



**A G E N D A**  
**REGULAR MEETING OF THE**  
**HIGHLAND VILLAGE CITY COUNCIL**  
**HIGHLAND VILLAGE MUNICIPAL COMPLEX**  
**1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**  
**TUESDAY, FEBRUARY 27, 2024 at 6:00 P.M.**

**EARLY WORK SESSION**

City Council Chambers – 6:00 P.M.

**Convene Meeting in Open Session**

1. Receive an Update on Fire Department Operations
2. Receive an Update on Police Department Operations
3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for February 27, 2024

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

**CLOSED SESSION**

City Manager's Conference Room

4. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:
  - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**OPEN SESSION**

City Council Chambers – 7:00 P.M.

5. Call Meeting to Order
6. Prayer led by Councilmember Rhonda Hurst
7. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Rhonda Hurst: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

8. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
  - **Recognition by The Salvation Army for Participation in their Red Kettle “Ring The Bell” Challenge**
9. **City Manager/Staff Reports**
  - **State of the City Video**
10. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers’ Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

*Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers’ Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers’ Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council’s agenda.*

### **CONSENT AGENDA**

**All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.**

11. **Consider approval of Minutes of the Regular City Council Meeting held on February 13, 2024**
12. **Consider Resolution 2024-3113 canceling the March 12, 2024 City Council Meeting**
13. **Consider Resolution 2024-3114 canceling the May 4, 2024 General Election for City Officers and Declaring Unopposed Candidates Elected to Office**

**ACTION AGENDA**

14. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:  
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**LATE WORK SESSION**

(Items may be discussed during Early Work Session, time permitting)

15. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
16. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 23<sup>RD</sup> DAY OF FEBRUARY 2024 NOT LATER THAN 6:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 for additional information.

Removed from posting on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_  
am / pm by \_\_\_\_\_.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 1**

**MEETING DATE: 02/27/2024**

**SUBJECT: Receive an Update on Fire Department Operations**

**PREPARED BY: Jason Collier, Fire Chief**

**COMMENTS**

This item continues the series on departmental reports. City staff will provide an update on Fire Department Operations.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 2**

**MEETING DATE: 02/27/2024**

**SUBJECT: Receive an Update on Police Department Operations**

**PREPARED BY: Doug Reim, Chief of Police**

**COMMENTS**

This item continues the series on departmental reports. City staff will provide an update on Police Department Operations.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 8**

**MEETING DATE: 02/27/2024**

**SUBJECT: Mayor and Council Reports on Items of Community Interest**

**PREPARED BY: Karen McCoy, Executive Assistant**

**COMMENTS**

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Recognition by The Salvation Army for Participation in their Red Kettle "Ring The Bell" Challenge

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 11**

**MEETING DATE: 02/27/2024**

**SUBJECT: Consider approval of Minutes of the Regular City Council Meeting held on February 13, 2024**

**PREPARED BY: Angela Miller, City Secretary**

**BACKGROUND:**

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

**IDENTIFIED NEED/S:**

Council is encouraged to contact the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff can make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

**OPTIONS & RESULTS:**

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

**PROGRESS TO DATE: (if appropriate)**

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

To approve minutes of the Regular City Council Meeting held on February 13, 2024.



**MEETING MINUTES OF THE REGULAR MEETING  
HIGHLAND VILLAGE CITY COUNCIL  
HIGHLAND VILLAGE MUNICIPAL COMPLEX  
1000 HIGHLAND VILLAGE ROAD  
TUESDAY, FEBRUARY 13, 2024**

**EARLY WORK SESSION**

Mayor Jaworski called the meeting to order at 6:15 p.m.

