550,950	\$ 351,759	61%
<i>Total Capital</i>	\$ 574,709	\$ 902,709	\$ 550,950	\$ 351,759	61%
Total General Fund Expenditure Summary	\$ 17,598,059	\$ 18,351,059	\$ 15,669,028	\$ 2,682,031	85%

General Fund Revenue

FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 10,654,488	\$ 10,654,488	\$ 10,574,167	\$ (80,321)	99%
Sales Tax	2,675,928	2,675,928	2,011,004	(664,924)	75%
Franchise Fees	1,687,405	1,687,405	1,210,457	(476,948)	72%
Licensing & Permits	498,728	498,728	423,400	(75,328)	85%
Park/Recreation Fees	236,180	236,180	293,649	57,469	124%
Public Safety Fees	40,000	40,000	29,390	(10,610)	73%
Rents	128,832	128,832	124,860	(3,972)	97%
Municipal Court	90,066	90,066	96,809	6,743	107%
Public Safety Charges for Svc	456,661	456,661	480,219	23,558	105%
Interest Income	56,000	156,000	148,466	(7,534)	95%
Miscellaneous	129,850	129,850	152,732	22,882	118%
Total Revenues	\$ 16,654,138	\$ 16,754,138	\$ 15,545,153	\$ (1,208,985)	93%

City Manager Office FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 397,154	\$ 417,154	\$ 382,483	\$ 34,670	92%
Services / Supplies	794,203	219,203	128,750	90,453	59%
Capital	-	-	-	-	0%
	<u>\$ 1,191,357</u>	<u>\$ 636,357</u>	<u>\$ 511,233</u>	<u>\$ 125,123</u>	<u>80%</u>

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 313,689	\$ 333,689	\$ 304,600	\$ 29,089	91%
<i>Employee Benefits</i>	83,465	83,465	77,884	5,581	93%
Total Personnel	<u>\$ 397,154</u>	<u>\$ 417,154</u>	<u>\$ 382,483</u>	<u>\$ 34,670</u>	<u>92%</u>

Services / Supplies					
<i>Professional Services (City-wide legal - \$123,820)</i>	\$ 164,320	\$ 164,320	\$ 109,792	\$ 54,528	67%
<i>Employee Development</i>	15,385	15,385	3,661	11,724	24%
<i>Supplies / Equipment</i>	4,210	4,210	2,714	1,496	64%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency - \$500,000)</i>	610,288	35,288	12,582	22,706	36%
Total Services / Supplies	<u>\$ 794,203</u>	<u>\$ 219,203</u>	<u>\$ 128,750</u>	<u>\$ 90,453</u>	<u>59%</u>

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>

Total City Manager	<u>\$ 1,191,357</u>	<u>\$ 636,357</u>	<u>\$ 511,233</u>	<u>\$ 125,123</u>	<u>80%</u>
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Finance Department FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 956,458	\$ 991,458	\$ 915,631	\$ 75,827	92%
Services / Supplies	559,219	559,219	480,849	78,370	86%
Capital	-	-	-	-	0%
	<u>\$ 1,515,676</u>	<u>\$ 1,550,676</u>	<u>\$ 1,396,479</u>	<u>\$ 154,197</u>	90%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 693,553	\$ 728,553	\$ 672,107	\$ 56,446	92%
<i>Employee Benefits</i>	262,905	262,905	243,523	19,382	93%
Total Personnel	<u>\$ 956,458</u>	<u>\$ 991,458</u>	<u>\$ 915,631</u>	<u>\$ 75,827</u>	92%

Services / Supplies					
<i>Professional Services</i> <small>(City-wide liability insurance - \$113,825 / DCAD - \$74,670)</small>	\$ 504,085	\$ 504,085	\$ 436,116	\$ 67,969	87%
<i>Employee Development</i>	19,683	19,683	16,536	3,147	84%
<i>Supplies / Equipment</i>	13,551	13,551	5,948	7,603	44%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Special Events)</i>	21,900	21,900	22,249	(349)	102%
Total Services / Supplies	<u>\$ 559,219</u>	<u>\$ 559,219</u>	<u>\$ 480,849</u>	<u>\$ 78,370</u>	86%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0%
Total Finance Department	<u>\$ 1,515,676</u>	<u>\$ 1,550,676</u>	<u>\$ 1,396,479</u>	<u>\$ 154,197</u>	90%

Human Resources FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 421,277	\$ 311,277	\$ 271,130	\$ 40,147	87%
Services / Supplies	133,993	133,993	93,189	40,804	70%
Capital	-	-	-	-	0%
	\$ 555,270	\$ 445,270	\$ 364,319	\$ 80,951	82%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 328,107	\$ 218,107	\$ 197,034	\$ 21,073	90%
<i>Employee Benefits</i>	93,170	93,170	74,096	19,074	80%
<i>Total Personnel</i>	\$ 421,277	\$ 311,277	\$ 271,130	\$ 40,147	87%

