



A G E N D A

**REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, MARCH 10, 2020, at 6:00 P.M.**

EARLY WORK SESSION

City Council Chambers – 6:00 P.M.

Convene Meeting in Open Session

1. **Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda of March 10, 2020**

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

CLOSED SESSION

City Manager's Conference Room

2. **Hold a closed meeting in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) **Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary**

OPEN SESSION

City Council Chambers – 7:30 P.M.

3. **Call to Order**
4. **Prayer to be led by Councilmember Dan Jaworski**
5. **Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Dan Jaworski: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."***
6. **Visitor Comments *(Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)***

7. City Manager/Staff Reports

- **HVTV Update**

8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

- 9. Consider approval of Minutes of the Regular City Council Meeting held on February 25, 2020**
- 10. Receive Budget Reports for Period Ending January 31, 2020**

ACTION AGENDA

- 11. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
- (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on a Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary**
- 12. Consider Resolution 2020-2874 authorizing the City Manager to Sign Supplemental Agreement No. 2 with the United States Army Corps of Engineers granting Additional Leased Acreage for Copperas Branch Park**

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

- 13. Discuss Honor Our Veterans Ceremony**

14. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

- **Discuss Future Initiatives/Budget Considerations**

15. **Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 6TH DAY OF MARCH, 2020 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2019 at
_____ am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 8

MEETING DATE: 03/10/2020

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 9

MEETING DATE: 03/10/2020

SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on February 25, 2020

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the Regular City Council meeting held on February 25, 2020.



**MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD
TUESDAY, FEBRUARY 25, 2020**

EARLY WORK SESSION

Mayor Charlotte J. Wilcox called the meeting to order at 6:05 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Michael Lombardo	Mayor Pro Tem
	Barbara Fleming	Deputy Mayor Pro Tem
	Tom Heslep	Councilmember
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Absent:	Jon Kixmiller	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Joe Gorfida	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	Michael Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks & Recreation Director
	Jana Onstead	Human Resources Director
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist
	Karen McCoy	Executive Assistant

1. Discuss Changing the Start Time and Schedule for Regular Meeting Dates of the City Council

City Secretary Angela Miller reported the City Charter states Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits. Additionally, the City Council has established by ordinance, the second and fourth Tuesdays of each month as regular meeting dates for the Council.

Currently, Council meetings are held with early work session starting at 6:00 p.m. and the regular meeting starting at 7:30 p.m. Mrs. Miller stated there had been recent discussion

of changing the start time of the regular Council meeting from 7:30 p.m. to 7:00 p.m. In addition, Mrs. Miller explained that action by previous and current City Council members has established policies/procedures that are in place for conducting City business, and with Highland Village approaching substantial build-out, the need for formal action on policies and/or development related projects has begun to decrease, thereby raising the subject of reducing the number of meetings to only one per month.

She further added that recent practice had been to cancel one meeting in March (Spring Break), July (depending on holiday), November and December. A potential meeting calendar for 2020 was provided to Council in their agenda packets that included proposed Council meeting dates for budget-related workshops and public hearings. Thus, in effect, leaving consideration for the remaining meetings in January, February, April, May, June and October.

After discussion by Council, the consensus was to change the start time of the regular meeting from 7:30 p.m. to 7:00 p.m. Several Councilmembers voiced concerns of only having one meeting per month, therefore two (2) Council meetings will continue to be held each month. City Manager Michael Leavitt added the meetings of the next six (6) months could be monitored and the topic could always be reviewed again at that time.

2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda of February 25, 2020

No items were discussed.

Mayor Wilcox read the items on the agenda for Closed Session and reported Council would meet in Closed Session.

CLOSED SESSION

Council convened into Closed Session at 6:21 p.m.

3. Hold a closed meeting in accordance with the following sections of the Texas Government Code:

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

(b) Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary

Council concluded Closed Session at 7:19 p.m.

OPEN SESSION

4. Call to Order

Mayor Charlotte J. Wilcox called the meeting to order at 7:30 p.m.

Roll Call

Present: Charlotte J. Wilcox Mayor

Michael Lombardo	Mayor Pro Tem
Barbara Fleming	Deputy Mayor Pro Tem
Tom Heslep	Councilmember
Robert A. Fiester	Councilmember
Daniel Jaworski	Councilmember

Absent:	Jon Kixmiller	Councilmember
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Staff Members:	Michael Leavitt	City Manager
	Joe Gorfida	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Chief of Police
	Mark Stewart	Assistant Police Chief
	Michael Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Jana Onstead	Human Resources Director
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist

5. Prayer to be led by Councilmember Tom Heslep

Councilmember Heslep gave the invocation.

6. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Tom Heslep

Councilmember Heslep led the Pledge of Allegiance to the U.S. and Texas flags.

7. Visitor Comments

The following person spoke:

Melva Jones (100 Cedar Drive) – Ms. Jones voiced her concern with people crossing Highland Village Road near Cedar Drive in order to access Doubletree Ranch Park. She asked for something to be done to allow pedestrians safe passage in that area.

8. City Manager/Staff Reports

- Presentation of the State of the City Address**

City staff presented the 2020 State of the City video, which was also shown at the State of the Cities luncheon earlier today. The luncheon is a joint event that is hosted by the cities of Lewisville, Flower Mound and Highland Village. Mayor Wilcox thanked Andrew Boyd, Crystal Babcock and Laurie Mullens for their hard work on the video.

9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- **Swearing In Ceremony of Officers Brian Murphy and Michael McLaughlin**

Chief of Police Doug Reim swore in the new officers. Family and friends were in attendance for the ceremony and participated in pinning their badges.

CONSENT AGENDA

10. **Consider approval of Minutes of the Regular City Council Meeting held on February 11, 2020**
11. **Consider Resolution 2020-2872 canceling the May 2, 2020 General Election for City Officers and Declaring Unopposed Candidates Elected to Office**
12. **Receive the Investment Report for Quarter Ending December 31, 2019**

Motion by Mayor Pro Tem Lombardo, seconded by Councilmember Heslep, to approve Consent Agenda Items #10 through #12. Motion carried 6-0.

ACTION AGENDA

13. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on a Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
NO ACTION
 - (b) **Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary**
NO ACTION
14. **Consider Resolution 2020-2873 awarding and authorizing a Contract with Weisinger Incorporated for the FM 407 Water Well Repair Project**
APPROVED (6 – 0)

Public Works Director Scott Kriston reported the City's FM 407 water well, located in the 2000 block of Justin Road, was taken out of service last summer. The well, when operating at full capacity, produced 1,000 Gallons Per Minute (GPM). After troubleshooting the well, it was determined that the FM 407 well had reached the end of its useful life.