**Roll Call**

Present: Daniel Jaworski Mayor  
Jon Kixmiller Mayor Pro Tem  
Kevin Cox Councilmember  
Shawn Nelson Councilmember  
Rhonda Hurst Councilmember  
Robert Fiester Councilmember  
Brian A. Fiorenza Deputy Mayor Pro Tem

Staff Members: Paul Stevens City Manager  
Ken Heerman Assistant City Manager  
Angela Miller City Secretary  
Ingrid Rex Deputy City Secretary  
Karen McCoy Executive Assistant  
Doug Reim Chief of Police  
Jason Collier Fire Chief  
Scott Kriston Public Works Director  
Kim Lopez Human Resources Director  
Laurie Mullens Marketing & Communications Director

**1. Presentation of Lifesaving Awards to Officers of the Highland Village Police Department**

Chief Reim presented Lifesaving Awards to Sergeant Travis Flowers, Corporal Michael McLaughlin and Officer Arturo Flores for their actions at the scene of a recent medical emergency, which prevented a loss of life.

**2. Receive an Overview of the City Secretary's Office**

City Secretary Miller introduced Executive Assistant Karen McCoy and Deputy City Secretary Ingrid Rex. An overview of the functions of the department was presented.

**3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for February 13, 2024**

Relating to Agenda Item #19, Mayor Jaworski reminded Council that action would be needed to reflect they had received the report.

With no further business, Mayor Jaworski adjourned the meeting at 6:51 p.m.

### **CLOSED SESSION**

**4. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**

**(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

### **OPEN SESSION**

**5. Call Meeting to Order**

Mayor Jaworski called the meeting to order at 7:00 p.m.

#### **Roll Call**

Present:	Daniel Jaworski	Mayor
	Jon Kixmiller	Mayor Pro Tem
	Kevin Cox	Councilmember
	Shawn Nelson	Councilmember
	Rhonda Hurst	Councilmember
	Robert Fiester	Councilmember
	Brian A. Fiorenza	Deputy Mayor Pro Tem

Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	J McCally	Police Sergeant
	Jason Collier	Fire Chief
	Scott Kriston	Public Works Director
	Kim Lopez	Human Resources Director
	Laurie Mullens	Marketing & Communications Director

**6. Prayer led by Councilmember Shawn Nelson**

Councilmember Nelson gave the invocation.

**7. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Shawn Nelson**

Councilmember Nelson led the Pledge of Allegiance to the U.S. and Texas flags.

**8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information**

about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Jaworski wished the 7<sup>th</sup> grade boys and girls basketball teams luck as they are both playing in district championship games this evening.

- **Presentation of a Proclamation celebrating the Retirement of Mark Rudder for 20 Years of Service**

Mayor Jaworski presented a proclamation celebrating the retirement of Mr. Rudder.

## **9. City Manager/Staff Reports**

City Manager Stevens reminded residents of the State of the City luncheon scheduled for February 27 and the HVBA Community Coffee to be held on March 7. He also reported the traffic signal project at Highland Village Road and Brazos is now underway and that the Parks and Recreation Department is accepting vendor applications for the Highland Village Art Festival.

- **The Village Report**

The Village Report included the Experience Highland Village video featuring The Shops at Highland Village and the newly opened Rev's Golf Lounge.

## **10. Visitor Comments**

No one wished to speak.

### **CONSENT AGENDA**

- 11. Consider approval of Minutes of the Regular City Council Meeting held on January 9, 2024**
- 12. Consider Resolution 2024-3110 calling a General Election to be held on May 4, 2024 for the Purpose of Electing Council Members to Places 1 (Mayor), 2, 4 and 6; authorizing a Joint Election with other Denton County Political Subdivisions; and authorizing a Contract for Election Services with Denton County**
- 13. Consider Resolution 2024-3112 authorizing a Task Order with Schaumburg & Polk, Inc. for Professional Engineering Services for the Gayle Lane, Merriman Drive, Oak Street and Cedar Drive Water Lines Project**
- 14. Receive Budget Reports for Period ending November 30, 2023**
- 15. Receive Budget Reports for Period ending December 31, 2023**
- 16. Receive Investment Report for Quarter ending December 31, 2023**

***Motion by Councilmember Fiester, seconded by Councilmember Nelson, to approve Consent Agenda Items #11 through #16. Motion carried 7-0.***

## ACTION AGENDA

17. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:  
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

### NO ACTION TAKEN

No action was taken on this item.

