



A G E N D A

**REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
TUESDAY, DECEMBER 11, 2018, at 6:30 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
Training Room – 6:30 P.M.**

EARLY WORK SESSION

1. Receive an Update on the Shade Canopy, Playground and Swing Projects at Doubletree Ranch Park
2. Receive an Update on the Wireless Network Project for City Parks
3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of December 11, 2018

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION
Training Room**

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**OPEN SESSION
City Council Chambers – 7:30 P.M.**

5. Call to Order
6. Prayer to be led by Councilmember Dan Jaworski
7. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Dan Jaworski: *“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

8. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
9. **City Manager/Staff Reports**
 - **HVTV Update**
10. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
 - **Check Presentation to the Texas Police Chiefs Association from the Annual Highland Village TXFallenPD Tribute Event Proceeds**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

11. **Consider Approval of Minutes of the Regular City Council Meeting held on November 13, 2018**
12. **Consider Ordinance 2018-1258 amending the Code of Ordinances Chapter 14 "Public Ways and Public Places" Article 14.07 "Right-of-Way Management" Section 14.07.078. "Underground Service Requirements", Section 14.07.203, "Fees," and Section 14.07.207, "Compliance with Design Manual (2nd and final read)**
13. **Consider Resolution 2018-2787 authorizing an Agreement with Kraftsman LT for the Purchase and Installation of Shade Canopy Equipment for the Doubletree Ranch Park Shade Canopy Project through the City's Cooperative Purchasing Agreement with Texas BuyBoard Cooperative Purchasing**
14. **Consider Resolution 2018-2788 authorizing an Agreement with The Playground Shade and Surfacing Depot for the Purchase and Installation of Playground Equipment for the Doubletree Ranch Park Playground and Swing Project through the City's Cooperative Purchasing Agreement with Texas BuyBoard Cooperative Purchasing**
15. **Receive Budget Report for Period Ending September 30, 2018**

ACTION AGENDA

16. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session**

Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

17. Consider Ordinance 2018-1259 amending the Code of Ordinances Article 14.06 relating to the Time Allowed for Placing Political Signs at Polling Locations on City Owned or Controlled Property (1st of two reads)

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

18. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
19. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 7TH DAY OF DECEMBER, 2018 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2018 at _____ am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 12/11/18

SUBJECT: Receive an Update on the Shade Canopy, Playground and Swing Projects at Doubletree Ranch Park

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Staff from the Parks and Recreation Department will provide an update on the Shade Canopy, Playground and Swing Projects at Doubletree Ranch Park.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 2

MEETING DATE: 12/11/18

SUBJECT: Receive an Update on the Wireless Network Project for City Parks

PREPARED BY: Sunny Lindsey, Director of Information Services

BACKGROUND

Earlier this year we contracted with a vendor to provide low level WI-FI to Unity Park and Pilot Knoll campground. The arrangement was to provide space on the Unity Park water tower to the vendor in exchange for provision of WI-FI to both Unity and Pilot Knoll parks. Unfortunately we have recently learned that this vendor will be unable to fulfill this arrangement. Resulting from this circumstance, and coupled with the high cost of providing this service, a review of service level expectations is warranted.

IDENTIFIED NEED/S:

With intent of soliciting Council direction, a presentation will identify various approaches to provision of WI-FI services. These are affected by services level expectation, the associated cost ramifications, as well as funding options.

PROGRESS TO DATE: (if appropriate)

RECOMMENDATION:

No action required. Work-session item only.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 12/11/18

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Check Presentation to the Texas Police Chiefs Association from the Annual Highland Village TXFallenPD Tribute Event Proceeds

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11

MEETING DATE: 12/11/18

SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on November 13, 2018

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the November 13, 2018 City Council meeting.

**MEETING MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, NOVEMBER 13, 2018**

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Scott Kriston	Public Works Director
	Douglas Reim	Chief of Police
	Jason Collier	Assistant Fire Chief
	Phil Lozano	Parks and Recreation Director
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist

EARLY WORK SESSION

1. Receive an Update regarding Projects, Operations and Services from Denton County Transportation Authority (DCTA)

City Manager Michael Leavitt reported he served as the DCTA representative in 2001 when the agency was first formed. At that time there were two goals: (1) to provide an alternative form of transportation to help relieve traffic congestion during the I-35 Project; and (2) to study future development/growth in the North Texas area in order to provide an alternate transportation mode that could meet the demands of that growth. DCTA Board Member Dianne Costa provided background information on transportation in the Denton County area. She also reported DCTA is looking to be more innovative and in following that path recently appointed Raymond Suarez as their President/Chief Executive Officer.

For 2019, Mr. Suarez reported DCTA will be assessing their service delivery strategies along with the growth of local and regional markets. He stated with the region growing exponentially, transit services and infrastructure demands will increase therefore it is critical that the region address the expected growth and start planning now. Mr. Suarez also addressed some of the challenges being faced, such as their access to workers, changes in travel preferences, and the demand for innovative transit solutions and regional connectivity. In addition, he reported DCTA staff will be working closely with their stakeholders to address any concerns and/or future needs.

Mayor Pro Tem Busche voiced concern over the time it takes to get from point "A" to point "B" using the A-train. Councilmember Kixmiller stated he would like a presentation on ridership and tax dollars and where DCTA is headed operationally. Councilmember

Jaworski asked if the trend of more people working from home has been used as a factor in their planning for future services. Mr. Suarez stated they use a model that was developed by a private company which utilizes census data, zip codes, and population trends. Councilmember Jaworski added he would like to see where DCTA revenues are generated, how those funds are spent and ridership per capita for each contributing city. Councilmember Lombardo stated his concern on the City's return on investment (ROI).

Mr. Suarez stated he understood the concerns and that the agency has to be more responsive to its member cities, including providing their financial plan. Ms. Costa added there have been recent leadership changes at the agency and would like to have some time to make assessments and updates.

2. Discuss amending the Code of Ordinances Article 14.06 relating to the Time Allowed for Placing Political Signs at Polling Locations on City Owned or Controlled Property

For polling locations located on City owned property, City Secretary Angela Miller reported political signs are allowed in designated areas during the early voting period and during Election Day. Once early voting ends, signs must be removed no later than one-hour after the end of the early voting period and then candidates have to place their signs out again beginning at 12:01 a.m. prior to the commencement of Election Day. Staff recommends amending the ordinance so the signs will not have to be removed between the end of the early voting period and start of the Election Day period.

Consensus of the City Council was to move forward with an amendment.

3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of November 13, 2018

No items were discussed.

CLOSED SESSION

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:

- (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

Early Work Session ended at 7:30 p.m.

OPEN SESSION

5. Call to Order

Mayor Wilcox introduced Alexa Trotta as Mayor for the Day. Ms. Trotta called the meeting to order at 7:37 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember

Barbara Fleming	Deputy Mayor Pro Tem
Fred Busche	Mayor Pro Tem
Robert A. Fiester	Councilmember
Daniel Jaworski	Councilmember

Staff Members:

Michael Leavitt	City Manager
Kevin Laughlin	City Attorney
Ken Heerman	Assistant City Manager
Angela Miller	City Secretary
Doug Reim	Chief of Police
David Harney	Corporal/School Resource Officer
Travis Nokes	Deputy Fire Chief
Jason Collier	Assistant Fire Chief
Scott Kriston	Public Works Director
Phil Lozano	Parks and Recreation Director
Sunny Lindsey	Information Services Director
Darla Pyron	GIS Administrator
Laurie Mullens	Director of Marketing & Communications
Andrew Boyd	Media Specialist

6. Prayer to be led by Councilmember Robert Fiester

Councilmember Fiester gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Fiester

Councilmember Fiester led the Pledge of Allegiance to the U.S and Texas flags.

8. Visitor Comments

No one wished to speak.

9. City Manager/Staff Reports

- **HVTV Update**

The update informed residents of Our Village Glows at The Shops at Highland Village on Saturday, November 17; Santa Day at the Fire Station on December 1; and Christmas at the Ranch at Doubletree Ranch Park on Saturday, December 8.

10. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Wilcox announced the Mayors of Highland Village, Lewisville and Flower Mound are challenging each other to “Ring the Bell”. Members of the City Council will be “Ring the Bell” on Saturday, December 8 at the Highland Village Wal-Mart located at FM 407 & 2499. Mayor Wilcox encouraged everyone to help in the challenge and support our local Salvation Army.

- **Recognition of the Briarhill Bulldogs 7th Grade Division 2 Football Team for their Perfect Season**

Councilmember Jaworski recognized the Briarhill Bulldogs 7th Grade Division 2 football team for their perfect season.

- **Presentation of a Grant from Atmos Energy to the Highland Village Fire Department**

Jan Rugg, Manager of Public Affairs from Atmos Energy, presented a grant check for \$3,200 to the Highland Village Fire Department. The grant will be used for natural gas monitors and testing equipment for natural gas and carbon monoxide leaks.

- **Presentation of a Proclamation celebrating Mayor for the Day**

Mayor Wilcox recognized Ms. Alexa Trotta as Mayor for the Day.

- **Presentation of a Proclamation celebrating National Geographic Information Systems (GIS) Day in Highland Village**

Mayor Wilcox presented a proclamation to Information Services Director Sunny Linsey and GIS Administrator Darla Pyron celebrating National Geographic Information Systems Day in Highland Village.

