



**A G E N D A**  
**REGULAR MEETING OF THE**  
**HIGHLAND VILLAGE CITY COUNCIL**  
**HIGHLAND VILLAGE MUNICIPAL COMPLEX**  
**1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**  
**TUESDAY, JANUARY 10, 2023 at 6:00 P.M.**

**EARLY WORK SESSION**  
**City Council Chambers – 6:00 P.M.**

**Convene Meeting in Open Session**

1. Continue Discussion of the Comprehensive Plan Updates Draft
2. Receive a Presentation and Discuss Existing Solid Waste and Recycling Services and Development of a Request for Proposals (RFP) for Said Services
3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for January 10, 2023

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

**CLOSED SESSION**  
**City Manager's Conference Room**

4. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:
  - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**OPEN SESSION**  
**City Council Chambers – 7:30 P.M.**

5. Call Meeting to Order
6. Prayer led by Councilmember Brian Fiorenza
7. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Brian Fiorenza: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

8. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
  - **Recognition of the Parks and Recreation Department for receiving an Award from the Texas Turfgrass Association for the Grand Lawn at Doubletree Ranch Park**
9. **City Manager/Staff Reports**
10. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

*Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.*

### **CONSENT AGENDA**

**All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.**

11. **Consider approval of Minutes of the Regular City Council Meeting held on December 13, 2022**
12. **Consider Ordinance 2022-1299 amending the Highland Village Comprehensive Zoning Ordinance by amending Section 39 "Definitions" relating to the Definition of "Coverage" to exclude the Surface Area of Pools (2<sup>nd</sup> and final read)**
13. **Consider Resolution 2023-3042 calling a General Election to be held on May 6, 2023 for the Purpose of Electing Council Members to Places 3, 5 and 7; authorizing a Joint Election with other Denton County Political Subdivisions; and authorizing a Contract for Election Services with Denton County**
14. **Consider Resolution 2023-3043 authorizing Renewal of the License Agreement with Azteca Systems, LLC for the City's Digital Work Order Application Software**
15. **Receive Budget Reports for Period ending October 31, 2022**

16. Receive Budget Reports for Period ending November 30, 2022

**ACTION AGENDA**

17. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:  
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**LATE WORK SESSION**

(Items may be discussed during Early Work Session, time permitting)

18. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
19. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 6<sup>TH</sup> DAY OF JANUARY 2023 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 at \_\_\_\_\_

am / pm by \_\_\_\_\_.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 1**

**MEETING DATE: 01/10/2023**

**SUBJECT: Discuss the Comprehensive Plan Updates Draft**

**PREPARED BY: Paul Stevens, City Manager**

**COMMENTS**

After over a year long process, we are nearing the point to adopt the changes to the Comprehensive Plan, Parks, Recreation and Open Space Master Plan, Hike and Bike Trail Master Plan, FM 407 Corridor Study and Thoroughfare Plan.

In accordance with the City Charter, a public hearing is required before adoption of the Comprehensive Plan. This work session is to address any remaining questions or proposed changes before the public is scheduled, hopefully at the January 24 meeting.

You may access the final draft of the Comprehensive Plan and Appendix using the links provided below:

[Highland Village Comprehensive Plan Final Draft](#)

[Highland Village Comprehensive Plan Appendix Final Draft](#)

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 2**

**MEETING DATE: 01/10/2023**

**SUBJECT: Receive a presentation and discuss existing solid waste and recycling services and draft Request for Proposals (RFP) prepared by Solid Waste Specialist**

**PREPARED BY: Scott Kriston, Director of Public Works**

**COMMENTS**

The City is in year 5 of a five year contract for Solid Waste and recycling services through our contract with Community Waste Disposal (CWD). Council provided direction to staff to go out to bid for the City's solid waste and recycling services. As the contract is written, the City could still negotiate a contract extension with CWD if proposals weren't satisfactory. Staff hired Solid Waste Specialists to assist in developing an RFP. Staff prepared a presentation displaying the current services the vendor provides in the existing contract and the proposed services in the draft RFP from the consultant. Staff is looking for direction regarding the council's desired solid waste and recycling services moving forward.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 8**

**MEETING DATE: 01/10/2023**

**SUBJECT: Mayor and Council Reports on Items of Community Interest**

**PREPARED BY: Karen McCoy, Executive Assistant**

**COMMENTS**

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Recognition of the Parks and Recreation Department for receiving an Award from the Texas Turfgrass Association for the Grand Lawn at Doubletree Ranch Park

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 11**

**MEETING DATE: 01/10/2023**

**SUBJECT: Consider approval of Minutes of the Regular City Council Meeting held on December 13, 2022**

**PREPARED BY: Angela Miller, City Secretary**

**BACKGROUND:**

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

**IDENTIFIED NEED/S:**

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

**OPTIONS & RESULTS:**

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

**PROGRESS TO DATE: (if appropriate)**

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

To approve the minutes of the Regular City Council Meeting held on December 13, 2022.



**MEETING MINUTES OF THE REGULAR MEETING  
HIGHLAND VILLAGE CITY COUNCIL  
HIGHLAND VILLAGE MUNICIPAL COMPLEX  
1000 HIGHLAND VILLAGE ROAD  
TUESDAY, DECEMBER 13, 2022**

**EARLY WORK SESSION**

The meeting was called to order by Mayor Daniel Jaworski at 6:02 p.m.

**Roll Call**

|                |                   |                                     |
|----------------|-------------------|-------------------------------------|
| Present:       | Daniel Jaworski   | Mayor                               |
|                | Michael Lombardo  | Mayor Pro Tem                       |
|                | Jon Kixmiller     | Deputy Mayor Pro Tem                |
|                | Shawn Nelson      | Councilmember                       |
|                | Robert Fiester    | Councilmember                       |
|                | Tom Heslep        | Councilmember                       |
| Absent:        | Brian A. Fiorenza | Councilmember                       |
| Staff Members: | Paul Stevens      | City Manager                        |
|                | Ken Heerman       | Assistant City Manager              |
|                | Kevin Laughlin    | City Attorney                       |
|                | Ingrid Rex        | Deputy City Secretary               |
|                | Doug Reim         | Police Chief                        |
|                | Jason Collier     | Fire Chief                          |
|                | Scott Kriston     | Public Works Director               |
|                | Phil Lozano       | Parks and Recreation Director       |
|                | Laurie Mullens    | Marketing & Communications Director |

**1. Receive a Presentation and Continue Discussion on Golf Carts, Neighborhood Electric Vehicles (NEV), Slow-Moving Vehicles (SMV) and Electric Bicycles and Scooters on City Streets and Trails, including Speed Limits in Highland Village**

Director of Parks and Recreation Phil Lozano gave a presentation on the Peachtree City, Georgia community's multi-use trail program in response to Deputy Mayor Pro Tem Kixmiller's request at the Council meeting on November 8, 2022 for City staff to research the pros and cons of the Peachtree City's program, what has worked for them, and how it could be applied to Highland Village without having to make major modifications.

After a video presentation, Director Lozano gave a slide presentation with summarized information on the Peachtree City trails system, the rules for using a golf-cart on their trails, their requirements for ownership, education and licensing and also penalties and enforcement of their ordinance.

The takeaways from the comparison of Peachtree City to Highland Village were:

- The Peachtree City trail system was built around five golf courses, with trails planned out before the Master Planned Community grew. The trail system was developed as they did not want golf carts on the roadways. Golf carts are only allowed brief access to the roadways when absolutely necessary and for a very limited length of road.
- Highland Village is not a Master Planned Community, does not have any golf courses and currently has approximately 36 registered golf carts in the City.
- As in Peachtree City, if the City allowed golf carts on the trails, there would need to be education/training requirements (attendance of mandatory safety class with certification), age-limits on drivers, insurance, and police enforcement of the ordinance on the trails.

Director of Public Works Scott Kriston spoke on current vehicle counts on Highland Village Road, which has a speed limit of 35 mph. The traffic count of north bound vehicles daily on Highland Village Road was 6,061, with the 85<sup>th</sup> percentile travelling at 34mph. The count of south bound vehicles daily was 4,556 with the 85<sup>th</sup> percentile traveling at 37mph. He confirmed that the spike in the morning traffic is higher than the evening traffic spike. Mr. Kriston reminded Council that the entrance ramp from Highland Village Road to northbound IH-35E could influence the speed of northbound traffic once it becomes effective.

Safety concerns were expressed by Chief Reim at lowering the speed limit on Highland Village Road to 30 mph to allow golf carts. He felt that the presence of golf carts on this arterial road would make it more dangerous. He suggested only opening up certain sections of Highland Village Road to create safe corridors for neighborhoods that are cut off from the trail system to have accessibility to the trails and other permitted streets.

Deputy Mayor Pro Tem Kixmiller spoke on the purpose of the discussion being to consider providing neighborhoods greater access to all aspects of the City and facilities via golf carts, first by lowering the speed limit from 35mph to 30mph on Highland Village Road, and then by allowing golf carts only on wider trails.

Councilmember Nelson spoke against golf carts being used on certain narrow trails, such as in Rolling Hills Estates where there are sharp turns that would then make it dangerous to pedestrians if both were allowed. Councilmember Heslep suggested doing a study of safe and non-safe trail areas to determine if they were safe/non-safe for pedestrians and golf carts, then then using the findings to designate certain trails as accessible or not accessible for golf cart usage. Concerns were expressed by all Councilmembers that if the wide trails were to be opened to golf cart users the temptation would exist to use all the trails, which would necessitate the need for police enforcement.

Mr. Lozano suggested holding town meetings for residents and trail users to determine if they are in favor of having golf-carts on the trails. He also reported that many of the wide trails are located in areas that are run by HOAs. Since the City is in the process of reviewing the Comprehensive Plan, Chief Reim suggested using the opportunity to get feedback from trail users on allowing golf-carts and similar uses on the trails.

Councilmember Fiester said he is not in favor of opening up the trails at this point for thirty-six (36) golf cart users and that the City should look into putting infrastructure in place that would allow for future expansion of the trails network through the Master Plan that could accommodate golf cart. He suggested the option of installing two parallel trails for bikes and golf carts running parallel to the existing walking trail that runs along the main

electricity transmission line which would give golf cart users access to other areas of the City without needing to use Highland Village Road.

Mayor Jaworski asked Council if there was a consensus to consider lowering the speed limit on Highland Village Road to 30 mph. Councilmember Kixmiller said he was against lowering the speed limit to 30 mph on Highland Village Road if Council did not include granting access to golf carts, to which Councilmember Heslep concurred. Mayor Pro Tem Lombardo said he would consider lowering the speed limit at the large curved section of Highland Village Road where there have been issues due to the speed limit, but that he is against lowering the speed limit for the entire length of this arterial road. Mayor Jaworski asked Attorney Laughlin if the speed limit could be lowered to 30 mph while still prohibiting the use of golf carts on Highland Village Road, which Attorney Laughlin confirmed can be done by way of the ordinance.

City Manager Paul Stevens mentioned that Ron Stewart of McAdams in his first discussion showed Council the different areas along Highland Village Road that are cut off. He said that in the long-term, adding wide sidewalks in those areas would allow golf carts to get to Sellmeyer and ultimately gain access behind Doubletree Ranch Park. Mayor Jaworski agreed that Penjay Lane should also be considered in this option.

Mayor Jaworski recommended continued study of the issue of golf carts in light of the Trails Master Plan.

**2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for December 13, 2022**

No items were discussed.

**CLOSED SESSION**

**3. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**

**(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

With no further business, Mayor Jaworski adjourned the meeting at 6:56 p.m.

**OPEN SESSION**

**4. Call Meeting to Order**

Mayor Daniel Jaworski called the meeting to order at 7:03 p.m.

**Roll Call**

|          |                  |                      |
|----------|------------------|----------------------|
| Present: | Daniel Jaworski  | Mayor                |
|          | Michael Lombardo | Mayor Pro Tem        |
|          | Jon Kixmiller    | Deputy Mayor Pro Tem |
|          | Shawn Nelson     | Councilmember        |

Robert Fiester            Councilmember  
Tom Heslep                Councilmember

Absent:                    Brian A. Fiorenza      Councilmember

Staff Members:        Paul Stevens            City Manager  
                              Ken Heerman            Assistant City Manager  
                              Kevin Laughlin        City Attorney  
                              Ingrid Rex              Deputy City Secretary  
                              Doug Reim               Police Chief  
                              Jason Collier            Fire Chief  
                              Scott Kriston            Public Works Director  
                              Phil Lozano             Parks and Recreation Director Marketing &  
                              Laurie Mullens         Communications Director

**5. Prayer led by Mayor Daniel Jaworski**

Mayor Jaworski gave the invocation.

**6. Pledge of Allegiance to the U.S. and Texas flags led by Mayor Daniel Jaworski**

Mayor Jaworski led the Pledge of Allegiance to the U.S. and Texas flags.

**7. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**

Mayor Jaworski expressed his thanks to all staff who assisted in making the “Christmas at The Ranch” event such a success in spite of the wet and cold weather. He expressed appreciation for the community’s ongoing support for the Salvation Army’s “Ring the Bell” campaign.

Chief Reim thanked the community for their generosity that made this year the best year so far with an estimate of fifty thousand dollars collected in toys and cash donations. In addition to the City’s toy drive, the Police Department participated in a joint toy drive with Denton County and Five-Star Ford that provided eight thousand five hundred dollars in cash donations to the LISD Angel Tree program. He also thanked Police Department staff and the Police Auxiliary for their assistance and the many hours they volunteered.

Councilmember Heslep commended the City’s Fire Department for their Santa visits on the fire truck to Highland Village neighborhoods.

**• Swearing In Ceremony for Officers Joseph Montes and David Sheer**

Chief Reim swore in Officers Montes and Sheer.

**• Presentation of a Proclamation of Appreciation to Mr. Glenn Bonds and Mr. Jim Verfurth**

A proclamation was given recognizing Mr. Glenn Bonds and Mr. Jim Verfurth for their donation and installation of an HVAC system at the Sgt. Dennis Oliver Event Center at Doubletree Ranch Park.

**8. City Manager/Staff Reports**

City Manager Paul Stevens mentioned the City employees who reached Service Award milestones this year for five years of service and above, which collectively totaled 165 years: Parks and Recreation Director Phil Lozano for five years; Community Development Coordinator Autumn Aman for twenty-five years and Communications Supervisor Brenda Grove for thirty years.

He also reported that Highland Village was well represented this year at the Dallas Marathon. The female winner in the half marathon in the ages sixty to sixty-four years category and the female winner in the marathon in the nineteen years and under category were both residents of Highland Village.

- **The Village Report**

The report informed residents of the upcoming events and the Twelve Days of Christmas Highland Village shopping options.

**9. Visitor Comments**

Tamara Thigpen (482 Sellmeyer Lane) – Ms. Thigpen did not wish to speak but asked that her comments be included in the minutes. Her comments were in opposition to any apartments in opportunity zones and to any change in the Highland Village Road speed limit. She recommended that Council “take Karl Schlichter’s advice as he knows best.”

**CONSENT AGENDA**

Regarding Agenda Item #11, Councilmember Tom Heslep asked for clarification on the amount reflected in the Interlocal Agreement on page four of seven in the Compensation section, which Fire Chief Collier confirmed as two hundred and forty nine dollars and seventy five cents when rounded to two decimal places.

- 10. Consider approval of Minutes of the Regular City Council Meeting held on November 8, 2022**
- 11. Consider Resolution 2022-3038 authorizing the City Manager to Enter into Interlocal Cooperation Agreements with Denton County for Ambulance and Fire Protection Services**
- 12. Consider Resolution 2022-3039 authorizing Negotiation and Execution of a Contract for Construction Services with Viking Fence Company, LTD for the Doubletree Ranch Park Splash Pad Fencing and Highland Village Tennis Center Fencing Projects**
- 13. Consider Resolution 2022-3041 authorizing Negotiation and Execution of a Contract for Construction Services with ForeverLawn Texas for the Doubletree Ranch Park Playground and Unity Park Softball Field Projects**
- 14. Receive Budget Reports for Period ending September 30, 2022**

***Motion by Deputy Mayor Pro Tem Kixmiller, seconded by Councilmember Heslep, to approve Consent Agenda Items #10 through #14. Motion carried 6-0.***

**ACTION AGENDA**

15. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:  
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**NO ACTION TAKEN**

No action was taken on this item.

16. Conduct a Public Hearing and consider Ordinance 2022-1299 amending the Highland Village Comprehensive Zoning Ordinance by amending Section 39 “Definitions” relating to the Definition of “Coverage” to exclude the Surface Area of Pools (1<sup>st</sup> of two reads)

**PUBLIC HEARING CONDUCTED**  
**APPROVED 1<sup>st</sup> Read (6 – 0)**

Public Works Director Scott Kriston explained that the City’s current code mandates maximum lot coverage in most Single Family Residential Districts. The City’s building official is required to reject a permit application by a resident to build certain accessory structures, swimming pools, etc. when the impervious cover calculation exceeds the 40 percent limit for the lot. In reviewing the ordinances of our benchmark cities, it has been determined that they all have excluded the surface area of swimming pools, water area only, as part of their impervious cover calculations. The proposed ordinance excludes the surface area of pools out of the cover calculation. At their November 15, 2022 meeting, the Planning & Zoning Commission voted 5-0 to approve with one revision in the definition, changing the wording from “swimming pools and/or spas” to “swimming pools or spas”.

Mayor Jaworski opened the public hearing at 7:40 p.m. With no one wishing to speak, Mayor Jaworski closed the public hearing at 7:40.05 p.m.

Councilmember Fiester asked what triggered the need to change the wording by the Planning and Zoning Commission. Director Kriston explained that the Commission felt that spas that were attached to pools were not part of the pool whereas the City would consider the spa as part of the pool and therefore part of the cover calculation. Director Kriston confirmed that any water surface, regardless of whether above-ground or in-ground, is included in the impervious cover calculation.

Councilmembers discussed retaining the original wording of “swimming pools and/or spas” as they agreed it covered all situations where a resident could be installing a pool and spa combination, or a pool or spa separately.

***Motion by Councilmember Fiester, seconded by Councilmember Heslep, approving the first read of Ordinance 2022-1299 amending the Highland Village Comprehensive Zoning Ordinance by amending Section 39 “Definitions” relating to the Definition of “Coverage” to exclude the surface area of pools, without the minor***

*recommended revision recommended by Planning & Zoning but to retain the wording “swimming pools and/or spas”. Motion carried 6 – 0.*

17. **Consider Resolution 2022-3040 ratifying the Emergency Declaration by the City Manager authorizing Work to be Performed by White Electric relating to the Repair of the Municipal Complex Electrical System**

**APPROVED (6 – 0) 1<sup>st</sup> read**

Mr. Kriston reported that on November 13, a catastrophic electric failure occurred at the City’s Municipal Complex. After investigating, City staff determined the main electrical panel to the building had shorted and caused an explosion terminating the electrical supply to the building. The emergency backup generator was operating as intended and provided power to the dispatch center, police training room and the city’s computer server room.

Staff contracted with White Electric to set up temporary generators to power the administration side of the Municipal Complex, assess the damage and begin the needed repairs. The assessment found that the electric conduit that entered the building had separated under the main panel box in the concrete foundation and is suspected of causing a direct short circuit causing catastrophic damage to the building’s electrical infrastructure.

***Motion by Mayor Pro Tem Lombardo, seconded by Councilmember Nelson, approving Resolution 2022-3040 ratifying the Emergency Declaration by the City Manager authorizing work to be performed by White Electric relating to the repair of the Municipal Complex electrical system. Motion carried 6 – 0.***

**LATE WORK SESSION**

18. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

No items were discussed.

19. **Adjournment**

Mayor Jaworski adjourned the meeting at 7:51 p.m.

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Daniel Jaworski, Mayor

**ATTEST:**

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Angela Miller, City Secretary

**CITY OF HIGHLAND VILLAGE**  
**CITY COUNCIL**

**AGENDA# 12**

**MEETING DATE: 01/10/2023**

**SUBJECT: Consider Ordinance No. 2022-1299 amending the City of Highland Village Comprehensive Zoning Ordinance, specifically Section 39, by amending the definition of “coverage” to exclude the surface area of pools (2<sup>nd</sup> and final read)**

**PREPARED BY: Autumn Aman, Community Development Coordinator**

**BACKGROUND:**

In single family residential districts, there is a maximum lot coverage which includes the main and accessory structures. For example, the SF-10 and SF-8 maximum lot coverage is 40%. The rationale for having maximum lot coverage regulations is to allow for adequate drainage and to not cover up a large amount of the surface of a lot, making it impervious to rain. The area of accessory buildings and structures are to be included in determining the impervious coverage. Because swimming pools are defined as accessory structures, under the current regulations, the surface area of swimming pools is included in the lot coverage calculations as impervious coverage. However, swimming pools hold water during a rain event and do not contribute to developed drainage runoff that must be addressed through the construction, operation, and maintenance of drainage facilities.

It has recently been discovered that including the surface area of swimming pools within the lot coverage calculations has put certain lot owners in zoning districts that allow for smaller lots, such as some SF-8 lots, are unable to construct reasonably sized pools. This amendment will allow pools to be built on smaller lots with similar zoning district classifications without be considered in the lot coverage calculations.

A review of ordinances of surrounding cities found that other cities also exclude pools from the lot coverage calculations.

**IDENTIFIED NEED/S:**

Current ordinance defines “Coverage” as the lot area covered by all buildings located thereon, including the area covered by all overhanging roofs. The proposed ordinance amends the definition of “Coverage” in the City’s Comprehensive Zoning Ordinance to exempt the water surface area of pools from the required maximum lot coverage calculation.

**OPTIONS & RESULTS:**

Options are to (1) approve the request as submitted, (2) approve with modifications, or (3) deny the request.

## **PROGRESS TO DATE: (if appropriate)**

Public Hearing notices are required to be published in the newspaper of record only for text amendments. All Public Hearing requirements have been satisfied. As of the date of this briefing, City Staff has had no inquiries from those notices.

The City Attorney, working in conjunction with City Staff, has drafted the proposed ordinance amendment. At the November 15, 2022, Planning and Zoning Commission meeting, the Commission recommended sending the Ordinance forward for approval with a vote of 5-0 with the City Attorney reviewing the verbiage within the definition, changing “swimming pools or spas” to “swimming pools and spas.

At the City Council meeting held on December 13, 2022, Council approved the first read of Ordinance 2022-1299 to include retaining the original wording of “swimming pools and/or” as they agreed it covered all situations where a resident could be installing a pool and spa combination, or a pool or spa separately.

## **BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

An Ordinance amendment is required. A copy of the draft ordinance prepared by the City Attorney is attached.

## **RECOMMENDATION:**

For Council to approve the second and final read of Ordinance 2022-1299 amending the Highland Village Comprehensive Zoning Ordinance relating to the definition of “coverage” to exclude the water surface area of swimming pools and/or spas.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**ORDINANCE NO. 2022-1299**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AS PREVIOUSLY AMENDED BY SECTION 39 "DEFINITIONS" TO AMEND THE DEFINITION OF "COVERAGE" TO EXCLUDE THE SURFACE AREA OF SWIMMING POOLS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and in the exercise of its legislative discretion, the City Council has concluded that the general regulations of the Comprehensive Zoning Ordinance, as previously amended, should be further amended as follows:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** Article VI "Definitions," Section 39 "Definitions" of the Comprehensive Zoning Ordinance is amended by amending the definition of "Coverage" to read as follows :

54. Coverage: The lot area covered by all buildings located thereon, including the area covered by all overhanging roofs, accessory buildings and/or structures; provided, however, the water surface area of swimming pools and/or spas shall not be included in determining the calculation of the maximum coverage allowed on a lot.

**SECTION 2.** All ordinances of the City of Highland Village related to the use and development of property within the City heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

**SECTION 3.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

**SECTION 4.** Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense, and each and every day any such offense shall continue shall be deemed to constitute a separate offense.

