



## A G E N D A

**REGULAR MEETING OF THE  
HIGHLAND VILLAGE CITY COUNCIL  
TUESDAY, APRIL 23, 2019, at 6:30 P.M.  
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS  
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session  
City Council Chambers – 6:30 P.M.**

**EARLY WORK SESSION**

1. Receive an Update from Denton County Transportation Authority (DCTA)
2. Receive an Update on the 86<sup>th</sup> Texas Legislative Session
3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of April 23, 2019

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION**

**City Manager's Conference Room**

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
  - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**OPEN SESSION**

**City Council Chambers – 7:30 P.M.**

5. Call to Order
6. Prayer to be led by Councilmember Dan Jaworski
7. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Dan Jaworski: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
8. Visitor Comments *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on*

*any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

**9. City Manager/Staff Reports**

- **HVTV Update**

**10. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**

- **Presentation from Children’s Advocacy Center**
- **Recognition of Captain Tony Sorsby for Completion of the National Fire Academy’s Managing Officer Program**
- **Swearing In/Promotional Ceremony of Firefighter/Paramedic Derek Doyle to Fire Equipment Operator**
- **Recognition of Life Saving Award Recipients**
- **Presentation to Outgoing Mayor Pro Tem Fred Busche**

**CONSENT AGENDA**

**All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.**

**11. Consider approval of Minutes of the Regular City Council Meeting held on April 9, 2019**

**12. Receive Budget Reports for Period Ending February 28, 2019**

**ACTION AGENDA**

**13. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**

- (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

**LATE WORK SESSION**

**(Items may be discussed during Early Work Session, Time Permitting)**

**14. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

**15. Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 19<sup>TH</sup> DAY OF APRIL, 2019 NOT LATER THAN 5:00 P.M.



**Angela Miller, City Secretary**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 at  
\_\_\_\_\_ am / pm by \_\_\_\_\_.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 1**

**MEETING DATE: 04/23/19**

**SUBJECT: Receive an Update from Denton County Transportation Authority (DCTA)**

**PREPARED BY: Michael Leavitt, City Manager**

**COMMENTS**

DCTA Representative Dianne Costa will be present to provide an update on projects, services and operations. An update on recent legislation relative to DCTA will also be included in the update.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 2**

**MEETING DATE: 04/23/19**

**SUBJECT: Receive an Update on the 86<sup>th</sup> Texas Legislative Session**

**PREPARED BY: Michael Leavitt, City Manager**

**COMMENTS**

City staff will provide an update on the legislative session.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 10**

**MEETING DATE: 04/23/19**

**SUBJECT: Mayor and Council Reports on Items of Community Interest**

**PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary**

**COMMENTS**

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation from Children's Advocacy Center
- Recognition of Captain Tony Sorsby for Completion of the National Fire Academy's Managing Officer Program
- Swearing In/Promotional Ceremony of Firefighter/Paramedic Derek Doyle to Equipment Operator
- Recognition of Life Saving Award Recipients
- Presentation to Outgoing Mayor Pro Tem Fred Busche

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 11**

**MEETING DATE: 04/23/19**

**SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on April 9, 2019**

**PREPARED BY: Angela Miller, City Secretary**

**BACKGROUND:**

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

**IDENTIFIED NEED/S:**

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

**OPTIONS & RESULTS:**

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

**PROGRESS TO DATE: (if appropriate)**

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

To approve the minutes of the April 9, 2019 City Council meeting.



**MEETING MINUTES OF THE REGULAR MEETING OF THE  
HIGHLAND VILLAGE CITY COUNCIL  
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX  
LOCATED AT 1000 HIGHLAND VILLAGE ROAD  
TUESDAY, APRIL 9, 2019**

Mayor Charlotte J. Wilcox called the meeting to order at 6:30 p.m.

**Roll Call**

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	Michael Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist
	Karen Bradley	Administrative Assistant

**EARLY WORK SESSION**

**1. Receive and Discuss a Request from Marcus High School AP Human Geography Students relating to a Service Project to Benefit the Community**

Mayor Wilcox reported she had met with the following students in January 2019, along with Assistant City Manager Ken Heerman and Public Works Director Scott Kriston: McKinnon Rice, Lucas Morgan, Henry Fell, Addison Rice and Gabi Gilberti. The students are in an AP Human Geography class at Marcus High School and they requested to meet to discuss their idea for a service project in Highland Village. The students voiced concerns regarding an unpaved area located across from Briarhill Middle School and proposed construction of a sidewalk as a solution. During the meeting in January, City staff provided details and discussed the process for new sidewalk installation.

The students reported the area on Briarhill Boulevard between Shannon Lane and The District is heavily traveled by children from the nearby school and does not have a sidewalk. They stated the area is rocky and roots from the trees located there make it

difficult to maneuver through. They added that the students use this area to reach nearby businesses. They also reported a petition was started supporting the construction of a sidewalk in the unpaved area and they had obtained approximately 1,600 signatures.

Amanda McKnight is a teacher from Briarhill Middle School. She and student Taylor Wilsey also spoke in favor of a sidewalk. Ms. McKnight stated the students had worked hard on their presentation and on the importance of the students learning how their hard work can impact society.

Councilmember Kixmiller asked about using the sidewalk on the other side of Briarhill Boulevard and then using the crosswalk at the intersection with FM 407 (Justin Road). The students voiced concern with heavy traffic at that crossing area. Mayor Wilcox asked if the students had met with the five (5) property owners whose property backs up to the proposed sidewalk area. They reported they had contacted them: three (3) were in favor, one (1) could never be reached and one (1) opposed because he reported the City needed to replace his fence. Mayor Wilcox asked which addresses were not in favor; the students reported they did have that information but did not currently have it with them at the meeting. They will provide a copy to the City at a later time. Deputy Mayor Pro Tem Fleming asked if the property owners were aware the trees in the path may have to be removed if a sidewalk were installed. The students reported they did.

Mayor Pro Tem Busche stated the existing crosswalk on Briarhill Boulevard should be used. Councilmember Jaworski stated his understanding of younger children not wanting to use the crosswalk at FM 407. Councilmember Lombardo suggested a crosswalk near the other entrance at Briarhill Middle School. With that scenario, the students would not have to cross at FM 407 or go between cars to get across.

City Manager Michael Leavitt reported all of the trees located in the unpaved area would have to be removed should a sidewalk be installed and that the City would need confirmation from the adjacent property owners they are in favor of a sidewalk and tree removals. If a sidewalk or trail were added, it would also have to meet ADA standards. Public Works Director Scott Kriston provided different options, including probable costs. Adding an additional crossing guard was also discussed. Councilmember Fiester stated the children would continue to walk the unpaved area whether there is a sidewalk or not. Life expectancy of the trees was also discussed. Councilmember Fiester asked City staff to investigate installation of a 3-4 foot meandering walkway that could still meet ADA requirements.

Councilmembers thanked the students for their presentation and stated they did a good job on their project. Mayor Wilcox stated the request and options need to be reviewed further. She again requested they forward their findings from their communication with the property owners.

**2. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of April 9, 2019**

No items were discussed.

Early Work Session ended at 7:27 p.m.

**CLOSED SESSION**

**3. Hold a closed meeting in accordance with the following sections of the Texas Government Code:**

- (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

## **OPEN SESSION**

### **4. Call to Order**

Mayor Charlotte J. Wilcox called the meeting to order at 7:30 p.m.