CONSENT AGENDA

11. **Consider Approval of Minutes of the Regular City Council Meeting held on October 23, 2018**
12. **Consider Ordinance 2018-1254 amending the City of Highland Village Comprehensive Zoning Ordinance, Section 28.4 “Planned Development Standards” relating to the Minimum Area Required for Creation of a Planned Development District from the Required Three (3) Acres to Two (2) Acres (2nd and final read)**
13. **Consider Ordinance 2018-1256 amending Highland Village Code of Ordinances Article 10.02 “Ambulance Service” by amending Subsection (b) of Section 10.02.004 “Service Provided; Fee Schedule” relating to the Fees to be Charged for Providing Emergency Medical Services; Adding Section 10.02.006 “No Balance Billing for City Residents”; and adding Section 10.02.007 “Charges for Mutual Aid Recipients of Emergency Medical Services” relating to Charges for Emergency Medical Services provided to Non-Residents pursuant to a Mutual Aid Agreement (2nd and final read)**
14. **Consider Resolution 2018-2786 amending the City’s Master Fee Schedule to include Emergency Medical Services Fees pursuant to Code of Ordinances Section 10.02.004**
15. **Consider Ordinance 2018-1257 adopting Amendments to the Fiscal Year 2018-2019 Budget (2nd and final read)**
16. **Consider Investment Report for the Quarter Ending September 30, 2018**
17. **Consider Resolution 2018-2785 authorizing execution of a Substation Hosting Agreement with MP Shops at Highland Village, LLC**

Motion by Councilmember Lombardo, seconded by Deputy Mayor Pro Tem Fleming, to approve Consent Agenda Items #11 through #17. Motion carried 7-0.

ACTION AGENDA

18. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

NO ACTION TAKEN

Council did not meet in Closed Session.

19. Consider Ordinance 2018-1258 amending the Code of Ordinances Chapter 14 “Public Ways and Public Places” Article 14.07 “Right-of-Way Management” Section 14.07.078. “Underground Service Requirements”, Section 14.07.203, “Fees,” and Section 14.07.207, “Compliance with Design Manual (1st of two reads)

APPROVED 1ST READ (7 – 0)

Public Works Director Scott Kriston reported Council had previously adopted Ordinance 2018-1258 that provided right-of-way management rules and regulations, which was in response to action taken at the Texas Legislature’s 85th Regular Session enacting Chapter 284 of the Texas Local Government Code. The Federal Communications Commission (FCC) released the Declaratory Ruling and Third Report and Order, adopted September 26, 2018, titled FCC-18-133A.1-Network Node FCC Order, which is a 116-page document that discusses its reasoning behind the adoption of provisions governing the installation of small cell wireless devices throughout the country. Mr. Kriston further reported the rules adopted in this Order will impact the ability of municipalities to regulate the installation of the small cell equipment within their territory. Specific considerations concerning this Order and the Rules adopted therein are: “Fees”, “Time Clock”, “Design/Aesthetic Considerations”, “Other Equipment/Considerations” and the “Effective Date”. The new rules were published in the Federal Register on October 15, 2018, and will be effective 90-days from that date, which is January 14, 2019, unless their implementation is stayed as the result of any future court action.

In light of the Network Node FCC Order, Mr. Kriston stated staff has reviewed the City’s current right-of-way management ordinance and has determined that current regulations do not adequately address numerous issues relating to management of the improvements that may be located in the City’s rights-of-way and may, in some instances, be inconsistent with the FCC Order. Therefore, City staff is recommending three revisions to the City’s right-of-way management regulations. Having been approached by at least three network providers earlier this year seeking to locate network nodes within the City’s rights-of-way, City Administration anticipates that on or after January 15, 2019, the same network providers, along with others, will demand the right to start placing wireless equipment along City streets. Thus, there is a need to update the City’s regulations by adoption of an ordinance before January 14, 2019.

Motion by Mayor Pro Tem Busche, seconded by Councilmember Jaworski, to approve Ordinance 2018-1258. Motion carried 7-0.

LATE WORK SESSION

20. Discuss Potential Legislative Issues for the 86th Legislative Session

City Manager Michael Leavitt reported November 12, 2018 was the first day to file bills for the 86th Legislative Session. He reported there are some legislative issues that have been identified which will directly impact cities, such as:

- City revenue caps

- Reduction in roll-back rate
- Additional property tax exemptions
- Limits in City-issued debt
- Lowered appraisal caps
- Changes to appraisal and appeals process
- Reduced local rule-making authority

He added that school financing may also be addressed, which could change the issues listed above. Mr. Leavitt stated Governor Abbott has proposed a property tax reform blueprint. In moving forward, Mr. Leavitt recommends meeting and communicating with our legislators on the impacts of revenue caps on Highland Village. He added that each city is unique and that what may work for one city will not necessarily work for all cities. Proposed items to include when meeting include:

- Oppose negatively expanding appraisal caps and revenue caps of any type
- Oppose legislation of “Unfunded Mandates” that redirects, reduces or reappropriates municipal revenues to fund a State or Federal mandate
- Support funding for Phase 2 of the 35Express Project
- Oppose any bill decreasing the authority of a city to be adequately compensated for use of its rights-of-way and that would erode city authority of management and control of rights-of-ways
- Oppose any bill imposing state “tap fees” or any state charge on municipal water systems
- Amend Chapter 460 Transportation Code “DCTA Authorization” – potentially amending Board of Directors membership to allow (but not require) cities to appoint a current City Council member as the City’s representative on the DCTA Board of Directors

Councilmember Jaworski asked about an opportunity for Council input regarding the updates relating to DCTA. Mayor Wilcox stated all members of Council will need to be involved. Mr. Leavitt provided copies to Council of the Transportation Code Chapter 460, which allowed for the creation of DCTA. He recommended Council members review and ask questions, if needed. Councilmember Kixmiller asked if there could be an amendment that would only affect DCTA. City Attorney Kevin Laughlin stated it would ultimately affect the entire state. Mr. Leavitt stated he would keep everyone updated on any future meetings. Deputy Mayor Pro Tem Fleming suggested a meet and greet with the new representatives.

21. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Mayor Wilcox asked the status of the wireless internet service project at Pilot Knoll Park. Assistant City Manager Ken Heerman reported there has been a challenge in working with vendor to put equipment on the water tower and issues in getting that deployed, which has delayed the process.

22. Adjournment

Mayor Wilcox adjourned the meeting at 8:53 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 12/11/18

SUBJECT: Consider Ordinance 2018-1258 Amending Code of Ordinances Chapter 14 “Public Ways and Public Places” Article 14.07 “Right-of-Way Management” Section 14.07.078, “Underground Service Requirements”, Section 14.07.203, “Fees”, and Section 14.07.207, “Compliance With Design Manual” (2nd and final read)

PREPARED BY: Scott Kriston, Director of Public Works

BACKGROUND:

Previous Council action dated August 8, 2017 adopted Ordinance 2017-1231 “Public Ways and Public Places” in response to the Texas Legislature’s 85th Regular Session ending in May, 2017. The Texas Legislature enacted Chapter 284 of the Texas Local Government Code (“Chapter 284”). Chapter 284 relates to the installation of equipment, specifically wireless network equipment, in public rights-of-way. Chapter 284 provides a state-wide regulatory scheme regarding the installation of such equipment and limits individual cities’ abilities to further regulate the location of such equipment within the public right-of-way. Such regulations are contrary the historical right of Texas cities to regulate the improvements that are located with its streets and alleys and to levy a reasonable and fair charge for the use of public right-of-way by private businesses. Chapter 284 is applicable to the installation of “network nodes” (equipment that enables wireless communications between the communications network and the user’s equipment) and related equipment, and applies to both the “wireless service provider” (who provides the service directly to the public) and to “network providers” (which are entities who do not provide service to the end-user, but instead build and install the equipment on behalf of a wireless service provider).

The FCC released the Declaratory Ruling and Third Report and Order, adopted September 26, 2018, titled FCC-18-133A.1-Network Node FCC Order, a 116-page document which discusses its reasoning behind the adoption of provisions governing the installation of small cell wireless devices throughout the country¹. The Rules adopted in this Order will impact the ability of municipalities to regulate the installation of the small cell equipment within their territory. Specific considerations concerning this Order and the Rules adopted therein are: “Fees”, “Time Clock”, “Design/Aesthetic Considerations”, “Other Equipment/Considerations” and the “Effective date”.

The new rules were published in the Federal Register on October 15, 2018, and will be effective 90 days from that date (i.e. January 14, 2019) unless their implementation is stayed as the result of any future court action.

IDENTIFIED NEED/S:

¹ <https://www.fcc.gov/document/fcc-facilitates-wireless-infrastructure-deployment-5g>

In reviewing the City's current right-of-way management ordinance in light of the Network Node FCC Order, City Administration has determined that current regulations do not adequately address numerous issues relating to management of the improvements that may be located in the City's rights-of-way and may, in some instances, be inconsistent with the FCC Order. Therefore, City Administration is recommending three revisions to the City's right-of-way management regulations. Having been approached by at least three network providers earlier in 2018 seeking to locate network nodes within the City's rights-of-way, City Administration anticipates that on or after January 15, 2019, the same network providers, along with others, will demand the right to start placing wireless equipment along City streets. Thus, there is a need to update the City's regulations by adoption of an ordinance before January 14, 2019.

PROGRESS TO DATE:

The City Attorney, in consultation with the City Manager and Director of Public Works, prepared an ordinance for consideration which addresses the identified need. City Council approved the first read of Ordinance 2018-1258 at their November 13, 2018 meeting.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Unknown.