**SECTION 5.** This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE FIRST READING, THIS THE 13<sup>TH</sup> DAY OF DECEMBER 2022.**

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE SECOND READING, THIS THE 10<sup>TH</sup> DAY OF JANUARY 2023.**

APPROVED:

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Daniel Jaworski, Mayor

ATTEST:

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Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

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Kevin B. Laughlin, City Attorney  
(kbl:12/12/2022:132318)

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 13**

**MEETING DATE: 01/10/2023**

**SUBJECT: Consider Resolution 2023-3042 calling a General Election to be held on May 6, 2023 for the Purpose of Electing Council Members to Places 3, 5 and 7; and Authorizing a Joint Election Agreement and Contract for Election Services with Denton County**

**PREPARED BY: Angela Miller, City Secretary**

**BACKGROUND:**

Pursuant to the City Charter and Texas Election Code, the City's General Election is held on the uniform election date on the first Saturday in May. The Charter further requires that the offices of Council Member Places 3, 5 and 7 be elected at the General Election in odd-numbered years. All members shall be elected under the place system, at large, for two (2) year terms.

The City Secretary's Office is responsible for conducting municipal elections as prescribed by the Texas Election Code. In accordance with the Texas Election Code, the City's election will be conducted jointly with other political subdivisions of Denton County. The proposed resolution calls for the May 6, 2023 General Election, provides for the appointment of election officials, provides for early voting and election day procedures, authorizes a joint election agreement and contract for election services with Denton County. The proposed resolution also authorizes the City Manager to execute an agreement for a joint election and contract for election services with Denton County.

**IDENTIFIED NEED/S:**

The Council is required to call an election no later than 78 days prior to Election Day.

**PROGRESS TO DATE: (if appropriate)**

Denton County Elections Administrator Frank Phillips will serve as the administrator of the Joint Election, with each participating entity remaining responsible for decisions and actions as required by law.

The contract provides for the following:

- Denton County will coordinate, supervise and conduct the Joint Election pursuant to provisions of the Texas Election Code;
- All election officials, including the Early Voting Clerk, shall be officials appointed by Denton County;
- Denton County will procure, prepare and distribute supplies and equipment for Early Voting and Election Day;

- Denton County shall be responsible for appointment of presiding judge and alternate judge for each polling location;
- Early Voting will be conducted jointly with all participating entities beginning April 24, 2023 and concluding May 2, 2023 at the locations and times established by the County. Highland Village voters may vote early at any joint early voting location;
- Denton County shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to joint participants, candidates, press and general public;
- Denton County is the general custodian of voted ballots and all records of the Joint Election;
- Runoff election, if needed, will be conducted on Saturday, June 10, 2023.

In accordance with Texas Election Code 2.051-2.053, the City may cancel the General Election if Places 3, 5 and 7 are unopposed.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

The City's General Election is funded in the fiscal year 2022-2023 budget.

**RECOMMENDATION:**

To approve Resolution No. 2023-3042 calling a General Election to be held on May 6, 2023 for the purpose of electing Council Members to Places 3, 5 and 7; authorizing a Joint Election with other Denton County Political Subdivisions; and authorizing a contract for election services with Denton County.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**RESOLUTION NO. 2023-3042**

**A RESOLUTION AUTHORIZING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF ELECTING PERSONS TO THE OFFICE OF COUNCILMEMBERS PLACES 3, 5, AND 7; AUTHORIZING A JOINT ELECTION WITH OTHER DENTON COUNTY POLITICAL SUBDIVISIONS; AUTHORIZING A CONTRACT FOR ELECTION SERVICES WITH DENTON COUNTY; PROVIDING FOR A RUNOFF DATE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the general election for the City of Highland Village, as set forth by the Texas Election Code, is required to be held on May 6, 2023, at which time the voters will elect persons to City Councilmember Places 3, 5 and 7; and

**WHEREAS**, in accordance with Section 271.002 of the Texas Election Code, the City election will be conducted jointly with other political subdivisions of Denton County, Texas; and

**WHEREAS**, the City Council of the City of Highland Village finds it to be in the public interest to call the foregoing election and to enter into a contract with Denton County to conduct said election jointly with other Denton County government entities.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**Section 1.** A general municipal election is hereby ordered to be held on the 6<sup>th</sup> day of May, 2023 for the purpose of allowing the qualified voters of the City of Highland Village to elect a person to serve in the offices of Councilmember Places 3, 5, and 7.

**Section 2.** The election will be conducted jointly with other political subdivisions in Denton County on May 6, 2023, pursuant to Chapters 31 and 271, Texas Election Code.

**Section 3.** The election precinct and voting place of said elections shall be as follows:

**City Voting Precinct**

Highland Village Municipal Complex  
1000 Highland Village Road  
(Includes County voting precincts 3152, 3153, 3154, and 3155)

Election polls shall be open from 7:00 a.m. – 7:00 p.m.

**Section 4.** All election officials, including the Early Voting Clerk shall be the officials appointed to such positions by Denton County and to the extent required by law, are hereby so appointed.

**Section 5.** Early voting by personal appearance will be held jointly with other Denton County public entities at Denton County's Main Early Voting Site located at the Denton County Elections Office, 701 Kimberly Drive, Denton, Texas 76208 beginning on April 24, 2023 and continuing through May 2, 2023 at the times set forth below:

**Early Election Dates**

**Times When Polls Are Open**

Monday through Saturday  
April 24 – April 29, 2023

8:00 a.m. – 5:00 p.m.

Sunday  
April 30, 2023

11:00 a.m. – 5:00 p.m.

Monday and Tuesday  
May 1 – May 2, 2023

7:00 a.m. – 7:00 p.m.

In addition, all qualified and registered voters may vote by early appearance at the following location during the dates and times set forth below:

**Highland Village Municipal Complex  
PD Training Room  
1000 Highland Village Road  
Highland Village, TX 75077**

**Early Election Dates**

**Times When Polls Are Open**

Monday through Saturday  
April 24 – April 29, 2023

8:00 a.m. – 5:00 p.m.

Sunday  
April 30, 2023

11:00 a.m. – 5:00 p.m.

Monday and Tuesday  
May 1 – May 2, 2023

7:00 a.m. – 7:00 p.m.

**Section 6.** Additional early voting locations will be determined in accordance with the Joint Election Agreement and Contract for Election Services with the Denton County Election Administrator.

**Section 7.** The Denton County Election Administrator is hereby appointed to serve as the Early Voting Clerk and the Election Administrator’s permanent county employees are appointed as deputy early voting clerks.

Applications for ballot by mail shall be mailed to:  
Frank Phillips, Early Voting Clerk  
Denton County Elections  
P.O. Box 1720  
Denton, TX 76202  
Or emailed to: [elections@dentoncounty.gov](mailto:elections@dentoncounty.gov)

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 25, 2023.

**Section 8.** The election shall be conducted pursuant to the election laws of the State of Texas.

**Section 9.** Should a runoff election be required following the canvass of the May 6, 2023, election for any of the offices to be elected in the foregoing election, the Council hereby orders that a runoff election be held with respect to said office(s) on Saturday, June 10, 2023. The polling place on Election Day for the runoff election shall be held at the Highland Village Municipal Complex at 1000 Highland Village Road, Highland Village, Texas, 75077 and the hours of voting shall be between 7:00 a.m. and 7:00 p.m.

Should a runoff election be necessary, early voting by personal appearance shall be held at the same locations set out in Sections 5 and 6 hereof at the dates and times set forth below:

| <b><u>Early Voting Dates</u></b>                  | <b><u>Time when Polls Are Open</u></b> |
|---|--|
| Tuesday through Saturday<br>May 30 – June 3, 2023 | 8:00 a.m. until 5:00 p.m.              |
| Sunday<br>June 4, 2023                            | 11:00 a.m. until 5:00 p.m.             |
| Monday and Tuesday<br>June 5 – June 6, 2023       | 7:00 a.m. until 7:00 p.m.              |

**Section 10.** This resolution shall be construed with any action of the Denton County Commissioners Court providing for the conduct of a joint election with other public entities as herein contemplated.

**Section 11.** The City Manager is hereby authorized to negotiate and execute a contract for a joint election and election services with Denton County as the authorized representative of the City.

**Section 12.** The City Secretary is hereby authorized and directed to file, publish and/or post, in the time and manner prescribed by law, all notices required to be so filed, published and/or posted in connection with the conduct of this election.

**Section 13.** This resolution shall be effective immediately upon adoption.

**PASSED AND APPROVED this the 10<sup>th</sup> day of January, 2023.**

**APPROVED:**

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**Daniel Jaworski, Mayor**

**ATTEST:**

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**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

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**Kevin B. Laughlin, City Attorney**

(kbl:1/5/23:133008)

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 14**

**MEETING DATE: 01/10/2023**

**SUBJECT: Consider Resolution 2023-3043 authorizing an Agreement with Azteca Systems, LLC - CityWorks renewing the City's License for a Digital Work Order System**

**PREPARED BY: Scott Kriston, Director of Public Works**

**BACKGROUND:**

The City has used a digital work order system called CityWorks since 2010 through Azteca Systems, LLC. It started with Public Works utilizing the paperless/digital work order system in 2010 and has grown by adding Parks and Recreation and Permits / Inspections. The program has a GIS mapping function and asset inventory function that is utilized by all departments of the City. This program is a sole source item and requires an annual license key from the vendor to operate the system.

**IDENTIFIED NEED/S:**

Renew the City's license key for our CityWorks digital work order and GIS mapping system.

**OPTIONS & RESULTS:**

Not renewing the license key will cause the program to cease functioning.

**PROGRESS TO DATE: (if appropriate)**

The City has received the annual quote for renewal for the CityWorks program at a cost of \$50,463.00

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

This item is budgeted and funded through the Utility Fund.

**RECOMMENDATION:**

To approve Resolution No. 2023-3043 authorizing renewal of the License Agreement with Azteca Systems, LLC for the City's digital work order application software.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**RESOLUTION NO. 2023-3043**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS AUTHORIZING RENEWAL OF THE LICENSE AGREEMENT WITH AZTECTA SYSTEMS, LLC FOR THE CITY'S DIGITAL WORK ORDER APPLICATION SOFTWARE; AUTHORIZING THE CITY MANAGER TO APPROVE FUTURE RENEWALS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, since 2010, the City has successfully and satisfactorily used a digital work order software application called "CityWorks" through an annually renewable license agreement with Azteca Systems, LLC (the "License"); and

**WHEREAS**, the license fee to renew the License for its next annual term is \$50,463.00, which expense under current City policies requires approval of the City Council unless authorization to make such expense is delegated to the City Manager; and

**WHEREAS**, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to authorize renewal of the License and authorize the City Manager to approve future renewals of the License under certain conditions without further City Council action.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** The City Manager is hereby authorized to take such action and enter into such agreements as reasonable and necessary to renew the License for an annual fee for such renewal of \$50,463.00.

**SECTION 2.** Notwithstanding such amount exceeding \$50,000, the City Manager is hereby authorized to take such action and enter into such agreements as reasonable and necessary to renew the License where the term ends in during the 2023-2024 and later fiscal years provided current funds have been appropriated in the City's budget for such future fiscal years to pay such annual license fee.

**SECTION 2.** This Resolution shall become effective immediately upon passage.

**PASSED AND APPROVED THIS 10<sup>th</sup> DAY OF JANUARY 2023.**

**APPROVED:**

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**Daniel Jaworski, Mayor**

**ATTEST:**

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**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

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**Kevin B. Laughlin, City Attorney**

(kbl:1/5/2023:133022)

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 15**

**MEETING DATE: 01/10/2023**

**SUBJECT: Receive Budget Reports for Period Ending October 31, 2022**

**PREPARED BY: Mike McWhorter, Staff Accountant**

**BACKGROUND:**

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for October represents the first report in the Fiscal Year.

**IDENTIFIED NEED/S:**

N/A

**OPTIONS & RESULTS:**

N/A

**PROGRESS TO DATE: (if appropriate)**

N/A

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

Council to receive the budget reports for the period ending October 31, 2022.

# General Fund Summary

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| Revenues              | Original Budget      | Revised Budget<br>(Includes Budget Amendments) | Year to Date      | Variance               | % Received |
|-----------------------|----------------------|--|-------------------|------------------------|------------|
| Property Tax          | \$ 13,218,726        | \$ 13,218,726                                  | \$ 68,706         | \$ (13,150,020)        | 1%         |
| Sales Tax             | 3,643,905            | 3,643,905                                      | -                 | (3,643,905)            | 0%         |
| Franchise Fees        | 1,543,490            | 1,543,490                                      | 6,523             | (1,536,967)            | 0%         |
| Licensing & Permits   | 343,945              | 343,945  | 30,461            | (313,484)              | 9%         |
| Park/Recreation Fees  | 173,800              | 173,800  | 9,707             | (164,093)              | 6%         |
| Public Safety Fees    | 685,913              | 685,913  | 158,412           | (527,501)              | 23%        |
| Rents                 | 179,919              | 179,919  | 6,778             | (173,141)              | 4%         |
| Municipal Court       | 91,800               | 91,800   | 8,999             | (82,801)               | 10%        |
| Interest Income       | 146,160              | 146,160  | 19,081            | (127,079)              | 13%        |
| Miscellaneous         | 249,500              | 249,500  | 1,100             | (248,400)              | 0%         |
| <b>Total Revenues</b> | <b>\$ 20,277,158</b> | <b>\$ 20,277,158</b>                           | <b>\$ 309,768</b> | <b>\$ (19,967,390)</b> | <b>2%</b>  |

| Other Sources                    |                      |                      |                   |                        |    |
|----------------------------------|----------------------|----------------------|-------------------|------------------------|----|
| Transfers In                     | \$ 534,000           | \$ 534,000           |                   | \$ (534,000)           | 0% |
| <b>Total Available Resources</b> | <b>\$ 20,811,158</b> | <b>\$ 20,811,158</b> | <b>\$ 309,768</b> | <b>\$ (20,501,390)</b> |    |

| Expenditures                         | Original Budget      | Revised Budget       | Year to Date        | Variance             | % Used    |
|--------------------------------------|----------------------|----------------------|---------------------|----------------------|-----------|
| <b>City Manager Office</b>           | \$ 612,372           | \$ 612,372           | \$ 54,274           | \$ 558,098           | 9%        |
| <b>Finance (includes Mun. Court)</b> | 1,431,563            | 1,431,563            | 277,787             | 1,153,776            | 19%       |
| <b>Human Resources</b>               | 608,654              | 608,654              | 20,519              | 588,136              | 3%        |
| <b>City Secretary Office</b>         | 456,383              | 456,383              | 25,532              | 430,851              | 6%        |
| <b>Information Services</b>          | 1,254,727            | 1,254,727            | 79,773              | 1,174,954            | 6%        |
| <b>Marketing and Communications</b>  | 454,086              | 454,086              | 21,293              | 432,794              | 5%        |
| <b>Police</b>                        | 5,811,852            | 5,811,852            | 356,733             | 5,455,119            | 6%        |
| <b>Fire</b>                          | 3,381,562            | 3,381,562            | 176,842             | 3,204,720            | 5%        |
| <b>Community Services</b>            | 385,049              | 385,049              | 17,439              | 367,610              | 5%        |
| <b>Streets/Drainage</b>              | 1,640,845            | 1,640,845            | 69,888              | 1,570,957            | 4%        |
| <b>Maintenance</b>                   | 2,175,296            | 2,175,296            | 108,571             | 2,066,725            | 5%        |
| <b>Parks</b>                         | 2,529,285            | 2,529,285            | 129,402             | 2,399,882            | 5%        |
| <b>Recreation</b>                    | 601,065              | 601,065              | 22,428              | 578,637              | 4%        |
| <b>Total Expenditures</b>            | <b>\$ 21,342,739</b> | <b>\$ 21,342,739</b> | <b>\$ 1,360,481</b> | <b>\$ 19,982,258</b> | <b>6%</b> |

| Capital Summary       | (Included in totals above - summary information only) |            |      |            |    |
|-----------------------|---|------------|------|------------|----|
| Equipment Replacement | \$ 390,900  | \$ 390,900 | \$ - | \$ 390,900 | 0% |

| Other Uses                |                      |                      |                     |                      |    |
|---------------------------|----------------------|----------------------|---------------------|----------------------|----|
| Transfers Out             | \$ 16,000            | \$ 16,000            |                     | 16,000               | 0% |
| <b>Total Expenditures</b> | <b>\$ 21,358,739</b> | <b>\$ 21,358,739</b> | <b>\$ 1,360,481</b> | <b>\$ 19,998,258</b> |    |

| Fund Balance                     | Original Budget     | Revised Budget      | Year to Date        |
|----------------------------------|---------------------|---------------------|---------------------|
| <b>Beginning Fund Balance</b>    | 7,077,867           | 7,077,867           | 7,077,867           |
| <b>+ Net Increase (Decrease)</b> | (547,581)           | (547,581)           | (1,050,713)         |
| <b>Ending Fund Balance</b>       | <b>\$ 6,530,286</b> | <b>\$ 6,530,286</b> | <b>\$ 6,027,154</b> |

# General Fund Expenditure Summary

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

Percent of Budget Year Transpired

8.3%

### - - - Summary - - -

|                     | Original Budget | Revised Budget | Year to Date | Variance      | % Used |
|---------------------|-----------------|----------------|--------------|---------------|--------|
| Personnel           | \$ 14,632,172   | \$ 14,632,172  | \$ 784,423   | \$ 13,847,749 | 5%     |
| Services / Supplies | 6,319,667       | 6,319,667      | 576,058      | 5,743,609     | 9%     |
| Capital             | 390,900         | 390,900        | -            | 390,900       | 0%     |
|                     | \$ 21,342,739   | \$ 21,342,739  | \$ 1,360,481 | \$ 19,982,258 | 6%     |

### - - - Detail - - -

| Category                                      | Original Budget | Revised Budget | Year to Date | Variance      | % Used |
|---|-----------------|----------------|--------------|---------------|--------|
| <b>Personnel</b>                              |                 |                |              |               |        |
| <i>Salaries / Wages</i>                       | \$ 10,354,377   | \$ 10,354,377  | \$ 391,704   | \$ 9,962,673  | 4%     |
| <i>Employee Benefits</i>                      | 4,277,796       | 4,277,796      | 392,719      | 3,885,076     | 9%     |
| <i>Total Personnel</i>                        | \$ 14,632,172   | \$ 14,632,172  | \$ 784,423   | \$ 13,847,749 | 5%     |
| <b>Services / Supplies</b>                    |                 |                |              |               |        |
| <i>Professional Services</i>                  | \$ 2,009,115    | \$ 2,009,115   | \$ 392,420   | \$ 1,616,695  | 20%    |
| <i>Employee Development</i>                   | 385,511         | 385,511        | 3,282        | 382,229       | 1%     |
| <i>Office Supplies / Equipment</i>            | 1,969,182       | 1,969,182      | 104,143      | 1,865,039     | 5%     |
| <i>Utilities</i>                              | 406,410         | 406,410        | 30,281       | 376,129       | 7%     |
| <i>Other</i>                                  | 1,549,449       | 1,549,449      | 45,932       | 1,503,517     | 3%     |
| <i>Total Services / Supplies</i>              | \$ 6,319,667    | \$ 6,319,667   | \$ 576,058   | \$ 5,743,609  | 9%     |
| <b>Capital</b>                                |                 |                |              |               |        |
| <i>Equipment / Vehicles</i>                   | \$ 390,900      | \$ 390,900     | \$ -         | \$ 390,900    | 0%     |
| <i>Total Capital</i>                          | \$ 390,900      | \$ 390,900     | \$ -         | \$ 390,900    | 0%     |
| <b>Total General Fund Expenditure Summary</b> | \$ 21,342,739   | \$ 21,342,739  | \$ 1,360,481 | \$ 19,982,258 | 6%     |

# General Fund Revenue

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

*Percent of Budget Year Transpired*

**8.3%**

| Revenues              | Original Budget      | Revised Budget       | Year to Date      | Variance               | % Received |
|-----------------------|----------------------|----------------------|-------------------|------------------------|------------|
| Property Tax          | \$ 13,218,726        | \$ 13,218,726        | \$ 68,706         | \$ (13,150,020)        | 1%         |
| Sales Tax             | 3,643,905            | 3,643,905            | -                 | (3,643,905)            | 0%         |
| Franchise Fees        | 1,543,490            | 1,543,490            | 6,523             | (1,536,967)            | 0%         |
| Licensing & Permits   | 343,945              | 343,945              | 30,461            | (313,484)              | 9%         |
| Park/Recreation Fees  | 173,800              | 173,800              | 9,707             | (164,093)              | 6%         |
| Public Safety Fees    | 685,913              | 685,913              | 158,412           | (527,501)              | 23%        |
| Rents                 | 179,919              | 179,919              | 6,778             | (173,141)              | 4%         |
| Municipal Court       | 91,800               | 91,800               | 8,999             | (82,801)               | 10%        |
| Interest Income       | 146,160              | 146,160              | 19,081            | (127,079)              | 13%        |
| Miscellaneous         | 249,500              | 249,500              | 1,100             | (248,400)              | 0%         |
| <b>Total Revenues</b> | <b>\$ 20,277,158</b> | <b>\$ 20,277,158</b> | <b>\$ 309,768</b> | <b>\$ (19,967,390)</b> | <b>2%</b>  |

# City Manager Office FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

Percent of Budget Year Transpired

8.3%

## - - - Summary - - -

|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
|---------------------|-----------------|----------------|--------------|------------|--------|
| Personnel           | \$ 392,754      | \$ 392,754     | \$ 30,426    | \$ 362,328 | 8%     |
| Services / Supplies | 219,618         | 219,618        | 23,847       | 195,771    | 11%    |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 612,372      | \$ 612,372     | \$ 54,274    | \$ 558,098 | 9%     |

## - - - Detail - - -

| Category  | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
|---|-----------------|----------------|--------------|------------|--------|
| <b>Personnel</b>  |                 |                |              |            |        |
| <i>Salaries / Wages</i>                                       | \$ 315,900      | \$ 315,900     | \$ 23,178    | \$ 292,722 | 7%     |
| <i>Employee Benefits</i>                                      | 76,853          | 76,853         | 7,248        | 69,606     | 9%     |
| <b>Total Personnel</b>  | \$ 392,754      | \$ 392,754     | \$ 30,426    | \$ 362,328 | 8%     |
| <b>Services / Supplies</b>                                    |                 |                |              |            |        |
| <i>Professional Services<br/>(City-wide legal - \$98,500)</i> | \$ 148,500      | 148,500        | \$ 23,532    | \$ 124,968 | 16%    |
| <i>Employee Development</i>                                   | 15,100          | 15,100         | 314          | 14,786     | 2%     |
| <i>Supplies / Equipment</i>                                   | 5,730           | 5,730          | 2            | 5,728      | 0%     |
| <i>Utilities</i>  | -               | -              | -            | -          | 0%     |
| <i>Other (Contingency + Data Processing)</i>                  | 50,288          | 50,288         | -            | 50,288     | 0%     |
| <b>Total Services / Supplies</b>                              | \$ 219,618      | \$ 219,618     | \$ 23,847    | \$ 195,771 | 11%    |
| <b>Capital</b>  |                 |                |              |            |        |
| <i>Equipment / Vehicles</i>                                   | -               | -              | -            | -          | 0%     |
| <b>Total Capital</b>  | \$ -            | \$ -           | \$ -         | \$ -       | 0%     |
| <b>Total City Manager</b>                                     | \$ 612,372      | \$ 612,372     | \$ 54,274    | \$ 558,098 | 9%     |

