



A G E N D A

**REGULAR MEETING
OF THE CITY COUNCIL
CITY OF HIGHLAND VILLAGE, TEXAS
TUESDAY, JULY 26, 2016, at 6:00 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
Training Room – 6:00 P.M.**

**EARLY WORK SESSION
Training Room**

1. Discuss the 2016 Resident Satisfaction Survey
2. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of July 26, 2016

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION
Training Room**

3. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.071 - Consultation with City Attorney requiring confidential attorney/client discussion and advice regarding legal issues related to development of property located within the City of Highland Village pursuant to proposed Ordinance No. 2016-1201

**OPEN SESSION
City Council Chambers – 7:30 P.M.**

4. Call to Order
5. Prayer to be led by Councilmember Fred Busche
6. Pledge of Allegiance to the U.S. and Texas Flags to be led by Councilmember Fred Busche

7. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
8. **Mayor and Council Reports on Items of Community Interest** pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
9. **City Manager/Staff Reports**
 - **HVTV Update**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

10. **Consider Approval of Minutes of the Regular Meeting held on July 12, 2016**
11. **Consider Resolution 2016-2647 Casting the City's Vote for Representation to the Denco Area 9-1-1 District Board of Managers**
12. **Consider Resolution 2016-2648 Authorizing the City Manager to Enter into an Interlocal Agreement with Denton County for Collection of Ad Valorem Taxes**
13. **Consider Resolution 2016-2649 Approving and Adopting the Highland Village Community Development Corporation Annual Updates to the Facilities Development Capital Improvement Program (FDCIP) and Five-Year Budget**
14. **Receive Budget Report for Period Ending May 31, 2016**

ACTION AGENDA

15. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) **Section 551.071 - Consultation with City Attorney requiring confidential attorney/client discussion and advice regarding legal issues related to development of property located within the City of Highland Village pursuant to proposed Ordinance No. 2016-1201**

16. Consider Resolution 2016-2651 Approving the Appointment by the City Manager of Brad Goudie as Fire Chief for the City of Highland Village
17. Consider Ordinance 2016-1201 amending the Comprehensive Zoning Ordinance and Zoning Map relating to the use and development of a 15.0969 ± acre tract of land located in the J. Edmonson Survey, Abstract No. 398, and an 11.05 ± acre tract of land located in the G. Jackson Survey, Abstract No. 1599, City of Highland Village presently zoned SF-40 Single Family Residential by creating Planned Development No 2016-01 for Detached Single Family Residential Condominium Development (*2nd and final read*)

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

18. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
 - 35Express Update
19. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 22nd DAY OF JULY, 2016 NOT LATER THAN 4:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2016 at _____ am/pm by _____.

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 07/26/2016

SUBJECT: Present Results of 2016 Resident Satisfaction Survey

PREPARED BY: Laurie Mullens, Public Affairs Manager

BACKGROUND:

At a previous City Council retreat and planning session, Council directed staff to conduct a resident satisfaction survey. The intent of the survey was to assess resident opinions, perceptions and satisfaction with city services, programs and amenities and identify issues to be addressed by the City. The City has not conducted a resident satisfaction survey in the past.

IDENTIFIED NEED/S:

Department Heads, the City Manager, Mayor Wilcox and Mayor Pro Tem Michelle Schwolert all provided input on the questions for the survey. The questionnaire focused on assessing resident perceptions of all aspects of life in Highland Village, obtaining opinions and level of satisfaction of the quality of each service provided by the City, evaluating past experiences with City staff members and the level of satisfaction with results of the interaction, prioritizing main focus on major services such as Police and Fire Department, and identifying and evaluating the residents' primary methods of communication with the City.

OPTIONS & RESULTS:

The City contracted with Creative Consumer Research to conduct the resident satisfaction survey. CCR administered a 402 sample survey via the web and telephone, with 202 web-based surveys and 200 telephone surveys. Specific quotas were implemented based on the most recent US Census projections and a geographical breakdown of the City into four quadrants.

PROGRESS TO DATE: (if appropriate)

The survey was conducted between April 7 and May 11, 2016. The first set of surveys was conducted via the web and the second via telephone. CCR processed the raw data and provided results and recommendations. A written report of the survey results has been presented to city staff. City staff will share the survey results and comments to the open-ended questions at the Council meeting.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Receive survey presentation and consider implementation of recommendations in the upcoming budget process.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 6 **MEETING DATE: 07/26/16**

SUBJECT: Pledge of Allegiance

PREPARED BY: Angela Miller, City Secretary

COMMENTS

A Councilmember will lead the Pledge of Allegiance to the U.S. and Texas Flags.