RECOMMENDATION:

Approve the final read of Ordinance No. 2018-1258.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1258

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE CITY OF HIGHLAND VILLAGE CODE OF ORDINANCES CHAPTER 14 “PUBLIC WAYS AND PUBLIC PLACES” , ARTICLE 14.07 “RIGHT-OF-WAY MANAGEMENT” BY AMENDING SECTION 14.07.078, “UNDERGROUND SERVICE REQUIREMENTS”, SECTION 14.07.203, “FEES”, AND SECTION 14.07.205, “COMPLIANCE WITH DESIGN MANUAL”; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS/REPEALING CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS PER VIOLATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Highland Village (the “City”) is a Home-Rule Municipality located in Denton County created in accordance with provisions of the Texas Local Government Code and operating pursuant to the legislation of the State of Texas; and

WHEREAS, the City has previously adopted Article 14.07, providing Right of Way management rules and regulations; and

WHEREAS, the City Council of the City (the “City Council”) has determined that certain sections of Article 14.07 conflict with recently adopted federal rules governing Network Providers; and

WHEREAS, the City Council finds that it is desirable to amend these provisions to read as follows.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. City of Highland Village Code of Ordinances Chapter 14 “Public Ways and Public Places,” Article 14.07, “Right of Way Management,” is amended as follows:

A. Section 14.07.078, “Underground Service Requirements”, is amended to read as follows:

Sec. 14.07.78 Underground service requirements

Placement of new utility support structures (poles) shall be prohibited for electrical distribution lines with 60,000 volts and less and all communication utilities, with the exception of antennas for network node equipment, unless otherwise allowed by other law or an existing franchise agreement between the right-of-way user and the City or a PUCT tariff. This does not prohibit replacing existing poles for maintenance purposes. Utilities shall be located underground to the extent required by Section 3.8 of the Highland Village Subdivision Ordinance, as amended.

B. Paragraph (b) of Section 14.07.203 “Fees” is amended to read as follows:

(b) Network Provider Fees

(1) *Annual Network Node Rate.* Network Providers shall pay the City an annual Network Node Rate for each Location for which Network Provider has obtained Permit(s) for the installation of Network Nodes, regardless of whether or not a Network Provider installs Network Nodes in the Public Right-of-Way. The amount of the Annual Network Rate shall be set in City's Master Fee Schedule. The annual Network Node Public Right-of-Way Rate payment for the first year at any Location ("Initial Annual Network Node Payment") begins accruing when the permit is issued and is due 30 days after Network Provider obtains a Permit to install or collocate a Network Node at the Location. The Initial Annual Network Node Payment shall be pro-rated for the months remaining in the calendar year after the permit issuance date.

(2) *Subsequent Years' Annual Network Node Rate Due Date.* The annual Network Node Public Right-of-Way Rate for every year after the Initial Annual Network Node Payment shall be paid in advance on or before December 31 of each calendar year for each Network Node in the Public Right-of-Way for the next calendar year period.

(3) *Annual Network Node Rate Adjustment.* The City may adjust the annual Network Node Public Right-of-Way Rate by an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas, as published by the federal Bureau of Labor Statistics. The City shall provide written notice to each Network Provider of the new rate, and the rate shall apply to the first payment due to the City on or after the 60th day following that notice.

(4) *Monthly Transport Fee.* To the extent a Network Provider has Transport Facilities Permitted from the Network Nodes in the Public Right-of-Way it shall pay the City a monthly Transport Facilities fee on a quarterly basis, in the amount set in the City's Master Fee Schedule, as adopted and amended by resolution of the City Council, which begins accruing when the permit is issued. This Transport Facility fee is in addition to any annual Network Node Public Right-of-Way Rate payment required by Section 284.053, V.T.C.A. Local Government Code.

(5) *Application and Permit Fees.* Network provider shall pay the City the application and permit fees set forth in the City's Master Fee Schedule contemporaneously with the submittal of the application for the permits.

C. Section 14.07.205 "Compliance with Design Manual" is amended to read as follows:

Sec. 14.07.205 Compliance with Design Manual

A network provider shall comply with the City Design Manual for the Installation of Network Nodes and Node Support Poles, as adopted and amended by resolution of the City Council from time to time, the official copy of which shall be maintained in the office of the City Secretary. Any applications submitted for installation of Network Nodes, Node Support Poles and related equipment, the plans and specifications of which do not comply with the Design Manual, will not be approved,

unless a variance has been previously granted to the Network Provider, pursuant to Section 14.07.151 of this Chapter.

SECTION 2. All provisions of the Ordinances of the City of Highland Village, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. An offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 4. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense as set forth in Section 1.01.009 of the Code of Ordinances.

SECTION 6. This ordinance shall take effect upon its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 13TH DAY OF NOVEMBER 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 11TH DAY OF DECEMBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, TRMC, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:11/6/18:104040)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 12/11/18

SUBJECT: Consider Resolution 2018-2787 authorizing an Agreement with Kraftsman LT, through the City's Cooperative Purchasing Agreement with Texas BuyBoard Cooperative Purchasing, for the Purchase and Installation of Shade Canopy Equipment for the Doubletree Ranch Park Shade Canopy Project

PREPARED BY: Phil Lozano, Director, Parks and Recreation

BACKGROUND:

In the October 23 Council meeting, Ken Herman, Assistant City Manager, presented a resolution to Adopt Amendments to The Fiscal Year 2018-2019 to re-authorize appropriations for projects specifically identified in the FY 2017-2018 budget but that were not completed before year-end.

An amount of \$500,000 in the FY 2017-2018 Budget was earmarked for potential economic development participation, which funds were not spent. Thus, upon Council approval, the funds were reallocated within the budget for other identified needs, including \$275,000 allocated for the installation of shade structures and playground equipment to Doubletree Ranch Park.

IDENTIFIED NEED/S:

City Administration has received several requests from citizens and patrons visiting the park to add shade structures around the splash pad and concession area. The addition of the shade canopies will provide much-needed retreat areas from the summer sun and heat.

OPTIONS & RESULTS:

To approve or deny proceeding with contracts for the purchase and installation of the previously discussed shade structures.

PROGRESS TO DATE: (if appropriate)

Staff has received several bids for the shade canopies utilizing the Texas BuyBoard Cooperative Purchasing Co-Op and found that "Kraftsman LT" provides the best value. At the November 12, 2018, Special Called Meeting of the Parks and Recreation Advisory Board, the Board recommended approval of the shade canopies to be provided by "Kraftsman LT" to the City Council by a vote of 5-0.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

The funds for the project will be provided out of the General Fund in the amount of \$105,913

RECOMMENDATION:

To approve Resolution 2018-2787.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2787

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS AUTHORIZING AN AGREEMENT WITH KRAFTSMAN LT FOR THE PURCHASE AND INSTALLATION OF SHADE CANOPY EQUIPMENT FOR THE DOUBLETREE RANCH PARK SHADE CANOPY PROJECT IN THE AMOUNT OF \$105,913 THROUGH THE CITY'S COOPERATIVE PURCHASING AGREEMENT WITH TEXAS BUYBOARD COOPERATIVE PURCHASING; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, City Administration, while in the process of soliciting bids in accordance with state law, determined that the purchase and installation of shade canopy equipment for the Doubletree Ranch Park Shade Canopy Project ("the Project") complying with the City's specifications can be obtained through Kraftsman LT in the amount of 105,913 through the City's cooperative purchase agreement with Texas Buyboard Cooperative Purchasing; and

WHEREAS, City Administration and the Parks and Recreation Advisory Board, having reviewed the proposal from Kraftsman LT for the Project, recommend entering necessary agreements with Kraftsman LT for the Project; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public's interest to concur in the above-described recommendation

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS:

SECTION 1. The City Manager is hereby authorized to negotiate and execute an agreement with Kraftsman LT in the amount of \$105,913 for the Project through the City's cooperative purchasing agreement with Texas Buyboard Cooperative Purchasing, and is further authorized to execute such change orders and amendments as authorized by state law, city policy, and, in the event of an increase in contract price, subject to the availability of current funds for such purpose.

SECTION 2. This resolution shall be effective immediately upon passage

PASSED AND APPROVED THIS THE 11TH DAY OF DECEMBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:11/19/18:104461)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 12/11/2018

SUBJECT: Consider Resolution 2018-2788 authorizing an Agreement with The Playground Shade and Surfacing Depot, through the City's Cooperative Purchasing Agreement with Texas BuyBoard Cooperative Purchasing, for Playground Equipment and Installation Services for the Doubletree Ranch Park Playground and Swing Project in the amount of \$139,691 and providing an Effective Date

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND:

In the October 23 Council meeting, Ken Herman, Assistant City Manager, presented a resolution to Adopt Amendments to The Fiscal Year 2018-2019 to re-authorize appropriations for projects specifically identified in the FY 2017-2018 budget but that were not completed before year-end.

An amount of \$500,000 in the FY 2017-2018 Budget was earmarked for potential economic development participation, which funds were not spent. Thus, upon Council approval, the funds were reallocated within the budget for other identified needs, including \$275,000 allocated for the installation of shade structures and playground equipment to Doubletree Ranch Park.

IDENTIFIED NEED/S:

City Administration has identified the need to add an additional play space for children 2-12 and provide a unique gathering space for older teens and adults. These needs will be met with the addition of a new playground and swing unit to be located in two separate areas. Also, the new playground equipment will be ADA accessible and have inclusive elements that will provide play value for children with sensory challenges. The swing area for older teens and adults will be equipped with USB charging and 110 outlets for other electrical needs.

OPTIONS & RESULTS:

To approve or deny proceeding with contracts for the purchase and installation of the previously discussed playground equipment.

PROGRESS TO DATE: (if appropriate)

Staff has received several bids for playground equipment and swing units utilizing the Texas BuyBoard Cooperative Purchasing Co-Op and found that The Playground Shade and

Surfacing Depot provides the best overall value and design. At the November 12, 2018, Special Called Meeting of the Parks and Recreation Advisory Board, the Board recommended approval of the new playground equipment and swing units to be provided by The Playground Shade and Surfacing Depot to the City Council by a vote of 5-0.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

The funds for the project will be provided out of the General Fund in the amount of \$139,691.