18. Consider Resolution 2024-3111 authorizing the Purchase of a 2024 Ford F550 Weis Fire Quick Attack 300RM Brush Truck from Weis Fire & Safety Equipment through the City's Cooperative Purchase Agreement with Houston Galveston Area Council (HGAC)

### APPROVED (7 – 0)

Chief Collier reported that under the City's replacement schedule, the 2012 brush truck was identified as having met the criteria for replacement. He reported estimated time of build and delivery is 18-20 months. Mayor Pro Tem Kixmiller asked if the purchase is in this year's budget or a future budget. Mayor Jaworski also asked if the purchase would be financed. Assistant City Manager Heerman reported using a tax note has been discussed during the past 2 budget years to purchase larger equipment, which have a maximum 7 year maturity. He stated this would be the first, likely in FY 2025, and would also include an ambulance and some Public Works equipment as well.

***Motion by Councilmember Nelson, seconded by Deputy Mayor Pro Tem Fiorenza, to approve Resolution 2024-3111 authorizing the purchase of a 2024 Ford F550 Weis Fire Quick Attack 300RM Brush Truck from Weis Fire & Safety Equipment through the City's cooperative purchase agreement with Houston Galveston Area Council (HGAC). Motion carried 7-0.***

19. Receive Highland Village Police Department's Annual Compliance Report under the Texas Code of Criminal Procedure (CCP) Section 2.131 through 2.138 prohibiting Racial Profiling

### REPORT RECEIVED (7 – 0)

Sergeant McCally reported state law requires each law enforcement agency in the state to adopt a written policy on racial profiling and to submit a report containing the information compiled during the previous calendar year to its governing body; the report for 2023 was presented.

Referencing Item 10 of the report, Councilmember Fiester asked for clarification on what would constitute a weapon as contraband. Sergeant McCally stated having a weapon in a vehicle while a crime is committed is what then classifies it as contraband. In comparison to last year, Mayor Pro Tem Kixmiller asked if traffic stops have increased; Sergeant McCally reported they are up some.

***Motion by Councilmember Fiester, seconded by Councilmember Cox, to receive the Highland Village Police Department's Annual Compliance Report under the Texas Code of Criminal Procedure (CCP) Section 2.131 through 2.138 prohibiting racial profiling. Motion carried 7-0.***

## LATE WORK SESSION

20. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

With data collected during the course of City business, Councilmember Hurst requested a future agenda item regarding the types of data collected, including privacy and security that is in place when or if anything is compromised.

Chief Reim reported officers are now using the recently purchased three-wheeled trikes. Relating to the recently adopted micromobility ordinance, he added that our School Resource Officers are working on an education program for students. He added that the program will be provided to students attending Highland Village schools, with a goal of presentations completed at each campus prior to spring break. He stated that having the education program presented at the schools provides an opportunity for a larger group of children to receive the program. Councilmember Hurst asked if the program is being provided to children that do not attend public schools, such as children that are home schooled or attend a private school. Chief Reim stated he would follow up with the SROs about other training opportunities.

Mayor Jaworski reported the regular City Council meeting scheduled for March 12 is during the spring break holiday for Lewisville ISD and asked for feedback. Mayor Pro Tem Kixmiller stated if the agenda for that meeting is light, then to push items to the next meeting.

21. **Adjournment**

Mayor Jaworski adjourned the meeting at 7:40 p.m.

\_\_\_\_\_  
Daniel Jaworski, Mayor

**ATTEST:**

\_\_\_\_\_  
Angela Miller, City Secretary

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 12**

**MEETING DATE: 02/27/2024**

**SUBJECT: Consider Resolution 2024-3113 Canceling the March 12, 2024  
City Council Meeting**

**PREPARED BY: Angela Miller, City Secretary**

**BACKGROUND:**

Section 3.13 of City of Highland Village City Charter states that the City Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits. If (i) the business of the City is such that the number of items requiring City Council discussion and/or approval are too few to justify the staff time and costs related to preparing for a city council meeting, and (ii) matters pending which do require council approval can be delayed to a later meeting, then cancelation of a council meeting is from time to time proposed.

**IDENTIFIED NEED/S:**

The Regular City Council meeting scheduled for Tuesday, March 12, 2024 conflicts with the spring break holiday for Lewisville ISD students, which is March 11 – 15, 2024.