The Pledge to the Texas Flag is as follows:

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 8

MEETING DATE: 07/26/16

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10	MEETING DATE 07/26/16
SUBJECT:	Consider Approval of Minutes of the Regular Meeting held on July 12, 2016
PREPARED BY:	Angela Miller, City Secretary

BACKGROUND

Minutes are approved by majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary Department prior to the meeting with suggested changes. Upon doing so, the staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the July 12, 2016 Council Meeting minutes.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS
HELD IN THE MUNICIPAL COMPLEX, LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, JULY 12, 2016**

The City Council of the City of Highland Village, Texas met in Early Work Session on the 12th day of July, 2016 at 6:00 p.m., prior to the Regular Council Meeting.

Call to Order

Mayor Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte Wilcox	Mayor
	Michelle Schwolert	Mayor Pro Tem
	William Meek	Deputy Mayor Pro Tem
	Mike Lombardo	Councilmember
	Barbara Fleming	Councilmember
	Fred Busche	Councilmember
	John McGee	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin B. Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Police Chief
	Scott Kriston	Public Works Director
	Linda Cornelius	Parks and Recreation Director
	Laurie Mullens	Public Affairs Manager
	Andrew Boyd	Senior A/V Technician
	Karen Bradley	Administrative Assistant

1. Review and Discussion of Fiscal Year 2016-2017 Council Goals and Objectives

City Manager Michael Leavitt stated the proposed Goals and Objectives for FY 2016-2017 had been provided to Council for review. He reported they are a continuation from last year, with some minor modifications. He asked Council to review and let him or Mayor Wilcox know of any requests for changes or modifications. Mr. Leavitt and Mayor Wilcox will work together to review and update, as needed, and will report back to Council.

2. Clarification of Consent or Action Agenda Items listed on today's City Council Regular Meeting of July 12, 2016

Regarding Agenda Item #17, Mr. Leavitt reported an application has been submitted to the City of Highland Village requesting a zoning change for approximately 26 acres located on the south side of the KCS railroad, on the North side of Chapel Hill Estates. The applicant is proposing an age restricted, maintenance free, gated residential community, consisting of approximately 100 homes, integrated with amenities such as walking trails, parks, and open space areas.

Mr. Leavitt stated that although the property is located in Highland Village, the ingress/egress for the development falls in Copper Canyon. He further reported Copper Canyon has an ordinance requiring any development tying into a Copper Canyon street

has to have approval of the Town of Copper Canyon. Mr. Leavitt reported he and Mayor Wilcox attended the Copper Canyon City Council meeting that was held the previous evening, where the development was discussed.

Mr. Leavitt stated the developer has submitted all of the necessary reports and studies required by Copper Canyon, and that County Commissioners Andy Eades and Bobbie Mitchell have agreed to expedite the improvements on the rest of Chinn Chapel Road to be done in conjunction with this proposed development. Chinn Chapel Road is identified as a County collector street, which serves as a thoroughfare for Denton County residents. Mr. Leavitt reported approval of the ingress/egress was tabled by the Copper Canyon City Council at their meeting last night, until they receive official notification that Denton County is going to fund the road improvements on Chinn Chapel Road.

The next Council meeting for the Town of Copper Canyon is scheduled for July 25th. Depending on tonight's council meeting, Highland Village can have the second read of Ordinance 2016-1201 scheduled for the July 26th Council meeting.

Early Work Session ended at 6:40 p.m.

CLOSED SESSION

3. **Hold a closed meeting in accordance with the following sections of the Texas Government Code:**
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

Council did not meet in Closed Session.

OPEN SESSION

4. **Call to Order**

Mayor Wilcox called the meeting to order at 7:30 p.m.

Roll Call

Present:	Charlotte Wilcox	Mayor
	Michelle Schwolert	Mayor Pro Tem
	William Meek	Deputy Mayor Pro Tem
	Mike Lombardo	Councilmember
	Barbara Fleming	Councilmember
	Fred Busche	Councilmember
	John McGee	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin B. Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Doug Reim	Police Chief
	Scott Kriston	Public Works Director
	Autumn Aman	Community Dev Coordinator
	Linda Cornelius	Parks and Recreation Director
	Laurie Mullens	Public Affairs Manager

Andrew Boyd
Karen Bradley

Senior A/V Technician
Administrative Assistant

5. Prayer to be led by Councilmember Barbara Fleming

Councilmember Fleming gave the Invocation.