Services / Supplies					
<i>Professional Services</i>	\$ 47,850	\$ 47,850	\$ 35,566	\$ 12,284	74%
<i>Employee Development</i>	69,843	69,843	49,326	20,517	71%
<i>Supplies / Equipment</i>	1,700	1,700	498	1,202	29%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	14,600	14,600	7,800	6,800	53%
<i>Total Services / Supplies</i>	\$ 133,993	\$ 133,993	\$ 93,189	\$ 40,804	70%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Human Resources</i>	\$ 555,270	\$ 445,270	\$ 364,319	\$ 80,951	82%
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City Secretary Office FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 190,016	\$ 210,016	\$ 184,023	\$ 25,993	88%
Services / Supplies	149,939	149,939	110,794	39,145	74%
Capital	-	-	-	-	-
	\$ 339,955	\$ 359,955	\$ 294,817	\$ 65,138	82%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 148,938	\$ 168,938	\$ 140,919	\$ 28,019	83%
<i>Employee Benefits</i>	41,078	41,078	43,104	(2,026)	105%
Total Personnel	\$ 190,016	\$ 210,016	\$ 184,023	\$ 25,993	88%

Services / Supplies					
<i>Professional Services</i>	\$ 35,690	\$ 35,690	\$ 25,527	\$ 10,163	72%
<i>Employee Development</i> <small>(City Council related \$45,724)</small>	59,694	59,694	32,542	27,152	55%
<i>Supplies / Equipment</i>	15,855	15,855	11,725	4,130	74%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	38,700	38,700	41,000	(2,300)	106%
Total Services / Supplies	\$ 149,939	\$ 149,939	\$ 110,794	\$ 39,145	74%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 339,955	\$ 359,955	\$ 294,817	\$ 65,138	82%
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Information Services

FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 634,555	\$ 654,555	\$ 584,768	\$ 69,787	89%
Services / Supplies	414,348	414,348	272,572	141,776	66%
Capital	-	110,000	107,718	2,282	98%
	\$ 1,048,903	\$ 1,178,903	\$ 965,058	\$ 213,845	82%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 475,054	\$ 495,054	\$ 443,587	\$ 51,467	90%
<i>Employee Benefits</i>	159,500	159,500	141,181	18,320	89%
Total Personnel	\$ 634,555	\$ 654,555	\$ 584,768	\$ 69,787	89%
Services / Supplies					
<i>Professional Services</i>	\$ 202,711	\$ 202,711	\$ 112,866	\$ 89,845	56%
<i>Employee Development</i>	28,805	28,805	20,329	8,476	71%
<i>Supplies / Equipment</i>	2,800	2,800	1,322	1,478	47%
<i>Utilities</i>	72,032	72,032	21,576	50,456	30%
<i>Other (Data Processing)</i>	108,000	108,000	116,479	(8,479)	108%
Total Services / Supplies	\$ 414,348	\$ 414,348	\$ 272,572	\$ 141,776	66%
Capital					
<i>Equipment / Vehicles</i>	-	110,000	107,718	2,282	98%
Total Capital	\$ -	\$ 110,000	\$ 107,718	\$ 2,282	98%
Total City Secretary Office	\$ 1,048,903	\$ 1,178,903	\$ 965,058	\$ 213,845	82%

Police Department FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,330,030	\$ 4,180,030	\$ 3,754,574	\$ 425,456	90%
Services / Supplies	386,182	386,182	299,485	86,697	78%
Capital	<u>117,000</u>	<u>117,000</u>	<u>104,016</u>	<u>12,984</u>	<u>89%</u>
	\$ 4,833,212	\$ 4,683,212	\$ 4,158,075	\$ 525,137	89%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,159,739	\$ 3,009,739	\$ 2,776,713	\$ 233,027	92%
<i>Employee Benefits</i>	<u>1,170,291</u>	<u>1,170,291</u>	<u>977,862</u>	<u>192,430</u>	<u>84%</u>
Total Personnel	\$ 4,330,030	\$ 4,180,030	\$ 3,754,574	\$ 425,456	90%

Services / Supplies					
<i>Professional Services</i>	\$ 138,055	\$ 138,055	\$ 122,442	\$ 15,613	89%
<i>Employee Development</i>	45,104	45,104	30,446	14,658	68%
<i>Supplies / Equipment</i>	137,895	137,895	94,892	43,003	69%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$52,028)</i>	<u>65,128</u>	<u>65,128</u>	<u>51,705</u>	<u>\$ 13,423</u>	<u>79%</u>
Total Services / Supplies	\$ 386,182	\$ 386,182	\$ 299,485	\$ 86,697	78%