**OPTIONS & RESULTS:**

Canceling the Regular City Council meeting scheduled for March 12 would allow Council and staff the opportunity to enjoy this time with their families.

**PROGRESS TO DATE: (if appropriate)**

City Administration has reviewed pending and anticipated business items which will require City Council approval and have determined that no project or other matter will be negatively impacted or delayed if the identified meetings are canceled.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

None.

**RECOMMENDATION:**

To approve Resolution 2024-3113 canceling the March 12, 2024 City Council meeting.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**RESOLUTION NO. 2024-3113**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS CANCELING THE MARCH 12, 2024, CITY COUNCIL MEETING, AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, Section 3.13 of the City Charter of the City of Highland Village provides that the City Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits; and

**WHEREAS**, the City Council customarily holds its regular meetings on the second and fourth Tuesdays of each month; and

**WHEREAS**, the City Council finds that canceling the regular meeting scheduled for March 12, 2024 will not adversely affect the operations of the City and will preserve City financial and human resources usually spent in preparation for such meetings.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** The regular City Council meeting scheduled for March 12, 2024, is hereby canceled.

**SECTION 2.** This Resolution shall take effect immediately upon passage.

**PASSED AND APPROVED** this the 27<sup>th</sup> day of February 2024.

**APPROVED:**

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**Daniel Jaworski, Mayor**

**ATTEST:**

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**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

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**Joe Gorfida, City Attorney**

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 13**

**MEETING DATE: 02/27/2024**

**SUBJECT: Consider Resolution 2024-3114 Canceling the May 4, 2024, General Election for City Officers and Declaring Unopposed Candidates Elected to Office**

**PREPARED BY: Angela Miller, City Secretary**

**BACKGROUND:**

On February 13, 2024, the City Council ordered a general election to be held on May 4, 2024, for the purpose of electing City Council members to Places 1 (Mayor), 2, 4, and 6. The filing deadlines for placement on the ballot and declaration of write-in candidacy have passed. The City Secretary received one application for Place 1 (Mayor), one application for Place 2, one application for Place 4 and one application for Place 6.

Pursuant to Chapter 2 of the Texas Election Code, the City Secretary shall prepare written notification that each candidate is unopposed for the election. Upon receipt of notification, the Council is authorized to adopt an order declaring each unopposed candidate elected to office and cancel the general election. The following candidates are unopposed, and upon approval of a resolution to cancel the election, will be declared elected to the specified offices.

Charlotte Wilcox, Place 1 (Mayor)  
Jon Kixmiller, Place 2  
Shawn Nelson, Place 4  
Robert A. Fiester, Place 6

**IDENTIFIED NEED/S:**

To receive certification of unopposed candidates from the City Secretary and cancel the May 4, 2024 general election in accordance with the Texas Election Code.

**OPTIONS & RESULTS:**

N/A

**PROGRESS TO DATE: (if appropriate)**

The filing deadlines for placement on the ballot and declaration of write-in candidacy have passed and the City Secretary has received one application for each place. The City Secretary's Certification of Unopposed Candidates is included with this briefing.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

The City will realize a cost savings as a result of canceling the general election.

**RECOMMENDATION:**

To approve Resolution 2024-3114 canceling the May 4, 2024 general election for City Officers and declaring unopposed candidates elected to office.

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER  
POLITICAL SUBDIVISIONS (NOT COUNTY) CERTIFICACIÓN DE  
CANDIDATOS ÚNICOS  
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

**To: Presiding Officer of Governing Body**  
**Al: Presidente de la entidad gobernante**

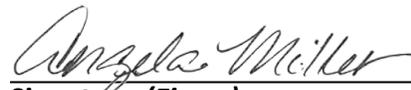
As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 4, 2024.

*Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 4 do Mayo de 2024.*

**List offices and names of candidates:**  
**Lista de cargos y nombres de los candidatos:**

**Office(s) Cargo(s)**  
**City Council, Place 1 (Mayor)**  
**City Council, Place 2**  
**City Council, Place 4**  
**City Council, Place 6**

**Candidate(s) Candidato(s)**  
Charlotte Wilcox  
Jon Kixmiller  
Shawn Nelson  
Robert Fiester

  
\_\_\_\_\_  
**Signature (Firma)**

Angela Miller

\_\_\_\_\_  
**Printed name (Nombre en letra de molde)**

City Secretary

\_\_\_\_\_  
**Title (Puesto)**

February 23, 2024

\_\_\_\_\_  
**Date of signing (Fecha de firma)**



**CITY OF HIGHLAND VILLAGE, TEXAS**

**RESOLUTION NO. 2024-3114**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, CANCELING THE MAY 4, 2024, GENERAL ELECTION FOR CITY OFFICERS; ORDERING THAT EACH UNOPPOSED CANDIDATE BE DECLARED ELECTED TO OFFICE; ORDERING THE POSTING OF THIS RESOLUTION AT EACH POLLING PLACE ON ELECTION DAY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on February 13, 2024, the City Council ordered a general election to be held on May 4, 2024, for the purpose of electing City Council members to Places 1 (Mayor), 2, 4 and 6 on the City Council; and

**WHEREAS**, the filing deadlines for placement on the ballots and declaration of write-in candidacy have passed; and

**WHEREAS**, the City Council has received the City Secretary's written certification that each candidate is unopposed for the election; and

**WHEREAS**, in these circumstances, Texas Election Code §2.053 authorizes a governing body to adopt an order declaring each unopposed candidate elected to office and cancel the general election.

**NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** Having received the certification from the City Secretary that the following candidates are unopposed in the May 4, 2024, general election, the following people are hereby declared elected to the specified offices and shall be issued a certificate of election after Election Day in accordance with the Texas Election Code.

Charlotte Wilcox, Place 1 (Mayor)  
Jon Kixmiller, Place 2  
Shawn Nelson, Place 4  
Robert A. Fiester, Place 6

**SECTION 2.** The City Secretary shall post a copy of this resolution at the designated polling place on May 4, 2024, as required by the Texas Election Code.

**SECTION 3.** This resolution shall be effective immediately upon passage.

**PASSED AND APPROVED** this the 27<sup>th</sup> day of February, 2024.

**APPROVED:**

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**Daniel Jaworski, Mayor**

**ATTEST:**

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**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

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**Joe Gorfida, City Attorney**

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 15**

**MEETING DATE: 02/27/2024**

**SUBJECT: Status Reports on Current Projects and Discussion on Future  
Agenda Items**

**PREPARED BY: Paul Stevens, City Manager**

**COMMENTS**

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



## **UPCOMING MEETINGS**

<b>February 27, 2024</b>	<b>Regular City Council Meeting – 7:00 pm</b>
<b>March 7, 2024</b>	<b>Zoning Board of Adjustment Meeting – 7:00 pm</b>
<b>March 12, 2024</b>	<b>Regular City Council Meeting – 7:00 pm</b>
<b>March 18, 2024</b>	<b>Parks &amp; Recreation Advisory Board Meeting – 6:00 pm</b>
<b>March 19, 2024</b>	<b>Planning &amp; Zoning Commission Meeting – 7:00 pm</b>
<b>March 26, 2024</b>	<b>Regular City Council Meeting – 7:00 pm</b>
<b>March 29, 2024</b>	<b>City Hall Closed for the Good Friday Holiday</b>
<b>April 4, 2024</b>	<b>Zoning Board of Adjustment Meeting – 7:00 pm</b>
<b>April 9, 2024</b>	<b>Regular City Council Meeting – 7:00 pm</b>
<b>April 15, 2024</b>	<b>Parks &amp; Recreation Advisory Board Meeting – 6:00 pm</b>
<b>April 16, 2024</b>	<b>Planning &amp; Zoning Commission Meeting – 7:00 pm</b>
<b>April 23, 2024</b>	<b>Regular City Council Meeting – 7:00 pm</b>
<b>May 2, 2024</b>	<b>Zoning Board of Adjustment Meeting – 7:00 pm</b>
<b>May 14, 2024</b>	<b>Regular City Council Meeting – 7:00 pm</b>

**Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit [www.highlandvillage.org](http://www.highlandvillage.org) or the City Hall bulletin board for the latest meeting additions and updates.**