# Finance Department FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |              |        |
|---------------------|-----------------|----------------|--------------|--------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
| Personnel           | \$ 923,680      | \$ 923,680     | \$ 43,274    | \$ 880,406   | 5%     |
| Services / Supplies | 507,883         | 507,883        | 234,513      | 273,370      | 46%    |
| Capital             | -               | -              | -            | -            | 0%     |
|                     | \$ 1,431,563    | \$ 1,431,563   | \$ 277,787   | \$ 1,153,776 | 19%    |

| - - - Detail - - -       |                 |                |              |            |        |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <b>Personnel</b>         |                 |                |              |            |        |
| <b>Salaries / Wages</b>  | \$ 677,246      | \$ 677,246     | \$ 24,532    | \$ 652,714 | 4%     |
| <b>Employee Benefits</b> | 246,434         | 246,434        | 18,742       | 227,692    | 8%     |
| <b>Total Personnel</b>   | \$ 923,680      | \$ 923,680     | \$ 43,274    | \$ 880,406 | 5%     |

| Services / Supplies  |            |            |            |            |     |
|--|------------|------------|------------|------------|-----|
| <b>Professional Services</b><br><i>(City-wide liability insurance - \$184,223 / DCAD - \$97,000)</i> | \$ 465,083 | 465,083    | \$ 234,100 | \$ 230,983 | 50% |
| <b>Employee Development</b>  | 13,794     | 13,794     | -          | 13,794     | 0%  |
| <b>Supplies / Equipment</b>  | 7,757      | 7,757      | 414        | 7,343      | 5%  |
| <b>Utilities</b>   | -          | -          | -          | -          | 0%  |
| <b>Other</b> <i>(Data Processing Equipment + Supplies)</i>   | 21,249     | 21,249     | -          | 21,249     | 0%  |
| <b>Total Services / Supplies</b>   | \$ 507,883 | \$ 507,883 | \$ 234,513 | \$ 273,370 | 46% |

| Capital                         |              |              |            |              |     |
|---------------------------------|--------------|--------------|------------|--------------|-----|
| <b>Equipment / Vehicles</b>     | -            | -            | -          | -            | 0%  |
| <b>Total Capital</b>            | \$ -         | \$ -         | \$ -       | \$ -         | 0%  |
| <b>Total Finance Department</b> | \$ 1,431,563 | \$ 1,431,563 | \$ 277,787 | \$ 1,153,776 | 19% |

# Human Resources FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |            |        |
|---------------------|-----------------|----------------|--------------|------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| Personnel           | \$ 444,243      | \$ 444,243     | \$ 19,774    | \$ 424,470 | 4%     |
| Services / Supplies | 164,411         | 164,411        | 745          | 163,666    | 0%     |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 608,654      | \$ 608,654     | \$ 20,519    | \$ 588,136 | 3%     |

| - - - Detail - - -       |                 |                |              |            |        |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <b>Personnel</b>         |                 |                |              |            |        |
| <i>Salaries / Wages</i>  | \$ 336,772      | \$ 336,772     | \$ 10,235    | \$ 326,537 | 3%     |
| <i>Employee Benefits</i> | 107,471         | 107,471        | 9,538        | 97,933     | 9%     |
| <i>Total Personnel</i>   | \$ 444,243      | \$ 444,243     | \$ 19,774    | \$ 424,470 | 4%     |

| Services / Supplies              |            |            |        |            |    |
|----------------------------------|------------|------------|--------|------------|----|
| <i>Professional Services</i>     | \$ 77,610  | \$ 77,610  | -      | \$ 77,610  | 0% |
| <i>Employee Development</i>      | 72,901     | 72,901     | 741    | 72,160     | 1% |
| <i>Supplies / Equipment</i>      | 1,475      | 1,475      | 4      | 1,471      | 0% |
| <i>Utilities</i>                 | -          | -          | -      | -          | 0% |
| <i>Other (Safety Programs)</i>   | 12,425     | 12,425     | -      | 12,425     | 0% |
| <i>Total Services / Supplies</i> | \$ 164,411 | \$ 164,411 | \$ 745 | \$ 163,666 | 0% |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <i>Total Capital</i>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                              |            |            |           |            |    |
|------------------------------|------------|------------|-----------|------------|----|
| <i>Total Human Resources</i> | \$ 608,654 | \$ 608,654 | \$ 20,519 | \$ 588,136 | 3% |
|------------------------------|------------|------------|-----------|------------|----|

# City Secretary Office FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |            |        |
|---------------------|-----------------|----------------|--------------|------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| Personnel           | \$ 274,043      | \$ 274,043     | \$ 23,251    | \$ 250,792 | 8%     |
| Services / Supplies | 182,340         | 182,340        | 2,282        | 180,058    | 1%     |
| Capital             | -               | -              | -            | -          | -      |
|                     | \$ 456,383      | \$ 456,383     | \$ 25,532    | \$ 430,851 | 6%     |

| - - - Detail - - -       |                 |                |              |            |        |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <b>Personnel</b>         |                 |                |              |            |        |
| <i>Salaries / Wages</i>  | \$ 188,563      | \$ 188,563     | \$ 15,939    | \$ 172,624 | 8%     |
| <i>Employee Benefits</i> | 85,480          | 85,480         | 7,311        | 78,168     | 9%     |
| <b>Total Personnel</b>   | \$ 274,043      | \$ 274,043     | \$ 23,251    | \$ 250,792 | 8%     |

| Services / Supplies   |            |            |          |            |    |
|---|------------|------------|----------|------------|----|
| <i>Professional Services</i>  | \$ 53,900  | \$ 53,900  | \$ 143   | \$ 53,757  | 0% |
| <i>Employee Development</i><br><small>(City Council related \$42,704)</small> | 59,639     | 59,639     | 1,698    | 57,941     | 3% |
| <i>Supplies / Equipment</i>   | 16,301     | 16,301     | 441      | 15,860     | 3% |
| <i>Utilities</i>  | -          | -          | -        | -          | 0% |
| <i>Other (Outside Services)</i>   | 52,500     | 52,500     | -        | 52,500     | 0% |
| <b>Total Services / Supplies</b>  | \$ 182,340 | \$ 182,340 | \$ 2,282 | \$ 180,058 | 1% |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                                    |            |            |           |            |    |
|------------------------------------|------------|------------|-----------|------------|----|
| <b>Total City Secretary Office</b> | \$ 456,383 | \$ 456,383 | \$ 25,532 | \$ 430,851 | 6% |
|------------------------------------|------------|------------|-----------|------------|----|

# Information Services FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |              |        |
|---------------------|-----------------|----------------|--------------|--------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
| Personnel           | \$ 794,436      | \$ 794,436     | \$ 36,551    | \$ 757,885   | 5%     |
| Services / Supplies | 460,291         | 460,291        | 43,222       | 417,069      | 9%     |
| Capital             | -               | -              | -            | -            | 0%     |
|                     | \$ 1,254,727    | \$ 1,254,727   | \$ 79,773    | \$ 1,174,954 | 6%     |

| - - - Detail - - -       |                 |                |              |            |        |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <b>Personnel</b>         |                 |                |              |            |        |
| <i>Salaries / Wages</i>  | \$ 596,234      | \$ 596,234     | \$ 22,435    | \$ 573,799 | 4%     |
| <i>Employee Benefits</i> | 198,202         | \$ 198,202     | 14,116       | 184,086    | 7%     |
| <b>Total Personnel</b>   | \$ 794,436      | \$ 794,436     | \$ 36,551    | \$ 757,885 | 5%     |

| Services / Supplies              |                 |                |              |            |        |
|----------------------------------|-----------------|----------------|--------------|------------|--------|
|                                  | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <i>Professional Services</i>     | \$ 197,464      | 197,464        | \$ 21,228    | \$ 176,236 | 11%    |
| <i>Employee Development</i>      | 27,270          | 27,270         | -            | 27,270     | 0%     |
| <i>Supplies / Equipment</i>      | 3,760           | 3,760          | 39           | 3,721      | 1%     |
| <i>Utilities</i>                 | 115,260         | 115,260        | 1,847        | 113,413    | 2%     |
| <i>Other (Data Processing)</i>   | 116,537         | 116,537        | 20,108       | 96,429     | 17%    |
| <b>Total Services / Supplies</b> | \$ 460,291      | \$ 460,291     | \$ 43,222    | \$ 417,069 | 9%     |

| Capital                     |                 |                |              |          |        |
|-----------------------------|-----------------|----------------|--------------|----------|--------|
|                             | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| <i>Equipment / Vehicles</i> | -               | -              | -            | -        | 0%     |
| <b>Total Capital</b>        | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

|  |              |              |           |              |    |
|--|--------------|--------------|-----------|--------------|----|
| <b>Total City Information Services</b> | \$ 1,254,727 | \$ 1,254,727 | \$ 79,773 | \$ 1,174,954 | 6% |
|--|--------------|--------------|-----------|--------------|----|

# Marketing and Communications FY 2022/2023 Budget

YEAR TO DATE OCTOBER

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |            |        |
|---------------------|-----------------|----------------|--------------|------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| Personnel           | \$ 337,083      | \$ 337,083     | \$ 15,501    | \$ 321,582 | 5%     |
| Services / Supplies | 117,003         | 117,003        | 5,792        | 111,211    | 5%     |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 454,086      | \$ 454,086     | \$ 21,293    | \$ 432,794 | 5%     |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |            |            |           |            |    |
|--------------------------|------------|------------|-----------|------------|----|
| <i>Salaries / Wages</i>  | \$ 240,215 | \$ 240,215 | \$ 9,037  | \$ 231,178 | 4% |
| <i>Employee Benefits</i> | 96,869     | \$ 96,869  | 6,464     | 90,405     | 7% |
| <b>Total Personnel</b>   | \$ 337,083 | \$ 337,083 | \$ 15,501 | \$ 321,582 | 5% |

|                                  |            |            |          |            |     |
|----------------------------------|------------|------------|----------|------------|-----|
| <i>Professional Services</i>     | \$ 83,808  | \$ 83,808  | \$ 2,925 | \$ 80,883  | 3%  |
| <i>Employee Development</i>      | 6,845      | 6,845      | -        | 6,845      | 0%  |
| <i>Supplies / Equipment</i>      | -          | -          | -        | -          | 0%  |
| <i>Utilities</i>                 | -          | -          | -        | -          | 0%  |
| <i>Other (Special Events)</i>    | 26,350     | 26,350     | 2,866    | 23,484     | 11% |
| <b>Total Services / Supplies</b> | \$ 117,003 | \$ 117,003 | \$ 5,792 | \$ 111,211 | 5%  |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|   |            |            |           |            |    |
|---|------------|------------|-----------|------------|----|
| <b>Total Marketing and Communications</b> | \$ 454,086 | \$ 454,086 | \$ 21,293 | \$ 432,794 | 5% |
|---|------------|------------|-----------|------------|----|

# Police Department FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                     |                     |                   |              |        |
|---------------------|---------------------|---------------------|-------------------|--------------|--------|
|                     | Original Budget     | Revised Budget      | Year to Date      | Variance     | % Used |
| Personnel           | \$ 5,229,121        | <b>\$ 5,229,121</b> | <b>\$ 268,050</b> | \$ 4,961,071 | 5%     |
| Services / Supplies | 572,731             | <b>572,731</b>      | <b>88,683</b>     | 484,048      | 15%    |
| Capital             | 10,000              | <b>10,000</b>       | -                 | 10,000       | 0%     |
|                     | <b>\$ 5,811,852</b> | <b>\$ 5,811,852</b> | <b>\$ 356,733</b> | \$ 5,455,119 | 6%     |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                     |                     |                   |              |    |
|--------------------------|---------------------|---------------------|-------------------|--------------|----|
| <i>Salaries / Wages</i>  | \$ 3,753,300        | <b>3,753,300</b>    | <b>\$ 137,128</b> | \$ 3,616,172 | 4% |
| <i>Employee Benefits</i> | 1,475,821           | <b>1,475,821</b>    | <b>130,922</b>    | 1,344,899    | 9% |
| <b>Total Personnel</b>   | <b>\$ 5,229,121</b> | <b>\$ 5,229,121</b> | <b>\$ 268,050</b> | \$ 4,961,071 | 5% |

| Services / Supplies                   |                   |                   |                  |            |     |
|---------------------------------------|-------------------|-------------------|------------------|------------|-----|
| <i>Professional Services</i>          | \$ 289,454        | <b>\$ 289,454</b> | <b>\$ 78,447</b> | \$ 211,007 | 27% |
| <i>Employee Development</i>           | 45,339            | <b>45,339</b>     | <b>393</b>       | 44,946     | 1%  |
| <i>Supplies / Equipment</i>           | 130,091           | <b>130,091</b>    | <b>3,734</b>     | 126,357    | 3%  |
| <i>Utilities</i>                      | -                 | -                 | -                | -          | 0%  |
| <i>Other (Animal Care - \$91,542)</i> | 107,847           | <b>107,847</b>    | <b>6,109</b>     | \$ 101,738 | 6%  |
| <b>Total Services / Supplies</b>      | <b>\$ 572,731</b> | <b>\$ 572,731</b> | <b>\$ 88,683</b> | \$ 484,048 | 15% |

| Capital                     |                  |                  |   |           |    |
|-----------------------------|------------------|------------------|---|-----------|----|
| <i>Equipment / Vehicles</i> | 10,000           | <b>10,000</b>    | - | 10,000    | 0% |
| <b>Total Capital</b>        | <b>\$ 10,000</b> | <b>\$ 10,000</b> | - | \$ 10,000 | 0% |

|                                |                     |                     |                   |              |    |
|--------------------------------|---------------------|---------------------|-------------------|--------------|----|
| <b>Total Police Department</b> | <b>\$ 5,811,852</b> | <b>\$ 5,811,852</b> | <b>\$ 356,733</b> | \$ 5,455,119 | 6% |
|--------------------------------|---------------------|---------------------|-------------------|--------------|----|

# Fire Department FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |              |        |
|---------------------|-----------------|----------------|--------------|--------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
| Personnel           | \$ 2,966,826    | \$ 2,966,826   | \$ 165,048   | \$ 2,801,778 | 6%     |
| Services / Supplies | 414,736         | 414,736        | 11,794       | 402,942      | 3%     |
| Capital             | -               | -              | -            | -            | 0%     |
|                     | \$ 3,381,562    | \$ 3,381,562   | \$ 176,842   | \$ 3,204,720 | 5%     |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                |                  |               |              |     |
|--------------------------|----------------|------------------|---------------|--------------|-----|
| <b>Salaries / Wages</b>  | \$ 2,029,874   | <u>2,029,874</u> | \$ 69,629     | \$ 1,960,245 | 3%  |
| <b>Employee Benefits</b> | <u>936,952</u> | <u>936,952</u>   | <u>95,419</u> | 841,532      | 10% |
| <b>Total Personnel</b>   | \$ 2,966,826   | \$ 2,966,826     | \$ 165,048    | \$ 2,801,778 | 6%  |

| Services / Supplies   |               |               |            |            |    |
|---|---------------|---------------|------------|------------|----|
| <b>Professional Services</b>                                | \$ 130,011    | \$ 130,011    | \$ 10,654  | \$ 119,357 | 8% |
| <b>Employee Development</b><br><i>(Training - \$52,950)</i> | 68,490        | 68,490        | -          | 68,490     | 0% |
| <b>Supplies / Equipment</b>                                 | 172,585       | 172,585       | 455        | 172,130    | 0% |
| <b>Utilities</b>  | 1,850         | 1,850         | 136        | 1,714      | 7% |
| <b>Other</b><br><i>(Safety Programs)</i>                    | <u>41,800</u> | <u>41,800</u> | <u>548</u> | 41,252     | 1% |
| <b>Total Services / Supplies</b>                            | \$ 414,736    | \$ 414,736    | \$ 11,794  | \$ 402,942 | 3% |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <b>Equipment / Vehicles</b> |      | -    |      | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                              |              |              |            |              |    |
|------------------------------|--------------|--------------|------------|--------------|----|
| <b>Total Fire Department</b> | \$ 3,381,562 | \$ 3,381,562 | \$ 176,842 | \$ 3,204,720 | 5% |
|------------------------------|--------------|--------------|------------|--------------|----|

# Community Services FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |            |        |
|---------------------|-----------------|----------------|--------------|------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| Personnel           | \$ 351,104      | \$ 351,104     | \$ 16,912    | \$ 334,192 | 5%     |
| Services / Supplies | 33,945          | 33,945         | 528          | 33,418     | 2%     |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 385,049      | \$ 385,049     | \$ 17,439    | \$ 367,610 | 5%     |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |            |            |           |            |    |
|--------------------------|------------|------------|-----------|------------|----|
| <i>Salaries / Wages</i>  | \$ 250,628 | 250,628    | \$ 9,106  | \$ 241,522 | 4% |
| <i>Employee Benefits</i> | 100,476    | 100,476    | 7,806     | 92,670     | 8% |
| <i>Total Personnel</i>   | \$ 351,104 | \$ 351,104 | \$ 16,912 | \$ 334,192 | 5% |

| Services / Supplies              |           |           |        |           |    |
|----------------------------------|-----------|-----------|--------|-----------|----|
| <i>Professional Services</i>     | \$ 8,000  | 8,000     | \$ -   | 8,000     | 0% |
| <i>Employee Development</i>      | 16,852    | 16,852    | 136    | 16,716    | 1% |
| <i>Supplies / Equipment</i>      | 9,093     | 9,093     | 392    | 8,701     | 4% |
| <i>Utilities</i>                 | -         | -         | -      | -         | 0% |
| <i>Other</i>                     | -         | -         | -      | -         | 0% |
| <i>Total Services / Supplies</i> | \$ 33,945 | \$ 33,945 | \$ 528 | \$ 33,418 | 2% |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <i>Total Capital</i>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                                  |            |            |           |            |    |
|----------------------------------|------------|------------|-----------|------------|----|
| <i>Total Building Operations</i> | \$ 385,049 | \$ 385,049 | \$ 17,439 | \$ 367,610 | 5% |
|----------------------------------|------------|------------|-----------|------------|----|

# Streets Division FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                     |                            |                         |                     |         |
|---------------------|---------------------|----------------------------|-------------------------|---------------------|---------|
|                     | Original Budget     | Revised Budget             | Year to Date            | Variance            | % Used  |
| Personnel           | \$ 861,548          | \$ <b>861,548</b>          | \$ <b>57,485</b>        | \$ 804,064          | 7%      |
| Services / Supplies | 779,297             | <b>779,297</b>             | <b>12,404</b>           | 766,893             | 2%      |
| Capital             | -                   | -                          | -                       | -                   | #DIV/0! |
|                     | <u>\$ 1,640,845</u> | <u>\$ <b>1,640,845</b></u> | <u>\$ <b>69,888</b></u> | <u>\$ 1,570,957</u> | 4%      |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                   |                          |                         |                   |     |
|--------------------------|-------------------|--------------------------|-------------------------|-------------------|-----|
| <i>Salaries / Wages</i>  | \$ 593,300        | \$ <b>593,300</b>        | \$ <b>22,305</b>        | \$ 570,994        | 4%  |
| <i>Employee Benefits</i> | 268,249           | <b>268,249</b>           | <b>35,180</b>           | 233,069           | 13% |
| <b>Total Personnel</b>   | <u>\$ 861,548</u> | <u>\$ <b>861,548</b></u> | <u>\$ <b>57,485</b></u> | <u>\$ 804,064</u> | 7%  |

| Services / Supplies               |                   |                          |                         |                   |     |
|-----------------------------------|-------------------|--------------------------|-------------------------|-------------------|-----|
| <i>Professional Services</i>      | \$ 77,816         | <b>77,816</b>            | \$ -                    | \$ 77,816         | 0%  |
| <i>Employee Development</i>       | 12,981            | <b>12,981</b>            | -                       | 12,981            | 0%  |
| <i>Supplies / Equipment</i>       | 60,850            | <b>60,850</b>            | <b>752</b>              | 60,098            | 1%  |
| <i>Utilities (Streetlights)</i>   | 86,000            | <b>86,000</b>            | <b>8,642</b>            | 77,358            | 10% |
| <i>Other (Street Maintenance)</i> | 541,650           | <b>541,650</b>           | <b>3,010</b>            | 538,640           | 1%  |
| <b>Total Services / Supplies</b>  | <u>\$ 779,297</u> | <u>\$ <b>779,297</b></u> | <u>\$ <b>12,404</b></u> | <u>\$ 766,893</u> | 2%  |

| Capital                     |             |             |             |             |    |
|-----------------------------|-------------|-------------|-------------|-------------|----|
| <i>Equipment / Vehicles</i> | -           | -           | -           | -           | 0% |
| <b>Total Capital</b>        | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | 0% |

|                      |                     |                            |                         |                     |    |
|----------------------|---------------------|----------------------------|-------------------------|---------------------|----|
| <b>Total Streets</b> | <u>\$ 1,640,845</u> | <u>\$ <b>1,640,845</b></u> | <u>\$ <b>69,888</b></u> | <u>\$ 1,570,957</u> | 4% |
|----------------------|---------------------|----------------------------|-------------------------|---------------------|----|

# Maintenance Division FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

Percent of Budget Year Transpired

8.3%

## - - - Summary - - -

|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
|---------------------|-----------------|----------------|--------------|--------------|--------|
| Personnel           | \$ 402,114      | \$ 402,114     | \$ 22,762    | \$ 379,352   | 6%     |
| Services / Supplies | 1,576,282       | 1,576,282      | 85,809       | 1,490,473    | 5%     |
| Capital             | 196,900         | 196,900        | -            | 196,900      | 0%     |
|                     | \$ 2,175,296    | \$ 2,175,296   | \$ 108,571   | \$ 2,066,725 | 5%     |

## - - - Detail - - -

| Category                              | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
|---------------------------------------|-----------------|----------------|--------------|--------------|--------|
| <b>Personnel</b>                      |                 |                |              |              |        |
| <i>Salaries / Wages</i>               | \$ 273,056      | 273,056        | \$ 9,886     | \$ 263,170   | 4%     |
| <i>Employee Benefits</i>              | 129,057         | 129,057        | 12,876       | 116,182      | 10%    |
| <i>Total Personnel</i>                | \$ 402,114      | \$ 402,114     | \$ 22,762    | \$ 379,352   | 6%     |
| <b>Services / Supplies</b>            |                 |                |              |              |        |
| <i>Professional Services</i>          | \$ 80,260       | \$ 80,260      | \$ 489       | \$ 79,771    | 1%     |
| <i>Employee Development</i>           | 3,340           | 3,340          | -            | 3,340        | 0%     |
| <i>Supplies / Equipment</i>           | 1,200,204       | 1,200,204      | 79,044       | 1,121,160    | 7%     |
| <i>Utilities</i>                      | 70,000          | 70,000         | 6,276        | 63,724       | 9%     |
| <i>Other (Capital Lease Payments)</i> | 222,478         | 222,478        | -            | \$ 222,478   | 0%     |
| <i>Total Services / Supplies</i>      | \$ 1,576,282    | \$ 1,576,282   | \$ 85,809    | \$ 1,490,473 | 5%     |
| <b>Capital</b>                        |                 |                |              |              |        |
| <i>Equipment / Vehicles</i>           | 196,900         | 196,900        | -            | 196,900      | 0%     |
| <i>Total Capital</i>                  | \$ 196,900      | \$ 196,900     | \$ -         | \$ 196,900   | 0%     |
| <b>Total Maintenance</b>              | \$ 2,175,296    | \$ 2,175,296   | \$ 108,571   | \$ 2,066,725 | 5%     |

# Parks Division FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                     |                       |                   |                |           |
|---------------------|---------------------|-----------------------|-------------------|----------------|-----------|
|                     | Original Budget     | Revised Budget        | Year to Date      | Variance       | % Used    |
| Personnel           | \$ 1,448,044        | <b>\$ 1,448,044</b>   | <b>\$ 76,217</b>  | \$ 1,371,827   | 5%        |
| Services / Supplies | 917,241             | <b>917,241</b>        | <b>53,186</b>     | 864,055        | 6%        |
| Capital             | <u>164,000</u>      | <u><b>164,000</b></u> | <u>-</u>          | <u>164,000</u> | <u>0%</u> |
|                     | <b>\$ 2,529,285</b> | <b>\$ 2,529,285</b>   | <b>\$ 129,402</b> | \$ 2,399,882   | 5%        |

| - - - Detail - - -       |                     |                       |                      |                |           |
|--------------------------|---------------------|-----------------------|----------------------|----------------|-----------|
| Category                 | Original Budget     | Revised Budget        | Year to Date         | Variance       | % Used    |
| <b>Personnel</b>         |                     |                       |                      |                |           |
| <i>Salaries / Wages</i>  | \$ 937,220          | <u><b>937,220</b></u> | <b>\$ 32,952</b>     | \$ 904,268     | 4%        |
| <i>Employee Benefits</i> | <u>510,823</u>      | <u><b>510,823</b></u> | <u><b>43,264</b></u> | <u>467,559</u> | <u>8%</u> |
| <b>Total Personnel</b>   | <b>\$ 1,448,044</b> | <b>\$ 1,448,044</b>   | <b>\$ 76,217</b>     | \$ 1,371,827   | 5%        |

|                                  |                   |                     |                  |              |           |
|----------------------------------|-------------------|---------------------|------------------|--------------|-----------|
| <b>Services / Supplies</b>       |                   |                     |                  |              |           |
| <i>Professional Services</i>     | \$ 397,209        | <b>\$ 397,209</b>   | <b>\$ 21,029</b> | \$ 376,180   | 5%        |
| <i>Employee Development</i>      | 28,465            | <b>28,465</b>       | -                | 28,465       | 0%        |
| <i>Supplies / Equipment</i>      | 356,686           | <b>356,686</b>      | <b>18,778</b>    | 337,908      | 5%        |
| <i>Utilities</i>                 | 133,300           | <b>133,300</b>      | <b>13,379</b>    | 119,921      | 10%       |
| <i>Other</i>                     | <u>1,581</u>      | <u><b>1,581</b></u> | <u>-</u>         | <u>1,581</u> | <u>0%</u> |
| <b>Total Services / Supplies</b> | <b>\$ 917,241</b> | <b>\$ 917,241</b>   | <b>\$ 53,186</b> | \$ 864,055   | 6%        |

|                             |         |                |   |         |    |
|-----------------------------|---------|----------------|---|---------|----|
| <b>Capital</b>              |         |                |   |         |    |
| <i>Equipment / Vehicles</i> | 164,000 | <b>164,000</b> | - | 164,000 | 0% |
| <b>Total Capital</b>        | 164,000 | <b>164,000</b> | - | 164,000 | 0% |

|                    |                     |                     |                   |              |    |
|--------------------|---------------------|---------------------|-------------------|--------------|----|
| <b>Total Parks</b> | <b>\$ 2,529,285</b> | <b>\$ 2,529,285</b> | <b>\$ 129,402</b> | \$ 2,399,882 | 5% |
|--------------------|---------------------|---------------------|-------------------|--------------|----|