#### **Roll Call**

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	Mark Stewart	Assistant Police Chief
	Michael Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist

### **5. Prayer to be led by Councilmember Robert Fiester**

Councilmember Fiester gave the invocation.

### **6. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Robert Fiester**

Councilmember Fiester led the pledges.

### **7. Visitor Comments**

No one wished to speak.

### **8. City Manager/Staff Reports**

- **HVTV Update**

- ❖ The City has launched *SpeakUpHV.com* to serve as an online community engagement platform. Users can contribute ideas and ask questions about featured projects, at times that work best for them.

- ❖ Everyone is invited to attend the *Copperas Branch Park Master Plan Community Kick Off Meeting* scheduled for April 18 at Doubletree Ranch Park from 6:30-9:00 p.m. Attendees should bring their ideas for the re-development of the park.
- ❖ The annual *Easter Egg Hunt* will be held on April 13 at 10:00 a.m. at Unity Park.

**9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**

- ❖ Deputy Mayor Pro Tem Fleming reported the Highland Village Art Festival would be held on May 4 from 10:00 a.m. until 6:00 p.m. at The Shops at Highland Village.
- ❖ City Manager Michael Leavitt announced DCTA's Rails to Trails event would be held on April 13 from 9:00 a.m. until noon. The event connects residents to others in the community by connecting them to city-hosted fun stations located in the city of Denton, Lake Dallas, Corinth, Highland Village and Lewisville. Train rides will be free for event attendees during the event.
- ❖ Mayor Wilcox reminded everyone of Heritage Elementary's Hawkfest event this Friday, April 12 in the Pediatric Dental World parking lot. The event has been moved to the evening this year.

- **Presentation of a Proclamation for Child Abuse Prevention Month**

Mayor Wilcox presented a proclamation to Ms. Lorraine Perry and Teresa Shelton designating April as Child Abuse Prevention Month in Highland Village.

**CONSENT AGENDA**

- 10. **Consider approval of Minutes of the Regular City Council Meeting held on March 26, 2019**
- 11. **Consider Resolution 2019-2809 appointing a Representative to the Upper Trinity Regional Water District Board of Directors**
- 12. **Consider Resolution 2019-2810 authorizing the City Manager to Negotiate and Execute an Agreement with Layne Christensen Company for the Highland Shores Water Well Rehabilitation Project**

***Motion by Deputy Mayor Pro Tem Fleming, seconded by Mayor Pro Tem Busche, to approve Consent Agenda Items #10 through #12. Motion carried 7-0.***

**ACTION AGENDA**

- 13. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
  - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session**

**Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by  
the Deliberation or Discussion of Said Item (as needed)**  
**NO ACTION TAKEN**

Council did not meet in Closed Session; no action was taken.

**LATE WORK SESSION**

**14. Receive an Update on the 86<sup>th</sup> Texas Legislative Session**

Mr. Leavitt provided an update on various bills and their status in the legislative process.

**15. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Mr. Kriston reported a portion of FM 2499 was closed today for repairs. Repairs are complete and City staff is finalizing details; he anticipates opening the road at any time.

**16. Adjournment**

Mayor Wilcox adjourned the meeting at 8:20 p.m.

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Charlotte J. Wilcox, Mayor

**ATTEST:**

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Angela Miller, City Secretary

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 12**

**MEETING DATE: 04/23/19**

**SUBJECT: Receive Budget Reports for Period Ending February 28, 2019**

**PREPARED BY: Ken Heerman, Assistant City Manager**

**BACKGROUND:**

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for February represents the fifth report in the Fiscal Year.

**IDENTIFIED NEED/S:**

N/A

**OPTIONS & RESULTS:**

N/A

**PROGRESS TO DATE: (if appropriate)**

N/A

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

Council to receive the budget reports for the period ending February 28, 2019.

# General Fund Summary

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 10,858,485	\$ 10,858,485	\$ 10,537,009	\$ (321,476)	97%
Sales Tax	2,787,241	2,787,241	746,722	(2,040,519)	27%
Franchise Fees	1,685,326	1,685,326	356,777	(1,328,549)	21%
Licensing & Permits	519,407	519,407	177,054	(342,353)	34%
Park/Recreation Fees	264,595	264,595	95,005	(169,590)	36%
Public Safety Fees	40,000	40,000	16,619	(23,381)	42%
Rents	131,408	131,408	60,552	(70,856)	46%
Municipal Court	97,920	97,920	37,639	(60,281)	38%
Public Safety Charges for Svc	473,237	473,237	281,837	(191,400)	60%
Interest Income	184,000	184,000	68,936	(115,064)	37%
Miscellaneous	140,550	140,550	100,900	(39,650)	72%
<b>Total Revenues</b>	<b>\$ 17,182,169</b>	<b>\$ 17,182,169</b>	<b>\$ 12,479,049</b>	<b>\$ (4,703,120)</b>	<b>73%</b>

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
<b>Total Available Resources</b>	<b>\$ 17,716,169</b>	<b>\$ 17,716,169</b>	<b>\$ 12,479,049</b>	<b>\$ (5,237,120)</b>	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 707,882	\$ 707,882	\$ 221,527	\$ 486,355	31%
Finance (includes Mun. Court)	1,614,695	1,614,695	752,655	862,039	47%
Human Resources	520,658	520,658	130,874	389,785	25%
City Secretary Office	360,526	360,526	124,784	235,742	35%
Information Services	1,114,746	1,157,746	536,250	621,495	46%
Police	5,047,139	5,047,139	1,858,319	3,188,820	37%
Fire	4,022,597	4,022,597	2,181,744	1,840,854	54%
Community Services	471,448	471,448	164,963	306,485	35%
Streets/Drainage	1,490,696	1,581,696	439,373	1,142,323	28%
Maintenance	925,288	925,288	335,134	590,154	36%
Parks	2,011,787	2,377,787	665,690	1,712,097	28%
Recreation	532,620	532,620	163,062	369,558	31%
<b>Total Expenditures</b>	<b>\$ 18,820,082</b>	<b>\$ 19,320,082</b>	<b>\$ 7,574,375</b>	<b>\$ 11,745,707</b>	<b>39%</b>

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 1,584,000	\$ 1,993,000	\$ 1,211,761	\$ 781,239	61%

Other Uses					
Transfers Out	\$ 66,000	\$ 66,000	\$ -	66,000	0%
<b>Total Expenditures</b>	<b>\$ 18,886,082</b>	<b>\$ 19,386,082</b>	<b>\$ 7,574,375</b>	<b>\$ 11,811,707</b>	

Fund Balance	Original Budget	Revised Budget	Year to Date	Audited FY18
Beginning Fund Balance	6,735,401	7,550,925	7,550,925	
+ Net Increase (Decrease)	(1,169,913)	(1,669,913)	4,904,674	
Ending Fund Balance	\$ 5,565,488	\$ 5,881,012	\$ 12,455,599	

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,823,012	\$ 2,898,012	\$ 1,136,156
Restricted	11,500	11,500	11,500
Unassigned	2,730,976	2,971,500	11,307,942
<b>Total Fund Balance</b>	<b>\$ 5,565,488</b>	<b>\$ 5,881,012</b>	<b>\$ 12,455,599</b>

# General Fund Expenditure Summary

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

Percent of Budget Year Transpired

41.7%

### --- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 12,497,378	\$ 12,497,378	\$ 4,607,729	\$ 7,889,649	37%
Services / Supplies	4,738,704	4,829,704	1,754,885	3,074,819	36%
Capital	1,584,000	1,993,000	1,211,761	781,239	61%
	\$ 18,820,082	\$ 19,320,082	\$ 7,574,375	\$ 11,745,707	39%