RECOMMENDATION:

To approve Resolution 2018-2788.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2788

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS AUTHORIZING AN AGREEMENT WITH THE PLAYGROUND SHADE AND SURFACING DEPOT FOR THE PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT FOR THE DOUBLETREE RANCH PARK PLAYGROUND AND SWING PROJECT IN THE AMOUNT OF \$139,691 THROUGH THE CITY'S COOPERATIVE PURCHASING AGREEMENT WITH TEXAS BUYBOARD COOPERATIVE PURCHASING; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, City Administration, while in the process of soliciting bids in accordance with state law, determined that the purchase and installation of playground equipment for the Doubletree Ranch Park Playground and Swing Project ("the Project") complying with the City's specifications can be obtained through The Playground Shade and Surfacing Depot in the amount of \$139,691 through the City's cooperative purchase agreement with Texas Buyboard Cooperative Purchasing; and

WHEREAS, City Administration and the Parks and Recreation Advisory Board, having reviewed the proposal from The Playground Shade and Surfacing Depot for the Project, recommend entering necessary agreements with The Playground Shade and Surfacing Depot for the Project; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public's interest to concur in the above-described recommendation

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS:

SECTION 1. The City Manager is hereby authorized to negotiate and execute an agreement for with The Playground Shade and Surfacing Depot in the amount of \$139,691 for the Project through the City's cooperative purchasing agreement with Texas Buyboard Cooperative Purchasing, and is further authorized to execute such change orders and amendments as authorized by state law, city policy, and, in the event of an increase in contract price, subject to the availability of current funds for such purpose.

SECTION 2. This resolution shall be effective immediately upon passage

PASSED AND APPROVED THIS THE 11TH DAY OF DECEMBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:11/19/18:104465)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 17

MEETING DATE: 12/11/18

SUBJECT: Consider Ordinance 2018-1259 amending the Code of Ordinances Article 14.06 “Regulating Electioneering at Polling Locations on City Property” as it relates to the Time of Placement of Electioneering Signs during Elections (1st of two reads)

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Current City Ordinance 2014-1157 provides rules and regulations relating to political signs placed on City owned property that is being used as an election polling location. Currently, political signs are allowed at the Highland Village Municipal Complex during the early voting period and during Election Day. Once early voting ends, political signs must be removed no later than one-hour after the end of the early voting period. If a candidate wishes to have their political signs out for Election Day, they have to place their signs out again beginning at 12:01 a.m. prior to the commencement of Election Day.

IDENTIFIED NEED/S:

City staff has reviewed the current ordinance and recommends an amendment so the signs will not have to be removed between the end of the early voting period and start of the Election Day period. No other amendments are being proposed and political signs would still be required to be removed no later than noon on the day after the end of the Election Day voting period.

PROGRESS TO DATE: (if appropriate)

At the City Council meeting held on November 13, 2018, Council discussed the amendment and consensus was for staff to present an ordinance for consideration by Council.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

There is no budget impact.

RECOMMENDATION:

To approve the first read of Ordinance 2018-1259.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1259

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING CODE OF ORDINANCES ARTICLE 14.06 “REGULATING ELECTIONEERING AT POLLING LOCATIONS ON CITY PROPERTY”; SECTION 14.06.003 “REGULATIONS AND EXCEPTIONS” BY AMENDING SUBSECTION (d)(1) RELATING TO ELECTIONEERING SIGNS AT CITY POLLING PLACES; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council finds it is in the best interest of the citizens of the City of Highland Village to amend the current regulations relating to the time for placement of electioneering signs on City-owned polling places during elections.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Highland Village, Texas, be, and the same is hereby amended by Article 14.06 “Electioneering at Polling Locations on City Property,” Section 14.06.003 Regulations and Exceptions” by amending Subsection (d)(1) to read as follows:

(d) It is an offense for any person to place or affix a political sign on the premises of a City-owned polling place except as follows:

(1) Political signs may be placed or affixed in an electioneering sign location only during the period beginning one hour prior to the commencement of the voting period on the first day of the early voting period and ending on Noon on the day after the end of the voting period on election day.

* * *

SECTION 2. All provisions of the ordinances of the City of Highland Village in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Highland Village not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. That an offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinance, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Highland Village as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 11th DAY OF DECEMBER 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE ___ DAY OF _____ 2019.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, TRMC, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:11/13/18:104354)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 18

MEETING DATE: 12/11/18

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

- None

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 15

MEETING DATE: 12/11/18

SUBJECT: Receive Budget Reports for Period Ending September 30, 2018

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for September represents the final report of the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

Please note that this report is un-audited. We are still in the process of closing the books for Fiscal Year 2017-2018 – not all invoices / payments have been received that pertain to this year. Thus, there will likely be further adjustments until final numbers are obtained. However, in total, the budget reports do fairly represent the financial position of the City.

The totals for year-end reflect a favorable position for the City. In general, the actual ending fund balance totals for FY 2017-2018 exceed the projections provided in the budget process.

Actual revenues exceeded the original budget amount and were just under the year-end projections in the FY 2019 budget process. Expenditures in total are expected to be below projections determined during the FY 2019 Budget process.

Following is actual expenditures (unaudited) compared to the year-end estimated identified in the budget process.

Significant variances from Year-end estimate:

Revenues:

- Property Tax (\$-113,516)
 - Resulted primarily from disposition of protested values.

Expenditures

- Parks (\$-334,481)
 - Capital (\$-274,216) reallocation of economic development incentive for shade covers, playground, and swings that will carry over to FY 2019..
 - Personnel (\$-31,634)
- Streets (\$-199,264) 2018 Overlay program carried over to FY 2019.

- Maintenance (\$-58,439) Buildings and Grounds Maintenance account which included roof repairs which will carry over to FY 2019.
- City Manager
 - Professional Services (\$-32,750) land use planning services that were not needed
 - Legal Service (\$-15,771)
 - Contingency Fund (\$22,705)
- Police (\$-33,331) Supplies and equipment related to uniforms and radio service contract.
- City Secretary (\$-15,865) conferences and outside meetings for Council Members.

Summary Descriptions	2017-18 Year-End Estimate	2017-18 Year-End Actuals	2017-18 \$Increase/ (Decrease)
	(Includes Budget Amendments)	(Unaudited)	
Revenues:			
Property Tax	10,701,710	10,588,194	(113,516)
Sales Tax	2,640,186	2,619,593	(20,593)
Franchise Fees	1,715,282	1,699,613	(15,669)
Licenses and Permits	480,728	468,953	(11,775)
Public Safety Fees	496,661	586,750	90,089
Park/Recreation Fees	259,840	307,592	47,752
Municipal Court	96,000	105,696	9,696
Interest Income	160,000	157,658	(2,342)
Miscellaneous	283,832	293,843	10,011
Total Revenues	\$ 16,834,239	\$ 16,827,892	\$ (6,347)
Other Sources:			
Capital Lease Proceeds		-	-
Operating Transfers In	534,000	530,894	(3,106)
Total Other Sources	\$ 534,000	\$ 530,894	\$ (3,106)
Expenditures:			
City Manager Office	585,732	559,544	(26,188)
Finance	1,537,759	1,547,438	9,679
Human Resources	424,477	400,311	(24,166)
City Secretary Office	354,036	321,810	(32,226)
Information Services	1,094,202	1,113,638	19,436
Police	4,653,997	4,627,560	(26,437)
Fire	3,139,353	3,135,643	(3,710)
Community Services	502,740	486,120	(16,620)
Streets	1,547,544	1,348,280	(199,264)
Building/Fleet Maintenance	1,725,369	1,685,919	(39,450)
Parks	1,964,034	1,629,553	(334,481)
Recreation	429,555	461,691	32,136
Total Operating Expenditures	\$ 17,958,797	\$ 17,317,507	\$ (641,290)
Other Uses:			
Operating Transfers Out	16,000	16,000	-
Net Increase (Decrease)	\$ (606,559)	\$ 25,279	
Fund Balance			
Beginning Fund Balance	7,391,960	7,391,960	
+ Net Increase (Decrease)	(606,559)	25,279	
Ending Fund Balance	6,785,401	7,417,239	631,838

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending September 30, 2018.

General Fund Summary

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 10,654,488	\$ 10,654,488	\$ 10,588,194	\$ (66,294)	99%
Sales Tax	2,675,928	2,675,928	2,619,593	(56,335)	98%
Franchise Fees	1,687,405	1,687,405	1,699,613	12,208	101%
Licensing & Permits	498,728	498,728	468,953	(29,775)	94%
Park/Recreation Fees	236,180	236,180	307,592	71,412	130%
Public Safety Fees	40,000	40,000	31,456	(8,544)	79%
Rents	128,832	128,832	130,624	1,792	101%
Municipal Court	90,066	90,066	105,696	15,630	117%
Public Safety Charges for Svc	456,661	456,661	555,294	98,633	122%
Interest Income	56,000	156,000	157,658	1,658	101%
Miscellaneous	129,850	129,850	163,219	33,369	126%
Total Revenues	\$ 16,654,138	\$ 16,754,138	\$ 16,827,892	\$ 73,754	100%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ 530,894	\$ (3,106)	99%
Total Available Resources	\$ 17,188,138	\$ 17,288,138	\$ 17,358,786	\$ 70,648	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 1,191,357	\$ 636,357	\$ 559,544	\$ 76,813	88%
Finance (includes Mun. Court)	1,515,676	1,550,676	1,547,438	3,238	100%
Human Resources	555,270	445,270	400,311	44,959	90%
City Secretary Office	339,955	359,955	321,810	38,145	89%
Information Services	1,048,903	1,178,903	1,113,638	65,264	94%
Police	4,833,212	4,683,212	4,627,560	55,652	99%
Fire	3,123,257	3,188,257	3,135,643	52,614	98%
Community Services	449,477	509,477	486,120	23,357	95%
Streets/Drainage	1,446,257	1,554,257	1,348,280	205,977	87%
Maintenance	867,516	1,772,516	1,685,919	86,597	95%
Parks	1,774,086	2,019,086	1,629,553	389,533	81%
Recreation	453,095	453,095	461,691	(8,597)	102%
Total Expenditures	\$ 17,598,059	\$ 18,351,059	\$ 17,317,507	\$ 1,033,552	94%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 574,709	\$ 902,709	\$ 665,199	\$ 237,510	74%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000	\$ 16,000	-	100%
Total Expenditures	\$ 17,614,059	\$ 18,367,059	\$ 17,333,507	\$ 1,033,552	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	4,938,282	7,391,960	7,391,960
+ Net Increase (Decrease)	(425,921)	(1,078,921)	25,279
Ending Fund Balance	\$ 4,512,361	\$ 6,313,039	\$ 7,417,239