# Recreation Division FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| - - - Summary - - - |                 |                |              |               |           |
|---------------------|-----------------|----------------|--------------|---------------|-----------|
|                     | Original Budget | Revised Budget | Year to Date | Variance      | % Used    |
| Personnel           | \$ 207,176      | \$ 207,176     | \$ 9,173     | \$ 198,002    | 4%        |
| Services / Supplies | 373,889         | 373,889        | 13,254       | 360,635       | 4%        |
| Capital             | <u>20,000</u>   | <u>20,000</u>  | <u>-</u>     | <u>20,000</u> | <u>0%</u> |
|                     | \$ 601,065      | \$ 601,065     | \$ 22,428    | \$ 578,637    | 4%        |

| - - - Detail - - -       |                 |                |              |               |           |
|--------------------------|-----------------|----------------|--------------|---------------|-----------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance      | % Used    |
| <b>Personnel</b>         |                 |                |              |               |           |
| <i>Salaries / Wages</i>  | \$ 162,068      | \$ 162,068     | \$ 5,341     | \$ 156,727    | 3%        |
| <i>Employee Benefits</i> | <u>45,108</u>   | <u>45,108</u>  | <u>3,833</u> | <u>41,275</u> | <u>8%</u> |
| <b>Total Personnel</b>   | \$ 207,176      | \$ 207,176     | \$ 9,173     | \$ 198,002    | 4%        |

| <b>Services / Supplies</b>         |                 |                |               |                |           |
|------------------------------------|-----------------|----------------|---------------|----------------|-----------|
|                                    | Original Budget | Revised Budget | Year to Date  | Variance       | % Used    |
| <i>Professional Services</i>       | \$ -            | \$ -           | \$ (127)      | \$ 127         | 0%        |
| <i>Employee Development</i>        | 14,495          | 14,495         | -             | 14,495         | 0%        |
| <i>Supplies / Equipment</i>        | 4,650           | 4,650          | 90            | 4,560          | 2%        |
| <i>Utilities</i>                   | -               | -              | -             | -              | 0%        |
| <i>Other (Recreation Programs)</i> | <u>354,744</u>  | <u>354,744</u> | <u>13,291</u> | <u>341,453</u> | <u>4%</u> |
| <b>Total Services / Supplies</b>   | \$ 373,889      | \$ 373,889     | \$ 13,254     | \$ 360,635     | 4%        |

| <b>Capital</b>              |                 |                |              |           |        |
|-----------------------------|-----------------|----------------|--------------|-----------|--------|
|                             | Original Budget | Revised Budget | Year to Date | Variance  | % Used |
| <i>Equipment / Vehicles</i> | 20,000          | 20,000         | -            | 20,000    | 0%     |
| <b>Total Capital</b>        | \$ 20,000       | \$ 20,000      | \$ -         | \$ 20,000 | 0%     |

|                         |            |            |           |            |    |
|-------------------------|------------|------------|-----------|------------|----|
| <b>Total Recreation</b> | \$ 601,065 | \$ 601,065 | \$ 22,428 | \$ 578,637 | 4% |
|-------------------------|------------|------------|-----------|------------|----|

# Equipment Replacement / Capital Schedule FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| Expenditures                        | Original Budget   | Revised Budget    | Year to Date | Variance          | % Used    |
|-------------------------------------|-------------------|-------------------|--------------|-------------------|-----------|
| City Manager Office Capital Outlay  | -                 | -                 | -            | -                 | 0%        |
| Finance Capital Outlay              | -                 | -                 | -            | -                 | 0%        |
| Human Resources Capital Outlay      | -                 | -                 | -            | -                 | 0%        |
| City Secretary Capital Outlay       | -                 | -                 | -            | -                 | 0%        |
| Information Services Capital Outlay | -                 | -                 | -            | -                 | 0%        |
| Marketing Capital Outlay            | -                 | -                 | -            | -                 | 0%        |
| Police Dept Capital Outlay          | 10,000            | <b>10,000</b>     | -            | 10,000            | 0%        |
| Fire Dept Capital Outlay            | -                 | -                 | -            | -                 | 0%        |
| Community Services Capital Outlay   | -                 | -                 | -            | -                 | 0%        |
| Streets Dept Capital Outlay         | -                 | -                 | -            | -                 | 0%        |
| Maintenance Capital Outlay          | 196,900           | <b>196,900</b>    | -            | 196,900           | 0%        |
| City Parks Capital Outlay           | 164,000           | <b>164,000</b>    | -            | 164,000           | 0%        |
| City Recreation Capital Outlay      | 20,000            | <b>20,000</b>     | -            | 20,000            | 0%        |
| <b>Total Expenditures</b>           | <b>\$ 390,900</b> | <b>\$ 390,900</b> | <b>\$ -</b>  | <b>\$ 390,900</b> | <b>0%</b> |

# Utility Fund Revenues

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| Fees                       | Original Budget     | Revised Budget      | Year to Date      | Variance           | % Received |
|----------------------------|---------------------|---------------------|-------------------|--------------------|------------|
| <i>Electronic Payment</i>  | \$ (189,000)        | \$ (189,000)        | \$ (7,900)        | \$ (181,100)       | 4%         |
| <i>Charges / Penalties</i> | 88,250              | 88,250              | 3,556             | 84,694             | 4%         |
| <b>Total Fees</b>          | <b>\$ (100,750)</b> | <b>\$ (100,750)</b> | <b>\$ (4,344)</b> | <b>\$ (96,406)</b> | <b>4%</b>  |

### Licenses & Permits

|                                     |             |             |             |             |           |
|-------------------------------------|-------------|-------------|-------------|-------------|-----------|
| <i>Construction Inspection</i>      | \$ -        | \$ -        |             | \$ -        | 0%        |
| <b>Total Licenses &amp; Permits</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>0%</b> |

### Charges for Services

|                                  |                      |                      |                   |                     |           |
|----------------------------------|----------------------|----------------------|-------------------|---------------------|-----------|
| <i>Water Sales</i>               | \$ 5,483,922         | \$ 5,483,922         | \$ 325,176        | \$ 5,158,746        | 6%        |
| <i>Sewer Sales</i>               | 4,626,689            | 4,626,689            | 202,151           | 4,424,538           | 4%        |
| <i>Inspection Fees</i>           | 4,000                | 4,000                | -                 | 4,000               | 0%        |
| <b>Total Charges for Service</b> | <b>\$ 10,114,611</b> | <b>\$ 10,114,611</b> | <b>\$ 527,327</b> | <b>\$ 9,587,284</b> | <b>5%</b> |

### Interest

|                                    |                  |                  |                  |                  |            |
|------------------------------------|------------------|------------------|------------------|------------------|------------|
| <i>Interest (Operations)</i>       | \$ 68,000        | \$ 68,000        | \$ 16,307        | \$ 51,693        | 24%        |
| <i>Interest (Capital Projects)</i> | 6,000            | 6,000            | 2,810            | 3,190            | 47%        |
| <b>Total Interest</b>              | <b>\$ 74,000</b> | <b>\$ 74,000</b> | <b>\$ 19,117</b> | <b>\$ 54,883</b> | <b>26%</b> |

### Impact Fees

|                          |                  |                  |             |                  |           |
|--------------------------|------------------|------------------|-------------|------------------|-----------|
| <i>Impact Fees</i>       | \$ 50,000        | \$ 50,000        | \$ -        | \$ 50,000        | 0%        |
| <b>Total Impact Fees</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ 50,000</b> | <b>0%</b> |

### Miscellaneous Income

|                                   |                 |                 |              |                 |           |
|-----------------------------------|-----------------|-----------------|--------------|-----------------|-----------|
| <i>Miscellaneous Income</i>       | \$ 5,000        | \$ 5,000        | \$ 41        | \$ 4,959        | 1%        |
| <b>Total Miscellaneous Income</b> | <b>\$ 5,000</b> | <b>\$ 5,000</b> | <b>\$ 41</b> | <b>\$ 4,959</b> | <b>1%</b> |

|                                    |                      |                      |                   |                     |           |
|------------------------------------|----------------------|----------------------|-------------------|---------------------|-----------|
| <b>Total Utility Fund Revenues</b> | <b>\$ 10,142,861</b> | <b>\$ 10,142,861</b> | <b>\$ 542,141</b> | <b>\$ 9,600,720</b> | <b>5%</b> |
|------------------------------------|----------------------|----------------------|-------------------|---------------------|-----------|

# Utility Division FY 2022/2023 Budget

YEAR TO DATE OCTOBER

|                                   |      |
|-----------------------------------|------|
| Percent of Budget Year Transpired | 8.3% |
|-----------------------------------|------|

| --- Summary - Operations ---  |                     |                     |                   |              |        |
|-------------------------------|---------------------|---------------------|-------------------|--------------|--------|
|                               | Original Budget     | Revised Budget      | Year to Date      | Variance     | % Used |
| Personnel                     | \$ 1,818,060        | <b>\$ 1,818,060</b> | <b>\$ 102,537</b> | \$ 1,715,523 | 6%     |
| Services / Supplies           | 6,831,471           | <b>6,831,471</b>    | <b>499,434</b>    | 6,332,037    | 7%     |
| Capital                       | 20,000              | <b>20,000</b>       | <b>110,749</b>    | (90,749)     | 554%   |
| <b>Total Utility Division</b> | <b>\$ 8,669,532</b> | <b>\$ 8,669,532</b> | <b>\$ 712,720</b> | \$ 7,956,811 | 8%     |

| --- Detail - Operations --- |                 |                |              |          |        |
|-----------------------------|-----------------|----------------|--------------|----------|--------|
| Category                    | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                     |                     |                   |              |    |
|--------------------------|---------------------|---------------------|-------------------|--------------|----|
| <b>Salaries / Wages</b>  | \$ 1,238,673        | <b>\$ 1,238,673</b> | <b>\$ 48,011</b>  | \$ 1,190,663 | 4% |
| <b>Employee Benefits</b> | 579,387             | <b>579,387</b>      | <b>54,526</b>     | 524,860      | 9% |
| <b>Total Personnel</b>   | <b>\$ 1,818,060</b> | <b>\$ 1,818,060</b> | <b>\$ 102,537</b> | \$ 1,715,523 | 6% |

| Services / Supplies                               |                     |                     |                  |              |     |
|---|---------------------|---------------------|------------------|--------------|-----|
| <b>Professional Services</b>                      | \$ 286,743          | <b>\$ 286,743</b>   | <b>\$ 19,507</b> | \$ 267,236   | 7%  |
| <b>Employee Development</b>                       | 67,255              | <b>67,255</b>       | -                | 67,255       | 0%  |
| <b>Supplies / Equipment</b>                       | 78,762              | <b>78,762</b>       | <b>2,371</b>     | 76,391       | 3%  |
| <b>Utilities</b>                                  | 375,136             | <b>375,136</b>      | <b>52,400</b>    | 322,736      | 14% |
| <b>Other (Well Lot Maintenance)</b>               | 1,191,454           | <b>1,191,454</b>    | <b>12,183</b>    | 1,179,271    | 1%  |
| <b>Sub-Total - Operations Services / Supplies</b> | <b>\$ 1,999,350</b> | <b>\$ 1,999,350</b> | <b>\$ 86,461</b> | \$ 1,912,889 | 4%  |

| Wholesale Water / Wastewater                    |                     |                     |                   |              |      |
|---|---------------------|---------------------|-------------------|--------------|------|
| Note: UTRWD billing reflects a one month delay  |                     |                     |                   |              |      |
| <b>UTRWD - Administration Fees</b>              | \$ 5,270            | <b>\$ 5,270</b>     | <b>\$ 5,269</b>   | \$ 1         | 100% |
| <b>UTRWD - Water Volume Cost</b>                | 1,119,972           | <b>1,119,972</b>    | <b>113,866</b>    | 1,006,106    | 10%  |
| <b>UTRWD - Water Demand Charges</b>             | 1,463,010           | <b>1,463,010</b>    | <b>118,049</b>    | 1,344,961    | 8%   |
| <b>UTRWD - Sewer Effluent Volume Rate</b>       | 622,955             | <b>622,955</b>      | <b>40,807</b>     | 582,148      | 7%   |
| <b>UTRWD - Capital Charge Joint Facilities</b>  | 1,389,179           | <b>1,389,179</b>    | <b>115,765</b>    | 1,273,414    | 8%   |
| <b>UTRWD - HV Sewer Line to UTRWD</b>           | 231,735             | <b>231,735</b>      | <b>19,217</b>     | 212,518      | 8%   |
| <b>UTRWD - Wtr Transmission - Opus Develop</b>  | -                   | -                   | -                 | -            | 0%   |
| <b>Sub-Total - Wholesale Water / Wastewater</b> | <b>\$ 4,832,121</b> | <b>\$ 4,832,121</b> | <b>\$ 412,973</b> | \$ 4,419,148 | 9%   |

|                                  |                     |                     |                   |              |    |
|----------------------------------|---------------------|---------------------|-------------------|--------------|----|
| <b>Total Services / Supplies</b> | <b>\$ 6,831,471</b> | <b>\$ 6,831,471</b> | <b>\$ 499,434</b> | \$ 6,332,037 | 7% |
|----------------------------------|---------------------|---------------------|-------------------|--------------|----|

| Capital                     |                  |                  |                   |             |      |
|-----------------------------|------------------|------------------|-------------------|-------------|------|
| <b>Equipment / Vehicles</b> | 20,000           | <b>20,000</b>    | <b>110,749</b>    | (90,749)    | 554% |
| <b>Total Capital</b>        | <b>\$ 20,000</b> | <b>\$ 20,000</b> | <b>\$ 110,749</b> | \$ (90,749) | 554% |

|  |                     |                     |                   |              |    |
|--|---------------------|---------------------|-------------------|--------------|----|
| <b>Total Utility Division - Operations</b> | <b>\$ 8,669,532</b> | <b>\$ 8,669,532</b> | <b>\$ 712,720</b> | \$ 7,956,811 | 8% |
|--|---------------------|---------------------|-------------------|--------------|----|

# Utility Fund Working Capital FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| Revenues                         | Original Budget | Revised Budget | Year to Date | Variance     | % Received |
|----------------------------------|-----------------|----------------|--------------|--------------|------------|
| <b>Water Sales</b>               | \$ 5,483,922    | \$ 5,483,922   | \$ 325,176   | \$ 5,158,746 | 6%         |
| <b>Sewer Sales</b>               | 4,626,689       | 4,626,689      | 202,151      | 4,424,538    | 4%         |
| <b>Other Fees / Charges</b>      | 97,250          | 97,250         | 3,597        | 93,653       | 4%         |
| <b>Electronic Payment Credit</b> | (189,000)       | (189,000)      | (7,900)      | (181,100)    | 4%         |
| <b>Interest</b>                  | 68,000          | 68,000         | 16,307       | 51,693       | 24%        |
| <b>Total Revenues</b>            | \$ 10,086,861   | \$ 10,086,861  | \$ 539,331   | \$ 9,547,530 | 5%         |

| Expenditures                       | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
|------------------------------------|-----------------|----------------|--------------|--------------|--------|
| <b>Administration</b>              | \$ 456,661      | \$ 456,661     | \$ 39,740    | \$ 416,921   | 9%     |
| <b>Operations</b>                  | 3,360,750       | 3,360,750      | 149,258      | 3,211,491    | 4%     |
| <b>UTRWD</b>                       | 4,832,121       | 4,832,121      | 412,973      | 4,419,148    | 9%     |
| <b>Debt Service</b>                | 1,011,709       | 1,011,709      | -            | 1,011,709    | 0%     |
| <b>Capital Projects</b>            | -               | -              | -            | -            | 0%     |
| <b>Equipment Replace / Capital</b> | 20,000          | 20,000         | 110,749      | (90,749)     | 554%   |
| <b>Total Expenditures</b>          | \$ 9,681,241    | \$ 9,681,241   | \$ 712,720   | \$ 8,968,520 | 7%     |

| Other Sources/Uses  | Original Budget | Revised Budget | Year to Date | Variance       | % Used |
|---|-----------------|----------------|--------------|----------------|--------|
| <b>Transfers In (Applied Impact Fees)</b>                 | \$ 150,000      | \$ 150,000     | \$ 150,000   | \$ -           | 0%     |
| <b>Operating Transfers In / Utility Capital Projects</b>  |                 | -              | \$ 542,450   | (542,450)      | 0%     |
| <b>Operating Transfers Out / Utility Capital Projects</b> | -               | -              | -            | -              | 0%     |
| <b>Operating Transfers Out / General Fund</b>             | (470,000)       | (470,000)      | -            | (470,000)      | 0%     |
| <b>Total Other Sources (Uses)</b>                         | \$ (320,000)    | \$ (320,000)   | \$ 692,450   | \$ (1,012,450) | 0%     |

| Fund Balance                           | Original Budget | Revised Budget | Year to Date |
|--|-----------------|----------------|--------------|
| <b>Net Increase/Decrease</b>           | 85,620          | 85,620         | 519,061      |
| <b>Beginning Working Capital</b>       |                 |                |              |
| Operations                             | 3,117,785       | 3,117,785      | 3,117,785    |
| Available Impact Fees                  | 1,282,718       | 1,282,718      | 1,282,718    |
| <b>Total Available Working Capital</b> | \$ 4,400,503    | \$ 4,400,503   | \$ 4,400,503 |
| <b>Ending Working Capital</b>          |                 |                |              |
| Operations                             | 3,203,406       | 3,203,406      | 3,636,846    |
| Designated Capital Project             | -               | -              | -            |
| Available Impact Fees                  | 1,182,718       | 1,182,718      | 1,132,718    |
| <b>Total Available Working Capital</b> | \$ 4,386,124    | \$ 4,386,124   | \$ 4,769,564 |

|                                  |           |           |           |
|----------------------------------|-----------|-----------|-----------|
| <b>Impact Fees</b>               |           |           |           |
| Beginning Balance                | 1,282,718 | 1,282,718 | 1,282,718 |
| + Collections                    | 50,000    | 50,000    | -         |
| - Applied to offset Debt Service | (150,000) | (150,000) | (150,000) |
| Ending Balance                   | 1,182,718 | 1,182,718 | 1,132,718 |

\*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

# Corps Leased Parks Fund FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| Revenues                  | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Received |
|---------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <i>Park Entry Fees</i>    | \$ 601,550        | \$ 601,550        | \$ 27,836        | \$ 573,714        | 5%         |
| <i>Annual Park Passes</i> | 64,000            | 64,000            | 390              | 63,610            | 1%         |
| <i>Concession Sales</i>   | -                 | -                 | -                | -                 | 0%         |
| <i>Interest</i>           | 30                | 30                | 15               | 15                | 52%        |
| <b>Total Revenues</b>     | <b>\$ 665,580</b> | <b>\$ 665,580</b> | <b>\$ 28,242</b> | <b>\$ 637,338</b> | <b>4%</b>  |

| Expenditures               | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used    |
|----------------------------|-------------------|-------------------|------------------|-------------------|-----------|
| <i>Personnel</i>           | \$ 222,990        | 222,990           | \$ 16,078        | \$ 206,912        | 7%        |
| <i>Services / Supplies</i> | 458,841           | 458,841           | 5,774            | 453,067           | 1%        |
| <i>Capital</i>             | 55,000            | 55,000            | -                | 55,000            | 0%        |
| <b>Total Expenditures</b>  | <b>\$ 736,831</b> | <b>\$ 736,831</b> | <b>\$ 21,852</b> | <b>\$ 714,979</b> | <b>3%</b> |

| Other Sources/Uses                           | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Operating Transfers In / General Fund</i> | -               | -              | -            | -           | 0%        |
| <b>Total Other Sources (Uses)</b>            | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Fund Balance                     | Original Budget   | Revised Budget    | Year to Date      |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i>    | \$ 739,992        | \$ 739,992        | \$ 739,992        |
| <i>+ Net Increase (Decrease)</i> | (71,251)          | (71,251)          | 6,390             |
| <b>Ending Fund Balance</b>       | <b>\$ 668,741</b> | <b>\$ 668,741</b> | <b>\$ 746,382</b> |

# Debt Service Fund

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| Revenues                     | Original Budget     | Revised Budget      | Year to Date     | Variance            | % Received |
|------------------------------|---------------------|---------------------|------------------|---------------------|------------|
| <i>Property Tax Revenues</i> | \$2,106,550         | \$ 2,106,550        | \$ 10,032        | \$ 2,096,518        | 0%         |
| <i>Interest Income</i>       | 15,000              | 15,000              | 228              | 14,772              | 2%         |
| <b>Total Revenues</b>        | <b>\$ 2,121,550</b> | <b>\$ 2,121,550</b> | <b>\$ 10,260</b> | <b>\$ 2,111,290</b> | <b>0%</b>  |

| Expenditures              | Original Budget     | Revised Budget      | Year to Date | Variance            | % Used    |
|---------------------------|---------------------|---------------------|--------------|---------------------|-----------|
| <i>Principal Payments</i> | \$ 1,600,000        | \$ 1,600,000        | -            | \$ 1,600,000        | 0%        |
| <i>Interest Payments</i>  | 1,028,131           | 1,028,131           | -            | 1,028,131           | 0%        |
| <i>Paying Agent Fees</i>  | 3,000               | 3,000               | -            | 3,000               | 0%        |
| <b>Total Expenditures</b> | <b>\$ 2,631,131</b> | <b>\$ 2,631,131</b> | <b>\$ -</b>  | <b>\$ 2,631,131</b> | <b>0%</b> |

| Other Sources (Uses)                | Original Budget   | Revised Budget    | Year to Date | Variance          | % Received |
|-------------------------------------|-------------------|-------------------|--------------|-------------------|------------|
| <i>Transfers In (Out) [To 4B]</i>   | 537,581           | 537,581           | -            | \$ 537,581        | 0%         |
| <i>Proceeds from Refunding Debt</i> | -                 | -                 | -            | -                 | 0%         |
| <i>Debt Issuance Cost</i>           | -                 | -                 | -            | -                 | 0%         |
| <i>Payment to Escrow Agent</i>      | -                 | -                 | -            | -                 | 0%         |
| <b>Total Financing Sources</b>      | <b>\$ 537,581</b> | <b>\$ 537,581</b> | <b>\$ -</b>  | <b>\$ 537,581</b> | <b>0%</b>  |

| Beginning & Ending Balance       | Original Budget   | Revised Budget    | Year to Date     |
|----------------------------------|-------------------|-------------------|------------------|
| <i>Beginning Fund Balance</i>    | \$ 87,355         | \$ 87,355         | \$ 87,355        |
| <i>+ Net Increase (Decrease)</i> | 28,000            | 28,000            | 10,260           |
| <b>Ending Fund Balance</b>       | <b>\$ 115,355</b> | <b>\$ 115,355</b> | <b>\$ 97,615</b> |