### --- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 9,024,474	\$ 9,024,474	\$ 3,232,476	\$ 5,791,998	36%
<i>Employee Benefits</i>	3,472,904	3,472,904	1,375,252	2,097,651	40%
<i>Total Personnel</i>	\$ 12,497,378	\$ 12,497,378	\$ 4,607,729	\$ 7,889,649	37%
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 1,477,011	\$ 1,477,011	\$ 642,017	\$ 834,994	43%
<i>Employee Development</i>	356,261	356,261	99,891	256,370	28%
<i>Office Supplies / Equipment</i>	1,130,352	1,130,352	347,073	783,279	31%
<i>Utilities</i>	334,408	334,408	111,989	222,419	33%
<i>Other</i>	1,440,672	1,531,672	553,915	977,757	36%
<i>Total Services / Supplies</i>	\$ 4,738,704	\$ 4,829,704	\$ 1,754,885	\$ 3,074,819	36%
<b>Capital</b>					
<i>Equipment / Vehicles</i>	\$ 1,584,000	\$ 1,993,000	\$ 1,211,761	\$ 781,239	61%
<i>Total Capital</i>	\$ 1,584,000	\$ 1,993,000	\$ 1,211,761	\$ 781,239	61%
<b>Total General Fund Expenditure Summary</b>	\$ 18,820,082	\$ 19,320,082	\$ 7,574,375	\$ 11,745,707	39%

# General Fund Revenue

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

*Percent of Budget Year Transpired*

**41.7%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 10,858,485	\$ 10,858,485	\$ 10,537,009	\$ (321,476)	97%
Sales Tax	2,787,241	2,787,241	746,722	(2,040,519)	27%
Franchise Fees	1,685,326	1,685,326	356,777	(1,328,549)	21%
Licensing & Permits	519,407	519,407	177,054	(342,353)	34%
Park/Recreation Fees	264,595	264,595	95,005	(169,590)	36%
Public Safety Fees	40,000	40,000	16,619	(23,381)	42%
Rents	131,408	131,408	60,552	(70,856)	46%
Municipal Court	97,920	97,920	37,639	(60,281)	38%
Public Safety Charges for Svc	473,237	473,237	281,837	(191,400)	60%
Interest Income	184,000	184,000	68,936	(115,064)	37%
Miscellaneous	140,550	140,550	100,900	(39,650)	72%
<b>Total Revenues</b>	<b>\$ 17,182,169</b>	<b>\$ 17,182,169</b>	<b>\$ 12,479,049</b>	<b>\$ (4,703,120)</b>	<b>73%</b>

# City Manager Office FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 413,579	\$ 413,579	\$ 144,585	\$ 268,994	35%
Services / Supplies	294,303	294,303	76,942	217,361	26%
Capital	-	-	-	-	0%
	\$ 707,882	\$ 707,882	\$ 221,527	\$ 486,355	31%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 327,604	\$ 327,604	\$ 108,423	\$ 219,181	33%
<i>Employee Benefits</i>	85,975	85,975	36,162	49,814	42%
<b>Total Personnel</b>	\$ 413,579	\$ 413,579	\$ 144,585	\$ 268,994	35%

Services / Supplies					
<i>Professional Services (City-wide legal - \$130,260)</i>	\$ 165,760	\$ 165,760	\$ 47,863	\$ 117,897	29%
<i>Employee Development</i>	14,045	14,045	5,757	8,288	41%
<i>Supplies / Equipment</i>	4,210	4,210	1,875	2,335	45%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency)</i>	110,288	110,288	21,448	88,840	19%
<b>Total Services / Supplies</b>	\$ 294,303	\$ 294,303	\$ 76,942	\$ 217,361	26%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total City Manager</b>	\$ 707,882	\$ 707,882	\$ 221,527	\$ 486,355	31%
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# Finance Department FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 999,683	\$ 999,683	\$ 379,990	\$ 619,693	38%
Services / Supplies	615,012	615,012	372,665	242,347	61%
Capital	-	-	-	-	0%
	\$ 1,614,695	\$ 1,614,695	\$ 752,655	\$ 862,039	47%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 722,935	\$ 722,935	\$ 269,830	\$ 453,105	37%
<i>Employee Benefits</i>	276,748	276,748	110,160	166,587	40%
<b>Total Personnel</b>	\$ 999,683	\$ 999,683	\$ 379,990	\$ 619,693	38%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i> <i>(City-wide liability insurance - \$126,376 / DCAD - \$79,636)</i>	\$ 531,737	\$ 531,737	\$ 345,841	\$ 185,896	65%
<i>Employee Development</i>	21,708	21,708	7,619	14,089	35%
<i>Supplies / Equipment</i>	10,667	10,667	3,014	7,653	28%
<i>Utilities</i>	-	-	-	-	0%
<i>Other [Special Events (\$21,900, Data Processing \$29,000)]</i>	50,900	50,900	16,191	34,709	32%
<b>Total Services / Supplies</b>	\$ 615,012	\$ 615,012	\$ 372,665	\$ 242,347	61%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Finance Department</b>	\$ 1,614,695	\$ 1,614,695	\$ 752,655	\$ 862,039	47%

# Human Resources FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 387,236	\$ 387,236	\$ 100,332	\$ 286,905	26%
Services / Supplies	133,422	133,422	30,542	102,880	23%
Capital	-	-	-	-	0%
	\$ 520,658	\$ 520,658	\$ 130,874	\$ 389,785	25%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 287,718	\$ 287,718	\$ 74,067	\$ 213,651	26%
<i>Employee Benefits</i>	99,518	99,518	26,265	73,253	26%
<b>Total Personnel</b>	\$ 387,236	\$ 387,236	\$ 100,332	\$ 286,905	26%

Services / Supplies					
<i>Professional Services</i>	\$ 51,050	\$ 51,050	\$ 12,272	\$ 38,778	24%
<i>Employee Development</i>	73,972	73,972	16,428	57,544	22%
<i>Supplies / Equipment</i>	1,575	1,575	132	1,443	8%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Safety Programs)</i>	6,825	6,825	1,710	5,115	25%
<b>Total Services / Supplies</b>	\$ 133,422	\$ 133,422	\$ 30,542	\$ 102,880	23%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total Human Resources</b>	\$ 520,658	\$ 520,658	\$ 130,874	\$ 389,785	25%
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# City Secretary Office FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 211,309	\$ 211,309	\$ 79,856	\$ 131,453	38%
Services / Supplies	149,217	149,217	44,928	104,289	30%
Capital	-	-	-	-	-
	\$ 360,526	\$ 360,526	\$ 124,784	\$ 235,742	35%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 162,369	\$ 162,369	\$ 60,707	\$ 101,662	37%
<i>Employee Benefits</i>	48,941	48,941	19,150	29,791	39%
<b>Total Personnel</b>	\$ 211,309	\$ 211,309	\$ 79,856	\$ 131,453	38%

<b>Services / Supplies</b>					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i>	\$ 41,900	\$ 41,900	\$ 2,818	\$ 39,082	7%
<i>Employee Development</i> <small>(City Council related \$36,142)</small>	50,262	50,262	14,085	36,177	28%
<i>Supplies / Equipment</i>	16,055	16,055	5,025	11,030	31%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Outside Services)</i>	41,000	41,000	23,000	18,000	56%
<b>Total Services / Supplies</b>	\$ 149,217	\$ 149,217	\$ 44,928	\$ 104,289	30%