Capital					
<i>Equipment / Vehicles</i>	117,000	117,000	104,016	12,984	89%
Total Capital	\$ 117,000	\$ 117,000	\$ 104,016	\$ 12,984	89%

Total Police Department	\$ 4,833,212	\$ 4,683,212	\$ 4,158,075	\$ 525,137	89%
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Fire Department FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,360,077	\$ 2,410,077	\$ 2,193,984	\$ 216,092	91%
Services / Supplies	602,080	617,080	559,002	58,078	91%
Capital	161,100	161,100	129,489	31,611	80%
	\$ 3,123,257	\$ 3,188,257	\$ 2,882,475	\$ 305,781	90%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,658,491	\$ 1,708,491	\$ 1,555,317	\$ 153,174	91%
<i>Employee Benefits</i>	701,585	701,585	638,667	62,918	91%
<i>Total Personnel</i>	\$ 2,360,077	\$ 2,410,077	\$ 2,193,984	\$ 216,092	91%

Services / Supplies					
<i>Professional Services</i>	\$ 64,500	\$ 64,500	\$ 56,938	\$ 7,562	88%
<i>Employee Development</i> <i>(Training - \$47,705)</i>	63,305	63,305	47,254	16,051	75%
<i>Supplies / Equipment</i>	152,625	167,625	137,471	30,154	82%
<i>Utilities</i>	1,800	1,800	1,487	313	83%
<i>Other (\$264,000 Cap Lease Pmt)</i>	319,850	319,850	315,851	3,999	99%
<i>Total Services / Supplies</i>	\$ 602,080	\$ 617,080	\$ 559,002	\$ 58,078	91%

Capital					
<i>Equipment / Vehicles</i>	161,100	161,100	129,489	31,611	80%
<i>Total Capital</i>	\$ 161,100	\$ 161,100	\$ 129,489	\$ 31,611	80%

<i>Total Fire Department</i>	\$ 3,123,257	\$ 3,188,257	\$ 2,882,475	\$ 305,781	90%
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Community Services FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 426,819	\$ 481,819	\$ 431,551	\$ 50,268	90%
Services / Supplies	22,658	27,658	10,230	17,428	37%
Capital	-	-	-	-	0%
	\$ 449,477	\$ 509,477	\$ 441,781	\$ 67,696	87%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 299,040	\$ 354,040	\$ 303,726	\$ 50,314	86%
<i>Employee Benefits</i>	127,779	127,779	127,825	(46)	100%
<i>Total Personnel</i>	\$ 426,819	\$ 481,819	\$ 431,551	\$ 50,268	90%

Services / Supplies					
<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 3,677	5,524	40%
<i>Employee Development</i>	5,805	5,805	3,351	2,454	58%
<i>Supplies / Equipment</i>	7,653	12,653	3,203	9,450	25%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	-	-	0%
<i>Total Services / Supplies</i>	\$ 22,658	\$ 27,658	\$ 10,230	\$ 17,428	37%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 449,477	\$ 509,477	\$ 441,781	\$ 67,696	87%
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Streets Division FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 663,380	\$ 683,380	\$ 611,998	\$ 71,381	90%
Services / Supplies	705,877	790,877	494,834	296,043	63%
Capital	<u>77,000</u>	<u>80,000</u>	<u>49,333</u>	<u>30,667</u>	<u>62%</u>
	\$ 1,446,257	\$ 1,554,257	\$ 1,156,165	\$ 398,092	74%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 457,290	\$ 477,290	\$ 427,892	\$ 49,398	90%
<i>Employee Benefits</i>	<u>206,090</u>	<u>206,090</u>	<u>184,107</u>	<u>21,983</u>	<u>89%</u>
Total Personnel	\$ 663,380	\$ 683,380	\$ 611,998	\$ 71,381	90%

Services / Supplies					
<i>Professional Services</i>	\$ 67,521	\$ 67,521	\$ 36,232	\$ 31,289	54%
<i>Employee Development</i>	10,256	10,256	5,971	4,285	58%
<i>Supplies / Equipment</i>	47,550	47,550	29,670	17,880	62%
<i>Utilities</i>	90,000	90,000	78,550	11,450	87%
<i>Other (Street Maintenance)</i>	<u>490,550</u>	<u>575,550</u>	<u>344,411</u>	<u>231,139</u>	<u>60%</u>
Total Services / Supplies	\$ 705,877	\$ 790,877	\$ 494,834	\$ 296,043	63%

Capital					
<i>Equipment / Vehicles</i>	77,000	80,000	49,333	30,667	<u>62%</u>
Total Capital	\$ 77,000	\$ 80,000	\$ 49,333	\$ 30,667	62%