In December 2019, Council received an update on the status of the City's five water wells and in January 2020, they received a presentation outlining three (3) options relating to the repair or replacement of the FM 407 well. At that time, staff received direction from Council to move forward with installing a smaller well inside the existing well casing, acknowledging that the well will yield less water than when the well was operating in its full capacity condition. He added the new well is anticipated to have a yield of approximately 600 GPM after the proposed repair.

The City solicited quotes and the lowest responsive repair quote was submitted by Weisinger Inc., with a total quote in the amount of \$166,985. Weisinger Inc. has completed

several projects in the City, and they have sufficient resources to complete repair. The contractor is prepared to mobilize in early March to begin the repair and anticipates having the well back in full service by May 30th, which will be prior to the City's summer peak demand.

Motion by Councilmember Jaworski, seconded by Deputy Mayor Pro Tem Fleming, to approve Resolution 2020-2873. Motion carried 6 – 0.

LATE WORK SESSION

- 15. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Mr. Leavitt reported the Denton County Transportation Authority (DCTA) Board will consider a transition program for the connect shuttle service in Highland Village. They are proposing to discontinue the connect shuttle service but to enact a Lyft enhanced program.

- 16. Adjournment**

Mayor Wilcox adjourned the meeting at 8:03 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 03/10/2020

SUBJECT: Receive Budget Reports for Period Ending January 31, 2020

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for January represents the fourth report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending January 31, 2020.

General Fund Summary

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 11,277,706	\$ 11,277,706	\$ 10,260,513	\$ (1,017,193)	91%
Sales Tax	2,818,962	2,818,962	513,307	(2,305,655)	18%
Franchise Fees	1,662,980	1,662,980	232,084	(1,430,896)	14%
Licensing & Permits	410,474	410,474	89,202	(321,273)	22%
Park/Recreation Fees	248,144	248,144	51,479	(196,665)	21%
Public Safety Fees	39,100	39,100	8,300	(30,800)	21%
Rents	140,369	140,369	58,214	(82,155)	41%
Municipal Court	111,180	111,180	44,360	(66,820)	40%
Public Safety Charges for Svc	525,545	525,545	262,411	(263,134)	50%
Interest Income	160,000	160,000	41,074	(118,926)	26%
Miscellaneous	140,550	140,550	21,308	(119,242)	15%
Total Revenues	\$ 17,535,010	\$ 17,535,010	\$ 11,582,250	\$ (5,952,760)	66%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 18,069,010	\$ 18,069,010	\$ 11,582,250	\$ (6,486,760)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 720,422	\$ 720,422	\$ 187,743	\$ 532,679	26%
Finance (includes Mun. Court)	1,720,240	1,720,240	726,952	993,289	42%
Human Resources	567,051	567,051	135,391	431,659	24%
City Secretary Office	405,932	405,932	94,896	311,036	23%
Information Services	1,166,155	1,166,155	350,268	815,888	30%
Police	5,125,210	5,125,210	1,700,729	3,424,481	33%
Fire	3,109,185	3,109,185	1,060,252	2,048,933	34%
Community Services	393,139	393,139	164,528	228,611	42%
Streets/Drainage	1,775,758	1,775,758	329,710	1,446,048	19%
Maintenance	1,071,928	1,071,928	354,581	717,347	33%
Parks	2,079,297	2,079,297	664,389	1,414,908	32%
Recreation	581,297	581,297	163,156	418,141	28%
Total Expenditures	\$ 18,715,616	\$ 18,715,616	\$ 5,932,597	\$ 12,783,020	32%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 447,686	\$ 447,686	\$ 125,282	\$ 322,404	28%

Other Uses					
Transfers Out	\$ 136,000	\$ 136,000	\$ -	\$ 136,000	0%
Total Expenditures	\$ 18,851,616	\$ 18,851,616	\$ 5,932,597	\$ 12,919,020	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	5,981,920	5,981,920	5,981,920
+ Net Increase (Decrease)	(782,606)	(782,606)	5,649,654
Ending Fund Balance	\$ 5,199,314	\$ 5,199,314	\$ 11,631,574

Unaudited.
Update after
audit.

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,807,342	\$ 2,807,342	\$ 889,889
Restricted	11,500	11,500	11,500
Unassigned	2,380,472	2,380,472	10,730,184
Total Fund Balance	\$ 5,199,314	\$ 5,199,314	\$ 11,631,574

General Fund Expenditure Summary

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 13,153,231	\$ 13,153,231	\$ 4,330,012	\$ 8,823,220	33%
Services / Supplies	5,114,699	5,114,699	1,477,302	3,637,396	29%
Capital	447,686	447,686	125,282	322,404	28%
	\$ 18,715,616	\$ 18,715,616	\$ 5,932,597	\$ 12,783,020	32%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 9,337,750	\$ 9,337,750	\$ 3,110,741	\$ 6,227,009	33%
<i>Employee Benefits</i>	3,815,482	3,815,482	1,219,271	2,596,210	32%
<i>Total Personnel</i>	\$ 13,153,231	\$ 13,153,231	\$ 4,330,012	\$ 8,823,220	33%
Services / Supplies					
<i>Professional Services</i>	\$ 1,720,354	\$ 1,720,354	\$ 657,611	\$ 1,062,743	38%
<i>Employee Development</i>	380,171	380,171	109,898	270,273	29%
<i>Office Supplies / Equipment</i>	1,281,155	1,281,155	400,470	880,685	31%
<i>Utilities</i>	315,408	315,408	93,561	221,847	30%
<i>Other</i>	1,417,611	1,417,611	215,762	1,201,849	15%
<i>Total Services / Supplies</i>	\$ 5,114,699	\$ 5,114,699	\$ 1,477,302	\$ 3,637,396	29%
Capital					
<i>Equipment / Vehicles</i>	\$ 447,686	\$ 447,686	\$ 125,282	\$ 322,404	28%
<i>Total Capital</i>	\$ 447,686	\$ 447,686	\$ 125,282	\$ 322,404	28%
<i>Total General Fund Expenditure Summary</i>	\$ 18,715,616	\$ 18,715,616	\$ 5,932,597	\$ 12,783,020	32%