# Capital Projects Fund

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| Revenues              | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Received  |
|-----------------------|-------------------|-------------------|------------------|-------------------|-------------|
| Grants                | \$ -              | \$ -              | \$ -             | \$ -              | 0%          |
| Contributions         | -                 | -                 |                  | -                 | 0%          |
| Interest Income       | 190,000           | <b>190,000</b>    | <b>27,158</b>    | 162,842           | 14%         |
| <b>Total Revenues</b> | <b>\$ 190,000</b> | <b>\$ 190,000</b> | <b>\$ 27,158</b> | <b>\$ 162,842</b> | <b>100%</b> |

| Expenditures              | Original Budget     | Revised Budget      | Year to Date  | Variance            | % Used    |
|---------------------------|---------------------|---------------------|---------------|---------------------|-----------|
| 2018 GO Bond (Parks)      | 1,033,531           | <b>1,033,531</b>    |               | 1,033,531           | 0%        |
| 2021 Bond Issue (Parks)   | 1,564,035           | <b>1,564,035</b>    |               | 1,564,035           | 0%        |
| 2021 Bond Issue (Streets) | 5,730,000           | <b>5,730,000</b>    | <b>550</b>    | 5,729,450           | 0%        |
| <b>Total Expenditures</b> | <b>\$ 8,327,566</b> | <b>\$ 8,327,566</b> | <b>\$ 550</b> | <b>\$ 8,327,016</b> | <b>0%</b> |

| Other Financing Sources (Uses) | Original Budget | Revised Budget | Year to Date | Variance    | % Received |
|--------------------------------|-----------------|----------------|--------------|-------------|------------|
| Bond Issue Proceeds            |                 | \$ -           |              | \$ -        | 0%         |
| Bond Discount / Premium        | -               | -              |              | -           | 0%         |
| Debt Issuance                  |                 | -              |              | -           | 0%         |
| Transfers In                   | -               | -              | -            | -           | 0%         |
| Transfer Out                   | -               | -              | -            | -           | 0%         |
| <b>Total Financing Sources</b> | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b>  |

| Beginning & Ending Balance      | Original Budget     | Revised Budget       | Year to Date         |
|---------------------------------|---------------------|----------------------|----------------------|
| <b>Beginning fund balance</b>   | \$ 15,796,600       | <b>\$ 15,796,600</b> | <b>\$ 15,796,600</b> |
| <b>+Net Increase (Decrease)</b> | (8,137,566)         | <b>(8,137,566)</b>   | <b>26,608</b>        |
| <b>Ending Fund Balance</b>      | <b>\$ 7,659,034</b> | <b>\$ 7,659,034</b>  | <b>\$ 15,823,208</b> |

# Drainage Utilities FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| Revenues                       | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Received |
|--------------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <i>Drainage Conversion Fee</i> | \$ 10,000         | 10,000            | \$ -             | \$ 10,000         | 0%         |
| <i>Drainage Fee Receipts</i>   | 510,000           | 510,000           | 21,168           | 488,832           | 4%         |
| <i>Miscellaneous</i>           | -                 | -                 | -                | -                 | 0%         |
| <i>Interest</i>                | 1,500             | 1,500             | 584              | 916               | 39%        |
| <b>Total Revenues</b>          | <b>\$ 521,500</b> | <b>\$ 521,500</b> | <b>\$ 21,752</b> | <b>\$ 499,748</b> | <b>4%</b>  |

| Expenditures               | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used    |
|----------------------------|-------------------|-------------------|------------------|-------------------|-----------|
| <i>Personnel</i>           | \$ 367,162        | \$ 367,162        | \$ 22,932        | \$ 344,230        | 6%        |
| <i>Services / Supplies</i> | 253,635           | 253,635           | 696              | 252,939           | 0%        |
| <i>Capital</i>             | 70,000            | 70,000            | -                | 70,000            | 0%        |
| <b>Total Expenditures</b>  | <b>\$ 690,797</b> | <b>\$ 690,797</b> | <b>\$ 23,628</b> | <b>\$ 667,169</b> | <b>3%</b> |

| Other Sources/Uses                                   | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Transfers In - City Impervious / General Fund</i> | \$ 16,000       | \$ 16,000      | \$ -         | 16,000      | 0%        |
| <i>Operating TransfersOut / General Fund</i>         | (16,000)        | (16,000)       | -            | (16,000)    | 0%        |
| <b>Total Other Sources (Uses)</b>                    | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Fund Balance                     | Original Budget   | Revised Budget    | Year to Date      |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i>    | \$ 331,511        | \$ 331,511        | \$ 331,511        |
| <i>+ Net Increase (Decrease)</i> | (169,297)         | (169,297)         | (1,876)           |
| <b>Ending Fund Balance</b>       | <b>\$ 162,214</b> | <b>\$ 162,214</b> | <b>\$ 329,635</b> |

# Park Development Fee Fund FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| Revenues                      | Original Budget | Revised Budget | Year to Date  | Variance     | % Received |
|-------------------------------|-----------------|----------------|---------------|--------------|------------|
| <i>Interest</i>               | \$ 300          | \$ 300         | \$ 205        | 95           | 0%         |
| <i>Community Park Fees</i>    | -               | -              |               | -            | 0%         |
| <i>Linear Park Fees</i>       | -               | -              | -             | -            | 0%         |
| <i>Neighborhood Park Fees</i> | -               | -              | -             | -            | 0%         |
| <i>Service Area II</i>        | -               | -              | -             | -            | 0%         |
| <i>Service Area IV</i>        | -               | -              | -             | -            | 0%         |
| <b>Total Revenues</b>         | <b>\$ 300</b>   | <b>\$ 300</b>  | <b>\$ 205</b> | <b>\$ 95</b> | <b>0%</b>  |

| Expenditures   | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Unity Park</i>                                      | \$ -            | \$ -           | \$ -         | \$ -        | 0%        |
| <i>Capital Outlay (Unity Park)</i>                     | -               | -              | -            | -           | 0%        |
| <i>Capital Outlay (Village Park)</i>                   | -               | -              | -            | -           | 0%        |
| <i>Capital Outlay - (St James development, Area I)</i> | -               | -              | -            | -           | 0%        |
| <b>Total Expenditures</b>                              | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Other Sources/Uses   | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Operating Transfers In</i>  | \$ -            | \$ -           | \$ -         | \$ -        | 0%        |
| <i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i> | -               | -              | -            | -           | 0%        |
| <b>Total Other Sources (Uses)</b>  | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Fund Balance                     | Original Budget  | Revised Budget   | Year to Date     |
|----------------------------------|------------------|------------------|------------------|
| <i>Beginning Fund Balance</i>    | \$ 82,124        | \$ 82,124        | \$ 82,124        |
| <i>+ Net Increase (Decrease)</i> | 300              | 300              | 205              |
| <b>Ending Fund Balance</b>       | <b>\$ 82,424</b> | <b>\$ 82,424</b> | <b>\$ 82,329</b> |

| Ending Fund Balance Detail              | Original Budget  | Year to Date     |
|---|------------------|------------------|
| <i>Community Park Fees</i>              | \$ -             | -                |
| <i>Linear Park Fees</i>                 | -                | -                |
| <i>Neighborhood Park Fees (Area I)</i>  | -                | -                |
| <i>Neighborhood Park Fees (Area II)</i> | 82,424           | 82,629           |
| <i>Neighborhood Park Fees (Area IV)</i> | -                | -                |
| <b>Total</b>                            | <b>\$ 82,424</b> | <b>\$ 82,629</b> |

# Public Safety Special Revenue Fund

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <b>Percent of Budget Year Transpired</b> | <b>8.3%</b> |
|--|-------------|

| <b>Revenues</b> | Original Budget | Revised Budget | Year to Date | Variance  | % Received |
|-----------------|-----------------|----------------|--------------|-----------|------------|
| <b>Revenues</b> | \$ 37,600       | <b>37,600</b>  | \$ -         | \$ 37,600 | 0%         |

| <b>Expenditures</b>        | Original Budget | Revised Budget   | Year to Date  | Variance  | % Used |
|----------------------------|-----------------|------------------|---------------|-----------|--------|
| <b>Personnel</b>           | \$ -            | \$ -             | \$ -          | \$ -      | 0%     |
| <b>Services / Supplies</b> | 13,600          | <b>13,600</b>    | <b>122</b>    | 13,478    | 0%     |
| <b>Capital</b>             | -               | -                |               | (122)     | 0%     |
| <b>Total Expenditures</b>  | \$ 13,600       | \$ <b>13,600</b> | \$ <b>122</b> | \$ 13,478 | 1%     |

| <b>Other Sources/Uses</b>         | Original Budget | Revised Budget     | Year to Date | Variance    | % Used |
|-----------------------------------|-----------------|--------------------|--------------|-------------|--------|
| <b>Operating Transfers In</b>     | \$ -            | \$ -               | \$ -         | \$ -        | 0%     |
| <b>Operating Transfers Out</b>    | (22,000)        | <b>(22,000)</b>    | -            | (22,000)    | 0%     |
| <b>Total Other Sources (Uses)</b> | \$ (22,000)     | \$ <b>(22,000)</b> | \$ -         | \$ (22,000) | 0%     |

| <b>Beginning &amp; Ending Balance</b> | Original Budget | Revised Budget   | Year to Date     |
|---------------------------------------|-----------------|------------------|------------------|
| <b>Beginning Fund Balance</b>         | \$ 49,172       | \$ <b>39,100</b> | \$ <b>39,100</b> |
| <b>+ Net Increase (Decrease)</b>      | 2,000           | <b>2,000</b>     | <b>(122)</b>     |
| <b>Ending Fund Balance</b>            | \$ 51,172       | \$ <b>41,100</b> | \$ <b>38,978</b> |

# Municipal Court Technology Fee Fund FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| <b>Revenues</b> | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-----------------|-----------------|----------------|--------------|----------|------------|
| <b>Revenues</b> | \$ 2,800        | \$ 2,800       | \$ 209       | 2,591    | 7%         |

| <b>Expenditures</b>        | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <b>Services / Supplies</b> | \$ 4,400        | \$ 4,400       | \$ 3,600     | \$ 800   | 82%    |
| <b>Total Expenditures</b>  | \$ 4,400        | \$ 4,400       | \$ 3,600     | \$ 800   | 0%     |

| <b>Other Sources/Uses</b>         | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|----------------|--------------|----------|--------|
| <b>Operating Transfers In</b>     | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <b>Operating Transfers Out</b>    | -               | -              | -            | -        | 0%     |
| <b>Total Other Sources (Uses)</b> | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| <b>Beginning &amp; Ending Balance</b> | Original Budget | Revised Budget | Year to Date |
|---------------------------------------|-----------------|----------------|--------------|
| <b>Beginning Fund Balance</b>         | \$ 15,544       | \$ 15,544      | \$ 15,544    |
| <b>+ Net Increase (Decrease)</b>      | (1,600)         | (1,600)        | (3,391)      |
| <b>Ending Fund Balance</b>            | \$ 13,944       | \$ 13,944      | \$ 12,153    |

# Municipal Court Building Security Fund FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| Revenues                      | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-------------------------------|-----------------|----------------|--------------|----------|------------|
| <b>Revenues (Court Fines)</b> | \$ 3,000        | \$ 3,000       | \$ 254       | \$ 2,746 | 8%         |

| Expenditures               | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <b>Personnel (Bailiff)</b> | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <b>Services / Supplies</b> | -               | -              | -            | -        | 0%     |
| <b>Total Expenditures</b>  | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| Beginning & Ending Balance       | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-----------------|----------------|--------------|
| <b>Beginning Fund Balance</b>    | \$ 43,992       | \$ 43,992      | \$ 43,992    |
| <b>+ Net Increase (Decrease)</b> | 3,000           | 3,000          | 254          |
| <b>Ending Fund Balance</b>       | \$ 46,992       | \$ 46,992      | \$ 44,246    |

Highland Village Community Development Corporation  
Working Capital Analysis (FY 2022)

|                                       | <i>Actual<br/>2020-2021</i> | <i>Projected<br/>2021-2022</i> | <i>Budget<br/>2022-2023</i> | <i>YTD<br/>2022-2023</i> |
|---------------------------------------|-----------------------------|--------------------------------|-----------------------------|--------------------------|
| <b>Beginning Fund Balance</b>         | \$ 109,678                  | \$ 356,702                     | \$ 451,066                  | \$ 451,065               |
| <b>Revenues</b>                       |                             |                                |                             |                          |
| 4B Sales Tax                          | 1,532,222                   | 1,693,333                      | 1,739,289                   | -                        |
| Park Fees (Rental)                    | 42,080                      | 47,900                         | 85,000                      | 910                      |
| Linear Park Fees                      | -                           | -                              | -                           | -                        |
| Miscellaneous Income                  | 1,000                       | 1,475                          | -                           | -                        |
| Interest Income                       | 60                          | 300                            | 500                         | 1,376                    |
| <b>Total</b>                          | <b>\$ 1,575,362</b>         | <b>\$ 1,743,008</b>            | <b>\$ 1,824,789</b>         | <b>\$ 2,286</b>          |
| <b>Expenditures</b>                   |                             |                                |                             |                          |
| <i>Personnel</i>                      | 302,812                     | 315,130                        | 331,609                     | 18,818                   |
| Services / Supplies                   | 193,044                     | 428,907                        | 407,678                     | 13,412                   |
| Reimburse GF (Support Functions)      | 28,000                      | -                              | -                           | -                        |
| Reimburse GF (Debt Service)           | 804,482                     | 887,327                        | 565,581                     | -                        |
| <b>Total Non-Capital Expenditures</b> | <b>\$ 1,328,338</b>         | <b>\$ 1,631,364</b>            | <b>\$ 1,304,868</b>         | <b>\$ 32,230</b>         |
| <b>Capital</b>                        |                             |                                |                             |                          |
| Equipment                             | -                           | 17,281                         | 287,000                     | -                        |
| <b>Net Increase / (Decrease)</b>      | <b>247,024</b>              | <b>94,363</b>                  | <b>232,921</b>              | <b>(29,944)</b>          |
| <b>Working Capital Balance</b>        | <b>\$ 356,702</b>           | <b>\$ 451,065</b>              | <b>\$ 683,987</b>           | <b>\$ 421,121</b>        |

# PEG Fee Fund

## FY 2022/2023 Budget

**YEAR TO DATE OCTOBER**

|  |             |
|--|-------------|
| <i>Percent of Budget Year Transpired</i> | <b>8.3%</b> |
|--|-------------|

| Revenues                | Original Budget | Revised Budget | Year to Date | Variance  | % Received |
|-------------------------|-----------------|----------------|--------------|-----------|------------|
| <i>PEG Fee Receipts</i> | \$ 24,000       | \$ 24,000      | \$ -         | \$ 24,000 | 0%         |
| <b>Total Revenues</b>   | \$ 24,000       | \$ 24,000      | \$ -         | \$ 24,000 | 0%         |

| Expenditures               | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Personnel</i>           | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <i>Services / Supplies</i> | 7,000           | 7,000          | -            | 7,000    | 0%     |
| <i>Capital</i>             |                 | -              |              | -        | 0%     |
| <b>Total Expenditures</b>  | \$ 7,000        | \$ 7,000       | \$ -         | \$ 7,000 | 0%     |

| Other Sources/Uses                | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Operating Transfers In</i>     | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <i>Operating TransfersOut</i>     | -               | -              | -            | -        | 0%     |
| <b>Total Other Sources (Uses)</b> | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| Fund Balance                    | Original Budget | Revised Budget | Year to Date |
|---------------------------------|-----------------|----------------|--------------|
| <i>Beginning fund balance</i>   | \$ 133,578      | \$ 133,578     | \$ 133,578   |
| <i>+Net Increase (Decrease)</i> | 17,000          | 17,000         | -            |
| <b>Ending Fund Balance</b>      | \$ 150,578      | \$ 150,578     | \$ 133,578   |

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 16**

**MEETING DATE: 01/10/2023**

**SUBJECT: Receive Budget Reports for Period Ending November 30, 2022**

**PREPARED BY: Mike McWhorter, Staff Accountant**

**BACKGROUND:**

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for November represents the second report in the Fiscal Year.

**IDENTIFIED NEED/S:**

N/A

**OPTIONS & RESULTS:**

N/A

**PROGRESS TO DATE: (if appropriate)**

N/A

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

Council to receive the budget reports for the period ending November 30, 2022.

# General Fund Summary

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| Revenues              | Original Budget      | Revised Budget<br>(Includes Budget Amendments) | Year to Date        | Variance               | % Received |
|-----------------------|----------------------|--|---------------------|------------------------|------------|
| Property Tax          | \$ 13,218,726        | \$ 13,218,726                                  | \$ 798,001          | \$ (12,420,725)        | 6%         |
| Sales Tax             | 3,643,905            | 3,643,905                                      | 14,178              | (3,629,727)            | 0%         |
| Franchise Fees        | 1,543,490            | 1,543,490                                      | 20,640              | (1,522,851)            | 1%         |
| Licensing & Permits   | 343,945              | 343,945  | 46,637              | (297,309)              | 14%        |
| Park/Recreation Fees  | 173,800              | 173,800  | 17,694              | (156,106)              | 10%        |
| Public Safety Fees    | 685,913              | 685,913  | 231,914             | (453,999)              | 34%        |
| Rents                 | 179,919              | 179,919  | 13,556              | (166,363)              | 8%         |
| Municipal Court       | 91,800               | 91,800   | 14,942              | (76,858)               | 16%        |
| Interest Income       | 146,160              | 146,160  | 37,851              | (108,309)              | 26%        |
| Miscellaneous         | 249,500              | 249,500  | 3,046               | (246,454)              | 1%         |
| <b>Total Revenues</b> | <b>\$ 20,277,158</b> | <b>\$ 20,277,158</b>                           | <b>\$ 1,198,457</b> | <b>\$ (19,078,701)</b> | <b>6%</b>  |

| Other Sources                    |                      |                      |                     |                        |    |
|----------------------------------|----------------------|----------------------|---------------------|------------------------|----|
| Transfers In                     | \$ 534,000           | \$ 534,000           |                     | \$ (534,000)           | 0% |
| <b>Total Available Resources</b> | <b>\$ 20,811,158</b> | <b>\$ 20,811,158</b> | <b>\$ 1,198,457</b> | <b>\$ (19,612,701)</b> |    |

| Expenditures                         | Original Budget      | Revised Budget       | Year to Date        | Variance             | % Used     |
|--------------------------------------|----------------------|----------------------|---------------------|----------------------|------------|
| <b>City Manager Office</b>           | \$ 612,372           | \$ 612,372           | \$ 91,740           | \$ 520,632           | 15%        |
| <b>Finance (includes Mun. Court)</b> | 1,431,563            | 1,431,563            | 356,686             | 1,074,878            | 25%        |
| <b>Human Resources</b>               | 608,654              | 608,654              | 70,250              | 538,404              | 12%        |
| <b>City Secretary Office</b>         | 456,383              | 456,383              | 57,736              | 398,647              | 13%        |
| <b>Information Services</b>          | 1,254,727            | 1,254,727            | 157,846             | 1,096,881            | 13%        |
| <b>Marketing and Communications</b>  | 454,086              | 454,086              | 66,705              | 387,382              | 15%        |
| <b>Police</b>                        | 5,811,852            | 5,811,852            | 811,589             | 5,000,263            | 14%        |
| <b>Fire</b>                          | 3,381,562            | 3,381,562            | 416,813             | 2,964,749            | 12%        |
| <b>Community Services</b>            | 385,049              | 385,049              | 50,822              | 334,227              | 13%        |
| <b>Streets/Drainage</b>              | 1,640,845            | 1,640,845            | 163,178             | 1,477,668            | 10%        |
| <b>Maintenance</b>                   | 2,175,296            | 2,175,296            | 238,590             | 1,936,705            | 11%        |
| <b>Parks</b>                         | 2,529,285            | 2,529,285            | 280,585             | 2,248,700            | 11%        |
| <b>Recreation</b>                    | 601,065              | 601,065              | 55,931              | 545,134              | 9%         |
| <b>Total Expenditures</b>            | <b>\$ 21,342,739</b> | <b>\$ 21,342,739</b> | <b>\$ 2,818,470</b> | <b>\$ 18,524,270</b> | <b>13%</b> |

| Capital Summary       | (Included in totals above - summary information only) |            |        |            |    |
|-----------------------|---|------------|--------|------------|----|
| Equipment Replacement | \$ 390,900  | \$ 390,900 | \$ 212 | \$ 390,688 | 0% |

| Other Uses                |                      |                      |                     |                      |    |
|---------------------------|----------------------|----------------------|---------------------|----------------------|----|
| Transfers Out             | \$ 16,000            | \$ 16,000            |                     | 16,000               | 0% |
| <b>Total Expenditures</b> | <b>\$ 21,358,739</b> | <b>\$ 21,358,739</b> | <b>\$ 2,818,470</b> | <b>\$ 18,540,270</b> |    |

| Fund Balance                     | Original Budget     | Revised Budget      | Year to Date        |
|----------------------------------|---------------------|---------------------|---------------------|
| <b>Beginning Fund Balance</b>    | 7,077,867           | 7,077,867           | 7,077,867           |
| <b>+ Net Increase (Decrease)</b> | (547,581)           | (547,581)           | (1,620,013)         |
| <b>Ending Fund Balance</b>       | <b>\$ 6,530,286</b> | <b>\$ 6,530,286</b> | <b>\$ 5,457,854</b> |

# General Fund Expenditure Summary

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

Percent of Budget Year Transpired

16.7%

### - - - Summary - - -

|                     | Original Budget | Revised Budget | Year to Date | Variance      | % Used |
|---------------------|-----------------|----------------|--------------|---------------|--------|
| Personnel           | \$ 14,632,172   | \$ 14,632,172  | \$ 1,923,260 | \$ 12,708,912 | 13%    |
| Services / Supplies | 6,319,667       | 6,319,667      | 894,997      | 5,424,670     | 14%    |
| Capital             | 390,900         | 390,900        | 212          | 390,688       | 0%     |
|                     | \$ 21,342,739   | \$ 21,342,739  | \$ 2,818,470 | \$ 18,524,270 | 13%    |

### - - - Detail - - -

| Category                                      | Original Budget | Revised Budget | Year to Date | Variance      | % Used |
|---|-----------------|----------------|--------------|---------------|--------|
| <b>Personnel</b>                              |                 |                |              |               |        |
| <i>Salaries / Wages</i>                       | \$ 10,354,377   | \$ 10,354,377  | \$ 1,211,186 | \$ 9,143,191  | 12%    |
| <i>Employee Benefits</i>                      | 4,277,796       | 4,277,796      | 712,074      | 3,565,722     | 17%    |
| <i>Total Personnel</i>                        | \$ 14,632,172   | \$ 14,632,172  | \$ 1,923,260 | \$ 12,708,912 | 13%    |
| <b>Services / Supplies</b>                    |                 |                |              |               |        |
| <i>Professional Services</i>                  | \$ 2,009,115    | \$ 2,009,115   | \$ 489,054   | \$ 1,520,061  | 24%    |
| <i>Employee Development</i>                   | 385,511         | 385,511        | 46,460       | 339,051       | 12%    |
| <i>Office Supplies / Equipment</i>            | 1,969,182       | 1,969,182      | 227,262      | 1,741,920     | 12%    |
| <i>Utilities</i>                              | 406,410         | 406,410        | 33,586       | 372,824       | 8%     |
| <i>Other</i>                                  | 1,549,449       | 1,549,449      | 98,635       | 1,450,814     | 6%     |
| <i>Total Services / Supplies</i>              | \$ 6,319,667    | \$ 6,319,667   | \$ 894,997   | \$ 5,424,670  | 14%    |
| <b>Capital</b>                                |                 |                |              |               |        |
| <i>Equipment / Vehicles</i>                   | \$ 390,900      | \$ 390,900     | \$ 212       | \$ 390,688    | 0%     |
| <i>Total Capital</i>                          | \$ 390,900      | \$ 390,900     | \$ 212       | \$ 390,688    | 0%     |
| <b>Total General Fund Expenditure Summary</b> | \$ 21,342,739   | \$ 21,342,739  | \$ 2,818,470 | \$ 18,524,270 | 13%    |