<b>Capital</b>					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total City Secretary Office</b>	\$ 360,526	\$ 360,526	\$ 124,784	\$ 235,742	35%
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# Information Services FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 677,843	\$ 677,843	\$ 249,098	\$ 428,745	37%
Services / Supplies	436,903	436,903	244,342	192,561	56%
Capital	-	43,000	42,810	190	0%
	\$ 1,114,746	\$ 1,157,746	\$ 536,250	\$ 621,495	46%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<b>Salaries / Wages</b>	\$ 511,425	\$ 511,425	\$ 186,772	\$ 324,654	37%
<b>Employee Benefits</b>	166,417	166,417	62,326	104,091	37%
<b>Total Personnel</b>	\$ 677,843	\$ 677,843	\$ 249,098	\$ 428,745	37%

Services / Supplies					
<b>Professional Services</b> <i>(Maintenance Contracts \$137,440)</i>	\$ 190,440	\$ 190,440	\$ 62,141	\$ 128,299	33%
<b>Employee Development</b>	28,755	28,755	5,664	23,091	20%
<b>Supplies / Equipment</b>	2,300	2,300	1,772	528	77%
<b>Utilities</b>	24,308	24,308	6,169	18,139	25%
<b>Other (Data Processing)</b>	191,100	191,100	168,597	22,503	88%
<b>Total Services / Supplies</b>	\$ 436,903	\$ 436,903	\$ 244,342	\$ 192,561	56%

Capital					
<b>Equipment / Vehicles - Network Storage Device</b> <i>(Added via Budget Amendment)</i>	-	43,000	42,810	190	0%
<b>Total Capital</b>	\$ -	\$ 43,000	\$ 42,810	\$ 190	0%

<b>Total City Secretary Office</b>	\$ 1,114,746	\$ 1,157,746	\$ 536,250	\$ 621,495	46%
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# Police Department FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,492,789	<b>\$ 4,492,789</b>	<b>\$ 1,646,501</b>	\$ 2,846,288	37%
Services / Supplies	389,350	<b>389,350</b>	<b>170,002</b>	219,348	44%
Capital	<u>165,000</u>	<u><b>165,000</b></u>	<u><b>41,816</b></u>	<u>123,184</u>	<u>25%</u>
	<b>\$ 5,047,139</b>	<b>\$ 5,047,139</b>	<b>\$ 1,858,319</b>	<b>\$ 3,188,820</b>	<b>37%</b>

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,309,810	<b>\$ 3,309,810</b>	<b>\$ 1,187,361</b>	\$ 2,122,449	36%
<i>Employee Benefits</i>	<u>1,182,979</u>	<u><b>1,182,979</b></u>	<u><b>459,141</b></u>	<u>723,838</u>	<u>39%</u>
<b>Total Personnel</b>	<b>\$ 4,492,789</b>	<b>\$ 4,492,789</b>	<b>\$ 1,646,501</b>	<b>\$ 2,846,288</b>	<b>37%</b>

Services / Supplies					
<i>Professional Services</i>	\$ 139,838	<b>\$ 139,838</b>	<b>\$ 106,583</b>	\$ 33,255	76%
<i>Employee Development</i>	45,309	<b>45,309</b>	<b>14,282</b>	31,027	32%
<i>Supplies / Equipment</i>	140,915	<b>140,915</b>	<b>26,821</b>	114,094	19%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$52,028)</i>	<u>63,288</u>	<u><b>63,288</b></u>	<u><b>22,315</b></u>	<u>\$ 40,973</u>	<u>35%</u>
<b>Total Services / Supplies</b>	<b>\$ 389,350</b>	<b>\$ 389,350</b>	<b>\$ 170,002</b>	<b>\$ 219,348</b>	<b>44%</b>

Capital					
<i>Equipment / Vehicles</i>	165,000	<b>165,000</b>	<b>41,816</b>	123,184	25%
<b>Total Capital</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>	<b>\$ 41,816</b>	<b>\$ 123,184</b>	<b>25%</b>

<b>Total Police Department</b>	<b>\$ 5,047,139</b>	<b>\$ 5,047,139</b>	<b>\$ 1,858,319</b>	<b>\$ 3,188,820</b>	<b>37%</b>
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# Fire Department FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,443,276	\$ 2,443,276	\$ 913,581	\$ 1,529,695	37%
Services / Supplies	475,321	475,321	272,847	202,474	57%
Capital	<u>1,104,000</u>	<u>1,104,000</u>	<u>995,316</u>	<u>108,684</u>	<u>90%</u>
	<b>\$ 4,022,597</b>	<b>\$ 4,022,597</b>	<b>\$ 2,181,744</b>	<b>\$ 1,840,854</b>	<b>54%</b>

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<b>Salaries / Wages</b>	\$ 1,709,983	\$ 1,709,983	\$ 613,336	\$ 1,096,647	36%
<b>Employee Benefits</b>	<u>733,293</u>	<u>733,293</u>	<u>300,245</u>	433,048	41%
<b>Total Personnel</b>	<b>\$ 2,443,276</b>	<b>\$ 2,443,276</b>	<b>\$ 913,581</b>	<b>\$ 1,529,695</b>	<b>37%</b>

Services / Supplies					
<b>Professional Services</b>	\$ 71,025	\$ 71,025	\$ 32,484	\$ 38,541	46%
<b>Employee Development</b> <i>(Training - \$50,450)</i>	65,495	65,495	21,223	44,272	32%
<b>Supplies / Equipment</b>	159,751	159,751	51,791	107,960	32%
<b>Utilities</b>	1,800	1,800	540	1,260	30%
<b>Other</b> <i>(Capital Lease Pmt - \$134,000)</i>	<u>177,250</u>	<u>177,250</u>	<u>166,809</u>	<u>10,441</u>	<u>94%</u>
<b>Total Services / Supplies</b>	<b>\$ 475,321</b>	<b>\$ 475,321</b>	<b>\$ 272,847</b>	<b>\$ 202,474</b>	<b>57%</b>

Capital					
<b>Equipment / Vehicles</b>	1,104,000	1,104,000	995,316	108,684	90%
<b>Total Capital</b>	<b>\$ 1,104,000</b>	<b>\$ 1,104,000</b>	<b>\$ 995,316</b>	<b>\$ 108,684</b>	<b>90%</b>

<b>Total Fire Department</b>	<b>\$ 4,022,597</b>	<b>\$ 4,022,597</b>	<b>\$ 2,181,744</b>	<b>\$ 1,840,854</b>	<b>54%</b>
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# Community Services FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 447,995	\$ 447,995	\$ 161,553	\$ 286,442	36%
Services / Supplies	23,453	23,453	3,410	20,043	15%
Capital	-	-	-	-	0%
	\$ 471,448	\$ 471,448	\$ 164,963	\$ 306,485	35%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 316,041	\$ 316,041	\$ 118,885	\$ 197,156	38%
<i>Employee Benefits</i>	131,954	131,954	42,667	89,286	32%
<i>Total Personnel</i>	\$ 447,995	\$ 447,995	\$ 161,553	\$ 286,442	36%