General Fund Revenue

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 11,277,706	\$ 11,277,706	\$ 10,260,513	\$ (1,017,193)	91%
Sales Tax	2,818,962	2,818,962	513,307	(2,305,655)	18%
Franchise Fees	1,662,980	1,662,980	232,084	(1,430,896)	14%
Licensing & Permits	410,474	410,474	89,202	(321,273)	22%
Park/Recreation Fees	248,144	248,144	51,479	(196,665)	21%
Public Safety Fees	39,100	39,100	8,300	(30,800)	21%
Rents	140,369	140,369	58,214	(82,155)	41%
Municipal Court	111,180	111,180	44,360	(66,820)	40%
Public Safety Charges for Svc	525,545	525,545	262,411	(263,134)	50%
Interest Income	160,000	160,000	41,074	(118,926)	26%
Miscellaneous	140,550	140,550	21,308	(119,242)	15%
Total Revenues	\$ 17,535,010	\$ 17,535,010	\$ 11,582,250	\$ (5,952,760)	66%

City Manager Office

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 442,431	\$ 442,431	\$ 128,274	\$ 314,157	29%
Services / Supplies	277,991	277,991	59,069	218,922	21%
Capital	-	-	400	(400)	0%
	\$ 720,422	\$ 720,422	\$ 187,743	\$ 532,679	26%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 337,151	\$ 337,151	\$ 98,603	\$ 238,548	29%
<i>Employee Benefits</i>	105,280	105,280	29,671	75,609	28%
Total Personnel	\$ 442,431	\$ 442,431	\$ 128,274	\$ 314,157	29%

Services / Supplies					
<i>Professional Services</i> <i>(City-wide legal - \$130,260)</i>	\$ 140,260	\$ 140,260	\$ 42,084	\$ 98,176	30%
<i>Employee Development</i>	17,390	17,390	14,648	2,742	84%
<i>Supplies / Equipment</i>	10,053	10,053	2,242	7,811	22%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency)</i>	110,288	110,288	96	110,192	0%
Total Services / Supplies	\$ 277,991	\$ 277,991	\$ 59,069	\$ 218,922	21%

Capital					
<i>Equipment / Vehicles</i>	-	-	400	(400)	0%
Total Capital	\$ -	\$ -	\$ 400	\$ (400)	0%

Total City Manager	\$ 720,422	\$ 720,422	\$ 187,743	\$ 532,679	26%
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Finance Department FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,049,709	\$ 1,049,709	\$ 344,918	\$ 704,791	33%
Services / Supplies	670,532	670,532	382,034	288,498	57%
Capital	-	-	-	-	0%
	\$ 1,720,240	\$ 1,720,240	\$ 726,952	\$ 993,289	42%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 746,624	\$ 746,624	\$ 255,128	\$ 491,497	34%
<i>Employee Benefits</i>	303,085	303,085	89,790	213,295	30%
Total Personnel	\$ 1,049,709	\$ 1,049,709	\$ 344,918	\$ 704,791	33%
Services / Supplies					
<i>Professional Services</i> (City-wide liability insurance - \$126,376 / DCAD - \$82,508)	\$ 605,590	\$ 605,590	\$ 352,013	\$ 253,576	58%
<i>Employee Development</i>	24,316	24,316	14,876	9,440	61%
<i>Supplies / Equipment</i>	8,726	8,726	2,917	5,809	33%
<i>Utilities</i>	-	-	-	-	0%
<i>Other [Special Events (\$21,900, Data Processing \$10,000)]</i>	31,900	31,900	12,227	19,673	38%
Total Services / Supplies	\$ 670,532	\$ 670,532	\$ 382,034	\$ 288,498	57%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,720,240	\$ 1,720,240	\$ 726,952	\$ 993,289	42%

Human Resources

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 438,209	\$ 438,209	\$ 112,679	\$ 325,530	26%
Services / Supplies	128,842	128,842	22,712	106,130	18%
Capital	-	-	-	-	0%
	\$ 567,051	\$ 567,051	\$ 135,391	\$ 431,659	24%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 313,783	\$ 313,783	\$ 74,946	\$ 238,837	24%
<i>Employee Benefits</i>	124,426	124,426	37,733	86,693	30%
Total Personnel	\$ 438,209	\$ 438,209	\$ 112,679	\$ 325,530	26%
Services / Supplies					
<i>Professional Services</i>	\$ 49,110	\$ 49,110	\$ 11,479	\$ 37,631	23%
<i>Employee Development</i>	71,932	71,932	10,750	61,182	15%
<i>Supplies / Equipment</i>	975	975	308	667	32%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Safety Programs)</i>	6,825	6,825	175	6,650	3%
Total Services / Supplies	\$ 128,842	\$ 128,842	\$ 22,712	\$ 106,130	18%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Human Resources	\$ 567,051	\$ 567,051	\$ 135,391	\$ 431,659	24%

City Secretary Office

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 225,749	\$ 225,749	\$ 75,243	\$ 150,506	33%
Services / Supplies	180,183	180,183	19,653	160,530	11%
Capital	-	-	-	-	-
	\$ 405,932	\$ 405,932	\$ 94,896	\$ 311,036	23%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 172,931	\$ 172,931	\$ 60,815	\$ 112,116	35%
<i>Employee Benefits</i>	52,818	52,818	14,428	38,390	27%
Total Personnel	\$ 225,749	\$ 225,749	\$ 75,243	\$ 150,506	33%

Services / Supplies

<i>Professional Services</i>	\$ 52,575	\$ 52,575	\$ 3,024	\$ 49,551	6%
<i>Employee Development</i> <i>(City Council related \$49,441)</i>	65,978	65,978	12,389	53,589	19%
<i>Supplies / Equipment</i>	16,030	16,030	4,240	11,790	26%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Outside Services)</i>	45,600	45,600	-	45,600	0%
Total Services / Supplies	\$ 180,183	\$ 180,183	\$ 19,653	\$ 160,530	11%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 405,932	\$ 405,932	\$ 94,896	\$ 311,036	23%
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Information Services

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 700,542	\$ 700,542	\$ 232,288	\$ 468,254	33%
Services / Supplies	465,613	465,613	117,979	347,634	25%
Capital	-	-	-	-	0%
	\$ 1,166,155	\$ 1,166,155	\$ 350,268	\$ 815,888	30%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 531,053	\$ 531,053	\$ 178,301	\$ 352,752	34%
Employee Benefits	169,489	169,489	53,987	115,501	32%
Total Personnel	\$ 700,542	\$ 700,542	\$ 232,288	\$ 468,254	33%

Services / Supplies

Professional Services (Maintenance Contracts \$198,840)	\$ 249,040	\$ 249,040	\$ 66,903	\$ 182,137	27%
Employee Development	31,705	31,705	7,417	24,288	23%
Supplies / Equipment	2,560	2,560	2,185	375	85%
Utilities	20,308	20,308	4,747	15,561	23%
Other (Data Processing)	162,000	162,000	36,727	125,273	23%
Total Services / Supplies	\$ 465,613	\$ 465,613	\$ 117,979	\$ 347,634	25%