Total Streets	\$ 1,446,257	\$ 1,554,257	\$ 1,156,165	\$ 398,092	74%
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Maintenance Division FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 327,979	\$ 332,979	\$ 298,427	\$ 34,552	90%
Services / Supplies	539,537	1,439,537	1,288,238	151,299	89%
Capital	-	-	-	-	0%
	\$ 867,516	\$ 1,772,516	\$ 1,586,664	\$ 185,851	90%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 231,054	\$ 236,054	\$ 210,757	\$ 25,297	89%
<i>Employee Benefits</i>	96,925	96,925	87,669	9,255	90%
Total Personnel	\$ 327,979	\$ 332,979	\$ 298,427	\$ 34,552	90%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i>	\$ 61,530	\$ 61,530	\$ 44,648	\$ 16,882	73%
<i>Employee Development</i>	3,255	3,255	2,107	1,148	65%
<i>Supplies / Equipment (Fuel & Oils - \$132,917, Repair Parts / Contract Repairs - \$253,000, Roof Replacement Hail Damage - \$815,000)</i>	389,652	1,289,652	1,179,440	110,212	91%
<i>Utilities</i>	85,000	85,000	62,042	22,958	73%
<i>Other</i>	100	100	-	\$ 100	0%
Total Services / Supplies	\$ 539,537	\$ 1,439,537	\$ 1,288,238	\$ 151,299	89%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Maintenance	\$ 867,516	\$ 1,772,516	\$ 1,586,664	\$ 185,851	90%

Parks Division FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,067,478	\$ 1,067,478	\$ 940,068	\$ 127,409	88%
Services / Supplies	486,999	516,999	379,717	137,282	73%
Capital	<u>219,609</u>	<u>434,609</u>	<u>160,393</u>	<u>274,216</u>	<u>37%</u>
	\$ 1,774,086	\$ 2,019,086	\$ 1,480,179	\$ 538,907	73%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 743,483	\$ 743,483	\$ 615,471	\$ 128,012	83%
<i>Employee Benefits</i>	<u>323,995</u>	<u>323,995</u>	<u>324,598</u>	<u>(603)</u>	<u>100%</u>
Total Personnel	\$ 1,067,478	\$ 1,067,478	\$ 940,068	\$ 127,409	88%

Services / Supplies					
<i>Professional Services</i>	\$ 107,616	\$ 137,616	\$ 70,681	\$ 66,935	51%
<i>Employee Development</i>	15,445	15,445	11,334	4,111	73%
<i>Supplies / Equipment</i>	229,938	229,938	186,489	43,449	81%
<i>Utilities</i>	133,000	133,000	110,003	22,997	83%
<i>Other</i>	<u>1,000</u>	<u>1,000</u>	<u>1,210</u>	<u>(210)</u>	<u>121%</u>
Total Services / Supplies	\$ 486,999	\$ 516,999	\$ 379,717	\$ 137,282	73%

Capital					
<i>Equipment / Vehicles</i>	219,609	434,609	160,393	274,216	37%
Total Capital	219,609	434,609	160,393	274,216	37%

Total Parks	\$ 1,774,086	\$ 2,019,086	\$ 1,480,179	\$ 538,907	73%
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Recreation Division FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 210,017	\$ 210,017	\$ 188,248	\$ 21,769	90%
Services / Supplies	243,078	243,078	243,535	(457)	100%
Capital	-	-	-	-	0%
	<u>\$ 453,095</u>	<u>\$ 453,095</u>	<u>\$ 431,783</u>	<u>\$ 21,312</u>	<u>95%</u>

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 154,554	\$ 154,554	\$ 151,766	\$ 2,788	98%
<i>Employee Benefits</i>	55,463	55,463	36,482	18,981	66%
Total Personnel	<u>\$ 210,017</u>	<u>\$ 210,017</u>	<u>\$ 188,248</u>	<u>\$ 21,769</u>	<u>90%</u>

Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ (237)	\$ 237	0%
<i>Employee Development</i>	8,555	8,555	6,245	2,310	73%
<i>Supplies / Equipment</i>	1,506	1,506	943	563	63%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	233,017	233,017	236,584	(3,567)	102%
Total Services / Supplies	<u>\$ 243,078</u>	<u>\$ 243,078</u>	<u>\$ 243,535</u>	<u>\$ (457)</u>	<u>100%</u>

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>

Total Recreation	<u>\$ 453,095</u>	<u>\$ 453,095</u>	<u>\$ 431,783</u>	<u>\$ 21,312</u>	<u>95%</u>
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Equipment Replacement / Capital Schedule FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	-	110,000	107,718	2,282	98%
Police Dept Capital Outlay	117,000	117,000	104,016	12,984	89%
Fire Dept Capital Outlay	161,100	161,100	129,489	31,611	80%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	77,000	80,000	49,333	30,667	62%
Maintenance Capital Outlay	-	-	-	-	0%
City Parks Capital Outlay	219,609	434,609	160,393	274,216	37%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 574,709	\$ 902,709	\$ 550,950	\$ 351,759	61%