Audited FY17

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,639,709	\$ 2,752,659	\$ 2,597,626
Restricted	11,500	11,500	11,500
Unassigned	1,861,152	3,548,880	4,808,113
Total Fund Balance	\$ 4,512,361	\$ 6,313,039	\$ 7,417,239

General Fund Expenditure Summary

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired

100.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 11,985,237	\$ 11,950,237	\$ 11,834,493	\$ 115,744	99%
Services / Supplies	5,038,113	5,498,113	4,817,815	680,298	88%
Capital	574,709	902,709	665,199	237,510	74%
	\$ 17,598,059	\$ 18,351,059	\$ 17,317,507	\$ 1,033,552	94%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 8,662,992	\$ 8,627,992	\$ 8,605,207	\$ 22,785	100%
<i>Employee Benefits</i>	3,322,245	3,322,245	3,229,286	92,959	97%
<i>Total Personnel</i>	\$ 11,985,237	\$ 11,950,237	\$ 11,834,493	\$ 115,744	99%
Services / Supplies					
<i>Professional Services</i>	\$ 1,403,078	\$ 1,433,078	\$ 1,183,198	\$ 249,880	83%
<i>Employee Development</i>	345,135	345,135	277,214	67,921	80%
<i>Office Supplies / Equipment</i>	1,004,935	1,924,935	1,768,201	156,734	92%
<i>Utilities</i>	381,832	381,832	298,856	82,976	78%
<i>Other</i>	1,903,133	1,413,133	1,290,347	122,786	91%
<i>Total Services / Supplies</i>	\$ 5,038,113	\$ 5,498,113	\$ 4,817,815	\$ 680,298	88%
Capital					
<i>Equipment / Vehicles</i>	\$ 574,709	\$ 902,709	\$ 665,199	\$ 237,510	74%
<i>Total Capital</i>	\$ 574,709	\$ 902,709	\$ 665,199	\$ 237,510	74%
Total General Fund Expenditure Summary	\$ 17,598,059	\$ 18,351,059	\$ 17,317,507	\$ 1,033,552	94%

General Fund Revenue

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired

100.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 10,654,488	\$ 10,654,488	\$ 10,588,194	\$ (66,294)	99%
Sales Tax	2,675,928	2,675,928	2,619,593	(56,335)	98%
Franchise Fees	1,687,405	1,687,405	1,699,613	12,208	101%
Licensing & Permits	498,728	498,728	468,953	(29,775)	94%
Park/Recreation Fees	236,180	236,180	307,592	71,412	130%
Public Safety Fees	40,000	40,000	31,456	(8,544)	79%
Rents	128,832	128,832	130,624	1,792	101%
Municipal Court	90,066	90,066	105,696	15,630	117%
Public Safety Charges for Svc	456,661	456,661	555,294	98,633	122%
Interest Income	56,000	156,000	157,658	1,658	101%
Miscellaneous	129,850	129,850	163,219	33,369	126%
Total Revenues	\$ 16,654,138	\$ 16,754,138	\$ 16,827,892	\$ 73,754	100%

City Manager Office FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 397,154	\$ 417,154	\$ 416,874	\$ 280	100%
Services / Supplies	794,203	219,203	142,670	76,533	65%
Capital	-	-	-	-	0%
	\$ 1,191,357	\$ 636,357	\$ 559,544	\$ 76,813	88%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 313,689	\$ 333,689	\$ 331,931	\$ 1,758	99%
<i>Employee Benefits</i>	83,465	83,465	84,943	(1,478)	102%
Total Personnel	\$ 397,154	\$ 417,154	\$ 416,874	\$ 280	100%

Services / Supplies					
<i>Professional Services (City-wide legal - \$123,820)</i>	\$ 164,320	\$ 164,320	\$ 118,355	\$ 45,965	72%
<i>Employee Development</i>	15,385	15,385	8,972	6,413	58%
<i>Supplies / Equipment</i>	4,210	4,210	2,760	1,450	66%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency - \$500,000)</i>	610,288	35,288	12,582	22,706	36%
Total Services / Supplies	\$ 794,203	\$ 219,203	\$ 142,670	\$ 76,533	65%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Manager	\$ 1,191,357	\$ 636,357	\$ 559,544	\$ 76,813	88%
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Finance Department FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 956,458	\$ 991,458	\$ 1,005,168	\$ (13,710)	101%
Services / Supplies	559,219	559,219	542,271	16,948	97%
Capital	-	-	-	-	0%
	\$ 1,515,676	\$ 1,550,676	\$ 1,547,438	\$ 3,238	100%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 693,553	\$ 728,553	\$ 738,385	\$ (9,832)	101%
<i>Employee Benefits</i>	262,905	262,905	266,782	(3,878)	101%
Total Personnel	\$ 956,458	\$ 991,458	\$ 1,005,168	\$ (13,710)	101%

Services / Supplies					
<i>Professional Services</i> <i>(City-wide liability insurance - \$113,825 / DCAD - \$74,670)</i>	\$ 504,085	\$ 504,085	\$ 493,496	\$ 10,589	98%
<i>Employee Development</i>	19,683	19,683	17,615	2,068	89%
<i>Supplies / Equipment</i>	13,551	13,551	6,739	6,812	50%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Special Events)</i>	21,900	21,900	24,421	(2,521)	112%
Total Services / Supplies	\$ 559,219	\$ 559,219	\$ 542,271	\$ 16,948	97%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,515,676	\$ 1,550,676	\$ 1,547,438	\$ 3,238	100%

Human Resources FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 421,277	\$ 311,277	\$ 299,218	\$ 12,059	96%
Services / Supplies	133,993	133,993	101,092	32,901	75%
Capital	-	-	-	-	0%
	\$ 555,270	\$ 445,270	\$ 400,311	\$ 44,959	90%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 328,107	\$ 218,107	\$ 217,974	\$ 133	100%
<i>Employee Benefits</i>	93,170	93,170	81,245	11,925	87%
<i>Total Personnel</i>	\$ 421,277	\$ 311,277	\$ 299,218	\$ 12,059	96%

Services / Supplies					
<i>Professional Services</i>	\$ 47,850	\$ 47,850	\$ 37,509	\$ 10,341	78%
<i>Employee Development</i>	69,843	69,843	50,453	19,390	72%
<i>Supplies / Equipment</i>	1,700	1,700	1,093	607	64%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	14,600	14,600	12,038	2,562	82%
<i>Total Services / Supplies</i>	\$ 133,993	\$ 133,993	\$ 101,092	\$ 32,901	75%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

Total Human Resources	\$ 555,270	\$ 445,270	\$ 400,311	\$ 44,959	90%
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City Secretary Office FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 190,016	\$ 210,016	\$ 202,668	\$ 7,348	97%
Services / Supplies	149,939	149,939	119,142	30,797	79%
Capital	-	-	-	-	-
	\$ 339,955	\$ 359,955	\$ 321,810	\$ 38,145	89%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 148,938	\$ 168,938	\$ 155,437	\$ 13,501	92%
<i>Employee Benefits</i>	41,078	41,078	47,231	(6,153)	115%
Total Personnel	\$ 190,016	\$ 210,016	\$ 202,668	\$ 7,348	97%

Services / Supplies					
<i>Professional Services</i>	\$ 35,690	\$ 35,690	\$ 25,883	\$ 9,807	73%
<i>Employee Development</i> <small>(City Council related \$45,724)</small>	59,694	59,694	39,028	20,666	65%
<i>Supplies / Equipment</i>	15,855	15,855	13,231	2,624	83%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	38,700	38,700	41,000	(2,300)	106%
Total Services / Supplies	\$ 149,939	\$ 149,939	\$ 119,142	\$ 30,797	79%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 339,955	\$ 359,955	\$ 321,810	\$ 38,145	89%
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Information Services FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired

100.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 634,555	\$ 654,555	\$ 642,913	\$ 11,642	98%
Services / Supplies	414,348	414,348	306,798	107,550	74%
Capital	-	110,000	163,927	(53,927)	149%
	\$ 1,048,903	\$ 1,178,903	\$ 1,113,638	\$ 65,264	94%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 475,054	\$ 495,054	\$ 490,469	\$ 4,585	99%
<i>Employee Benefits</i>	159,500	159,500	152,443	7,057	96%
<i>Total Personnel</i>	\$ 634,555	\$ 654,555	\$ 642,913	\$ 11,642	98%
Services / Supplies					
<i>Professional Services</i>	\$ 202,711	\$ 202,711	\$ 135,207	\$ 67,504	67%
<i>Employee Development</i>	28,805	28,805	24,930	3,875	87%
<i>Supplies / Equipment</i>	2,800	2,800	1,533	1,267	55%
<i>Utilities</i>	72,032	72,032	22,837	49,195	32%
<i>Other (Data Processing)</i>	108,000	108,000	122,291	(14,291)	113%
<i>Total Services / Supplies</i>	\$ 414,348	\$ 414,348	\$ 306,798	\$ 107,550	74%
Capital					
<i>Equipment / Vehicles</i>	-	110,000	163,927	(53,927)	149%
<i>Total Capital</i>	\$ -	\$ 110,000	\$ 163,927	\$ (53,927)	149%
Total City Secretary Office	\$ 1,048,903	\$ 1,178,903	\$ 1,113,638	\$ 65,264	94%