Capital

Equipment / Vehicles - Network Storage Device (Added via Budget Amendment)	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 1,166,155	\$ 1,166,155	\$ 350,268	\$ 815,888	30%
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Police Department FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,649,528	\$ 4,649,528	\$ 1,492,086	\$ 3,157,442	32%
Services / Supplies	405,082	405,082	199,692	205,390	49%
Capital	<u>70,600</u>	<u>70,600</u>	<u>8,951</u>	<u>61,649</u>	<u>13%</u>
	\$ 5,125,210	\$ 5,125,210	\$ 1,700,729	\$ 3,424,481	33%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 3,402,589	\$ 3,402,589	\$ 1,096,796	\$ 2,305,793	32%
<i>Employee Benefits</i>	<u>1,246,939</u>	<u>1,246,939</u>	<u>395,290</u>	<u>851,649</u>	<u>32%</u>
Total Personnel	\$ 4,649,528	\$ 4,649,528	\$ 1,492,086	\$ 3,157,442	32%
Services / Supplies					
<i>Professional Services</i>	\$ 143,212	\$ 143,212	\$ 106,882	\$ 36,330	75%
<i>Employee Development</i>	45,339	45,339	13,777	31,562	30%
<i>Supplies / Equipment</i>	148,243	148,243	59,545	88,698	40%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$52,028)</i>	<u>68,288</u>	<u>68,288</u>	<u>19,488</u>	<u>\$ 48,800</u>	<u>29%</u>
Total Services / Supplies	\$ 405,082	\$ 405,082	\$ 199,692	\$ 205,390	49%
Capital					
<i>Equipment / Vehicles</i>	70,600	70,600	8,951	61,649	13%
Total Capital	\$ 70,600	\$ 70,600	\$ 8,951	\$ 61,649	13%
Total Police Department	\$ 5,125,210	\$ 5,125,210	\$ 1,700,729	\$ 3,424,481	33%

Fire Department FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

--- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,592,217	\$ 2,592,217	\$ 932,292	\$ 1,659,925	36%
Services / Supplies	352,882	352,882	127,960	224,922	36%
Capital	164,086	164,086	-	164,086	0%
	\$ 3,109,185	\$ 3,109,185	\$ 1,060,252	\$ 2,048,933	34%

--- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,765,490	\$ 1,765,490	\$ 655,344	\$ 1,110,146	37%
Employee Benefits	826,728	826,728	276,949	549,779	33%
Total Personnel	\$ 2,592,217	\$ 2,592,217	\$ 932,292	\$ 1,659,925	36%

Services / Supplies

Professional Services	\$ 83,890	\$ 83,890	\$ 19,613	\$ 64,277	23%
Employee Development (Training - \$50,450)	66,097	66,097	24,239	41,858	37%
Supplies / Equipment	157,845	157,845	70,106	87,739	44%
Utilities	1,800	1,800	600	1,200	33%
Other (Safety Programs)	43,250	43,250	13,402	29,848	31%
Total Services / Supplies	\$ 352,882	\$ 352,882	\$ 127,960	\$ 224,922	36%

Capital

Equipment / Vehicles	164,086	164,086	-	164,086	0%
Total Capital	\$ 164,086	\$ 164,086	\$ -	\$ 164,086	0%

Total Fire Department	\$ 3,109,185	\$ 3,109,185	\$ 1,060,252	\$ 2,048,933	34%
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Community Services

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 373,051	\$ 373,051	\$ 161,235	\$ 211,816	43%
Services / Supplies	20,088	20,088	3,293	16,795	16%
Capital	-	-	-	-	0%
	\$ 393,139	\$ 393,139	\$ 164,528	\$ 228,611	42%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

<i>Salaries / Wages</i>	\$ 272,956	\$ 272,956	\$ 110,012	\$ 162,943	40%
<i>Employee Benefits</i>	100,096	100,096	51,223	48,873	51%
<i>Total Personnel</i>	\$ 373,051	\$ 373,051	\$ 161,235	\$ 211,816	43%

Services / Supplies

<i>Professional Services</i>	\$ 7,200	\$ 7,200	\$ 705	6,495	10%
<i>Employee Development</i>	6,270	6,270	750	5,520	12%
<i>Supplies / Equipment</i>	6,618	6,618	1,838	4,780	28%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	-	-	0%
<i>Total Services / Supplies</i>	\$ 20,088	\$ 20,088	\$ 3,293	\$ 16,795	16%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 393,139	\$ 393,139	\$ 164,528	\$ 228,611	42%
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Streets Division

FY 2019/2020 Budget

YEAR TO DATE JANUARY

<i>Percent of Budget Year Transpired</i>	33.3%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 838,743	\$ 838,743	\$ 246,167	\$ 592,576	29%
Services / Supplies	842,015	842,015	74,136	767,879	9%
Capital	<u>95,000</u>	<u>95,000</u>	<u>9,407</u>	<u>85,593</u>	<u>10%</u>
	\$ 1,775,758	\$ 1,775,758	\$ 329,710	\$ 1,446,048	19%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 555,221	\$ 555,221	\$ 169,397	\$ 385,824	31%
<i>Employee Benefits</i>	<u>283,522</u>	<u>283,522</u>	<u>76,770</u>	<u>206,752</u>	<u>27%</u>
<i>Total Personnel</i>	\$ 838,743	\$ 838,743	\$ 246,167	\$ 592,576	29%
Services / Supplies					
<i>Professional Services</i>	\$ 93,771	\$ 93,771	\$ 8,705	\$ 85,066	9%
<i>Employee Development</i>	10,719	10,719	2,702	8,017	25%
<i>Supplies / Equipment</i>	46,975	46,975	8,965	38,010	19%
<i>Utilities (Streetlights)</i>	90,000	90,000	28,550	61,450	32%
<i>Other (Street Maintenance)</i>	<u>600,550</u>	<u>600,550</u>	<u>25,215</u>	<u>575,335</u>	<u>4%</u>
<i>Total Services / Supplies</i>	\$ 842,015	\$ 842,015	\$ 74,136	\$ 767,879	9%
Capital					
<i>Equipment / Vehicles</i>	95,000	95,000	9,407	85,593	10%
<i>Total Capital</i>	\$ 95,000	\$ 95,000	\$ 9,407	\$ 85,593	10%
<i>Total Streets</i>	\$ 1,775,758	\$ 1,775,758	\$ 329,710	\$ 1,446,048	19%