Utility Fund Revenues

FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (100,000)	\$ (100,000)	\$ (153,080)	\$ 53,080	153%
<i>Charges / Penalties</i>	82,250	82,250	83,761	(1,511)	102%
Total Fees	\$ (17,750)	\$ (17,750)	\$ (69,319)	\$ 51,569	391%

Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ 15,325	\$ (5,325)	153%
Total Licenses & Permits	\$ 10,000	\$ 10,000	\$ 15,325	\$ (5,325)	153%

Charges for Services

<i>Water Sales</i>	\$ 5,569,975	\$ 5,569,975	\$ 4,984,874	\$ 585,101	89%
<i>Sewer Sales</i>	4,397,099	4,397,099	3,864,839	532,260	88%
<i>Inspection Fees</i>	3,000	3,000	2,230	770	74%
Total Charges for Service	\$ 9,970,074	\$ 9,970,074	\$ 8,851,943	\$ 1,118,131	89%

Interest

<i>Interest (Operations)</i>	\$ 18,500	\$ 18,500	\$ 30,689	\$ (12,189)	166%
<i>Interest (Capital Projects)</i>	20,000	20,000	41,875	(21,875)	209%
Total Interest	\$ 38,500	\$ 38,500	\$ 72,564	\$ (34,064)	188%

Impact Fees

<i>Impact Fees</i>	\$ 265,000	\$ 265,000	\$ 124,547	\$ 140,453	47%
Total Impact Fees	\$ 265,000	\$ 265,000	\$ 124,547	\$ 140,453	47%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 1,496	\$ 3,504	30%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 1,496	\$ 3,504	30%

Total Utility Fund Revenues	\$ 10,270,824	\$ 10,270,824	\$ 8,996,555	\$ 1,274,269	88%
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Utility Division FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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--- Summary - Operations ---					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,643,929	\$ 1,698,929	\$ 1,522,543	\$ 176,386	90%
Services / Supplies	5,904,815	5,904,815	5,222,488	682,327	88%
Capital	285,000	285,000	201,169	83,831	71%
Total Utility Division	\$ 7,833,744	\$ 7,888,744	\$ 6,946,200	\$ 942,544	88%

--- Detail - Operations ---					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,116,887	\$ 1,131,887	\$ 1,028,109	\$ 103,778	91%
<i>Employee Benefits</i>	527,042	567,042	494,434	72,608	87%
Total Personnel	\$ 1,643,929	\$ 1,698,929	\$ 1,522,543	\$ 176,386	90%

Services / Supplies					
<i>Professional Services</i>	\$ 208,579	\$ 208,579	\$ 178,098	\$ 30,481	85%
<i>Employee Development</i>	58,216	58,216	38,593	19,623	66%
<i>Supplies / Equipment</i>	71,859	71,859	50,649	21,210	70%
<i>Utilities</i>	404,380	404,380	324,465	79,915	80%
<i>Other (Well Lot Maintenance)</i>	773,650	773,650	700,476	73,174	91%
Sub-Total - Operations Services / Supplies	\$ 1,516,685	\$ 1,516,685	\$ 1,292,281	\$ 224,403	85%

Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 4,955	\$ 4,955	\$ 4,954	\$ 1	100%
<i>UTRWD - Water Volume Cost</i>	989,010	989,010	856,253	132,757	87%
<i>UTRWD - Water Demand Charges</i>	1,284,600	1,284,600	1,177,550	107,050	92%
<i>UTRWD - Sewer Effluent Volume Rate</i>	548,725	548,725	461,684	87,041	84%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,334,510	1,334,510	1,223,301	111,209	92%
<i>UTRWD - HV Sewer Line to UTRWD</i>	226,330	226,330	206,465	19,865	91%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,388,130	\$ 4,388,130	\$ 3,930,207	\$ 457,923	90%

Total Services / Supplies	\$ 5,904,815	\$ 5,904,815	\$ 5,222,488	\$ 682,327	88%
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Capital					
<i>Equipment / Vehicles</i>	285,000	285,000	201,169	83,831	71%
Total Capital	\$ 285,000	\$ 285,000	\$ 201,169	\$ 83,831	71%