Police Department FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,330,030	\$ 4,180,030	\$ 4,142,650	\$ 37,381	99%
Services / Supplies	386,182	386,182	324,924	61,258	84%
Capital	<u>117,000</u>	<u>117,000</u>	<u>159,986</u>	<u>(42,986)</u>	<u>137%</u>
	\$ 4,833,212	\$ 4,683,212	\$ 4,627,560	\$ 55,652	99%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,159,739	\$ 3,009,739	\$ 3,072,107	\$ (62,368)	102%
<i>Employee Benefits</i>	<u>1,170,291</u>	<u>1,170,291</u>	<u>1,070,542</u>	<u>99,749</u>	<u>91%</u>
Total Personnel	\$ 4,330,030	\$ 4,180,030	\$ 4,142,650	\$ 37,381	99%

Services / Supplies					
<i>Professional Services</i>	\$ 138,055	\$ 138,055	\$ 122,680	\$ 15,375	89%
<i>Employee Development</i>	45,104	45,104	42,028	3,076	93%
<i>Supplies / Equipment</i>	137,895	137,895	104,564	33,331	76%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$52,028)</i>	<u>65,128</u>	<u>65,128</u>	<u>55,653</u>	<u>\$ 9,476</u>	<u>85%</u>
Total Services / Supplies	\$ 386,182	\$ 386,182	\$ 324,924	\$ 61,258	84%

Capital					
<i>Equipment / Vehicles</i>	117,000	117,000	159,986	(42,986)	137%
Total Capital	\$ 117,000	\$ 117,000	\$ 159,986	\$ (42,986)	137%

Total Police Department	\$ 4,833,212	\$ 4,683,212	\$ 4,627,560	\$ 55,652	99%
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Fire Department FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,360,077	\$ 2,410,077	\$ 2,413,915	\$ (3,838)	100%
Services / Supplies	602,080	617,080	590,169	26,911	96%
Capital	<u>161,100</u>	<u>161,100</u>	<u>131,559</u>	<u>29,541</u>	<u>82%</u>
	\$ 3,123,257	\$ 3,188,257	\$ 3,135,643	\$ 52,614	98%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,658,491	\$ 1,708,491	\$ 1,716,682	\$ (8,190)	100%
<i>Employee Benefits</i>	<u>701,585</u>	<u>701,585</u>	<u>697,233</u>	4,352	99%
<i>Total Personnel</i>	\$ 2,360,077	\$ 2,410,077	\$ 2,413,915	\$ (3,838)	100%

Services / Supplies					
<i>Professional Services</i>	\$ 64,500	\$ 64,500	\$ 60,466	\$ 4,034	94%
<i>Employee Development</i> <i>(Training - \$47,705)</i>	63,305	63,305	57,693	5,613	91%
<i>Supplies / Equipment</i>	152,625	167,625	153,166	14,459	91%
<i>Utilities</i>	1,800	1,800	1,621	179	90%
<i>Other (\$264,000 Cap Lease Pmt)</i>	<u>319,850</u>	<u>319,850</u>	<u>317,224</u>	<u>2,626</u>	<u>99%</u>
<i>Total Services / Supplies</i>	\$ 602,080	\$ 617,080	\$ 590,169	\$ 26,911	96%

Capital					
<i>Equipment / Vehicles</i>	161,100	161,100	131,559	29,541	82%
<i>Total Capital</i>	\$ 161,100	\$ 161,100	\$ 131,559	\$ 29,541	82%

<i>Total Fire Department</i>	\$ 3,123,257	\$ 3,188,257	\$ 3,135,643	\$ 52,614	98%
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Community Services FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 426,819	\$ 481,819	\$ 468,271	\$ 13,548	97%
Services / Supplies	22,658	27,658	17,849	9,809	65%
Capital	-	-	-	-	0%
	\$ 449,477	\$ 509,477	\$ 486,120	\$ 23,357	95%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 299,040	\$ 354,040	\$ 331,535	\$ 22,504	94%
<i>Employee Benefits</i>	127,779	127,779	136,735	(8,957)	107%
<i>Total Personnel</i>	\$ 426,819	\$ 481,819	\$ 468,271	\$ 13,548	97%

Services / Supplies					
<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 4,727	4,474	51%
<i>Employee Development</i>	5,805	5,805	3,767	2,038	65%
<i>Supplies / Equipment</i>	7,653	12,653	9,355	3,298	74%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	-	-	0%
<i>Total Services / Supplies</i>	\$ 22,658	\$ 27,658	\$ 17,849	\$ 9,809	65%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 449,477	\$ 509,477	\$ 486,120	\$ 23,357	95%
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Streets Division FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 663,380	\$ 683,380	\$ 674,812	\$ 8,568	99%
Services / Supplies	705,877	790,877	624,135	166,742	79%
Capital	<u>77,000</u>	<u>80,000</u>	<u>49,333</u>	<u>30,667</u>	<u>62%</u>
	\$ 1,446,257	\$ 1,554,257	\$ 1,348,280	\$ 205,977	87%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 457,290	\$ 477,290	\$ 473,590	\$ 3,700	99%
<i>Employee Benefits</i>	<u>206,090</u>	<u>206,090</u>	<u>201,222</u>	<u>4,868</u>	<u>98%</u>
Total Personnel	\$ 663,380	\$ 683,380	\$ 674,812	\$ 8,568	99%

Services / Supplies					
<i>Professional Services</i>	\$ 67,521	\$ 67,521	\$ 42,072	\$ 25,449	62%
<i>Employee Development</i>	10,256	10,256	7,626	2,630	74%
<i>Supplies / Equipment</i>	47,550	47,550	34,747	12,803	73%
<i>Utilities</i>	90,000	90,000	85,524	4,476	95%
<i>Other (Street Maintenance)</i>	<u>490,550</u>	<u>575,550</u>	<u>454,166</u>	<u>121,384</u>	<u>79%</u>
Total Services / Supplies	\$ 705,877	\$ 790,877	\$ 624,135	\$ 166,742	79%

Capital					
<i>Equipment / Vehicles</i>	77,000	80,000	49,333	30,667	<u>62%</u>
Total Capital	\$ 77,000	\$ 80,000	\$ 49,333	\$ 30,667	62%

Total Streets	\$ 1,446,257	\$ 1,554,257	\$ 1,348,280	\$ 205,977	87%
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Maintenance Division FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired

100.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 327,979	\$ 332,979	\$ 327,656	\$ 5,322	98%
Services / Supplies	539,537	1,439,537	1,358,263	81,274	94%
Capital	-	-	-	-	0%
	\$ 867,516	\$ 1,772,516	\$ 1,685,919	\$ 86,597	95%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 231,054	\$ 236,054	\$ 231,947	\$ 4,107	98%
<i>Employee Benefits</i>	96,925	96,925	95,709	1,216	99%
Total Personnel	\$ 327,979	\$ 332,979	\$ 327,656	\$ 5,322	98%

Services / Supplies					
<i>Professional Services</i>	\$ 61,530	\$ 61,530	\$ 53,002	\$ 8,528	86%
<i>Employee Development</i>	3,255	3,255	2,581	674	79%
<i>Supplies / Equipment (Fuel & Oils - \$132,917, Repair Parts / Contract Repairs - \$253,000, Roof Replacement Hail Damage - \$815,000)</i>	389,652	1,289,652	1,234,445	55,207	96%
<i>Utilities</i>	85,000	85,000	68,235	16,765	80%
<i>Other</i>	100	100	-	\$ 100	0%
Total Services / Supplies	\$ 539,537	\$ 1,439,537	\$ 1,358,263	\$ 81,274	94%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Maintenance	\$ 867,516	\$ 1,772,516	\$ 1,685,919	\$ 86,597	95%

Parks Division FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,067,478	\$ 1,067,478	\$ 1,035,844	\$ 31,634	97%
Services / Supplies	486,999	516,999	433,316	83,683	84%
Capital	219,609	434,609	160,393	274,216	37%
	\$ 1,774,086	\$ 2,019,086	\$ 1,629,553	\$ 389,533	81%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 743,483	\$ 743,483	\$ 680,429	\$ 63,053	92%
<i>Employee Benefits</i>	323,995	323,995	355,414	(31,419)	110%
Total Personnel	\$ 1,067,478	\$ 1,067,478	\$ 1,035,844	\$ 31,634	97%

Services / Supplies					
<i>Professional Services</i>	\$ 107,616	\$ 137,616	\$ 90,037	\$ 47,579	65%
<i>Employee Development</i>	15,445	15,445	15,144	301	98%
<i>Supplies / Equipment</i>	229,938	229,938	205,625	24,313	89%
<i>Utilities</i>	133,000	133,000	120,638	12,362	91%
<i>Other</i>	1,000	1,000	1,871	(871)	187%
Total Services / Supplies	\$ 486,999	\$ 516,999	\$ 433,316	\$ 83,683	84%

Capital					
<i>Equipment / Vehicles</i>	219,609	434,609	160,393	274,216	37%
Total Capital	219,609	434,609	160,393	274,216	37%

Total Parks	\$ 1,774,086	\$ 2,019,086	\$ 1,629,553	\$ 389,533	81%
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Recreation Division FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 210,017	\$ 210,017	\$ 204,505	\$ 5,511	97%
Services / Supplies	243,078	243,078	257,186	(14,108)	106%
Capital	-	-	-	-	0%
	<u>\$ 453,095</u>	<u>\$ 453,095</u>	<u>\$ 461,691</u>	<u>\$ (8,597)</u>	<u>102%</u>