# General Fund Revenue

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

*Percent of Budget Year Transpired*

**16.7%**

| Revenues              | Original Budget      | Revised Budget       | Year to Date        | Variance               | % Received |
|-----------------------|----------------------|----------------------|---------------------|------------------------|------------|
| Property Tax          | \$ 13,218,726        | \$ 13,218,726        | \$ 798,001          | \$ (12,420,725)        | 6%         |
| Sales Tax             | 3,643,905            | 3,643,905            | 14,178              | (3,629,727)            | 0%         |
| Franchise Fees        | 1,543,490            | 1,543,490            | 20,640              | (1,522,851)            | 1%         |
| Licensing & Permits   | 343,945              | 343,945              | 46,637              | (297,309)              | 14%        |
| Park/Recreation Fees  | 173,800              | 173,800              | 17,694              | (156,106)              | 10%        |
| Public Safety Fees    | 685,913              | 685,913              | 231,914             | (453,999)              | 34%        |
| Rents                 | 179,919              | 179,919              | 13,556              | (166,363)              | 8%         |
| Municipal Court       | 91,800               | 91,800               | 14,942              | (76,858)               | 16%        |
| Interest Income       | 146,160              | 146,160              | 37,851              | (108,309)              | 26%        |
| Miscellaneous         | 249,500              | 249,500              | 3,046               | (246,454)              | 1%         |
| <b>Total Revenues</b> | <b>\$ 20,277,158</b> | <b>\$ 20,277,158</b> | <b>\$ 1,198,457</b> | <b>\$ (19,078,701)</b> | <b>6%</b>  |

# City Manager Office FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

Percent of Budget Year Transpired

16.7%

## - - - Summary - - -

|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
|---------------------|-----------------|----------------|--------------|------------|--------|
| Personnel           | \$ 392,754      | \$ 392,754     | \$ 64,778    | \$ 327,975 | 16%    |
| Services / Supplies | 219,618         | 219,618        | 26,961       | 192,657    | 12%    |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 612,372      | \$ 612,372     | \$ 91,740    | \$ 520,632 | 15%    |

## - - - Detail - - -

| Category  | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
|---|-----------------|----------------|--------------|------------|--------|
| <b>Personnel</b>  |                 |                |              |            |        |
| <i>Salaries / Wages</i>   | \$ 315,900      | \$ 315,900     | \$ 50,077    | \$ 265,823 | 16%    |
| <i>Employee Benefits</i>  | 76,853          | 76,853         | 14,701       | 62,152     | 19%    |
| <b>Total Personnel</b>  | \$ 392,754      | \$ 392,754     | \$ 64,778    | \$ 327,975 | 16%    |
| <b>Services / Supplies</b>  |                 |                |              |            |        |
| <i>Professional Services</i><br><i>(City-wide legal - \$98,500)</i> | \$ 148,500      | 148,500        | \$ 23,532    | \$ 124,968 | 16%    |
| <i>Employee Development</i>   | 15,100          | 15,100         | 3,421        | 11,679     | 23%    |
| <i>Supplies / Equipment</i>   | 5,730           | 5,730          | 9            | 5,721      | 0%     |
| <i>Utilities</i>  | -               | -              | -            | -          | 0%     |
| <i>Other (Contingency + Data Processing)</i>                        | 50,288          | 50,288         | -            | 50,288     | 0%     |
| <b>Total Services / Supplies</b>                                    | \$ 219,618      | \$ 219,618     | \$ 26,961    | \$ 192,657 | 12%    |
| <b>Capital</b>  |                 |                |              |            |        |
| <i>Equipment / Vehicles</i>   | -               | -              | -            | -          | 0%     |
| <b>Total Capital</b>  | \$ -            | \$ -           | \$ -         | \$ -       | 0%     |
| <b>Total City Manager</b>   | \$ 612,372      | \$ 612,372     | \$ 91,740    | \$ 520,632 | 15%    |

# Finance Department FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                 |                |              |              |        |
|---------------------|-----------------|----------------|--------------|--------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
| Personnel           | \$ 923,680      | \$ 923,680     | \$ 121,118   | \$ 802,562   | 13%    |
| Services / Supplies | 507,883         | 507,883        | 235,568      | 272,315      | 46%    |
| Capital             | -               | -              | -            | -            | 0%     |
|                     | \$ 1,431,563    | \$ 1,431,563   | \$ 356,686   | \$ 1,074,878 | 25%    |

| - - - Detail - - -       |                 |                |              |            |        |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <b>Personnel</b>         |                 |                |              |            |        |
| <i>Salaries / Wages</i>  | \$ 677,246      | \$ 677,246     | \$ 81,389    | \$ 595,857 | 12%    |
| <i>Employee Benefits</i> | 246,434         | 246,434        | 39,729       | 206,705    | 16%    |
| <b>Total Personnel</b>   | \$ 923,680      | \$ 923,680     | \$ 121,118   | \$ 802,562 | 13%    |

| Services / Supplies  |            |            |            |            |     |
|--|------------|------------|------------|------------|-----|
| <i>Professional Services</i><br><i>(City-wide liability insurance - \$184,223 / DCAD - \$97,000)</i> | \$ 465,083 | 465,083    | \$ 234,366 | \$ 230,717 | 50% |
| <i>Employee Development</i>  | 13,794     | 13,794     | 285        | 13,509     | 2%  |
| <i>Supplies / Equipment</i>  | 7,757      | 7,757      | 916        | 6,841      | 12% |
| <i>Utilities</i>   | -          | -          | -          | -          | 0%  |
| <i>Other (Data Processing Equipment + Supplies)</i>  | 21,249     | 21,249     | -          | 21,249     | 0%  |
| <b>Total Services / Supplies</b>   | \$ 507,883 | \$ 507,883 | \$ 235,568 | \$ 272,315 | 46% |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                                 |              |              |            |              |     |
|---------------------------------|--------------|--------------|------------|--------------|-----|
| <b>Total Finance Department</b> | \$ 1,431,563 | \$ 1,431,563 | \$ 356,686 | \$ 1,074,878 | 25% |
|---------------------------------|--------------|--------------|------------|--------------|-----|

# Human Resources FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                   |                   |                  |                   |        |
|---------------------|-------------------|-------------------|------------------|-------------------|--------|
|                     | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used |
| Personnel           | \$ 444,243        | \$ 444,243        | \$ 54,927        | \$ 389,316        | 12%    |
| Services / Supplies | 164,411           | 164,411           | 15,323           | 149,088           | 9%     |
| Capital             | -                 | -                 | -                | -                 | 0%     |
|                     | <u>\$ 608,654</u> | <u>\$ 608,654</u> | <u>\$ 70,250</u> | <u>\$ 538,404</u> | 12%    |

| - - - Detail - - -       |                   |                   |                  |                   |        |
|--------------------------|-------------------|-------------------|------------------|-------------------|--------|
| Category                 | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used |
| <b>Personnel</b>         |                   |                   |                  |                   |        |
| <i>Salaries / Wages</i>  | \$ 336,772        | \$ 336,772        | \$ 34,051        | \$ 302,721        | 10%    |
| <i>Employee Benefits</i> | 107,471           | 107,471           | 20,876           | 86,595            | 19%    |
| <b>Total Personnel</b>   | <u>\$ 444,243</u> | <u>\$ 444,243</u> | <u>\$ 54,927</u> | <u>\$ 389,316</u> | 12%    |

| Services / Supplies              |                   |                   |                  |                   |     |
|----------------------------------|-------------------|-------------------|------------------|-------------------|-----|
| <i>Professional Services</i>     | \$ 77,610         | \$ 77,610         | \$ 2,612         | \$ 74,998         | 3%  |
| <i>Employee Development</i>      | 72,901            | 72,901            | 12,687           | 60,214            | 17% |
| <i>Supplies / Equipment</i>      | 1,475             | 1,475             | 24               | 1,451             | 2%  |
| <i>Utilities</i>                 | -                 | -                 | -                | -                 | 0%  |
| <i>Other (Safety Programs)</i>   | 12,425            | 12,425            | -                | 12,425            | 0%  |
| <b>Total Services / Supplies</b> | <u>\$ 164,411</u> | <u>\$ 164,411</u> | <u>\$ 15,323</u> | <u>\$ 149,088</u> | 9%  |

| Capital                     |             |             |             |             |    |
|-----------------------------|-------------|-------------|-------------|-------------|----|
| <i>Equipment / Vehicles</i> | -           | -           | -           | -           | 0% |
| <b>Total Capital</b>        | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | 0% |

|                              |                   |                   |                  |                   |     |
|------------------------------|-------------------|-------------------|------------------|-------------------|-----|
| <b>Total Human Resources</b> | <u>\$ 608,654</u> | <u>\$ 608,654</u> | <u>\$ 70,250</u> | <u>\$ 538,404</u> | 12% |
|------------------------------|-------------------|-------------------|------------------|-------------------|-----|

# City Secretary Office FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                   |                   |                  |                   |            |
|---------------------|-------------------|-------------------|------------------|-------------------|------------|
|                     | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used     |
| Personnel           | \$ 274,043        | \$ 274,043        | \$ 44,570        | \$ 229,473        | 16%        |
| Services / Supplies | 182,340           | 182,340           | 13,166           | 169,174           | 7%         |
| Capital             | -                 | -                 | -                | -                 | -          |
|                     | <u>\$ 456,383</u> | <u>\$ 456,383</u> | <u>\$ 57,736</u> | <u>\$ 398,647</u> | <u>13%</u> |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                   |                   |                  |                   |            |
|--------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <i>Salaries / Wages</i>  | \$ 188,563        | \$ 188,563        | \$ 30,334        | \$ 158,229        | 16%        |
| <i>Employee Benefits</i> | 85,480            | 85,480            | 14,236           | 71,244            | 17%        |
| <b>Total Personnel</b>   | <u>\$ 274,043</u> | <u>\$ 274,043</u> | <u>\$ 44,570</u> | <u>\$ 229,473</u> | <u>16%</u> |

| Services / Supplies   |                   |                   |                  |                   |           |
|---|-------------------|-------------------|------------------|-------------------|-----------|
| <i>Professional Services</i>  | \$ 53,900         | \$ 53,900         | \$ 143           | \$ 53,757         | 0%        |
| <i>Employee Development</i><br><small>(City Council related \$42,704)</small> | 59,639            | 59,639            | 11,702           | 47,937            | 20%       |
| <i>Supplies / Equipment</i>   | 16,301            | 16,301            | 1,321            | 14,980            | 8%        |
| <i>Utilities</i>  | -                 | -                 | -                | -                 | 0%        |
| <i>Other (Outside Services)</i>   | 52,500            | 52,500            | -                | 52,500            | 0%        |
| <b>Total Services / Supplies</b>  | <u>\$ 182,340</u> | <u>\$ 182,340</u> | <u>\$ 13,166</u> | <u>\$ 169,174</u> | <u>7%</u> |

| Capital                     |             |             |             |             |           |
|-----------------------------|-------------|-------------|-------------|-------------|-----------|
| <i>Equipment / Vehicles</i> | -           | -           | -           | -           | 0%        |
| <b>Total Capital</b>        | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>0%</u> |

|                                    |                   |                   |                  |                   |            |
|------------------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <b>Total City Secretary Office</b> | <u>\$ 456,383</u> | <u>\$ 456,383</u> | <u>\$ 57,736</u> | <u>\$ 398,647</u> | <u>13%</u> |
|------------------------------------|-------------------|-------------------|------------------|-------------------|------------|

# Information Services FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                 |                |              |              |        |
|---------------------|-----------------|----------------|--------------|--------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
| Personnel           | \$ 794,436      | \$ 794,436     | \$ 101,904   | \$ 692,533   | 13%    |
| Services / Supplies | 460,291         | 460,291        | 55,943       | 404,348      | 12%    |
| Capital             | -               | -              | -            | -            | 0%     |
|                     | \$ 1,254,727    | \$ 1,254,727   | \$ 157,846   | \$ 1,096,881 | 13%    |

| - - - Detail - - -       |                 |                |              |            |        |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category                 | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <b>Personnel</b>         |                 |                |              |            |        |
| <i>Salaries / Wages</i>  | \$ 596,234      | \$ 596,234     | \$ 71,428    | \$ 524,805 | 12%    |
| <i>Employee Benefits</i> | 198,202         | \$ 198,202     | 30,475       | 167,727    | 15%    |
| <b>Total Personnel</b>   | \$ 794,436      | \$ 794,436     | \$ 101,904   | \$ 692,533 | 13%    |

| Services / Supplies              |                 |                |              |            |        |
|----------------------------------|-----------------|----------------|--------------|------------|--------|
|                                  | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| <i>Professional Services</i>     | \$ 197,464      | 197,464        | \$ 49,312    | \$ 148,152 | 25%    |
| <i>Employee Development</i>      | 27,270          | 27,270         | 1,807        | 25,463     | 7%     |
| <i>Supplies / Equipment</i>      | 3,760           | 3,760          | 91           | 3,669      | 2%     |
| <i>Utilities</i>                 | 115,260         | 115,260        | 3,702        | 111,558    | 3%     |
| <i>Other (Data Processing)</i>   | 116,537         | 116,537        | 1,031        | 115,506    | 1%     |
| <b>Total Services / Supplies</b> | \$ 460,291      | \$ 460,291     | \$ 55,943    | \$ 404,348 | 12%    |

| Capital                     |                 |                |              |          |        |
|-----------------------------|-----------------|----------------|--------------|----------|--------|
|                             | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| <i>Equipment / Vehicles</i> | -               | -              | -            | -        | 0%     |
| <b>Total Capital</b>        | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

|  |              |              |            |              |     |
|--|--------------|--------------|------------|--------------|-----|
| <b>Total City Information Services</b> | \$ 1,254,727 | \$ 1,254,727 | \$ 157,846 | \$ 1,096,881 | 13% |
|--|--------------|--------------|------------|--------------|-----|

# Marketing and Communications FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                 |                |              |            |        |
|---------------------|-----------------|----------------|--------------|------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| Personnel           | \$ 337,083      | \$ 337,083     | \$ 44,132    | \$ 292,951 | 13%    |
| Services / Supplies | 117,003         | 117,003        | 22,573       | 94,430     | 19%    |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 454,086      | \$ 454,086     | \$ 66,705    | \$ 387,382 | 15%    |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |            |            |           |            |     |
|--------------------------|------------|------------|-----------|------------|-----|
| <i>Salaries / Wages</i>  | \$ 240,215 | \$ 240,215 | \$ 29,583 | \$ 210,632 | 12% |
| <i>Employee Benefits</i> | 96,869     | \$ 96,869  | 14,549    | 82,319     | 15% |
| <b>Total Personnel</b>   | \$ 337,083 | \$ 337,083 | \$ 44,132 | \$ 292,951 | 13% |

|                                  |            |            |           |           |     |
|----------------------------------|------------|------------|-----------|-----------|-----|
| <i>Professional Services</i>     | \$ 83,808  | \$ 83,808  | \$ 15,944 | \$ 67,864 | 19% |
| <i>Employee Development</i>      | 6,845      | 6,845      | 25        | 6,820     | 0%  |
| <i>Supplies / Equipment</i>      | -          | -          | -         | -         | 0%  |
| <i>Utilities</i>                 | -          | -          | -         | -         | 0%  |
| <i>Other (Special Events)</i>    | 26,350     | 26,350     | 6,604     | 19,746    | 25% |
| <b>Total Services / Supplies</b> | \$ 117,003 | \$ 117,003 | \$ 22,573 | \$ 94,430 | 19% |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|   |            |            |           |            |     |
|---|------------|------------|-----------|------------|-----|
| <b>Total Marketing and Communications</b> | \$ 454,086 | \$ 454,086 | \$ 66,705 | \$ 387,382 | 15% |
|---|------------|------------|-----------|------------|-----|

# Police Department FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                     |                            |                          |                     |        |
|---------------------|---------------------|----------------------------|--------------------------|---------------------|--------|
|                     | Original Budget     | Revised Budget             | Year to Date             | Variance            | % Used |
| Personnel           | \$ 5,229,121        | <b>\$ 5,229,121</b>        | <b>\$ 653,833</b>        | \$ 4,575,288        | 13%    |
| Services / Supplies | 572,731             | <b>572,731</b>             | <b>157,756</b>           | 414,976             | 28%    |
| Capital             | 10,000              | <b>10,000</b>              | -                        | 10,000              | 0%     |
|                     | <u>\$ 5,811,852</u> | <u><b>\$ 5,811,852</b></u> | <u><b>\$ 811,589</b></u> | <u>\$ 5,000,263</u> | 14%    |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                     |                         |                       |                     |            |
|--------------------------|---------------------|-------------------------|-----------------------|---------------------|------------|
| <i>Salaries / Wages</i>  | \$ 3,753,300        | <u><b>3,753,300</b></u> | <b>\$ 421,636</b>     | \$ 3,331,665        | 11%        |
| <i>Employee Benefits</i> | 1,475,821           | <u><b>1,475,821</b></u> | <u><b>232,198</b></u> | 1,243,623           | 16%        |
| <b>Total Personnel</b>   | <b>\$ 5,229,121</b> | <b>\$ 5,229,121</b>     | <b>\$ 653,833</b>     | <b>\$ 4,575,288</b> | <b>13%</b> |

| Services / Supplies                   |                   |                   |                      |                   |            |
|---------------------------------------|-------------------|-------------------|----------------------|-------------------|------------|
| <i>Professional Services</i>          | \$ 289,454        | <b>\$ 289,454</b> | <b>\$ 93,073</b>     | \$ 196,381        | 32%        |
| <i>Employee Development</i>           | 45,339            | <b>45,339</b>     | <b>5,013</b>         | 40,326            | 11%        |
| <i>Supplies / Equipment</i>           | 130,091           | <b>130,091</b>    | <b>35,236</b>        | 94,855            | 27%        |
| <i>Utilities</i>                      | -                 | -                 | -                    | -                 | 0%         |
| <i>Other (Animal Care - \$91,542)</i> | 107,847           | <b>107,847</b>    | <u><b>24,433</b></u> | \$ 83,414         | <u>23%</u> |
| <b>Total Services / Supplies</b>      | <b>\$ 572,731</b> | <b>\$ 572,731</b> | <b>\$ 157,756</b>    | <b>\$ 414,976</b> | <b>28%</b> |

| Capital                     |                  |                  |             |                  |           |
|-----------------------------|------------------|------------------|-------------|------------------|-----------|
| <i>Equipment / Vehicles</i> | 10,000           | <b>10,000</b>    | -           | 10,000           | 0%        |
| <b>Total Capital</b>        | <b>\$ 10,000</b> | <b>\$ 10,000</b> | <b>\$ -</b> | <b>\$ 10,000</b> | <b>0%</b> |

|                                |                     |                     |                   |                     |            |
|--------------------------------|---------------------|---------------------|-------------------|---------------------|------------|
| <b>Total Police Department</b> | <b>\$ 5,811,852</b> | <b>\$ 5,811,852</b> | <b>\$ 811,589</b> | <b>\$ 5,000,263</b> | <b>14%</b> |
|--------------------------------|---------------------|---------------------|-------------------|---------------------|------------|

# Fire Department FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                 |                |              |              |        |
|---------------------|-----------------|----------------|--------------|--------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
| Personnel           | \$ 2,966,826    | \$ 2,966,826   | \$ 387,331   | \$ 2,579,495 | 13%    |
| Services / Supplies | 414,736         | 414,736        | 29,482       | 385,254      | 7%     |
| Capital             | -               | -              | -            | -            | 0%     |
|                     | \$ 3,381,562    | \$ 3,381,562   | \$ 416,813   | \$ 2,964,749 | 12%    |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                |                  |                |              |     |
|--------------------------|----------------|------------------|----------------|--------------|-----|
| <i>Salaries / Wages</i>  | \$ 2,029,874   | <u>2,029,874</u> | \$ 224,559     | \$ 1,805,316 | 11% |
| <i>Employee Benefits</i> | <u>936,952</u> | <u>936,952</u>   | <u>162,773</u> | 774,179      | 17% |
| <b>Total Personnel</b>   | \$ 2,966,826   | \$ 2,966,826     | \$ 387,331     | \$ 2,579,495 | 13% |

| Services / Supplies   |               |               |            |               |     |
|---|---------------|---------------|------------|---------------|-----|
| <i>Professional Services</i>                                | \$ 130,011    | \$ 130,011    | \$ 12,929  | \$ 117,082    | 10% |
| <i>Employee Development</i><br><i>(Training - \$52,950)</i> | 68,490        | 68,490        | 6,983      | 61,508        | 10% |
| <i>Supplies / Equipment</i>                                 | 172,585       | 172,585       | 8,749      | 163,836       | 5%  |
| <i>Utilities</i>  | 1,850         | 1,850         | 273        | 1,577         | 15% |
| <i>Other</i><br><i>(Safety Programs)</i>                    | <u>41,800</u> | <u>41,800</u> | <u>548</u> | <u>41,252</u> | 1%  |
| <b>Total Services / Supplies</b>                            | \$ 414,736    | \$ 414,736    | \$ 29,482  | \$ 385,254    | 7%  |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> |      | -    |      | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                              |              |              |            |              |     |
|------------------------------|--------------|--------------|------------|--------------|-----|
| <b>Total Fire Department</b> | \$ 3,381,562 | \$ 3,381,562 | \$ 416,813 | \$ 2,964,749 | 12% |
|------------------------------|--------------|--------------|------------|--------------|-----|

# Community Services FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                 |                |              |            |        |
|---------------------|-----------------|----------------|--------------|------------|--------|
|                     | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
| Personnel           | \$ 351,104      | \$ 351,104     | \$ 49,292    | \$ 301,812 | 14%    |
| Services / Supplies | 33,945          | 33,945         | 1,529        | 32,416     | 5%     |
| Capital             | -               | -              | -            | -          | 0%     |
|                     | \$ 385,049      | \$ 385,049     | \$ 50,822    | \$ 334,227 | 13%    |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |            |            |           |            |     |
|--------------------------|------------|------------|-----------|------------|-----|
| <i>Salaries / Wages</i>  | \$ 250,628 | 250,628    | \$ 32,153 | \$ 218,475 | 13% |
| <i>Employee Benefits</i> | 100,476    | 100,476    | 17,139    | 83,336     | 17% |
| <i>Total Personnel</i>   | \$ 351,104 | \$ 351,104 | \$ 49,292 | \$ 301,812 | 14% |

| Services / Supplies              |           |           |          |           |     |
|----------------------------------|-----------|-----------|----------|-----------|-----|
| <i>Professional Services</i>     | \$ 8,000  | 8,000     | \$ -     | 8,000     | 0%  |
| <i>Employee Development</i>      | 16,852    | 16,852    | 486      | 16,366    | 3%  |
| <i>Supplies / Equipment</i>      | 9,093     | 9,093     | 1,043    | 8,050     | 11% |
| <i>Utilities</i>                 | -         | -         | -        | -         | 0%  |
| <i>Other</i>                     | -         | -         | -        | -         | 0%  |
| <i>Total Services / Supplies</i> | \$ 33,945 | \$ 33,945 | \$ 1,529 | \$ 32,416 | 5%  |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <i>Total Capital</i>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                                  |            |            |           |            |     |
|----------------------------------|------------|------------|-----------|------------|-----|
| <i>Total Building Operations</i> | \$ 385,049 | \$ 385,049 | \$ 50,822 | \$ 334,227 | 13% |
|----------------------------------|------------|------------|-----------|------------|-----|