Total Utility Division - Operations	\$ 7,833,744	\$ 7,888,744	\$ 6,946,200	\$ 942,544	88%
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Utility Fund Working Capital FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 5,569,975	\$ 5,569,975	\$ 4,984,874	\$ 585,101	89%
<i>Sewer Sales</i>	4,397,099	4,397,099	3,864,839	532,260	88%
<i>Other Fees / Charges</i>	100,250	100,250	102,811	(2,561)	103%
<i>Electronic Payment Credit</i>	(100,000)	(100,000)	(153,080)	53,080	153%
<i>Interest</i>	18,500	18,500	30,689	(12,189)	166%
Total Revenues	\$ 9,985,824	\$ 9,985,824	\$ 8,830,133	\$ 1,155,691	88%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$346,132	\$346,132	\$ 321,261	\$ 24,871	93%
<i>Operations</i>	2,814,481	2,814,481	2,493,563	320,918	89%
<i>UTRWD</i>	4,388,130	4,388,130	3,930,207	457,923	90%
<i>Debt Service</i>	1,076,878	1,076,878	1,117,156	(40,278)	104%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	285,000	285,000	201,169	83,831	71%
Total Expenditures	\$ 8,910,622	\$ 8,910,622	\$ 8,063,356	\$ 847,266	90%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers Out / Utility Capital Projects</i>	(300,000)	(300,000)	-	(300,000)	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	-	(470,000)	0%
Total Other Sources (Uses)	\$ (620,000)	\$ (620,000)	\$ 150,000	\$ (770,000)	-24%

Fund Balance	Original Budget	Revised Budget	Year to Date
Net Increase/Decrease	455,202	455,202	916,777
Beginning Working Capital			
Operations	1,580,413	1,580,413	1,580,413
Available Impact Fees	853,398	853,398	853,398
Total Available Working Capital	\$ 2,433,811	\$ 2,433,811	\$ 2,433,811
Ending Working Capital			
Operations	2,035,615	2,035,615	2,497,190
Designated Capital Project	-	-	-
Available Impact Fees	968,398	968,398	827,945
Total Available Working Capital	\$ 3,004,013	\$ 3,004,013	\$ 3,325,135

<i>Impact Fees</i>			
<i>Beginning Balance</i>	853,398	853,398	853,398
<i>+ Collections</i>	265,000	265,000	124,547
<i>- Applied to offset Debt Service</i>	(150,000)	(150,000)	(150,000)
<i>Ending Balance</i>	968,398	968,398	827,945

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 355,650	\$ 355,650	\$ 355,872	\$ (222)	100%
<i>Annual Park Passes</i>	25,000	25,000	29,454	(4,454)	118%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	800	800	235	565	29%
<i>I-35 Mitigation</i>	50,000	50,000	-	50,000	0%
Total Revenues	\$ 431,450	\$ 431,450	\$ 385,560	\$ 45,890	89%

I-35 Mitigation Revenue is recognized as it is used and / or to replace lost revenue.
Initial total - \$641,834 (Est balance as of 9/30/2017 \$116,665)

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 204,197	\$ 189,197	\$ 162,747	\$ 26,450	86%
<i>Services / Supplies</i>	129,171	244,171	187,843	56,328	77%
<i>Capital</i>	280,300	362,300	274,774	87,526	76%
Total Expenditures	\$ 613,667	\$ 795,667	\$ 625,364	\$ 170,304	79%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 212,152	\$ 500,407	\$ 500,407
<i>+ Net Increase (Decrease)</i>	(182,217)	(364,217)	(239,803)
Ending Fund Balance	\$ 29,935	\$ 136,190	\$ 260,604

Audited FY17

Debt Service Fund

FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Revenues</i>	\$1,525,882	\$ 1,525,882	\$ 1,508,829	\$ 17,053	99%
<i>Interest Income</i>	1,400	1,400	4,935	(3,535)	353%
Total Revenues	\$ 1,527,282	\$ 1,527,282	\$ 1,513,764	\$ 13,518	99%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 1,865,000	\$ 1,865,000	\$ 1,865,000	\$ -	100%
<i>Interest Payments</i>	521,568	521,568	521,534	34	100%
<i>Paying Agent Fees</i>	4,000	4,000	1,881	2,119	47%
Total Expenditures	\$ 2,390,568	\$ 2,390,568	\$ 2,388,415	\$ 2,153	100%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	870,685	870,685	870,685	\$ (0)	100%
<i>Proceeds from Refunding Debt</i>	-	-	-	-	0%
<i>Debt Issuance Cost</i>	-	-	-	-	0%
<i>Payment to Escrow Agent</i>	-	-	-	-	0%
Total Financing Sources	\$ 870,685	\$ 870,685	\$ 870,685	\$ (0)	100%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 149,942	\$ 161,180	\$ 161,180
<i>+ Net Increase (Decrease)</i>	7,399	7,399	(3,966)
Ending Fund Balance	\$ 157,341	\$ 168,579	\$ 157,214