Services / Supplies					
<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 1,105	8,095	12%
<i>Employee Development</i>	5,795	5,795	630	5,165	11%
<i>Supplies / Equipment</i>	8,458	8,458	1,675	6,783	20%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	-	-	0%
<i>Total Services / Supplies</i>	\$ 23,453	\$ 23,453	\$ 3,410	\$ 20,043	15%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 471,448	\$ 471,448	\$ 164,963	\$ 306,485	35%
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# Streets Division FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 697,195	\$ 697,195	\$ 282,253	\$ 414,942	40%
Services / Supplies	718,501	809,501	93,384	716,117	12%
Capital	<u>75,000</u>	<u>75,000</u>	<u>63,736</u>	<u>11,264</u>	<u>85%</u>
	\$ 1,490,696	\$ 1,581,696	\$ 439,373	\$ 1,142,323	28%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 484,653	\$ 484,653	\$ 189,210	\$ 295,442	39%
<i>Employee Benefits</i>	<u>212,543</u>	<u>212,543</u>	<u>93,043</u>	<u>119,500</u>	<u>44%</u>
<b>Total Personnel</b>	\$ 697,195	\$ 697,195	\$ 282,253	\$ 414,942	40%

Services / Supplies					
<i>Professional Services</i>	\$ 78,771	\$ 78,771	\$ 4,774	\$ 73,997	6%
<i>Employee Development</i>	10,825	10,825	1,672	9,153	15%
<i>Supplies / Equipment</i>	48,355	48,355	10,414	37,941	22%
<i>Utilities (Streetlights)</i>	90,000	90,000	35,250	54,750	39%
<i>Other (Street Maintenance)</i>	<u>490,550</u>	<u>581,550</u>	<u>41,274</u>	<u>540,276</u>	<u>7%</u>
<b>Total Services / Supplies</b>	\$ 718,501	\$ 809,501	\$ 93,384	\$ 716,117	12%

Capital					
<i>Equipment / Vehicles</i>	75,000	75,000	63,736	11,264	85%
<b>Total Capital</b>	\$ 75,000	\$ 75,000	\$ 63,736	\$ 11,264	85%

<b>Total Streets</b>	\$ 1,490,696	\$ 1,581,696	\$ 439,373	\$ 1,142,323	28%
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# Maintenance Division FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 345,803	\$ 345,803	\$ 138,429	\$ 207,374	40%
Services / Supplies	579,485	579,485	196,706	382,779	34%
Capital	-	-	-	-	0%
	\$ 925,288	\$ 925,288	\$ 335,134	\$ 590,154	36%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 244,696	\$ 244,696	\$ 96,017	\$ 148,678	39%
<i>Employee Benefits</i>	101,107	101,107	42,411	58,696	42%
<b>Total Personnel</b>	\$ 345,803	\$ 345,803	\$ 138,429	\$ 207,374	40%

Services / Supplies					
<i>Professional Services</i>	\$ 63,978	\$ 63,978	\$ 8,916	\$ 55,062	14%
<i>Employee Development</i>	4,495	4,495	747	3,748	17%
<i>Supplies / Equipment</i> <i>(Fuel &amp; Oils - \$159,777, Repair Parts / Contract Repairs - \$195,610)</i>	425,912	425,912	157,711	268,201	37%
<i>Utilities</i>	85,000	85,000	29,332	55,668	35%
<i>Other</i>	100	100	-	\$ 100	0%
<b>Total Services / Supplies</b>	\$ 579,485	\$ 579,485	\$ 196,706	\$ 382,779	34%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total Maintenance</b>	\$ 925,288	\$ 925,288	\$ 335,134	\$ 590,154	36%
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# Parks Division FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,168,532	<b>\$ 1,168,532</b>	<b>\$ 444,319</b>	\$ 724,213	38%
Services / Supplies	603,255	<b>603,255</b>	<b>153,288</b>	449,967	25%
Capital	<u>240,000</u>	<b><u>606,000</u></b>	<b><u>68,083</u></b>	<u>537,917</u>	<u>11%</u>
	<b>\$ 2,011,787</b>	<b>\$ 2,377,787</b>	<b>\$ 665,690</b>	<b>\$ 1,712,097</b>	<b>28%</b>

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<b>Salaries / Wages</b>	\$ 777,453	<b>\$ 777,453</b>	<b>\$ 277,047</b>	\$ 500,407	36%
<b>Employee Benefits</b>	<u>391,078</u>	<b><u>391,078</u></b>	<b><u>167,272</u></b>	<u>223,806</u>	<u>43%</u>
<b>Total Personnel</b>	<b>\$ 1,168,532</b>	<b>\$ 1,168,532</b>	<b>\$ 444,319</b>	<b>\$ 724,213</b>	<b>38%</b>

Services / Supplies					
<b>Professional Services</b> <i>(ROW Contract Mowing - \$108,000)</i>	\$ 133,312	<b>\$ 133,312</b>	<b>\$ 17,220</b>	\$ 116,092	13%
<b>Employee Development</b>	25,045	<b>25,045</b>	<b>8,636</b>	16,409	34%
<b>Supplies / Equipment</b>	310,648	<b>310,648</b>	<b>86,699</b>	223,949	28%
<b>Utilities</b>	133,300	<b>133,300</b>	<b>40,698</b>	92,602	31%
<b>Other</b>	<u>950</u>	<b><u>950</u></b>	<b><u>35</u></b>	<u>915</u>	<u>4%</u>
<b>Total Services / Supplies</b>	<b>\$ 603,255</b>	<b>\$ 603,255</b>	<b>\$ 153,288</b>	<b>\$ 449,967</b>	<b>25%</b>

Capital					
<b>Equipment / Vehicles - Budget</b> <i>Amend added \$91K for eng. for Chapel Hill Trail and \$275K for DTR shade covers and playground equip.</i>	240,000	<b>606,000</b>	<b>68,083</b>	537,917	11%
<b>Total Capital</b>	240,000	<b>606,000</b>	<b>68,083</b>	537,917	11%

<b>Total Parks</b>	<b>\$ 2,011,787</b>	<b>\$ 2,377,787</b>	<b>\$ 665,690</b>	<b>\$ 1,712,097</b>	<b>28%</b>
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# Recreation Division FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 212,138	\$ 212,138	\$ 67,233	\$ 144,906	32%
Services / Supplies	320,482	320,482	95,830	224,652	30%
Capital	-	-	-	-	0%
	\$ 532,620	\$ 532,620	\$ 163,062	\$ 369,558	31%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 169,788	\$ 169,788	\$ 50,823	\$ 118,965	30%
<i>Employee Benefits</i>	42,351	42,351	16,410	25,941	39%
<b>Total Personnel</b>	\$ 212,138	\$ 212,138	\$ 67,233	\$ 144,906	32%

Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	10,555	10,555	3,150	7,405	30%
<i>Supplies / Equipment</i>	1,506	1,506	143	1,363	9%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs )</i>	308,421	308,421	92,537	215,884	30%
<b>Total Services / Supplies</b>	\$ 320,482	\$ 320,482	\$ 95,830	\$ 224,652	30%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total Recreation</b>	\$ 532,620	\$ 532,620	\$ 163,062	\$ 369,558	31%
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# Equipment Replacement / Capital Schedule FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	-	43,000	42,810	-	100%
Police Dept Capital Outlay	165,000	165,000	41,816	123,184	25%
Fire Dept Capital Outlay	1,104,000	1,104,000	995,316	108,684	90%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	75,000	75,000	63,736	11,264	85%
Maintenance Capital Outlay	-	-	-	-	0%
City Parks Capital Outlay	240,000	606,000	68,083	537,917	11%
City Recreation Capital Outlay	-	-	-	-	0%
<b>Total Expenditures</b>	<b>\$ 1,584,000</b>	<b>\$ 1,993,000</b>	<b>\$ 1,211,761</b>	<b>\$ 781,239</b>	<b>61%</b>