Maintenance Division

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 363,488	\$ 363,488	\$ 124,523	\$ 238,965	34%
Services / Supplies	678,440	678,440	222,512	455,928	33%
Capital	30,000	30,000	7,546	22,454	25%
	\$ 1,071,928	\$ 1,071,928	\$ 354,581	\$ 717,347	33%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

<i>Salaries / Wages</i>	\$ 252,775	\$ 252,775	\$ 89,143	\$ 163,633	35%
<i>Employee Benefits</i>	110,713	110,713	35,380	75,333	32%
Total Personnel	\$ 363,488	\$ 363,488	\$ 124,523	\$ 238,965	34%

Services / Supplies

<i>Professional Services</i>	\$ 69,148	\$ 69,148	\$ 17,693	\$ 51,455	26%
<i>Employee Development</i>	4,480	4,480	559	3,921	12%
<i>Supplies / Equipment</i> (Fuel - \$174,577, Parts / Repairs - \$120,500, Building - \$189,100)	534,712	534,712	182,464	352,248	34%
<i>Utilities</i>	70,000	70,000	21,797	48,203	31%
<i>Other</i>	100	100	-	100	0%
Total Services / Supplies	\$ 678,440	\$ 678,440	\$ 222,512	\$ 455,928	33%

Capital

<i>Equipment / Vehicles</i>	30,000	30,000	7,546	22,454	0%
Total Capital	\$ 30,000	\$ 30,000	\$ 7,546	\$ 22,454	0%

Total Maintenance	\$ 1,071,928	\$ 1,071,928	\$ 354,581	\$ 717,347	33%
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Parks Division FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,257,424	\$ 1,257,424	\$ 425,157	\$ 832,267	34%
Services / Supplies	733,873	733,873	140,253	593,620	19%
Capital	88,000	88,000	98,979	(10,979)	112%
	\$ 2,079,297	\$ 2,079,297	\$ 664,389	\$ 1,414,908	32%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 810,830	\$ 810,830	\$ 278,270	\$ 532,560	34%
Employee Benefits	446,594	446,594	146,888	299,707	33%
Total Personnel	\$ 1,257,424	\$ 1,257,424	\$ 425,157	\$ 832,267	34%

Services / Supplies

Professional Services (ROW Contract Mowing - \$108,000)	\$ 226,558	\$ 226,558	\$ 28,510	\$ 198,048	13%
Employee Development	25,420	25,420	7,714	17,706	30%
Supplies / Equipment	347,645	347,645	65,542	282,103	19%
Utilities	133,300	133,300	37,866	95,434	28%
Other	950	950	621	329	65%
Total Services / Supplies	\$ 733,873	\$ 733,873	\$ 140,253	\$ 593,620	19%

Capital

Equipment / Vehicles	88,000	88,000	98,979	(10,979)	112%
Total Capital	88,000	88,000	98,979	(10,979)	112%

Total Parks	\$ 2,079,297	\$ 2,079,297	\$ 664,389	\$ 1,414,908	32%
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Recreation Division FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 222,139	\$ 222,139	\$ 55,148	\$ 166,991	25%
Services / Supplies	359,158	359,158	108,008	251,150	30%
Capital	-	-	-	-	0%
	\$ 581,297	\$ 581,297	\$ 163,156	\$ 418,141	28%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 176,346	\$ 176,346	\$ 43,986	\$ 132,360	25%
<i>Employee Benefits</i>	45,793	45,793	11,162	34,631	24%
Total Personnel	\$ 222,139	\$ 222,139	\$ 55,148	\$ 166,991	25%
Services / Supplies					
<i>Professional Services</i>		\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	10,525	10,525	77	10,448	1%
<i>Supplies / Equipment</i>	773	773	119	654	15%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	347,860	347,860	107,812	240,048	31%
Total Services / Supplies	\$ 359,158	\$ 359,158	\$ 108,008	\$ 251,150	30%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Recreation	\$ 581,297	\$ 581,297	\$ 163,156	\$ 418,141	28%

Equipment Replacement / Capital Schedule

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	400	(400)	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	70,600	70,600	8,951	61,649	13%
Fire Dept Capital Outlay	164,086	164,086	-	164,086	0%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	95,000	95,000	9,407	85,593	10%
Maintenance Capital Outlay	30,000	30,000	7,546	22,454	25%
City Parks Capital Outlay	88,000	88,000	98,979	(10,979)	112%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 447,686	\$ 447,686	\$ 125,282	\$ 322,404	28%

Utility Fund Revenues

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired	33.3%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (182,000)	\$ (182,000)	\$ (52,090)	\$ (129,910)	29%
<i>Charges / Penalties</i>	102,000	102,000	29,967	72,033	29%
Total Fees	\$ (80,000)	\$ (80,000)	\$ (22,123)	\$ (57,877)	28%

Licenses & Permits

<i>Construction Inspection</i>	\$ -	\$ -	\$ 425	\$ (425)	0%
Total Licenses & Permits	\$ -	\$ -	\$ 425	\$ (425)	0%

Charges for Services

<i>Water Sales</i>	\$ 5,673,527	\$ 5,673,527	\$ 1,284,955	\$ 4,388,572	23%
<i>Sewer Sales</i>	4,467,014	4,467,014	1,245,697	3,221,317	28%
<i>Inspection Fees</i>	4,500	4,500	400	4,100	9%
Total Charges for Service	\$ 10,145,041	\$ 10,145,041	\$ 2,531,052	\$ 7,613,989	25%

Interest

<i>Interest (Operations)</i>	\$ 48,000	\$ 48,000	\$ 16,784	\$ 31,216	35%
<i>Interest (Capital Projects)</i>	55,224	55,224	19,676	35,548	36%
Total Interest	\$ 103,224	\$ 103,224	\$ 36,460	\$ 66,764	35%

Impact Fees

<i>Impact Fees</i>	\$ 229,816	\$ 229,816	\$ 24,980	\$ 204,836	11%
Total Impact Fees	\$ 229,816	\$ 229,816	\$ 24,980	\$ 204,836	11%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 241	\$ 4,759	5%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 241	\$ 4,759	5%

Total Utility Fund Revenues	\$ 10,403,081	\$ 10,403,081	\$ 2,571,036	\$ 7,832,045	25%
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Utility Division FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired 33.3%

--- Summary - Operations ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,807,915	\$ 1,807,915	\$ 563,825	\$ 1,244,090	31%
Services / Supplies	6,525,798	6,525,798	1,763,568	4,762,230	27%
Capital	335,000	335,000	367,722	(32,722)	110%
Total Utility Division	\$ 8,668,713	\$ 8,668,713	\$ 2,695,115	\$ 5,973,598	31%