Audited FY17

Capital Projects Fund

FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	25,000	72,000	75,066	(3,066)	104%
Total Revenues	\$ 25,000	\$ 72,000	\$ 75,066	\$ (3,066)	104%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2018 Bond Issue (Parks / Streets)	6,982,931	6,982,931	147,955	6,834,976	2%
2018 Bond Issue (Streets)		2,800,000	47,963	2,752,037	2%
2018 Bond Issue (Parks)		4,182,931	99,992	4,082,939	2%
Total Expenditures	\$ 6,982,931	\$ 6,982,931	\$ 147,955	\$ 6,834,976	2%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ 6,982,931	\$ 1,012,931	\$ 6,905,000	\$ (5,892,069.00)	682%
Bond Discount / Premium	-	-	173,588	(173,588)	0%
Debt Issuance	-	-	(70,907)	70,907	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 6,982,931	\$ 1,012,931	\$ 7,007,681	\$ (5,994,750)	692%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ -	\$ 45,662	\$ 45,662
<i>+Net Increase (Decrease)</i>	25,000	(5,898,000)	6,934,792
Ending Fund Balance	\$ 25,000	\$ (5,852,338)	\$ 6,980,454

Audited FY17

Drainage Utilities FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Drainage Fee Receipts</i>	490,000	490,000	443,124	46,876	90%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	75	75	3,392	(3,317)	4523%
Total Revenues	\$ 490,075	\$ 490,075	\$ 446,516	\$ 43,559	91%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 359,292	\$ 364,292	\$ 329,480	\$ 34,811	90%
<i>Services / Supplies</i>	154,470	154,470	77,859	76,611	50%
<i>Capital</i>	24,700	24,700	24,695	5	100%
Total Expenditures	\$ 538,462	\$ 543,462	\$ 432,035	\$ 111,427	79%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 16,000	\$ 16,000	\$ -	\$ 16,000	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 257,624	\$ 298,327	\$ 298,327
<i>+ Net Increase (Decrease)</i>	(48,387)	(53,387)	14,481
Ending Fund Balance	\$ 209,238	\$ 244,941	\$ 312,808

Audited FY17

Park Development Fee Fund FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ -	\$ -	\$ 237	\$ (237)	0%
<i>Community Park Fees</i>	-	68,684	68,400	284	100%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ -	\$ 68,684	\$ 68,637	\$ 47	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ -	\$ -	\$ -
<i>+ Net Increase (Decrease)</i>	-	68,684	68,637
Ending Fund Balance	\$ -	\$ 68,684	\$ 68,637

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	68,637
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	-
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ -	\$ 68,637

Public Safety Special Revenue Fund FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 79,600	\$ 42,530	\$ 37,070	53%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	9,600	21,371	(11,771)	223%
Capital	-	35,000	-	35,000	0%
Total Expenditures	\$ 3,600	\$ 44,600	\$ 21,371	\$ 23,229	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 26,892	\$ 23,610	\$ 23,610
+ Net Increase (Decrease)	-	13,000	21,159
Ending Fund Balance	\$ 26,892	\$ 36,610	\$ 44,769

Audited FY17

Municipal Court Technology Fee Fund FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 3,500	\$ 3,500	\$ 3,171	329	91%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Services / Supplies</i>	\$ 5,500	\$ 5,700	\$ 5,538	\$ 162	97%
<i>Total Expenditures</i>	\$ 5,500	\$ 5,700	\$ 5,538	\$ 162	97%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 34,449	\$ 34,172	\$ 34,172
<i>+ Net Increase (Decrease)</i>	(2,000)	(2,200)	(2,367)
<i>Ending Fund Balance</i>	\$ 32,449	\$ 31,972	\$ 31,805

Audited FY17

Municipal Court Building Security Fund FY 2017/2018 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,700	\$ 2,700	\$ 2,378	\$ 322	88%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 31,374	\$ 30,119	\$ 30,119
+ Net Increase (Decrease)	2,700	2,700	2,378
Ending Fund Balance	\$ 34,074	\$ 32,819	\$ 32,497

Audited FY17

Highland Village Community Development Corporation
Working Capital Analysis (FY 2018)

	<i>Actual 2015-2016</i>	<i>Projected 2016-2017</i>	<i>Budget 2017-2018</i>	<i>YTD 2017-2018</i>
Beginning Fund Balance	\$ 824,241	\$ 373,514	\$ 235,485	\$ 235,485
Revenues				
4B Sales Tax	1,231,754	1,256,098	1,291,796	963,957
Park Fees (Rental)	1,263	43,992	57,670	55,352
Linear Park Fees	287	287	574	-
Miscellaneous Income	-	-	-	-
Interest Income	2,601	600	800	482
Total	\$ 1,235,905	\$ 1,300,977	\$ 1,350,840	\$ 1,019,790
Expenditures				
Personnel	164,137	200,939	273,465	241,181
Services / Supplies	261,960	181,928	219,676	204,929
Reimburse GF (Support Functions)	28,000	28,000	28,000	-
Reimburse GF (Debt Service)	889,309	890,071	870,685	870,685
Total Non-Capital Expenditures	\$ 1,343,406	\$ 1,300,938	\$ 1,391,826	\$ 1,316,795
Capital				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	-
Transfer to 4B Capital Projects	\$ 300,000	\$ 138,068	\$ -	\$ -
Equipment	43,226	-	40,000	-
Net Increase / (Decrease)	(450,727)	(138,029)	(80,986)	(297,005)
Working Capital Balance	\$ 373,514	\$ 235,485	\$ 154,499	\$ (61,520)