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 154,554	\$ 154,554	\$ 164,720	\$ (10,166)	107%
<i>Employee Benefits</i>	55,463	55,463	39,786	15,677	72%
Total Personnel	<u>\$ 210,017</u>	<u>\$ 210,017</u>	<u>\$ 204,505</u>	<u>\$ 5,511</u>	<u>97%</u>

Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ (237)	\$ 237	0%
<i>Employee Development</i>	8,555	8,555	7,378	1,177	86%
<i>Supplies / Equipment</i>	1,506	1,506	943	563	63%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	233,017	233,017	249,101	(16,084)	107%
Total Services / Supplies	<u>\$ 243,078</u>	<u>\$ 243,078</u>	<u>\$ 257,186</u>	<u>\$ (14,108)</u>	<u>106%</u>

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>
Total Recreation	<u>\$ 453,095</u>	<u>\$ 453,095</u>	<u>\$ 461,691</u>	<u>\$ (8,597)</u>	<u>102%</u>

Equipment Replacement / Capital Schedule FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	-	110,000	163,927	(53,927)	149%
Police Dept Capital Outlay	117,000	117,000	159,986	(42,986)	137%
Fire Dept Capital Outlay	161,100	161,100	131,559	29,541	82%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	77,000	80,000	49,333	30,667	62%
Maintenance Capital Outlay	-	-	-	-	0%
City Parks Capital Outlay	219,609	434,609	160,393	274,216	37%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 574,709	\$ 902,709	\$ 665,199	\$ 237,510	74%

Utility Fund Revenues

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired	100.0%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (100,000)	\$ (100,000)	\$ (167,800)	\$ 67,800	168%
<i>Charges / Penalties</i>	82,250	82,250	94,888	(12,638)	115%
Total Fees	\$ (17,750)	\$ (17,750)	\$ (72,912)	\$ 55,162	411%

Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ 15,750	\$ (5,750)	158%
Total Licenses & Permits	\$ 10,000	\$ 10,000	\$ 15,750	\$ (5,750)	158%

Charges for Services

<i>Water Sales</i>	\$ 5,569,975	\$ 5,569,975	\$ 5,515,491	\$ 54,484	99%
<i>Sewer Sales</i>	4,397,099	4,397,099	4,243,820	153,279	97%
<i>Inspection Fees</i>	3,000	3,000	2,710	290	90%
Total Charges for Service	\$ 9,970,074	\$ 9,970,074	\$ 9,762,021	\$ 208,053	98%

Interest

<i>Interest (Operations)</i>	\$ 18,500	\$ 18,500	\$ 33,372	\$ (14,872)	180%
<i>Interest (Capital Projects)</i>	20,000	20,000	48,379	(28,379)	242%
Total Interest	\$ 38,500	\$ 38,500	\$ 81,750	\$ (43,250)	212%

Impact Fees

<i>Impact Fees</i>	\$ 265,000	\$ 265,000	\$ 154,523	\$ 110,477	58%
Total Impact Fees	\$ 265,000	\$ 265,000	\$ 154,523	\$ 110,477	58%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 2,952	\$ 2,048	59%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 2,952	\$ 2,048	59%

Total Utility Fund Revenues	\$ 10,270,824	\$ 10,270,824	\$ 9,944,084	\$ 326,740	97%
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Utility Division FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired	100.0%
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--- Summary - Operations ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,643,929	\$ 1,698,929	\$ 1,682,453	\$ 16,476	99%
Services / Supplies	5,904,815	5,904,815	5,834,909	69,906	99%
Capital	285,000	285,000	201,169	83,831	71%
Total Utility Division	\$ 7,833,744	\$ 7,888,744	\$ 7,718,530	\$ 170,214	98%

--- Detail - Operations ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 1,116,887	\$ 1,131,887	\$ 1,141,150	\$ (9,263)	101%
<i>Employee Benefits</i>	527,042	567,042	541,303	25,739	95%
Total Personnel	\$ 1,643,929	\$ 1,698,929	\$ 1,682,453	\$ 16,476	99%
Services / Supplies					
<i>Professional Services</i>	\$ 208,579	\$ 208,579	\$ 220,775	\$ (12,196)	106%
<i>Employee Development</i>	58,216	58,216	50,013	8,203	86%
<i>Supplies / Equipment</i>	71,859	71,859	67,909	3,950	95%
<i>Utilities</i>	404,380	404,380	360,559	43,821	89%
<i>Other (Well Lot Maintenance)</i>	773,650	773,650	862,377	(88,727)	111%
Sub-Total - Operations Services / Supplies	\$ 1,516,685	\$ 1,516,685	\$ 1,561,634	\$ (44,949)	103%
Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 4,955	\$ 4,955	\$ 4,954	\$ 1	100%
<i>UTRWD - Water Volume Cost</i>	989,010	989,010	917,728	71,282	93%
<i>UTRWD - Water Demand Charges</i>	1,284,600	1,284,600	1,284,600	-	100%
<i>UTRWD - Sewer Effluent Volume Rate</i>	548,725	548,725	506,248	42,477	92%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,334,510	1,334,510	1,334,510	(0)	100%
<i>UTRWD - HV Sewer Line to UTRWD</i>	226,330	226,330	225,235	1,095	100%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,388,130	\$ 4,388,130	\$ 4,273,275	\$ 114,855	97%
Total Services / Supplies	\$ 5,904,815	\$ 5,904,815	\$ 5,834,909	\$ 69,906	99%
Capital					
<i>Equipment / Vehicles</i>	285,000	285,000	201,169	83,831	71%
Total Capital	\$ 285,000	\$ 285,000	\$ 201,169	\$ 83,831	71%
Total Utility Division - Operations	\$ 7,833,744	\$ 7,888,744	\$ 7,718,530	\$ 170,214	98%

Utility Fund Working Capital FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 5,569,975	\$ 5,569,975	\$ 5,515,491	\$ 54,484	99%
<i>Sewer Sales</i>	4,397,099	4,397,099	4,243,820	153,279	97%
<i>Other Fees / Charges</i>	100,250	100,250	116,300	(16,050)	116%
<i>Electronic Payment Credit</i>	(100,000)	(100,000)	(167,800)	67,800	168%
<i>Interest</i>	18,500	18,500	33,372	(14,872)	180%
Total Revenues	\$ 9,985,824	\$ 9,985,824	\$ 9,741,182	\$ 244,642	98%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$346,132	\$346,132	\$ 352,753	\$ (6,621)	102%
<i>Operations</i>	2,814,481	2,814,481	2,891,333	(76,852)	103%
<i>UTRWD</i>	4,388,130	4,388,130	4,273,275	114,855	97%
<i>Debt Service</i>	1,076,878	1,076,878	1,117,156	(40,278)	104%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	285,000	285,000	201,169	83,831	71%
Total Expenditures	\$ 8,910,622	\$ 8,910,622	\$ 8,835,686	\$ 74,936	99%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers Out / Utility Capital Projects</i>	(300,000)	(300,000)	(300,000)	-	100%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	(470,000)	-	100%
Total Other Sources (Uses)	\$ (620,000)	\$ (620,000)	\$ (620,000)	\$ -	100%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	455,202	455,202	285,496
Beginning Working Capital			
<i>Operations</i>	1,580,413	1,580,413	1,580,413
<i>Available Impact Fees</i>	853,398	853,398	853,398
Total Available Working Capital	\$ 2,433,811	\$ 2,433,811	\$ 2,433,811
Ending Working Capital			
<i>Operations</i>	2,035,615	2,035,615	1,865,909
<i>Designated Capital Project</i>	-	-	-
<i>Available Impact Fees</i>	968,398	968,398	857,921
Total Available Working Capital	\$ 3,004,013	\$ 3,004,013	\$ 2,723,830

<i>Impact Fees</i>			
<i>Beginning Balance</i>	853,398	853,398	853,398
<i>+ Collections</i>	265,000	265,000	154,523
<i>- Applied to offset Debt Service</i>	(150,000)	(150,000)	(150,000)
<i>Ending Balance</i>	968,398	968,398	857,921

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 355,650	\$ 355,650	\$ 393,826	\$ (38,176)	111%
<i>Annual Park Passes</i>	25,000	25,000	29,824	(4,824)	119%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	800	800	254	546	32%
<i>I-35 Mitigation</i>	50,000	50,000	8,747	41,253	17%
Total Revenues	\$ 431,450	\$ 431,450	\$ 432,650	\$ (1,200)	100%

I-35 Mitigation Revenue is recognized as it is used and / or to replace lost revenue.
Initial total - \$641,834 (Fully realized in FY 2018)

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 204,197	\$ 189,197	\$ 180,237	\$ 8,959	95%
<i>Services / Supplies</i>	129,171	244,171	237,850	6,321	97%
<i>Capital</i>	280,300	362,300	340,775	21,525	94%
Total Expenditures	\$ 613,667	\$ 795,667	\$ 758,862	\$ 36,805	95%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 212,152	\$ 500,407	\$ 500,407
<i>+ Net Increase (Decrease)</i>	(182,217)	(364,217)	(326,212)
Ending Fund Balance	\$ 29,935	\$ 136,190	\$ 174,195