--- Detail - Operations ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,197,744	\$ 1,197,744	\$ 382,228	\$ 815,516	32%
Employee Benefits	610,171	610,171	181,596	428,574	30%
Total Personnel	\$ 1,807,915	\$ 1,807,915	\$ 563,825	\$ 1,244,090	31%

Services / Supplies

Professional Services	\$ 256,173	\$ 256,173	\$ 106,530	\$ 149,643	42%
Employee Development	58,957	58,957	7,862	51,095	13%
Supplies / Equipment	77,359	77,359	19,843	57,517	26%
Utilities	404,380	404,380	118,576	285,804	29%
Other (Well Lot Maintenance)	1,251,719	1,251,719	113,146	1,138,572	9%
Sub-Total - Operations Services / Supplies	\$ 2,048,588	\$ 2,048,588	\$ 365,957	\$ 1,682,632	18%

Wholesale Water / Wastewater

Note: UTRWD billing reflects a one month delay

UTRWD - Administration Fees	\$ 5,105	\$ 5,105	\$ 5,103	\$ 2	100%
UTRWD - Water Volume Cost	918,655	918,655	241,465	677,190	26%
UTRWD - Water Demand Charges	1,359,750	1,359,750	448,745	911,005	33%
UTRWD - Sewer Effluent Volume Rate	622,715	622,715	179,013	443,702	29%
UTRWD - Capital Charge Joint Facilities	1,337,315	1,337,315	445,772	891,543	33%
UTRWD - HV Sewer Line to UTRWD	233,670	233,670	77,513	156,157	33%
UTRWD - Wtr Transmission - Opus Develop	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,477,210	\$ 4,477,210	\$ 1,397,612	\$ 3,079,598	31%

Total Services / Supplies

	\$ 6,525,798	\$ 6,525,798	\$ 1,763,568	\$ 4,762,230	27%
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Capital

Equipment / Vehicles	335,000	335,000	367,722	(32,722)	110%
Total Capital	\$ 335,000	\$ 335,000	\$ 367,722	\$ (32,722)	110%

Total Utility Division - Operations	\$ 8,668,713	\$ 8,668,713	\$ 2,695,115	\$ 5,973,598	31%
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Utility Fund Working Capital FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Water Sales	\$ 5,673,527	\$ 5,673,527	\$ 1,284,955	\$ 4,388,572	23%
Sewer Sales	4,467,014	4,467,014	1,245,697	3,221,317	28%
Other Fees / Charges	111,500	111,500	31,033	80,467	28%
Electronic Payment Credit	(182,000)	(182,000)	(52,090)	(129,910)	29%
Interest	48,000	48,000	16,784	31,216	35%
Total Revenues	\$ 10,118,041	\$ 10,118,041	\$ 2,526,380	\$ 7,591,661	25%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Administration	\$357,211	\$357,211	\$ 122,904	\$ 234,307	34%
Operations	3,499,293	3,499,293	806,878	2,692,415	23%
UTRWD	4,477,210	4,477,210	1,397,612	3,079,598	31%
Debt Service	1,226,414	1,226,414	1,250	1,225,164	0%
Capital Projects	-	-	-	-	0%
Equipment Replace / Capital	335,000	335,000	367,722	(32,722)	110%
Total Expenditures	\$ 9,895,127	\$ 9,895,127	\$ 2,696,365	\$ 7,198,762	27%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Transfers In (Applied Impact Fees)	\$ 150,000	\$ 150,000		\$ 150,000	0%
Operating Transfers Out / Utility Capital Projects	(300,000)	(300,000)	-	(300,000)	0%
Operating Transfers Out / General Fund	(470,000)	(470,000)		(470,000)	0%
Total Other Sources (Uses)	\$ (620,000)	\$ (620,000)	\$ -	\$ (620,000)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
Net Increase/Decrease	(397,086)	(397,086)	(169,986)
Beginning Working Capital			
Operations	2,428,607	2,428,607	2,428,607
Available Impact Fees	1,017,490	1,017,490	1,017,490
Total Available Working Capital	\$ 3,446,097	\$ 3,446,097	\$ 3,446,097
Ending Working Capital			
Operations	2,031,521	2,031,521	2,258,621
Designated Capital Project	-	-	-
Available Impact Fees	1,097,306	1,097,306	1,042,470
Total Available Working Capital	\$ 3,128,827	\$ 3,128,827	\$ 3,301,091

<u>Impact Fees</u>			
Beginning Balance	1,017,490	1,017,490	1,017,490
+ Collections	229,816	229,816	24,980
- Applied to offset Debt Service	(150,000)	(150,000)	-
Ending Balance	1,097,306	1,097,306	1,042,470

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 408,975	\$ 408,975	\$ 141,459	\$ 267,516	35%
<i>Annual Park Passes</i>	24,500	24,500	1,430	23,070	6%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	200	200	9	191	4%
Total Revenues	\$ 433,675	\$ 433,675	\$ 142,898	\$ 290,777	33%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 189,635	\$ 189,635	\$ 75,367	\$ 114,268	40%
<i>Services / Supplies</i>	281,218	281,218	38,925	242,293	14%
<i>Capital</i>	-	-	-	-	0%
Total Expenditures	\$ 470,853	\$ 470,853	\$ 114,292	\$ 356,561	24%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 185,765	\$ 185,765	\$ 185,765
<i>+ Net Increase (Decrease)</i>	(37,178)	(37,178)	28,606
Ending Fund Balance	\$ 148,587	\$ 148,587	\$ 214,371

Unaudited.
Update after
audit.

Debt Service Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Property Tax Revenues</i>	\$2,047,295	\$ 2,047,295	\$ 1,862,878	\$ 184,417	91%
<i>Interest Income</i>	8,000	8,000	2,607	5,393	33%
<i>Total Revenues</i>	\$ 2,055,295	\$ 2,055,295	\$ 1,865,485	\$ 189,810	91%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,200,000	\$ 2,200,000	\$ -	\$ 2,200,000	0%
<i>Interest Payments</i>	645,582	645,582	-	645,582	0%
<i>Paying Agent Fees</i>	3,000	3,000	1,250	1,750	42%
<i>Total Expenditures</i>	\$ 2,848,582	\$ 2,848,582	\$ 1,250	\$ 2,847,332	0%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	808,286	808,286	-	\$ 808,286	0%
<i>Proceeds from Refunding Debt</i>	-	-	-	-	0%
<i>Debt Issuance Cost</i>	-	-	-	-	0%
<i>Payment to Escrow Agent</i>	-	-	-	-	0%
<i>Total Financing Sources</i>	\$ 808,286	\$ 808,286	\$ -	\$ 808,286	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 118,618	\$ 118,618	\$ 118,618
<i>+ Net Increase (Decrease)</i>	14,999	14,999	1,864,235
<i>Ending Fund Balance</i>	\$ 133,617	\$ 133,617	\$ 1,982,853

Unaudited.
Update after
audit.