# Utility Fund Revenues

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (175,000)	\$ (175,000)	\$ (66,855)	\$ (108,145)	38%
<i>Charges / Penalties</i>	86,750	86,750	40,753	45,997	47%
<b>Total Fees</b>	<b>\$ (88,250)</b>	<b>\$ (88,250)</b>	<b>\$ (26,102)</b>	<b>\$ (62,148)</b>	<b>30%</b>

### Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	0%
<b>Total Licenses &amp; Permits</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0%</b>

### Charges for Services

<i>Water Sales</i>	\$ 5,618,870	\$ 5,618,870	\$ 1,270,988	\$ 4,347,882	23%
<i>Sewer Sales</i>	4,435,083	4,435,083	1,577,462	2,857,621	36%
<i>Inspection Fees</i>	3,000	3,000	2,080	920	69%
<b>Total Charges for Service</b>	<b>\$ 10,056,953</b>	<b>\$ 10,056,953</b>	<b>\$ 2,850,530</b>	<b>\$ 7,206,423</b>	<b>28%</b>

### Interest

<i>Interest (Operations)</i>	\$ 35,000	\$ 35,000	\$ 19,740	\$ 15,260	56%
<i>Interest (Capital Projects)</i>	26,000	26,000	36,105	(10,105)	139%
<b>Total Interest</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>	<b>\$ 55,845</b>	<b>\$ 5,155</b>	<b>92%</b>

### Impact Fees

<i>Impact Fees</i>	\$ 265,000	\$ 265,000	\$ 124,900	\$ 140,100	47%
<b>Total Impact Fees</b>	<b>\$ 265,000</b>	<b>\$ 265,000</b>	<b>\$ 124,900</b>	<b>\$ 140,100</b>	<b>47%</b>

### Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 34,089	\$ (29,089)	682%
<b>Total Miscellaneous Income</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 34,089</b>	<b>\$ (29,089)</b>	<b>682%</b>

<b>Total Utility Fund Revenues</b>	<b>\$ 10,309,703</b>	<b>\$ 10,309,703</b>	<b>\$ 3,039,262</b>	<b>\$ 7,270,441</b>	<b>29%</b>
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# Utility Division FY 2018/2019 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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--- Summary - Operations ---					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,767,684	<b>\$ 1,767,684</b>	<b>\$ 703,539</b>	\$ 1,064,145	40%
Services / Supplies	6,222,872	<b>6,222,872</b>	<b>2,388,921</b>	3,833,951	38%
Capital	40,000	<b>40,000</b>	-	40,000	0%
<b>Total Utility Division</b>	<b>\$ 8,030,555</b>	<b>\$ 8,030,555</b>	<b>\$ 3,092,459</b>	\$ 4,938,096	39%

--- Detail - Operations ---					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,181,869	<b>\$ 1,181,869</b>	<b>\$ 466,915</b>	\$ 714,954	40%
<i>Employee Benefits</i>	585,815	<b>585,815</b>	<b>236,624</b>	349,191	40%
<b>Total Personnel</b>	<b>\$ 1,767,684</b>	<b>\$ 1,767,684</b>	<b>\$ 703,539</b>	\$ 1,064,145	40%

Services / Supplies					
<i>Professional Services</i>	\$ 342,644	<b>\$ 342,644</b>	<b>\$ 112,611</b>	\$ 230,033	33%
<i>Employee Development</i>	57,141	<b>57,141</b>	<b>17,580</b>	39,561	31%
<i>Supplies / Equipment</i>	86,959	<b>86,959</b>	<b>21,992</b>	64,967	25%
<i>Utilities</i>	404,380	<b>404,380</b>	<b>124,613</b>	279,767	31%
<i>Other (Well Lot Maintenance)</i>	975,416	<b>975,416</b>	<b>355,068</b>	620,348	36%
<b>Sub-Total - Operations Services / Supplies</b>	<b>\$ 1,866,541</b>	<b>\$ 1,866,541</b>	<b>\$ 631,865</b>	\$ 1,234,676	34%

Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 5,105	<b>\$ 5,105</b>	<b>\$ 5,103</b>	\$ 2	100%
<i>UTRWD - Water Volume Cost</i>	915,070	<b>915,070</b>	<b>241,740</b>	673,330	26%
<i>UTRWD - Water Demand Charges</i>	1,318,950	<b>1,318,950</b>	<b>549,563</b>	769,388	42%
<i>UTRWD - Sewer Effluent Volume Rate</i>	526,776	<b>526,776</b>	<b>298,446</b>	228,330	57%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,355,495	<b>1,355,495</b>	<b>564,790</b>	790,705	42%
<i>UTRWD - HV Sewer Line to UTRWD</i>	234,935	<b>234,935</b>	<b>97,415</b>	137,520	41%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
<b>Sub-Total - Wholesale Water / Wastewater</b>	<b>\$ 4,356,331</b>	<b>\$ 4,356,331</b>	<b>\$ 1,757,056</b>	\$ 2,599,275	40%

<b>Total Services / Supplies</b>	<b>\$ 6,222,872</b>	<b>\$ 6,222,872</b>	<b>\$ 2,388,921</b>	\$ 3,833,951	38%
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Capital					
<i>Equipment / Vehicles</i>	40,000	<b>40,000</b>	-	40,000	0%
<b>Total Capital</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	-	40,000	0%

<b>Total Utility Division - Operations</b>	<b>\$ 8,030,555</b>	<b>\$ 8,030,555</b>	<b>\$ 3,092,459</b>	\$ 4,938,096	39%
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# Utility Fund Working Capital FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 5,618,870	\$ 5,618,870	\$ 1,270,988	\$ 4,347,882	23%
<i>Sewer Sales</i>	4,435,083	4,435,083	1,577,462	2,857,621	36%
<i>Other Fees / Charges</i>	104,750	104,750	76,922	27,828	73%
<i>Electronic Payment Credit</i>	(175,000)	(175,000)	(66,855)	(108,145)	38%
<i>Interest</i>	35,000	35,000	19,740	15,260	56%
<b>Total Revenues</b>	<b>\$ 10,018,703</b>	<b>\$ 10,018,703</b>	<b>\$ 2,878,257</b>	<b>\$ 7,140,446</b>	<b>29%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$363,072	\$363,072	\$ 165,712	\$ 197,360	46%
<i>Operations</i>	3,271,152	3,271,152	1,169,691	2,101,461	36%
<i>UTRWD</i>	4,356,331	4,356,331	1,757,056	2,599,275	40%
<i>Debt Service</i>	1,216,814	1,216,814	1,044,369	172,445	86%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	40,000	40,000	-	40,000	0%
<b>Total Expenditures</b>	<b>\$ 9,247,369</b>	<b>\$ 9,247,369</b>	<b>\$ 4,136,829</b>	<b>\$ 5,110,541</b>	<b>45%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers Out / Utility Capital Projects</i>	(300,000)	(300,000)	-	(300,000)	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	-	(470,000)	0%
<b>Total Other Sources (Uses)</b>	<b>\$ (620,000)</b>	<b>\$ (620,000)</b>	<b>\$ 150,000</b>	<b>\$ (770,000)</b>	<b>-24%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	151,334	151,334	(1,108,572)
<b>Beginning Working Capital</b>			
<i>Operations</i>	2,404,004	2,404,004	2,404,004
<i>Available Impact Fees</i>	906,474	906,474	906,474
<b>Total Available Working Capital</b>	<b>\$ 3,310,478</b>	<b>\$ 3,310,478</b>	<b>\$ 3,310,478</b>
<b>Ending Working Capital</b>			
<i>Operations</i>	2,555,338	2,555,338	1,295,432
<i>Designated Capital Project</i>	-	-	-
<i>Available Impact Fees</i>	1,021,474	1,021,474	881,374
<b>Total Available Working Capital</b>	<b>\$ 3,576,812</b>	<b>\$ 3,576,812</b>	<b>\$ 2,176,806</b>