Audited FY17

Debt Service Fund

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Revenues</i>	\$1,525,882	\$ 1,525,882	\$ 1,510,842	\$ 15,040	99%
<i>Interest Income</i>	1,400	1,400	5,197	(3,797)	371%
Total Revenues	\$ 1,527,282	\$ 1,527,282	\$ 1,516,038	\$ 11,244	99%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 1,865,000	\$ 1,865,000	\$ 1,865,000	\$ -	100%
<i>Interest Payments</i>	521,568	521,568	521,534	34	100%
<i>Paying Agent Fees</i>	4,000	4,000	1,881	2,119	47%
Total Expenditures	\$ 2,390,568	\$ 2,390,568	\$ 2,388,415	\$ 2,153	100%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	870,685	870,685	870,685	\$ (0)	100%
<i>Proceeds from Refunding Debt</i>	-	-	-	-	0%
<i>Debt Issuance Cost</i>	-	-	-	-	0%
<i>Payment to Escrow Agent</i>	-	-	-	-	0%
Total Financing Sources	\$ 870,685	\$ 870,685	\$ 870,685	\$ (0)	100%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 149,942	\$ 161,180	\$ 161,180
<i>+ Net Increase (Decrease)</i>	7,399	7,399	(1,692)
Ending Fund Balance	\$ 157,341	\$ 168,579	\$ 159,488

Audited FY17

Capital Projects Fund

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	25,000	72,000	86,750	(14,750)	120%
Total Revenues	\$ 25,000	\$ 72,000	\$ 86,750	\$ (14,750)	120%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2018 Bond Issue (Parks / Streets)	6,982,931	6,982,931	278,070	6,704,861	4%
2018 Bond Issue (Streets)		2,800,000	62,743	2,737,257	2%
2018 Bond Issue (Parks)		4,182,931	215,328	3,967,603	5%
Total Expenditures	\$ 6,982,931	\$ 6,982,931	\$ 278,070	\$ 6,704,861	4%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ 6,982,931	\$ 1,012,931	\$ 6,905,000	\$ (5,892,069.00)	682%
Bond Discount / Premium	-	-	173,588	(173,588)	0%
Debt Issuance	-	-	(70,907)	70,907	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 6,982,931	\$ 1,012,931	\$ 7,007,681	\$ (5,994,750)	692%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ -	\$ 45,662	\$ 45,662
<i>+Net Increase (Decrease)</i>	25,000	(5,898,000)	6,816,360
Ending Fund Balance	\$ 25,000	\$ (5,852,338)	\$ 6,862,022

Audited FY17

Drainage Utilities FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Drainage Fee Receipts</i>	490,000	490,000	491,462	(1,462)	100%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	75	75	3,832	(3,757)	5110%
Total Revenues	\$ 490,075	\$ 490,075	\$ 495,295	\$ (5,220)	101%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 359,292	\$ 364,292	\$ 362,916	\$ 1,376	100%
<i>Services / Supplies</i>	154,470	154,470	90,560	63,910	59%
<i>Capital</i>	24,700	24,700	24,695	5	100%
Total Expenditures	\$ 538,462	\$ 543,462	\$ 478,171	\$ 65,290	88%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	100%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	(16,000)	-	100%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date	Audited FY17
<i>Beginning Fund Balance</i>	\$ 257,624	\$ 298,327	\$ 298,327	
<i>+ Net Increase (Decrease)</i>	(48,387)	(53,387)	17,123	
Ending Fund Balance	\$ 209,238	\$ 244,941	\$ 315,450	

Park Development Fee Fund FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ -	\$ -	\$ 351	\$ (351)	0%
<i>Community Park Fees</i>	-	68,684	68,400	284	100%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ -	\$ 68,684	\$ 68,751	\$ (67)	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ -	\$ -	\$ -
<i>+ Net Increase (Decrease)</i>	-	68,684	68,751
Ending Fund Balance	\$ -	\$ 68,684	\$ 68,751

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	68,751
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	-
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ -	\$ 68,751

Public Safety Special Revenue Fund

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

Percent of Budget Year Transpired	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 79,600	\$ 47,824	\$ 31,776	60%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	9,600	26,128	(16,528)	272%
Capital	-	35,000	-	35,000	0%
Total Expenditures	\$ 3,600	\$ 44,600	\$ 26,128	\$ 18,472	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	(16,894)	(5,106)	77%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ (16,894)	\$ (5,106)	77%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 26,892	\$ 23,610	\$ 23,610
+ Net Increase (Decrease)	-	13,000	4,801
Ending Fund Balance	\$ 26,892	\$ 36,610	\$ 28,411

Audited FY17

Municipal Court Technology Fee Fund FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 3,500	\$ 3,500	\$ 3,471	29	99%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Services / Supplies</i>	\$ 5,500	\$ 5,700	\$ 5,640	\$ 60	99%
<i>Total Expenditures</i>	\$ 5,500	\$ 5,700	\$ 5,640	\$ 60	99%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 34,449	\$ 34,172	\$ 34,172
<i>+ Net Increase (Decrease)</i>	(2,000)	(2,200)	(2,170)
<i>Ending Fund Balance</i>	\$ 32,449	\$ 31,972	\$ 32,002

Audited FY17

Municipal Court Building Security Fund FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,700	\$ 2,700	\$ 2,603	\$ 97	96%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 31,374	\$ 30,119	\$ 30,119
+ Net Increase (Decrease)	2,700	2,700	2,603
Ending Fund Balance	\$ 34,074	\$ 32,819	\$ 32,722

Audited FY17

Highland Village Community Development Corporation
Working Capital Analysis (FY 2018)

	<i>Actual 2015-2016</i>	<i>Actual 2016-2017</i>	<i>Budget 2017-2018</i>	<i>YTD 2017-2018</i>
Beginning Fund Balance	\$ 824,241	\$ 373,514	\$ 235,485	\$ 106,955
Revenues				
4B Sales Tax	1,231,754	1,242,599	1,291,796	1,268,252
Park Fees (Rental)	1,263	24,384	57,670	58,717
Linear Park Fees	287	575	574	-
Miscellaneous Income	-	590		28
Interest Income	2,601	508	800	492
Total	\$ 1,235,905	\$ 1,268,656	\$ 1,350,840	\$ 1,327,488
Expenditures				
Personnel	164,137	205,020	273,465	267,624
Services / Supplies	261,960	145,584	219,676	229,062
Reimburse GF (Support Functions)	28,000	28,000	28,000	28,000
Reimburse GF (Debt Service)	889,309	870,124	870,685	870,685
Total Non-Capital Expenditures	\$ 1,343,406	\$ 1,248,728	\$ 1,391,826	\$ 1,395,371
Capital				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	-
Transfer to 4B Capital Projects	\$ 300,000	\$ 281,152	\$ -	\$ -
Equipment	43,226	5,335	40,000	1,125
Net Increase / (Decrease)	(450,727)	(266,559)	(80,986)	(69,008)
Working Capital Balance	\$ 373,514	\$ 106,955	\$ 154,499	\$ 37,947

Highland Village Community Development Corporation Capital Projects

	<i>Actual 2015-2016</i>	<i>Actual 2016-2017</i>	<i>Budget 2017-2018</i>	<i>YTD 2017-2018</i>
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -
Funding				
Debt Issuance	-	-	-	-
Bond Discount	-	-	-	-
Debt Issuance Cost	-	-	-	-
Funding from Operations	300,000	281,152	-	-
Capital Projects (HV RR Crossing)	-	-	-	-
Denton County	-	-	-	-
I-35 Mitigation	-	-	-	-
Interest Earnings	-	-	-	-
Total Available Project Funding	\$ 300,000	\$ 281,152	\$ -	\$ -
Expenditures				
Castlewood Trail				
Engineering - \$131,200	-	-	-	-
Project Cost - \$1.312M (Estimated)	-	-	-	-
Copperas Trail				
Engineering - \$112,380	-	-	-	-
Project Cost - \$1.5M (Estimated)	-	-	-	-
HV Rd Trail (Phase IIa - CH to Svc Cntr)				
Engineering - \$25,000	-	-	-	-
Project Cost - \$250,982 (Estimated)	-	-	-	-
HV Rd Trail (Phase IIb - Lions Club Park to Doubletree Ranch Park)				
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-	-	-
Project Cost - \$250,000 (Estimated)	-	-	-	-
FM 2499 Sidewalk				
Engineering - \$12,500	-	-	-	-
Project Cost - \$117,678 (Estimated)	-	-	-	-
Pedestrian Crosswalk Enhancement				
Engineering	-	-	-	-
Project Cost - \$26,000/Crossing	-	-	-	-
Marauder Park Lake Access				
Engineering - \$31,000 (Estimated)	-	-	-	-
Project Cost - \$58,178 (Estimated)	-	-	-	-
HV Rd RR Crossing				
Engineering - \$7,200 (Estimated)	-	-	-	-
Project Cost - \$48,000 (Estimated)	-	-	-	-
Lakeside Community Park (707 HV Rd Trailhead)				
Engineering - \$40,000	-	-	-	-
Project Cost - \$420,000	-	-	-	-
Misc. Small, Fill-In/Connector Sections				
Project Cost - \$20,000 (Per Year)	1,875	-	-	-
Doubletree Ranch Park				
Engineering - \$779,300	-	-	-	-
Project Cost - \$8,500,000 (Estimated)	1,444,637	659,484	-	-
Total Capital Projects	\$ 1,446,512	\$ 659,484	\$ -	\$ -
Remaining Project Funding	\$ 378,333	\$ -	\$ -	\$ -

PEG Fee Fund

FY 2017/2018 Budget

YEAR TO DATE SEPTEMBER

<i>Percent of Budget Year Transpired</i>	100.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 52,000	\$ 52,000	\$ 39,920	\$ 12,080	77%
Total Revenues	\$ 52,000	\$ 52,000	\$ 39,920	\$ 12,080	77%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	3,000	7,000	4,144	2,856	59%
<i>Capital</i>	-	-	-	-	0%
Total Expenditures	\$ 3,000	\$ 7,000	\$ 4,144	\$ 2,856	59%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 68,592	\$ 65,266	\$ 65,266
<i>+Net Increase (Decrease)</i>	49,000	45,000	35,776
Ending Fund Balance	\$ 117,592	\$ 110,266	\$ 101,042

Audited FY17