Capital Projects Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	15,520	(15,520)	0%
Interest Income	50,000	50,000	36,595	13,405	73%
Total Revenues	\$ 50,000	\$ 50,000	\$ 52,115	\$ (2,115)	104%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2015 Tax Note (Police CAD/RMS Software)	45,662	45,662	-	45,662	0%
2018 GO Bond (Parks/Streets/Drainage)	3,987,861	3,987,861	506,982	3,480,879	13%
2018 Bond Issue (Streets)	2,120,330	2,120,330	113,943	2,006,387	5%
2018 Bond Issue (Parks)	1,867,531	1,867,531	393,039	1,474,492	21%
Total Expenditures	\$ 4,033,523	\$ 4,033,523	\$ 506,982	\$ 3,526,541	13%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ -	\$ -	\$ -	\$ -	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	96,685	96,685	-	96,685	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 96,685	\$ 96,685	\$ -	\$ 96,685	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 5,150,676	\$ 5,150,676	\$ 5,150,676
<i>+Net Increase (Decrease)</i>	(3,886,838)	(3,886,838)	(454,867)
Ending Fund Balance	\$ 1,263,838	\$ 1,263,838	\$ 4,695,809

Unaudited.
Update after
audit.

Drainage Utilities

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>		\$ -	\$ 1,789	\$ (1,789)	0%
<i>Drainage Fee Receipts</i>	500,000	500,000	146,409	353,591	29%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	4,000	4,000	990	3,010	25%
Total Revenues	\$ 504,000	\$ 504,000	\$ 149,189	\$ 354,811	30%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 379,617	\$ 379,617	\$ 116,953	\$ 262,663	31%
<i>Services / Supplies</i>	138,385	138,385	38,061	100,324	28%
<i>Capital</i>	120,000	120,000	26,042	93,958	22%
Total Expenditures	\$ 638,002	\$ 638,002	\$ 181,056	\$ 456,945	28%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 136,000	\$ 136,000	\$ -	136,000	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ 120,000	\$ 120,000	\$ -	\$ 120,000	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 294,958	\$ 294,958	\$ 294,958
<i>+ Net Increase (Decrease)</i>	(14,002)	(14,002)	(31,867)
Ending Fund Balance	\$ 280,956	\$ 280,956	\$ 263,091

Unaudited.
Update after
audit.

Park Development Fee Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 500	\$ 500	\$ 408	\$ 92	82%
<i>Community Park Fees</i>	49,248	49,248	-	49,248	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 49,748	\$ 49,748	\$ 408	\$ 49,340	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	(96,685)	(96,685)	-	(96,685)	0%
Total Other Sources (Uses)	\$ (96,685)	\$ (96,685)	\$ -	\$ (96,685)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 46,937	\$ 46,937	\$ 46,937
<i>+ Net Increase (Decrease)</i>	(46,937)	(46,937)	408
Ending Fund Balance	\$ -	\$ -	\$ 47,345

Unaudited.
Update after
audit.

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ 49,248	47,345
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	-
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 49,248	\$ 47,345

Public Safety Special Revenue Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 25,600	\$ 33,199	\$ (7,599)	130%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	8,058	(4,458)	224%
Capital	-	-	-	-	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 8,058	\$ (4,458)	224%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 21,838	\$ 21,838	\$ 21,838
+ Net Increase (Decrease)	-	-	25,141
Ending Fund Balance	\$ 21,838	\$ 21,838	\$ 46,979

Unaudited.
Update after
audit.

Municipal Court Technology Fee Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 3,500	\$ 3,500	\$ 1,434	2,066	41%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 17,640	\$ 17,640	\$ 5,508	\$ 12,132	31%
Total Expenditures	\$ 17,640	\$ 17,640	\$ 5,508	\$ 12,132	31%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 22,768	\$ 22,768	\$ 22,768
+ Net Increase (Decrease)	(14,140)	(14,140)	(4,074)
Ending Fund Balance	\$ 8,628	\$ 8,628	\$ 18,694

Unaudited.
Update after
audit.

Municipal Court Building Security Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,700	\$ 2,700	\$ 1,126	\$ 1,574	42%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 35,322	\$ 35,322	\$ 35,322
+ Net Increase (Decrease)	2,700	2,700	1,126
Ending Fund Balance	\$ 38,022	\$ 38,022	\$ 36,448

Unaudited.
Update after
audit.

Highland Village Community Development Corporation

Working Capital Analysis (FY 2020)

	<i>Actual 2017-2018</i>	<i>Actual 2018-2019</i>	<i>Budget 2019-2020</i>	<i>YTD 2019-2020</i>
Beginning Fund Balance	\$ 106,954	\$ 30,523	\$ 24,216	\$ 24,217
Revenues				
4B Sales Tax	1,268,252	1,305,548	1,348,631	237,904
Park Fees (Rental)	47,597	58,446	63,400	22,713
Linear Park Fees	-	-	-	-
Miscellaneous Income	-	-	-	-
Interest Income	492	720	800	611
Total	\$ 1,316,341	\$ 1,364,714	\$ 1,412,831	\$ 261,228
Expenditures				
Personnel	263,795	314,219	324,231	107,810
Services / Supplies	230,292	221,974	276,525	60,448
Reimburse GF (Support Functions)	-	28,000	28,000	
Reimburse GF (Debt Service)	898,685	806,827	808,286	
Total Non-Capital Expenditures	\$ 1,392,772	\$ 1,371,020	\$ 1,437,042	\$ 168,258
Capital				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	30,392
Transfer to 4B Capital Projects	\$ -	\$ -	\$ -	\$ 30,392
Equipment	-	-	-	-
Net Increase / (Decrease)	(76,431)	(6,306)	(24,211)	62,578
Working Capital Balance	\$ 30,523	\$ 24,217	\$ 5	\$ 86,795

PEG Fee Fund

FY 2019/2020 Budget

YEAR TO DATE JANUARY

Percent of Budget Year Transpired

33.3%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 52,000	\$ 52,000	\$ -	\$ 52,000	0%
<i>Total Revenues</i>	\$ 52,000	\$ 52,000	\$ -	\$ 52,000	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	30,695	30,695	514	30,181	2%
<i>Capital</i>	42,500	42,500	75,283	(32,783)	0%
<i>Total Expenditures</i>	\$ 73,195	\$ 73,195	\$ 75,797	\$ (2,602)	104%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 152,830	\$ 152,830	\$ 152,830
<i>+Net Increase (Decrease)</i>	(21,195)	(21,195)	(75,797)
<i>Ending Fund Balance</i>	\$ 131,635	\$ 131,635	\$ 77,033

Unaudited.
Update after
audit.