<i>Impact Fees</i>			
<i>Beginning Balance</i>	906,474	906,474	906,474
<i>+ Collections</i>	265,000	265,000	124,900
<i>- Applied to offset Debt Service</i>	(150,000)	(150,000)	(150,000)
<i>Ending Balance</i>	1,021,474	1,021,474	881,374

\*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

# Corps Leased Parks Fund FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 433,725	\$ 433,725	\$ 159,608	\$ 274,117	37%
<i>Annual Park Passes</i>	37,000	37,000	5,945	31,055	16%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	300	300	10	290	3%
<b>Total Revenues</b>	<b>\$ 471,025</b>	<b>\$ 471,025</b>	<b>\$ 165,563</b>	<b>\$ 305,462</b>	<b>35%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 179,892	\$ 179,892	\$ 74,954	\$ 104,938	42%
<i>Services / Supplies</i>	209,235	209,235	97,434	111,801	47%
<i>Capital</i>	-	-	11,466	(11,466)	0%
<b>Total Expenditures</b>	<b>\$ 389,126</b>	<b>\$ 389,126</b>	<b>\$ 183,855</b>	<b>\$ 205,272</b>	<b>47%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 149,028	\$ 194,032	\$ 194,032
<i>+ Net Increase (Decrease)</i>	81,899	81,899	(18,291)
<b>Ending Fund Balance</b>	<b>\$ 230,927</b>	<b>\$ 275,931</b>	<b>\$ 175,741</b>

Audited FY18

# Debt Service Fund

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Property Tax Revenues</i>	\$1,884,171	\$ 1,884,171	\$ 1,827,625	\$ 56,546	97%
<i>Interest Income</i>	1,400	1,400	5,687	(4,287)	406%
<b>Total Revenues</b>	<b>\$ 1,885,571</b>	<b>\$ 1,885,571</b>	<b>\$ 1,833,312</b>	<b>\$ 52,259</b>	<b>97%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 1,930,000	\$ 1,930,000	\$ 1,930,000	\$ -	100%
<i>Interest Payments</i>	800,999	800,999	464,548	336,451	58%
<i>Paying Agent Fees</i>	3,000	3,000	1,381	1,619	46%
<b>Total Expenditures</b>	<b>\$ 2,733,999</b>	<b>\$ 2,733,999</b>	<b>\$ 2,395,929</b>	<b>\$ 338,070</b>	<b>88%</b>

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	856,827	856,827	746,759	\$ 110,068	87%
<i>Proceeds from Refunding Debt</i>	-	-	-	-	0%
<i>Debt Issuance Cost</i>	-	-	-	-	0%
<i>Payment to Escrow Agent</i>	-	-	-	-	0%
<b>Total Financing Sources</b>	<b>\$ 856,827</b>	<b>\$ 856,827</b>	<b>\$ 746,759</b>	<b>\$ 110,068</b>	<b>87%</b>

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 151,980	\$ 159,489	\$ 159,489
<i>+ Net Increase (Decrease)</i>	8,399	8,399	184,142
<b>Ending Fund Balance</b>	<b>\$ 160,379</b>	<b>\$ 167,888</b>	<b>\$ 343,631</b>

Audited FY18

# Capital Projects Fund FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	50,000	50,000	55,836	(5,836)	112%
<b>Total Revenues</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 55,836</b>	<b>\$ (5,836)</b>	<b>100%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>2018 Proposed Bond</b> (Parks/Streets/Drainage)	5,375,281	5,375,281	451,604	4,923,677	8%
2018 Bond Issue (Streets)		2,500,000	41,620	2,458,380	2%
2018 Bond Issue (Parks)		2,875,281	409,984	2,465,297	14%
<b>Total Expenditures</b>	<b>\$ 5,375,281</b>	<b>\$ 5,375,281</b>	<b>\$ 451,604</b>	<b>\$ 4,923,677</b>	<b>8%</b>

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ -	\$ -	\$ -	\$ -	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
<b>Total Financing Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 6,119,643	\$ 6,865,552	\$ 6,865,552
<i>+Net Increase (Decrease)</i>	(5,325,281)	(5,325,281)	(395,768)
<b>Ending Fund Balance</b>	<b>\$ 794,362</b>	<b>\$ 1,540,271</b>	<b>\$ 6,469,784</b>

Audited FY18

# Drainage Utilities

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ 2,757	\$ (2,757)	0%
<i>Drainage Fee Receipts</i>	490,000	490,000	185,029	304,971	38%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	4,000	4,000	2,603	1,397	65%
<b>Total Revenues</b>	<b>\$ 494,000</b>	<b>\$ 494,000</b>	<b>\$ 190,390</b>	<b>\$ 303,610</b>	<b>39%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 381,972	\$ 381,972	\$ 151,126	\$ 230,846	40%
<i>Services / Supplies</i>	150,665	150,665	49,334	101,331	33%
<i>Capital</i>	50,000	50,000	-	50,000	0%
<b>Total Expenditures</b>	<b>\$ 582,637</b>	<b>\$ 582,637</b>	<b>\$ 200,460</b>	<b>\$ 382,177</b>	<b>34%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 66,000	\$ 66,000	\$ -	\$ 66,000	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
<b>Total Other Sources (Uses)</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>0%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 288,759	\$ 340,814	\$ 340,814
<i>+ Net Increase (Decrease)</i>	(38,637)	(38,637)	(10,070)
<b>Ending Fund Balance</b>	<b>\$ 250,122</b>	<b>\$ 302,177</b>	<b>\$ 330,744</b>

Audited FY18

# Park Development Fee Fund FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 400	\$ 400	\$ 658	\$ (258)	165%
<i>Community Park Fees</i>	-	-	-	-	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
<b>Total Revenues</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>\$ 658</b>	<b>\$ (258)</b>	<b>0%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ 24,000	\$ 24,000	\$ -	\$ 24,000	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
<b>Total Expenditures</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>0%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 69,586	\$ 69,437	\$ 69,437
<i>+ Net Increase (Decrease)</i>	(23,600)	(23,600)	658
<b>Ending Fund Balance</b>	<b>\$ 45,986</b>	<b>\$ 45,837</b>	<b>\$ 70,095</b>

Audited FY18

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ 45,986	70,095
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	-
<i>Neighborhood Park Fees (Area IV)</i>	-	-
<b>Total</b>	<b>\$ 45,986</b>	<b>\$ 70,095</b>

# Public Safety Special Revenue Fund

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 25,600	\$ 31,587	\$ (5,987)	123%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	11,831	(8,231)	329%
Capital	-	-	-	-	0%
<b>Total Expenditures</b>	<b>\$ 3,600</b>	<b>\$ 3,600</b>	<b>\$ 11,831</b>	<b>\$ (8,231)</b>	<b>0%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
<b>Total Other Sources (Uses)</b>	<b>\$ (22,000)</b>	<b>\$ (22,000)</b>	<b>\$ -</b>	<b>\$ (22,000)</b>	<b>0%</b>

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 36,980	\$ 6,277	\$ 6,277
+ Net Increase (Decrease)	-	-	19,756
Ending Fund Balance	\$ 36,980	\$ 6,277	\$ 26,033