Highland Village Community Development Corporation Capital Projects

	<i>Actual 2015-2016</i>	<i>Actual 2016-2017</i>	<i>Budget 2017-2018</i>	<i>YTD 2017-2018</i>
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -
Funding				
Debt Issuance	-	-	-	-
Bond Discount	-	-	-	-
Debt Issuance Cost	-	-	-	-
Funding from Operations	300,000	138,068	-	-
Capital Projects (HV RR Crossing)	-	-	-	-
Denton County	-	-	-	-
I-35 Mitigation	-	-	-	-
Interest Earnings	-	-	-	-
Total Available Project Funding	\$ 300,000	\$ 138,068	\$ -	\$ -
Expenditures				
Castlewood Trail				
Engineering - \$131,200	-	-	-	-
Project Cost - \$1.312M (Estimated)	-	-	-	-
Copperas Trail				
Engineering - \$112,380	-	-	-	-
Project Cost - \$1.5M (Estimated)	-	-	-	-
HV Rd Trail (Phase IIa - CH to Svc Cntr)				
Engineering - \$25,000	-	-	-	-
Project Cost - \$250,982 (Estimated)	-	-	-	-
HV Rd Trail (Phase IIb - Lions Club Park to Doubletree Ranch Park)				
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-	-	-
Project Cost - \$250,000 (Estimated)	-	-	-	-
FM 2499 Sidewalk				
Engineering - \$12,500	-	-	-	-
Project Cost - \$117,678 (Estimated)	-	-	-	-
Pedestrian Crosswalk Enhancement				
Engineering	-	-	-	-
Project Cost - \$26,000/Crossing	-	-	-	-
Marauder Park Lake Access				
Engineering - \$31,000 (Estimated)	-	-	-	-
Project Cost - \$58,178 (Estimated)	-	-	-	-
HV Rd RR Crossing				
Engineering - \$7,200 (Estimated)	-	-	-	-
Project Cost - \$48,000 (Estimated)	-	-	-	-
Lakeside Community Park (707 HV Rd Trailhead)				
Engineering - \$40,000	-	-	-	-
Project Cost - \$420,000	-	-	-	-
Misc. Small, Fill-In/Connector Sections				
Project Cost - \$20,000 (Per Year)	1,875	5,400	-	-
Doubletree Ranch Park				
Engineering - \$779,300	-	-	-	-
Project Cost - \$8,500,000 (Estimated)	1,444,637	511,000	-	-
Total Capital Projects	\$ 1,446,512	\$ 516,400	\$ -	\$ -
Remaining Project Funding	\$ 378,333	\$ -	\$ -	\$ -

PEG Fee Fund FY 2017/2018 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 52,000	\$ 52,000	\$ 39,920	\$ 12,080	77%
Total Revenues	\$ 52,000	\$ 52,000	\$ 39,920	\$ 12,080	77%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	3,000	7,000	4,124	2,876	59%
<i>Capital</i>	-	-	-	-	0%
Total Expenditures	\$ 3,000	\$ 7,000	\$ 4,124	\$ 2,876	59%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 68,592	\$ 65,266	\$ 65,266
<i>+Net Increase (Decrease)</i>	49,000	45,000	35,796
Ending Fund Balance	\$ 117,592	\$ 110,266	\$ 101,062

Audited FY17

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 22

MEETING DATE: 10/09/18

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING EVENTS

October 9, 2018	Regular City Council Mtg. 7:30 pm
October 15, 2018	Park Board Mtg. 6:00 pm (if needed)
October 16, 2018	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
October 23, 2018	Regular City Council Mtg. 7:30 pm
November 1, 2018	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
November 13, 2018	Regular City Council Mtg. 7:30 pm
November 19, 2018	Park Board Mtg. 6:00 pm (if needed)
November 20, 2018	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
November 22 - 23, 2018	City Offices Closed in Observance of Thanksgiving
November 27, 2018	Regular City Council Mtg. 7:30 pm
December 6, 2018	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
December 11, 2018	Regular City Council Mtg. 7:30 pm
December 17, 2018	Park Board Mtg. 6:00 pm (if needed)
December 18, 2018	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
December 24-25, 2018	City Offices Closed in Observance of Christmas
December 25, 2018	Regular City Council Mtg. 7:30 pm

Note - Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.

By: Karen Bradley, Administrative Assistant - City Secretary Office