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 03/10/2020

SUBJECT: Consider Resolution 2020-2874 Authorizing the City Manager to Sign Supplemental Agreement No. 2 of Lease No. DACW63-1-01-0766 with the United States Army Corps of Engineers Relating to the Lease of Federal Land for Copperas Branch Park increasing the Leased Area from 99.543± Acres to 170.463± Acres

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND:

On October 25, 2014, the City Council approved Ordinance No. 2016-1218 annexing into the City limits the southern half of Copperas Branch Pond (Pond) and shoreline, located south of Highland Village Road as part of a city limits boundary adjustment agreement with the City of Lewisville that also involved placing the lanes of the new southbound Lake Lewisville bridge into the Lewisville city limits. Following the completion of the boundary adjustment, City Administration made a request to the US Army Corps of Engineers (USACE) agree to amend the existing lease between the City and USACE for Copperas Branch Park to add the newly annexed area, which is also federally-owned property. The USACE has, this week, presented to the City for consideration an amended and restated lease agreement that adds the additional area of the Pond to the existing lease.

IDENTIFIED NEED/S:

Execute Supplemental Agreement No 2 in order to add the newly annexed area of the Pond to the lease with the USACE so the City has legal authority to use the land for park purposes.

OPTIONS & RESULTS:

If Supplemental Agreement No. 2 is not executed, the City could lose the additional acreage and amenities, which includes the new walking trail bridge that crosses under I-35E.

PROGRESS TO DATE: (if appropriate)

The U.S. Army Corps of Engineers has provided an amendment to the original lease agreement, Supplemental Agreement No. 2 Lease No DACW63-1-01-0766 increasing the approximate total acreage of Copperas Branch Park from 99.543 acres to approximately 170.463 acres. City staff and the City Attorney have reviewed the proposed lease amendment and approve it as to form.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

No significant additional cost.

RECOMMENDATION:

To approve Resolution 2020-2874 as presented.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2020-2874

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO SIGN SUPPLEMENTAL AGREEMENT NO. 2 OF LEASE NO. DACW63-1-01-0766 WITH THE UNITED STATES ARMY CORPS OF ENGINEERS RELATING TO THE FEDERAL LAND LEASED FOR COPPERAS BRANCH PARK INCREASING THE LEASED AREA FROM 99.543± ACRES TO 170.463± ACRES AND MAKING OTHER AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Ordinance No 2016-1218, the City of Highland Village annexed into its corporate limits approximately 70 additional acres of federally-owned land constituting the southern portion of the Copperas Branch Pond located south of Highland Village Road ("the Annexed Area"); and

WHEREAS, pursuant to a request from City Administration, the U.S. Army Corps of Engineers has offered to amend the City's existing lease for the land constituting Copperas Branch Park to add the annexed area to the leased premises; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to authorize the City Manager to sign such lease amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is authorized to sign on behalf of the City that certain Supplemental Agreement No. 2 to Lease No. DACW63-1-01-0766 with the United States Army, Fort Worth District, Corps of Engineer, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED THIS THE 10TH DAY OF MARCH 2020.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:3/4/2020:114249)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 03/10/2020

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

- Discuss Future Initiatives/Budget Considerations

Future Initiatives / Budget Considerations 2020-21

The following items are initiatives that I have identified as major priorities in maintaining our service delivery in meeting our Mission Statement and City Values. The initiatives listed may be addressed over the next one to five years, if not longer, and are not listed in any priority.

Animal Shelter Lease: Our lease with Animal Medical Center expires May of 2022, we are in current negotiations with the owners to expand and enhance the Animal Shelter. Our objective is to meet our long term needs in sheltering and caring for our resident's animals and to enhance the service delivery in animal services for both internal and external customers.

Security Enhancements at all City Facilities: We have identified the need to address the safety and security at our current municipal facilities, for our employees and for our residents while in conducting business at our facilities.

Joint/Quad City Fire Training Facility: Located in the city of Lewisville - we currently have no training facility and currently have to rent one, which provides a very limited amount of training. This opportunity will give us ownership in a fire training facility, along with enhanced training opportunities for the HVFD.

Highland Village Code of Ordinances: A rewrite and recodification - The last rewrite of the Code of Ordinances was pre 1999 and the last recodification started in 2010 and was completed in 2012. All aspect of our Code of Ordinances need a comprehensive review and potential rewrite; Highland Village is transforming to a maintenance and redevelopment community.

Water Well Installation to Maintain our Peak Demand: Our historical peak demand for potable water for a 24 hour period is 7.3 million gallons, 3 MGD from the UTRWD and 4.3 MGD from well production. The FM 407 water well has failed, we need to redevelop our water production system to reclaim the required 1.4 million gallons that we have lost in our well production.

Intersection of Highland Village Road at Interstate 35E Service Road: We have received written confirmation from the Regional Transportation Council (RTC) and Denton County that our request of over 20 years ago in providing ingress and egress to I-35E is being considered.

Future Denton County Bond Program (Roads): Work with Denton County to incorporate our needed infrastructure/street reconstruction projects.



UPCOMING MEETINGS

March 10, 2020	Regular City Council Meeting - 7:30 pm
March 16, 2020	Parks & Recreation Advisory Board Meeting - 6:00 pm
March 17, 2020	Planning & Zoning Commission Meeting – 7:00 pm
March 24, 2020	Regular City Council Meeting - 7:30 pm (CANCELLED)
April 2, 2020	Zoning Board of Adjustment Meeting - 6:00 pm
April 14, 2020	Regular City Council Meeting - 7:30 pm
April 20, 2020	Parks & Recreation Advisory Board Meeting - 6:00 pm
April 21, 2020	Planning & Zoning Commission Meeting – 7:00 pm
April 28, 2020	Regular City Council Meeting - 7:30 pm
May 7, 2020	Zoning Board of Adjustment Meeting - 6:00 pm
May 12, 2020	Regular City Council Meeting - 7:30 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.

By: Karen McCoy, Executive Assistant – City of Highland Village