Audited FY18

# Municipal Court Technology Fee Fund FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 3,500	\$ 3,500	\$ 1,315	2,185	38%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 5,700	\$ 5,700	\$ 5,405	\$ 295	95%
<b>Total Expenditures</b>	<b>\$ 5,700</b>	<b>\$ 5,700</b>	<b>\$ 5,405</b>	<b>\$ 295</b>	<b>95%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 31,939	\$ 32,003	\$ 32,003
+ Net Increase (Decrease)	(2,200)	(2,200)	(4,090)
Ending Fund Balance	\$ 29,739	\$ 29,803	\$ 27,913

Audited FY18

# Municipal Court Building Security Fund FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<b>Percent of Budget Year Transpired</b>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,700	\$ 2,700	\$ 986	\$ 1,714	37%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 32,719	\$ 32,722	\$ 32,722
+ Net Increase (Decrease)	2,700	2,700	986
Ending Fund Balance	\$ 35,419	\$ 35,422	\$ 33,708

Audited FY18

Highland Village Community Development Corporation  
Working Capital Analysis (FY 2019)

	<i>Actual 2016-2017</i>	<i>Projected 2017-2018</i>	<i>Budget 2018-2019</i>	<i>YTD 2018-2019</i>
<b>Beginning Fund Balance</b>	\$ 373,513	\$ 106,954	\$ 95,532	\$ 95,532
<b>Revenues</b>				
4B Sales Tax	1,242,599	1,262,392	1,334,766	359,156
Park Fees (Rental)	24,384	74,400	79,500	25,216
Linear Park Fees	575	-	574	-
Miscellaneous Income	590	600	600	-
Interest Income	508	500	800	644
<b>Total</b>	<b>\$ 1,268,656</b>	<b>\$ 1,337,892</b>	<b>\$ 1,416,240</b>	<b>\$ 385,016</b>
<b>Expenditures</b>				
Personnel	205,020	266,907	283,470	114,366
Services / Supplies	145,584	213,722	200,630	73,457
Reimburse GF (Support Functions)	28,000	28,000	28,000	-
Reimburse GF (Debt Service)	870,124	800,685	856,827	746,759
<b>Total Non-Capital Expenditures</b>	<b>\$ 1,248,728</b>	<b>\$ 1,309,314</b>	<b>\$ 1,368,927</b>	<b>\$ 934,582</b>
<b>Capital</b>				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	-
Transfer to 4B Capital Projects	\$ 281,152	\$ -	\$ -	\$ -
Equipment	5,335	40,000	-	-
Net Increase / (Decrease)	(266,559)	(11,422)	47,313	(549,566)
<b>Working Capital Balance</b>	<b>\$ 106,954</b>	<b>\$ 95,532</b>	<b>\$ 142,845</b>	<b>\$ (454,034)</b>

## Highland Village Community Development Corporation Capital Projects

	<i>Actual 2016-2017</i>	<i>Actual 2017-2018</i>	<i>Budget 2018-2019</i>	<i>YTD 2018-2019</i>
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -
<b>Funding</b>				
Debt Issuance	-	-	-	-
Bond Discount	-	-	-	-
Debt Issuance Cost	-	-	-	-
Funding from Operations	281,152	-	-	-
Capital Projects (HV RR Crossing)	-	-	-	-
Denton County	-	-	-	-
I-35 Mitigation	-	-	-	-
Interest Earnings	-	-	-	-
<b>Total Available Project Funding</b>	<b>\$ 281,152</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
<b>Castlewood Trail</b>				
Engineering - \$131,200	-	-	-	-
Project Cost - \$1.312M (Estimated)	-	-	-	-
<b>Copperas Trail</b>				
Engineering - \$112,380	-	-	-	-
Project Cost - \$1.5M (Estimated)	-	-	-	-
<b>HV Rd Trail (Phase IIa - CH to Svc Cntr)</b>				
Engineering - \$25,000	-	-	-	-
Project Cost - \$250,982 (Estimated)	-	-	-	-
<b>HV Rd Trail (Phase IIb - Lions Club Park to Doubletree Ranch Park)</b>				
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-	-	-
Project Cost - \$250,000 (Estimated)	-	-	-	-
<b>FM 2499 Sidewalk</b>				
Engineering - \$12,500	-	-	-	-
Project Cost - \$117,678 (Estimated)	-	-	-	-
<b>Pedestrian Crosswalk Enhancement</b>				
Engineering	-	-	-	-
Project Cost - \$26,000/Crossing	-	-	-	-
<b>Marauder Park Lake Access</b>				
Engineering - \$31,000 (Estimated)	-	-	-	-
Project Cost - \$58,178 (Estimated)	-	-	-	-
<b>HV Rd RR Crossing</b>				
Engineering - \$7,200 (Estimated)	-	-	-	-
Project Cost - \$48,000 (Estimated)	-	-	-	-
<b>Lakeside Community Park (707 HV Rd Trailhead)</b>				
Engineering - \$40,000	-	-	-	-
Project Cost - \$420,000	-	-	-	-
<b>Misc. Small, Fill-In/Connector Sections</b>				
Project Cost - \$20,000 (Per Year)	-	-	-	-
<b>Doubletree Ranch Park</b>				
Engineering - \$779,300	-	-	-	-
Project Cost - \$8,500,000 (Estimated)	659,483	-	-	-
<b>Total Capital Projects</b>	<b>\$ 659,483</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Remaining Project Funding</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# PEG Fee Fund

## FY 2018/2019 Budget

**YEAR TO DATE FEBRUARY**

<i>Percent of Budget Year Transpired</i>	<b>41.7%</b>
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 55,000	\$ 55,000	\$ 12,946	\$ 42,054	24%
<b>Total Revenues</b>	\$ 55,000	\$ 55,000	\$ 12,946	\$ 42,054	24%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	19,400	19,400	5,186	14,214	27%
<i>Capital</i>	-	-	3,416	(3,416)	0%
<b>Total Expenditures</b>	\$ 19,400	\$ 19,400	\$ 8,602	\$ 10,798	44%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 111,866	\$ 113,692	\$ 113,692
<i>+Net Increase (Decrease)</i>	35,600	35,600	4,344
<b>Ending Fund Balance</b>	\$ 147,466	\$ 149,292	\$ 118,036

Audited FY18

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 14**

**MEETING DATE: 04/23/19**

**SUBJECT: Status Reports on Current Projects and Discussion on Future  
Agenda Items**

**PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary**

**COMMENTS**

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



## UPCOMING EVENTS

<b>April 23, 2019</b>	<b>Regular City Council Mtg. 7:30 pm</b>
May 2, 2019	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
<b>May 14, 2019</b>	<b>Regular City Council Mtg. 7:30 pm</b>
May 20, 2019	Park Board Mtg. 6:00 pm (if needed)
May 21, 2019	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
<b>May 28, 2019</b>	<b>Regular City Council Mtg. 7:30 pm</b>
June 6, 2019	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
<b>June 11, 2019</b>	<b>Regular City Council Mtg. 7:30 pm</b>
June 17, 2019	Park Board Mtg. 6:00 pm (if needed)
June 18, 2019	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
<b>June 25, 2019</b>	<b>Regular City Council Mtg. 7:30 pm</b>

Note - Please visit [www.highlandvillage.org](http://www.highlandvillage.org) or the City Hall bulletin board for the latest meeting additions and updates.

By: Karen Bradley, Administrative Assistant - City Secretary Office