# Streets Division FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                 |                |              |              |         |
|---------------------|-----------------|----------------|--------------|--------------|---------|
|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used  |
| Personnel           | \$ 861,548      | \$ 861,548     | \$ 131,589   | \$ 729,960   | 15%     |
| Services / Supplies | 779,297         | 779,297        | 31,589       | 747,708      | 4%      |
| Capital             | -               | -              | -            | -            | #DIV/0! |
|                     | \$ 1,640,845    | \$ 1,640,845   | \$ 163,178   | \$ 1,477,668 | 10%     |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |            |            |            |            |     |
|--------------------------|------------|------------|------------|------------|-----|
| <i>Salaries / Wages</i>  | \$ 593,300 | \$ 593,300 | \$ 74,768  | \$ 518,532 | 13% |
| <i>Employee Benefits</i> | 268,249    | 268,249    | 56,821     | 211,428    | 21% |
| <b>Total Personnel</b>   | \$ 861,548 | \$ 861,548 | \$ 131,589 | \$ 729,960 | 15% |

| Services / Supplies               |            |            |           |            |     |
|-----------------------------------|------------|------------|-----------|------------|-----|
| <i>Professional Services</i>      | \$ 77,816  | 77,816     | \$ 1,225  | \$ 76,591  | 2%  |
| <i>Employee Development</i>       | 12,981     | 12,981     | 249       | 12,732     | 2%  |
| <i>Supplies / Equipment</i>       | 60,850     | 60,850     | 6,974     | 53,876     | 11% |
| <i>Utilities (Streetlights)</i>   | 86,000     | 86,000     | 8,642     | 77,358     | 10% |
| <i>Other (Street Maintenance)</i> | 541,650    | 541,650    | 14,499    | 527,151    | 3%  |
| <b>Total Services / Supplies</b>  | \$ 779,297 | \$ 779,297 | \$ 31,589 | \$ 747,708 | 4%  |

| Capital                     |      |      |      |      |    |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | -    | -    | -    | -    | 0% |
| <b>Total Capital</b>        | \$ - | \$ - | \$ - | \$ - | 0% |

|                      |              |              |            |              |     |
|----------------------|--------------|--------------|------------|--------------|-----|
| <b>Total Streets</b> | \$ 1,640,845 | \$ 1,640,845 | \$ 163,178 | \$ 1,477,668 | 10% |
|----------------------|--------------|--------------|------------|--------------|-----|

# Maintenance Division FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

**Percent of Budget Year Transpired**

**16.7%**

## - - - Summary - - -

|                     | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
|---------------------|-----------------|----------------|--------------|--------------|--------|
| Personnel           | \$ 402,114      | \$ 402,114     | \$ 61,470    | \$ 340,644   | 15%    |
| Services / Supplies | 1,576,282       | 1,576,282      | 177,120      | 1,399,162    | 11%    |
| Capital             | 196,900         | 196,900        | -            | 196,900      | 0%     |
|                     | \$ 2,175,296    | \$ 2,175,296   | \$ 238,590   | \$ 1,936,705 | 11%    |

## - - - Detail - - -

| Category                              | Original Budget | Revised Budget | Year to Date | Variance     | % Used |
|---------------------------------------|-----------------|----------------|--------------|--------------|--------|
| <b>Personnel</b>                      |                 |                |              |              |        |
| <i>Salaries / Wages</i>               | \$ 273,056      | 273,056        | \$ 37,578    | \$ 235,478   | 14%    |
| <i>Employee Benefits</i>              | 129,057         | 129,057        | 23,892       | 105,165      | 19%    |
| <i>Total Personnel</i>                | \$ 402,114      | \$ 402,114     | \$ 61,470    | \$ 340,644   | 15%    |
| <b>Services / Supplies</b>            |                 |                |              |              |        |
| <i>Professional Services</i>          | \$ 80,260       | \$ 80,260      | \$ 10,815    | \$ 69,445    | 13%    |
| <i>Employee Development</i>           | 3,340           | 3,340          | 30           | 3,310        | 1%     |
| <i>Supplies / Equipment</i>           | 1,200,204       | 1,200,204      | 139,059      | 1,061,145    | 12%    |
| <i>Utilities</i>                      | 70,000          | 70,000         | 7,173        | 62,827       | 10%    |
| <i>Other (Capital Lease Payments)</i> | 222,478         | 222,478        | 20,043       | \$ 202,435   | 0%     |
| <i>Total Services / Supplies</i>      | \$ 1,576,282    | \$ 1,576,282   | \$ 177,120   | \$ 1,399,162 | 11%    |
| <b>Capital</b>                        |                 |                |              |              |        |
| <i>Equipment / Vehicles</i>           | 196,900         | 196,900        | -            | 196,900      | 0%     |
| <i>Total Capital</i>                  | \$ 196,900      | \$ 196,900     | \$ -         | \$ 196,900   | 0%     |
| <i>Total Maintenance</i>              | \$ 2,175,296    | \$ 2,175,296   | \$ 238,590   | \$ 1,936,705 | 11%    |

# Parks Division FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                     |                       |                   |                |           |
|---------------------|---------------------|-----------------------|-------------------|----------------|-----------|
|                     | Original Budget     | Revised Budget        | Year to Date      | Variance       | % Used    |
| Personnel           | \$ 1,448,044        | <b>\$ 1,448,044</b>   | <b>\$ 183,865</b> | \$ 1,264,179   | 13%       |
| Services / Supplies | 917,241             | <b>917,241</b>        | <b>96,507</b>     | 820,734        | 11%       |
| Capital             | <u>164,000</u>      | <b><u>164,000</u></b> | <u>212</u>        | <u>163,788</u> | <u>0%</u> |
|                     | <b>\$ 2,529,285</b> | <b>\$ 2,529,285</b>   | <b>\$ 280,585</b> | \$ 2,248,700   | 11%       |

| - - - Detail - - -       |                     |                       |                   |              |        |
|--------------------------|---------------------|-----------------------|-------------------|--------------|--------|
| Category                 | Original Budget     | Revised Budget        | Year to Date      | Variance     | % Used |
| <b>Personnel</b>         |                     |                       |                   |              |        |
| <i>Salaries / Wages</i>  | \$ 937,220          | <b><u>937,220</u></b> | <b>\$ 106,522</b> | \$ 830,699   | 11%    |
| <i>Employee Benefits</i> | <u>510,823</u>      | <b><u>510,823</u></b> | <u>77,343</u>     | 433,480      | 15%    |
| <b>Total Personnel</b>   | <b>\$ 1,448,044</b> | <b>\$ 1,448,044</b>   | <b>\$ 183,865</b> | \$ 1,264,179 | 13%    |

| Services / Supplies              |                   |                     |                  |              |           |
|----------------------------------|-------------------|---------------------|------------------|--------------|-----------|
| <i>Professional Services</i>     | \$ 397,209        | <b>\$ 397,209</b>   | <b>\$ 45,230</b> | \$ 351,979   | 11%       |
| <i>Employee Development</i>      | 28,465            | <b>28,465</b>       | <b>3,672</b>     | 24,793       | 13%       |
| <i>Supplies / Equipment</i>      | 356,686           | <b>356,686</b>      | <b>33,750</b>    | 322,936      | 9%        |
| <i>Utilities</i>                 | 133,300           | <b>133,300</b>      | <b>13,796</b>    | 119,504      | 10%       |
| <i>Other</i>                     | <u>1,581</u>      | <b><u>1,581</u></b> | <u>60</u>        | <u>1,521</u> | <u>4%</u> |
| <b>Total Services / Supplies</b> | <b>\$ 917,241</b> | <b>\$ 917,241</b>   | <b>\$ 96,507</b> | \$ 820,734   | 11%       |

| Capital                     |         |                |            |         |    |
|-----------------------------|---------|----------------|------------|---------|----|
| <i>Equipment / Vehicles</i> | 164,000 | <b>164,000</b> | <b>212</b> | 163,788 | 0% |
| <b>Total Capital</b>        | 164,000 | <b>164,000</b> | <b>212</b> | 163,788 | 0% |

|                    |                     |                     |                   |              |     |
|--------------------|---------------------|---------------------|-------------------|--------------|-----|
| <b>Total Parks</b> | <b>\$ 2,529,285</b> | <b>\$ 2,529,285</b> | <b>\$ 280,585</b> | \$ 2,248,700 | 11% |
|--------------------|---------------------|---------------------|-------------------|--------------|-----|

# Recreation Division FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| - - - Summary - - - |                   |                   |                  |                   |           |
|---------------------|-------------------|-------------------|------------------|-------------------|-----------|
|                     | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used    |
| Personnel           | \$ 207,176        | \$ 207,176        | \$ 24,450        | \$ 182,726        | 12%       |
| Services / Supplies | 373,889           | 373,889           | 31,481           | 342,408           | 8%        |
| Capital             | <u>20,000</u>     | <u>20,000</u>     | <u>-</u>         | <u>20,000</u>     | <u>0%</u> |
|                     | <b>\$ 601,065</b> | <b>\$ 601,065</b> | <b>\$ 55,931</b> | <b>\$ 545,134</b> | <b>9%</b> |

| - - - Detail - - - |                 |                |              |          |        |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category           | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                   |                   |                  |                   |            |
|--------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <i>Salaries / Wages</i>  | \$ 162,068        | \$ 162,068        | \$ 17,109        | \$ 144,959        | 11%        |
| <i>Employee Benefits</i> | <u>45,108</u>     | <u>45,108</u>     | <u>7,341</u>     | <u>37,767</u>     | <u>16%</u> |
| <b>Total Personnel</b>   | <b>\$ 207,176</b> | <b>\$ 207,176</b> | <b>\$ 24,450</b> | <b>\$ 182,726</b> | <b>12%</b> |

| Services / Supplies                 |                   |                   |                  |                   |           |
|-------------------------------------|-------------------|-------------------|------------------|-------------------|-----------|
| <i>Professional Services</i>        | \$ -              | \$ -              | \$ (127)         | \$ 127            | 0%        |
| <i>Employee Development</i>         | 14,495            | 14,495            | 100              | 14,395            | 1%        |
| <i>Supplies / Equipment</i>         | 4,650             | 4,650             | 90               | 4,560             | 2%        |
| <i>Utilities</i>                    | -                 | -                 | -                | -                 | 0%        |
| <i>Other (Recreation Programs )</i> | <u>354,744</u>    | <u>354,744</u>    | <u>31,417</u>    | <u>323,327</u>    | <u>9%</u> |
| <b>Total Services / Supplies</b>    | <b>\$ 373,889</b> | <b>\$ 373,889</b> | <b>\$ 31,481</b> | <b>\$ 342,408</b> | <b>8%</b> |

| Capital                     |                  |                  |             |                  |           |
|-----------------------------|------------------|------------------|-------------|------------------|-----------|
| <i>Equipment / Vehicles</i> | 20,000           | 20,000           | -           | 20,000           | 0%        |
| <b>Total Capital</b>        | <b>\$ 20,000</b> | <b>\$ 20,000</b> | <b>\$ -</b> | <b>\$ 20,000</b> | <b>0%</b> |

|                         |                   |                   |                  |                   |           |
|-------------------------|-------------------|-------------------|------------------|-------------------|-----------|
| <b>Total Recreation</b> | <b>\$ 601,065</b> | <b>\$ 601,065</b> | <b>\$ 55,931</b> | <b>\$ 545,134</b> | <b>9%</b> |
|-------------------------|-------------------|-------------------|------------------|-------------------|-----------|

# Equipment Replacement / Capital Schedule FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| Expenditures                        | Original Budget   | Revised Budget    | Year to Date  | Variance          | % Used    |
|-------------------------------------|-------------------|-------------------|---------------|-------------------|-----------|
| City Manager Office Capital Outlay  | -                 | -                 | -             | -                 | 0%        |
| Finance Capital Outlay              | -                 | -                 | -             | -                 | 0%        |
| Human Resources Capital Outlay      | -                 | -                 | -             | -                 | 0%        |
| City Secretary Capital Outlay       | -                 | -                 | -             | -                 | 0%        |
| Information Services Capital Outlay | -                 | -                 | -             | -                 | 0%        |
| Marketing Capital Outlay            | -                 | -                 | -             | -                 | 0%        |
| Police Dept Capital Outlay          | 10,000            | <b>10,000</b>     | -             | 10,000            | 0%        |
| Fire Dept Capital Outlay            | -                 | -                 | -             | -                 | 0%        |
| Community Services Capital Outlay   | -                 | -                 | -             | -                 | 0%        |
| Streets Dept Capital Outlay         | -                 | -                 | -             | -                 | 0%        |
| Maintenance Capital Outlay          | 196,900           | <b>196,900</b>    | -             | 196,900           | 0%        |
| City Parks Capital Outlay           | 164,000           | <b>164,000</b>    | <b>212</b>    | 163,788           | 0%        |
| City Recreation Capital Outlay      | 20,000            | <b>20,000</b>     | -             | 20,000            | 0%        |
| <b>Total Expenditures</b>           | <b>\$ 390,900</b> | <b>\$ 390,900</b> | <b>\$ 212</b> | <b>\$ 390,688</b> | <b>0%</b> |

# Utility Fund Revenues

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <b>Percent of Budget Year Transpired</b> | <b>16.7%</b> |
|--|--------------|

| Fees                       | Original Budget     | Revised Budget      | Year to Date       | Variance           | % Received |
|----------------------------|---------------------|---------------------|--------------------|--------------------|------------|
| <i>Electronic Payment</i>  | \$ (189,000)        | \$ (189,000)        | \$ (23,695)        | \$ (165,305)       | 13%        |
| <i>Charges / Penalties</i> | 88,250              | 88,250              | 12,483             | 75,767             | 14%        |
| <b>Total Fees</b>          | <b>\$ (100,750)</b> | <b>\$ (100,750)</b> | <b>\$ (11,212)</b> | <b>\$ (89,538)</b> | <b>11%</b> |

### Licenses & Permits

|                                     |             |             |             |             |           |
|-------------------------------------|-------------|-------------|-------------|-------------|-----------|
| <i>Construction Inspection</i>      | \$ -        | \$ -        |             | \$ -        | 0%        |
| <b>Total Licenses &amp; Permits</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>0%</b> |

### Charges for Services

|                                  |                      |                      |                     |                     |            |
|----------------------------------|----------------------|----------------------|---------------------|---------------------|------------|
| <i>Water Sales</i>               | \$ 5,483,922         | \$ 5,483,922         | \$ 725,155          | \$ 4,758,767        | 13%        |
| <i>Sewer Sales</i>               | 4,626,689            | 4,626,689            | 593,257             | 4,033,432           | 13%        |
| <i>Inspection Fees</i>           | 4,000                | 4,000                | -                   | 4,000               | 0%         |
| <b>Total Charges for Service</b> | <b>\$ 10,114,611</b> | <b>\$ 10,114,611</b> | <b>\$ 1,318,412</b> | <b>\$ 8,796,199</b> | <b>13%</b> |

### Interest

|                                    |                  |                  |                  |                  |            |
|------------------------------------|------------------|------------------|------------------|------------------|------------|
| <i>Interest (Operations)</i>       | \$ 68,000        | \$ 68,000        | \$ 35,838        | \$ 32,162        | 53%        |
| <i>Interest (Capital Projects)</i> | 6,000            | 6,000            | 6,039            | (39)             | 101%       |
| <b>Total Interest</b>              | <b>\$ 74,000</b> | <b>\$ 74,000</b> | <b>\$ 41,877</b> | <b>\$ 32,123</b> | <b>57%</b> |

### Impact Fees

|                          |                  |                  |             |                  |           |
|--------------------------|------------------|------------------|-------------|------------------|-----------|
| <i>Impact Fees</i>       | \$ 50,000        | \$ 50,000        | \$ -        | \$ 50,000        | 0%        |
| <b>Total Impact Fees</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ 50,000</b> | <b>0%</b> |

### Miscellaneous Income

|                                   |                 |                 |               |                 |            |
|-----------------------------------|-----------------|-----------------|---------------|-----------------|------------|
| <i>Miscellaneous Income</i>       | \$ 5,000        | \$ 5,000        | \$ 883        | \$ 4,117        | 18%        |
| <b>Total Miscellaneous Income</b> | <b>\$ 5,000</b> | <b>\$ 5,000</b> | <b>\$ 883</b> | <b>\$ 4,117</b> | <b>18%</b> |

|                                    |                      |                      |                     |                     |            |
|------------------------------------|----------------------|----------------------|---------------------|---------------------|------------|
| <b>Total Utility Fund Revenues</b> | <b>\$ 10,142,861</b> | <b>\$ 10,142,861</b> | <b>\$ 1,349,961</b> | <b>\$ 8,792,900</b> | <b>13%</b> |
|------------------------------------|----------------------|----------------------|---------------------|---------------------|------------|

# Utility Division FY 2022/2023 Budget

YEAR TO DATE NOVEMBER

|                                   |       |
|-----------------------------------|-------|
| Percent of Budget Year Transpired | 16.7% |
|-----------------------------------|-------|

| --- Summary - Operations ---  |                     |                     |                     |                     |            |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
|                               | Original Budget     | Revised Budget      | Year to Date        | Variance            | % Used     |
| Personnel                     | \$ 1,818,060        | \$ 1,818,060        | \$ 267,051          | \$ 1,551,009        | 15%        |
| Services / Supplies           | 6,831,471           | 6,831,471           | 956,834             | 5,874,637           | 14%        |
| Capital                       | 20,000              | 20,000              | 110,749             | (90,749)            | 554%       |
| <b>Total Utility Division</b> | <b>\$ 8,669,532</b> | <b>\$ 8,669,532</b> | <b>\$ 1,334,634</b> | <b>\$ 7,334,898</b> | <b>15%</b> |

| --- Detail - Operations --- |                 |                |              |          |        |
|-----------------------------|-----------------|----------------|--------------|----------|--------|
| Category                    | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel                |                     |                     |                   |                     |            |
|--------------------------|---------------------|---------------------|-------------------|---------------------|------------|
| <i>Salaries / Wages</i>  | \$ 1,238,673        | \$ 1,238,673        | \$ 157,844        | \$ 1,080,830        | 13%        |
| <i>Employee Benefits</i> | 579,387             | 579,387             | 109,207           | 470,180             | 19%        |
| <b>Total Personnel</b>   | <b>\$ 1,818,060</b> | <b>\$ 1,818,060</b> | <b>\$ 267,051</b> | <b>\$ 1,551,009</b> | <b>15%</b> |

| Services / Supplies                               |                     |                     |                   |                     |           |
|---|---------------------|---------------------|-------------------|---------------------|-----------|
| <i>Professional Services</i>                      | \$ 286,743          | \$ 286,743          | \$ 24,661         | \$ 262,082          | 9%        |
| <i>Employee Development</i>                       | 67,255              | 67,255              | 6,240             | 61,015              | 9%        |
| <i>Supplies / Equipment</i>                       | 78,762              | 78,762              | 9,620             | 69,142              | 12%       |
| <i>Utilities</i>                                  | 375,136             | 375,136             | 52,755            | 322,381             | 14%       |
| <i>Other (Well Lot Maintenance)</i>               | 1,191,454           | 1,191,454           | 79,648            | 1,111,806           | 7%        |
| <b>Sub-Total - Operations Services / Supplies</b> | <b>\$ 1,999,350</b> | <b>\$ 1,999,350</b> | <b>\$ 172,925</b> | <b>\$ 1,826,426</b> | <b>9%</b> |

| Wholesale Water / Wastewater                    |                     |                     |                   |                     |            |
|---|---------------------|---------------------|-------------------|---------------------|------------|
| Note: UTRWD billing reflects a one month delay  |                     |                     |                   |                     |            |
| <i>UTRWD - Administration Fees</i>              | \$ 5,270            | \$ 5,270            | \$ 5,269          | \$ 1                | 100%       |
| <i>UTRWD - Water Volume Cost</i>                | 1,119,972           | 1,119,972           | 187,369           | 932,603             | 17%        |
| <i>UTRWD - Water Demand Charges</i>             | 1,463,010           | 1,463,010           | 236,098           | 1,226,913           | 16%        |
| <i>UTRWD - Sewer Effluent Volume Rate</i>       | 622,955             | 622,955             | 85,209            | 537,746             | 14%        |
| <i>UTRWD - Capital Charge Joint Facilities</i>  | 1,389,179           | 1,389,179           | 231,530           | 1,157,649           | 17%        |
| <i>UTRWD - HV Sewer Line to UTRWD</i>           | 231,735             | 231,735             | 38,435            | 193,300             | 17%        |
| <i>UTRWD - Wtr Transmission - Opus Develop</i>  | -                   | -                   | -                 | -                   | 0%         |
| <b>Sub-Total - Wholesale Water / Wastewater</b> | <b>\$ 4,832,121</b> | <b>\$ 4,832,121</b> | <b>\$ 783,909</b> | <b>\$ 4,048,212</b> | <b>16%</b> |

|                                  |                     |                     |                   |                     |            |
|----------------------------------|---------------------|---------------------|-------------------|---------------------|------------|
| <b>Total Services / Supplies</b> | <b>\$ 6,831,471</b> | <b>\$ 6,831,471</b> | <b>\$ 956,834</b> | <b>\$ 5,874,637</b> | <b>14%</b> |
|----------------------------------|---------------------|---------------------|-------------------|---------------------|------------|

| Capital                     |                  |                  |                   |                    |             |
|-----------------------------|------------------|------------------|-------------------|--------------------|-------------|
| <i>Equipment / Vehicles</i> | 20,000           | 20,000           | 110,749           | (90,749)           | 554%        |
| <b>Total Capital</b>        | <b>\$ 20,000</b> | <b>\$ 20,000</b> | <b>\$ 110,749</b> | <b>\$ (90,749)</b> | <b>554%</b> |

|  |                     |                     |                     |                     |            |
|--|---------------------|---------------------|---------------------|---------------------|------------|
| <b>Total Utility Division - Operations</b> | <b>\$ 8,669,532</b> | <b>\$ 8,669,532</b> | <b>\$ 1,334,634</b> | <b>\$ 7,334,898</b> | <b>15%</b> |
|--|---------------------|---------------------|---------------------|---------------------|------------|

# Utility Fund Working Capital FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <b>Percent of Budget Year Transpired</b> | <b>16.7%</b> |
|--|--------------|

| Revenues                         | Original Budget      | Revised Budget       | Year to Date        | Variance            | % Received |
|----------------------------------|----------------------|----------------------|---------------------|---------------------|------------|
| <i>Water Sales</i>               | \$ 5,483,922         | \$ 5,483,922         | \$ 725,155          | \$ 4,758,767        | 13%        |
| <i>Sewer Sales</i>               | 4,626,689            | 4,626,689            | 593,257             | 4,033,432           | 13%        |
| <i>Other Fees / Charges</i>      | 97,250               | 97,250               | 13,367              | 83,883              | 14%        |
| <i>Electronic Payment Credit</i> | (189,000)            | (189,000)            | (23,695)            | (165,305)           | 13%        |
| <i>Interest</i>                  | 68,000               | 68,000               | 35,838              | 32,162              | 53%        |
| <b>Total Revenues</b>            | <b>\$ 10,086,861</b> | <b>\$ 10,086,861</b> | <b>\$ 1,343,922</b> | <b>\$ 8,742,939</b> | <b>13%</b> |

| Expenditures                       | Original Budget     | Revised Budget      | Year to Date        | Variance            | % Used     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| <i>Administration</i>              | \$ 456,661          | \$ 456,661          | \$ 67,887           | \$ 388,774          | 15%        |
| <i>Operations</i>                  | 3,360,750           | 3,360,750           | 372,089             | 2,988,661           | 11%        |
| <i>UTRWD</i>                       | 4,832,121           | 4,832,121           | 783,909             | 4,048,212           | 16%        |
| <i>Debt Service</i>                | 1,011,709           | 1,011,709           | -                   | 1,011,709           | 0%         |
| <i>Capital Projects</i>            | -                   | -                   | -                   | -                   | 0%         |
| <i>Equipment Replace / Capital</i> | 20,000              | 20,000              | 110,749             | (90,749)            | 554%       |
| <b>Total Expenditures</b>          | <b>\$ 9,681,241</b> | <b>\$ 9,681,241</b> | <b>\$ 1,334,634</b> | <b>\$ 8,346,607</b> | <b>14%</b> |

| Other Sources/Uses  | Original Budget     | Revised Budget      | Year to Date      | Variance              | % Used    |
|---|---------------------|---------------------|-------------------|-----------------------|-----------|
| <i>Transfers In (Applied Impact Fees)</i>                 | \$ 150,000          | \$ 150,000          | \$ 150,000        | \$ -                  | 0%        |
| <i>Operating Transfers In / Utility Capital Projects</i>  |                     | -                   | \$ 542,450        | (542,450)             | 0%        |
| <i>Operating Transfers Out / Utility Capital Projects</i> | -                   | -                   | -                 | -                     | 0%        |
| <i>Operating Transfers Out / General Fund</i>             | (470,000)           | (470,000)           | -                 | (470,000)             | 0%        |
| <b>Total Other Sources (Uses)</b>                         | <b>\$ (320,000)</b> | <b>\$ (320,000)</b> | <b>\$ 692,450</b> | <b>\$ (1,012,450)</b> | <b>0%</b> |

| Fund Balance                           | Original Budget     | Revised Budget      | Year to Date        |
|--|---------------------|---------------------|---------------------|
| <b>Net Increase/Decrease</b>           | 85,620              | 85,620              | 701,738             |
| <b>Beginning Working Capital</b>       |                     |                     |                     |
| <i>Operations</i>                      | 3,117,785           | 3,117,785           | 3,117,785           |
| <i>Available Impact Fees</i>           | 1,282,718           | 1,282,718           | 1,282,718           |
| <b>Total Available Working Capital</b> | <b>\$ 4,400,503</b> | <b>\$ 4,400,503</b> | <b>\$ 4,400,503</b> |
| <b>Ending Working Capital</b>          |                     |                     |                     |
| <i>Operations</i>                      | 3,203,406           | 3,203,406           | 3,819,523           |
| <i>Designated Capital Project</i>      | -                   | -                   | -                   |
| <i>Available Impact Fees</i>           | 1,182,718           | 1,182,718           | 1,132,718           |
| <b>Total Available Working Capital</b> | <b>\$ 4,386,124</b> | <b>\$ 4,386,124</b> | <b>\$ 4,952,241</b> |

|   |           |           |           |
|---|-----------|-----------|-----------|
| <i>Impact Fees</i>                      |           |           |           |
| <i>Beginning Balance</i>                | 1,282,718 | 1,282,718 | 1,282,718 |
| <i>+ Collections</i>                    | 50,000    | 50,000    | -         |
| <i>- Applied to offset Debt Service</i> | (150,000) | (150,000) | (150,000) |
| <i>Ending Balance</i>                   | 1,182,718 | 1,182,718 | 1,132,718 |

\*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

# Corps Leased Parks Fund FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| Revenues                  | Original Budget | Revised Budget | Year to Date | Variance   | % Received |
|---------------------------|-----------------|----------------|--------------|------------|------------|
| <i>Park Entry Fees</i>    | \$ 601,550      | \$ 601,550     | \$ 52,799    | \$ 548,751 | 9%         |
| <i>Annual Park Passes</i> | 64,000          | 64,000         | 435          | 63,565     | 1%         |
| <i>Concession Sales</i>   | -               | -              | -            | -          | 0%         |
| <i>Interest</i>           | 30              | 30             | 34           | (4)        | 114%       |
| <b>Total Revenues</b>     | \$ 665,580      | \$ 665,580     | \$ 53,269    | \$ 612,311 | 8%         |

| Expenditures               | Original Budget | Revised Budget | Year to Date | Variance   | % Used |
|----------------------------|-----------------|----------------|--------------|------------|--------|
| <i>Personnel</i>           | \$ 222,990      | 222,990        | \$ 25,856    | \$ 197,134 | 12%    |
| <i>Services / Supplies</i> | 458,841         | 458,841        | 15,444       | 443,397    | 3%     |
| <i>Capital</i>             | 55,000          | 55,000         | -            | 55,000     | 0%     |
| <b>Total Expenditures</b>  | \$ 736,831      | \$ 736,831     | \$ 41,300    | \$ 695,531 | 6%     |

| Other Sources/Uses                           | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|--|-----------------|----------------|--------------|----------|--------|
| <i>Operating Transfers In / General Fund</i> | -               | -              | -            | -        | 0%     |
| <b>Total Other Sources (Uses)</b>            | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| Fund Balance                     | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-----------------|----------------|--------------|
| <i>Beginning Fund Balance</i>    | \$ 739,992      | \$ 739,992     | \$ 739,992   |
| <i>+ Net Increase (Decrease)</i> | (71,251)        | (71,251)       | 11,969       |
| <b>Ending Fund Balance</b>       | \$ 668,741      | \$ 668,741     | \$ 751,961   |

# Debt Service Fund

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <b>Percent of Budget Year Transpired</b> | <b>16.7%</b> |
|--|--------------|

| Revenues                     | Original Budget     | Revised Budget      | Year to Date      | Variance            | % Received |
|------------------------------|---------------------|---------------------|-------------------|---------------------|------------|
| <i>Property Tax Revenues</i> | \$2,106,550         | \$ 2,106,550        | \$ 126,031        | \$ 1,980,519        | 6%         |
| <i>Interest Income</i>       | 15,000              | 15,000              | 523               | 14,477              | 3%         |
| <b>Total Revenues</b>        | <b>\$ 2,121,550</b> | <b>\$ 2,121,550</b> | <b>\$ 126,554</b> | <b>\$ 1,994,996</b> | <b>6%</b>  |

| Expenditures              | Original Budget     | Revised Budget      | Year to Date | Variance            | % Used    |
|---------------------------|---------------------|---------------------|--------------|---------------------|-----------|
| <i>Principal Payments</i> | \$ 1,600,000        | \$ 1,600,000        | \$ -         | \$ 1,600,000        | 0%        |
| <i>Interest Payments</i>  | 1,028,131           | 1,028,131           | -            | 1,028,131           | 0%        |
| <i>Paying Agent Fees</i>  | 3,000               | 3,000               | -            | 3,000               | 0%        |
| <b>Total Expenditures</b> | <b>\$ 2,631,131</b> | <b>\$ 2,631,131</b> | <b>\$ -</b>  | <b>\$ 2,631,131</b> | <b>0%</b> |

| Other Sources (Uses)                | Original Budget   | Revised Budget    | Year to Date | Variance          | % Received |
|-------------------------------------|-------------------|-------------------|--------------|-------------------|------------|
| <i>Transfers In (Out) [To 4B]</i>   | 537,581           | 537,581           | -            | \$ 537,581        | 0%         |
| <i>Proceeds from Refunding Debt</i> | -                 | -                 | -            | -                 | 0%         |
| <i>Debt Issuance Cost</i>           | -                 | -                 | -            | -                 | 0%         |
| <i>Payment to Escrow Agent</i>      | -                 | -                 | -            | -                 | 0%         |
| <b>Total Financing Sources</b>      | <b>\$ 537,581</b> | <b>\$ 537,581</b> | <b>\$ -</b>  | <b>\$ 537,581</b> | <b>0%</b>  |

| Beginning & Ending Balance       | Original Budget   | Revised Budget    | Year to Date      |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i>    | \$ 87,355         | \$ 87,355         | \$ 87,355         |
| <i>+ Net Increase (Decrease)</i> | 28,000            | 28,000            | 126,554           |
| <b>Ending Fund Balance</b>       | <b>\$ 115,355</b> | <b>\$ 115,355</b> | <b>\$ 213,909</b> |

# Capital Projects Fund

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <b>Percent of Budget Year Transpired</b> | <b>16.7%</b> |
|--|--------------|

| Revenues              | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Received  |
|-----------------------|-------------------|-------------------|------------------|-------------------|-------------|
| Grants                | \$ -              | \$ -              | \$ -             | \$ -              | 0%          |
| Contributions         | -                 | -                 |                  | -                 | 0%          |
| Interest Income       | 190,000           | 190,000           | 54,145           | 135,855           | 28%         |
| <b>Total Revenues</b> | <b>\$ 190,000</b> | <b>\$ 190,000</b> | <b>\$ 54,145</b> | <b>\$ 135,855</b> | <b>100%</b> |

| Expenditures              | Original Budget     | Revised Budget      | Year to Date      | Variance            | % Used    |
|---------------------------|---------------------|---------------------|-------------------|---------------------|-----------|
| 2018 GO Bond (Parks)      | 1,033,531           | 1,033,531           |                   | 1,033,531           | 0%        |
| 2021 Bond Issue (Parks)   | 1,564,035           | 1,564,035           | 199,005           | 1,365,030           | 13%       |
| 2021 Bond Issue (Streets) | 5,730,000           | 5,730,000           | 550               | 5,729,450           | 0%        |
| <b>Total Expenditures</b> | <b>\$ 8,327,566</b> | <b>\$ 8,327,566</b> | <b>\$ 199,555</b> | <b>\$ 8,128,011</b> | <b>2%</b> |

| Other Financing Sources (Uses) | Original Budget | Revised Budget | Year to Date | Variance    | % Received |
|--------------------------------|-----------------|----------------|--------------|-------------|------------|
| Bond Issue Proceeds            |                 | \$ -           |              | \$ -        | 0%         |
| Bond Discount / Premium        | -               | -              |              | -           | 0%         |
| Debt Issuance                  |                 | -              |              | -           | 0%         |
| Transfers In                   | -               | -              | -            | -           | 0%         |
| Transfer Out                   | -               | -              | -            | -           | 0%         |
| <b>Total Financing Sources</b> | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b>  |

| Beginning & Ending Balance      | Original Budget     | Revised Budget      | Year to Date         |
|---------------------------------|---------------------|---------------------|----------------------|
| <i>Beginning fund balance</i>   | \$ 15,796,600       | \$ 15,796,600       | \$ 15,796,600        |
| <i>+Net Increase (Decrease)</i> | (8,137,566)         | (8,137,566)         | (145,410)            |
| <b>Ending Fund Balance</b>      | <b>\$ 7,659,034</b> | <b>\$ 7,659,034</b> | <b>\$ 15,651,190</b> |

# Drainage Utilities

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| Revenues                       | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Received |
|--------------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <i>Drainage Conversion Fee</i> | \$ 10,000         | 10,000            | \$ -             | \$ 10,000         | 0%         |
| <i>Drainage Fee Receipts</i>   | 510,000           | 510,000           | 63,518           | 446,482           | 12%        |
| <i>Miscellaneous</i>           | -                 | -                 | -                | -                 | 0%         |
| <i>Interest</i>                | 1,500             | 1,500             | 1,277            | 223               | 85%        |
| <b>Total Revenues</b>          | <b>\$ 521,500</b> | <b>\$ 521,500</b> | <b>\$ 64,795</b> | <b>\$ 456,705</b> | <b>12%</b> |

| Expenditures               | Original Budget   | Revised Budget    | Year to Date     | Variance          | % Used     |
|----------------------------|-------------------|-------------------|------------------|-------------------|------------|
| <i>Personnel</i>           | \$ 367,162        | \$ 367,162        | \$ 54,406        | \$ 312,756        | 15%        |
| <i>Services / Supplies</i> | 253,635           | 253,635           | 11,598           | 242,037           | 5%         |
| <i>Capital</i>             | 70,000            | 70,000            | -                | 70,000            | 0%         |
| <b>Total Expenditures</b>  | <b>\$ 690,797</b> | <b>\$ 690,797</b> | <b>\$ 66,004</b> | <b>\$ 624,793</b> | <b>10%</b> |

| Other Sources/Uses                                   | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Transfers In - City Impervious / General Fund</i> | \$ 16,000       | \$ 16,000      | \$ -         | 16,000      | 0%        |
| <i>Operating TransfersOut / General Fund</i>         | (16,000)        | (16,000)       | -            | (16,000)    | 0%        |
| <b>Total Other Sources (Uses)</b>                    | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Fund Balance                     | Original Budget   | Revised Budget    | Year to Date      |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i>    | \$ 331,511        | \$ 331,511        | \$ 331,511        |
| <i>+ Net Increase (Decrease)</i> | (169,297)         | (169,297)         | (1,210)           |
| <b>Ending Fund Balance</b>       | <b>\$ 162,214</b> | <b>\$ 162,214</b> | <b>\$ 330,302</b> |

# Park Development Fee Fund FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <b>Percent of Budget Year Transpired</b> | <b>16.7%</b> |
|--|--------------|

| Revenues                      | Original Budget | Revised Budget | Year to Date  | Variance        | % Received |
|-------------------------------|-----------------|----------------|---------------|-----------------|------------|
| <i>Interest</i>               | \$ 300          | \$ 300         | \$ 450        | (150)           | 0%         |
| <i>Community Park Fees</i>    | -               | -              |               | -               | 0%         |
| <i>Linear Park Fees</i>       | -               | -              | -             | -               | 0%         |
| <i>Neighborhood Park Fees</i> | -               | -              | -             | -               | 0%         |
| <i>Service Area II</i>        | -               | -              | -             | -               | 0%         |
| <i>Service Area IV</i>        | -               | -              | -             | -               | 0%         |
| <b>Total Revenues</b>         | <b>\$ 300</b>   | <b>\$ 300</b>  | <b>\$ 450</b> | <b>\$ (150)</b> | <b>0%</b>  |

| Expenditures   | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Unity Park</i>                                      | \$ -            | \$ -           | \$ -         | \$ -        | 0%        |
| <i>Capital Outlay (Unity Park)</i>                     | -               | -              | -            | -           | 0%        |
| <i>Capital Outlay (Village Park)</i>                   | -               | -              | -            | -           | 0%        |
| <i>Capital Outlay - (St James development, Area I)</i> | -               | -              | -            | -           | 0%        |
| <b>Total Expenditures</b>                              | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Other Sources/Uses   | Original Budget | Revised Budget | Year to Date | Variance    | % Used    |
|--|-----------------|----------------|--------------|-------------|-----------|
| <i>Operating Transfers In</i>  | \$ -            | \$ -           | \$ -         | \$ -        | 0%        |
| <i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i> | -               | -              | -            | -           | 0%        |
| <b>Total Other Sources (Uses)</b>  | <b>\$ -</b>     | <b>\$ -</b>    | <b>\$ -</b>  | <b>\$ -</b> | <b>0%</b> |

| Fund Balance                     | Original Budget  | Revised Budget   | Year to Date     |
|----------------------------------|------------------|------------------|------------------|
| <i>Beginning Fund Balance</i>    | \$ 82,124        | \$ 82,124        | \$ 82,124        |
| <i>+ Net Increase (Decrease)</i> | 300              | 300              | 450              |
| <b>Ending Fund Balance</b>       | <b>\$ 82,424</b> | <b>\$ 82,424</b> | <b>\$ 82,574</b> |

| Ending Fund Balance Detail              | Original Budget  | Year to Date     |
|---|------------------|------------------|
| <i>Community Park Fees</i>              | \$ -             | -                |
| <i>Linear Park Fees</i>                 | -                | -                |
| <i>Neighborhood Park Fees (Area I)</i>  | -                | -                |
| <i>Neighborhood Park Fees (Area II)</i> | 82,424           | 82,874           |
| <i>Neighborhood Park Fees (Area IV)</i> | -                | -                |
| <b>Total</b>                            | <b>\$ 82,424</b> | <b>\$ 82,874</b> |

# Public Safety Special Revenue Fund

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <b>Percent of Budget Year Transpired</b> | <b>16.7%</b> |
|--|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance  | % Received |
|----------|-----------------|----------------|--------------|-----------|------------|
| Revenues | \$ 37,600       | 37,600         | \$ 18,307    | \$ 19,293 | 49%        |

| Expenditures              | Original Budget  | Revised Budget   | Year to Date    | Variance         | % Used     |
|---------------------------|------------------|------------------|-----------------|------------------|------------|
| Personnel                 | \$ -             | \$ -             | \$ -            | \$ -             | 0%         |
| Services / Supplies       | 13,600           | 13,600           | 2,568           | 11,032           | 0%         |
| Capital                   | -                | -                |                 | (2,568)          | 0%         |
| <b>Total Expenditures</b> | <b>\$ 13,600</b> | <b>\$ 13,600</b> | <b>\$ 2,568</b> | <b>\$ 11,032</b> | <b>19%</b> |

| Other Sources/Uses                | Original Budget    | Revised Budget     | Year to Date | Variance           | % Used    |
|-----------------------------------|--------------------|--------------------|--------------|--------------------|-----------|
| Operating Transfers In            | \$ -               | \$ -               | \$ -         | \$ -               | 0%        |
| Operating Transfers Out           | (22,000)           | (22,000)           | -            | (22,000)           | 0%        |
| <b>Total Other Sources (Uses)</b> | <b>\$ (22,000)</b> | <b>\$ (22,000)</b> | <b>\$ -</b>  | <b>\$ (22,000)</b> | <b>0%</b> |

| Beginning & Ending Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------|-----------------|----------------|--------------|
| Beginning Fund Balance     | \$ 49,172       | \$ 39,100      | \$ 39,100    |
| + Net Increase (Decrease)  | 2,000           | 2,000          | 15,739       |
| Ending Fund Balance        | \$ 51,172       | \$ 41,100      | \$ 54,839    |

# Municipal Court Technology Fee Fund FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

**Percent of Budget Year Transpired**

**16.7%**

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|----------|-----------------|----------------|--------------|----------|------------|
| Revenues | \$ 2,800        | \$ 2,800       | \$ 359       | 2,441    | 13%        |

| Expenditures               | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Services / Supplies</i> | \$ 4,400        | \$ 4,400       | \$ 3,600     | \$ 800   | 82%    |
| <i>Total Expenditures</i>  | \$ 4,400        | \$ 4,400       | \$ 3,600     | \$ 800   | 0%     |

| Other Sources/Uses                | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Operating Transfers In</i>     | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <i>Operating Transfers Out</i>    | -               | -              | -            | -        | 0%     |
| <i>Total Other Sources (Uses)</i> | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| Beginning & Ending Balance       | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-----------------|----------------|--------------|
| <i>Beginning Fund Balance</i>    | \$ 15,544       | \$ 15,544      | \$ 15,544    |
| <i>+ Net Increase (Decrease)</i> | (1,600)         | (1,600)        | (3,241)      |
| <i>Ending Fund Balance</i>       | \$ 13,944       | \$ 13,944      | \$ 12,302    |

# Municipal Court Building Security Fund FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| Revenues                      | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-------------------------------|-----------------|----------------|--------------|----------|------------|
| <b>Revenues (Court Fines)</b> | \$ 3,000        | \$ 3,000       | \$ 438       | \$ 2,562 | 15%        |

| Expenditures               | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <b>Personnel (Bailiff)</b> | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <b>Services / Supplies</b> | -               | -              | -            | -        | 0%     |
| <b>Total Expenditures</b>  | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| Beginning & Ending Balance       | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-----------------|----------------|--------------|
| <b>Beginning Fund Balance</b>    | \$ 43,992       | \$ 43,992      | \$ 43,992    |
| <b>+ Net Increase (Decrease)</b> | 3,000           | 3,000          | 438          |
| <b>Ending Fund Balance</b>       | \$ 46,992       | \$ 46,992      | \$ 44,430    |

Highland Village Community Development Corporation  
Working Capital Analysis (FY 2022)

|                                       | <i>Actual</i><br>2020-2021 | <i>Projected</i><br>2021-2022 | <i>Budget</i><br>2022-2023 | <i>YTD</i><br>2022-2023 |
|---------------------------------------|----------------------------|-------------------------------|----------------------------|-------------------------|
| <b>Beginning Fund Balance</b>         | \$ 109,678                 | \$ 356,702                    | \$ 451,066                 | \$ 451,065              |
| <b>Revenues</b>                       |                            |                               |                            |                         |
| 4B Sales Tax                          | 1,532,222                  | 1,693,333                     | 1,739,289                  | -                       |
| Park Fees (Rental)                    | 42,080                     | 47,900                        | 85,000                     | 2,730                   |
| Linear Park Fees                      | -                          | -                             | -                          | -                       |
| Miscellaneous Income                  | 1,000                      | 1,475                         | -                          | -                       |
| Interest Income                       | 60                         | 300                           | 500                        | 3,255                   |
| <b>Total</b>                          | <b>\$ 1,575,362</b>        | <b>\$ 1,743,008</b>           | <b>\$ 1,824,789</b>        | <b>\$ 5,985</b>         |
| <b>Expenditures</b>                   |                            |                               |                            |                         |
| <i>Personnel</i>                      | 302,812                    | 315,130                       | 331,609                    | 39,484                  |
| Services / Supplies                   | 193,044                    | 428,907                       | 407,678                    | 27,009                  |
| Reimburse GF (Support Functions)      | 28,000                     | -                             | -                          | -                       |
| Reimburse GF (Debt Service)           | 804,482                    | 887,327                       | 565,581                    | -                       |
| <b>Total Non-Capital Expenditures</b> | <b>\$ 1,328,338</b>        | <b>\$ 1,631,364</b>           | <b>\$ 1,304,868</b>        | <b>\$ 66,493</b>        |
| <b>Capital</b>                        |                            |                               |                            |                         |
| Equipment                             | -                          | 17,281                        | 287,000                    | -                       |
| <b>Net Increase / (Decrease)</b>      | <b>247,024</b>             | <b>94,363</b>                 | <b>232,921</b>             | <b>(60,508)</b>         |
| <b>Working Capital Balance</b>        | <b>\$ 356,702</b>          | <b>\$ 451,065</b>             | <b>\$ 683,987</b>          | <b>\$ 390,557</b>       |

# PEG Fee Fund

## FY 2022/2023 Budget

**YEAR TO DATE NOVEMBER**

|  |              |
|--|--------------|
| <i>Percent of Budget Year Transpired</i> | <b>16.7%</b> |
|--|--------------|

| Revenues                | Original Budget | Revised Budget | Year to Date | Variance  | % Received |
|-------------------------|-----------------|----------------|--------------|-----------|------------|
| <i>PEG Fee Receipts</i> | \$ 24,000       | \$ 24,000      | \$ -         | \$ 24,000 | 0%         |
| <b>Total Revenues</b>   | \$ 24,000       | \$ 24,000      | \$ -         | \$ 24,000 | 0%         |

| Expenditures               | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Personnel</i>           | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <i>Services / Supplies</i> | 7,000           | 7,000          | 169          | 6,831    | 2%     |
| <i>Capital</i>             |                 | -              |              | -        | 0%     |
| <b>Total Expenditures</b>  | \$ 7,000        | \$ 7,000       | \$ 169       | \$ 6,831 | 2%     |

| Other Sources/Uses                | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Operating Transfers In</i>     | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |
| <i>Operating TransfersOut</i>     | -               | -              | -            | -        | 0%     |
| <b>Total Other Sources (Uses)</b> | \$ -            | \$ -           | \$ -         | \$ -     | 0%     |

| Fund Balance                    | Original Budget | Revised Budget | Year to Date |
|---------------------------------|-----------------|----------------|--------------|
| <i>Beginning fund balance</i>   | \$ 133,578      | \$ 133,578     | \$ 133,578   |
| <i>+Net Increase (Decrease)</i> | 17,000          | 17,000         | (169)        |
| <b>Ending Fund Balance</b>      | \$ 150,578      | \$ 150,578     | \$ 133,409   |

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 18**

**MEETING DATE: 01/10/2023**

**SUBJECT: Status Reports on Current Projects and Discussion on Future  
Agenda Items**

**PREPARED BY: Karen McCoy, Executive Assistant**

**COMMENTS**

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



## UPCOMING MEETINGS

|                          |   |
|--------------------------|---|
| <b>January 10, 2023</b>  | <b>Regular City Council Meeting - 7:00 pm</b>         |
| January 16, 2023         | Parks & Recreation Advisory Board Meeting – CANCELLED |
| <b>January 16, 2023</b>  | <b>City Offices Closed for the MLK Day Holiday</b>    |
| January 17, 2023         | Planning & Zoning Commission Meeting – 7:00 pm        |
| <b>January 24, 2023</b>  | <b>Regular City Council Meeting - 7:00 pm</b>         |
| February 2, 2023         | Zoning Board of Adjust Meeting – 7:00 pm              |
| <b>February 14, 2023</b> | <b>Regular City Council Meeting - 7:00 pm</b>         |
| February 20, 2023        | Parks & Recreation Advisory Board Meeting – 6:00 pm   |
| February 21, 2023        | Planning & Zoning Commission Meeting – 7:00 pm        |
| <b>February 28, 2023</b> | <b>Regular City Council Meeting - 7:00 pm</b>         |
| March 2, 2023            | Zoning Board of Adjust Meeting – 7:00 pm              |
| <b>March 14, 2023</b>    | <b>Regular City Council Meeting - 7:00 pm</b>         |
| March 20, 2023           | Parks & Recreation Advisory Board Meeting – 6:00 pm   |
| March 21, 2023           | Planning & Zoning Commission Meeting – 7:00 pm        |
| <b>March 28, 2023</b>    | <b>Regular City Council Meeting - 7:00 pm</b>         |

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit [www.highlandvillage.org](http://www.highlandvillage.org) or the City Hall bulletin board for the latest meeting additions and updates.