6. Pledge of Allegiance to the U.S. and Texas Flags to be led by Councilmember Barbara Fleming

Councilmember Fleming led the pledge to the U.S. and Texas flags.

7. Visitor Comments

The following person spoke:

Ken Koonsman (218 Greensprings, Highland Village) – Mr. Koonsman asked to lower the speed limit on residential streets to 25 mph. He stated some of the streets are very narrow and something needs to be done, it is a city-wide issue. Mr. Koonsman voiced concern there are kids playing and riding their bikes and people are driving 40-45 mph in neighborhoods. He knows there will be a cost associated with new signage and suggested signs be posted at entrances to neighborhoods & to phase in more signs each year.

8. Mayor and Council Reports on Items of Community Interest

Mayor Pro Tem Schwolert spoke on behalf of Council regarding the recent tragedy in Dallas where four (4) Dallas Police Officers and one (1) DART Police Officer were killed in the line of duty. She expressed how deeply saddened they are by recent events, and offered sincere and heartfelt condolences to the families and friends of those injured or lost.

Police Chief Doug Reim also stated as we all mourn the loss of the five (5) Officers, many people are looking for ways to help the families and friends. He reported the City of Highland Village, Highland Village Business Association, and Highland Village Police Department support the Texas Police Chief Association's Fallen Officer Fund. The Fallen Officer Fund provides monetary assistance to Texas families of fallen heroes within 24 hours following an officer's death in the line of duty. He stated currently, the TXFallenPD shirt, with the names of each Texas police officer killed in the line of duty since 2008, is available for purchase and all proceeds go directly to the Fallen Officer Fund.

• **Presentation of Highland Village Balloon Festival Poster Contest Winners**

Diane Ashmore from the Highland Village Lion's Club joined Mayor Wilcox to recognize the winners of the Highland Village Lion's Club Balloon Festival Poster Contest. Ms. Ashmore explained students from area Highland Village schools submitted poster drawings depicting the 29th Annual Balloon Festival theme of "See the Glow". She advised the finalists were selected from each school and a panel of judges selected the five overall winners. Semifinalist winners were:

- ❖ Kipton Graham – a Kindergarten student at Highland Village Elementary
- ❖ Jacob Schwolert – a 3rd grade student at Highland Village Elementary
- ❖ Addison McWilliams – a 3rd grade student at Highland Village Elementary
- ❖ Kate Bell – a 4th grade student at McAuliffe Elementary

- ❖ Rebecca Bissell – a 5th grade student at Highland Village Elementary
- ❖ Kennedy Foerster - a 4th grade student at McAuliffe Elementary
- ❖ Mahi Athota – a 7th grade student at Briarhill Middle School
- ❖ Avery Southwell – a 4th grade student at McAuliffe Elementary

First place winner was Caitlin Reimer, an 8th grade student at Briarhill Middle School.

Ms. Ashmore invited everyone to attend the 29th Annual Highland Village Lion's Club Balloon Festival to be held August 19-21, 2016 at Unity Park. Council congratulated the contest winners. Photos were taken of all the winners with Mayor Wilcox.

- **Presentation of GFOA Distinguished Budget Presentation Award to the Finance Department**

Mayor Wilcox presented Assistant City Manager Ken Heerman and Public Affairs Administrative Specialist Crystal Babcock with the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Award. She offered congratulations to all members of the Finance Department.

Mayor Wilcox advised this is the eleventh year the City has received this award, which represents a significant achievement by the City. She explained that it reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. Mr. Heerman reported in order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation designed to assess how well an entity's budget serves the following four categories: as a policy document, a financial plan, an operations guide, and a communication device. He explained budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

9. City Manager/Staff Reports

City Manager Michael Leavitt reported the events of last week really hit home and asked Police Chief Doug Reim to report on recent activities and what is currently happening. Chief Reim stated a memorial was held today and that Highland Village Police Officer Travis Flowers and Sergeant Patrick Finley, now with Breckenridge Police Department in Colorado (he was a former Corporal for the Highland Village Police Department) were in attendance. Officer Flowers thanked everyone for the outpouring of support he had received from the community and remarked how emotional it was seeing the officers from all over coming together today at the memorial service. Sergeant Finley stated being from this area, he knew he wanted to be back for the memorial service. He reported the service was incredible and very moving, as has been the outpouring of support from the community. He said he learned how much the citizens and council cares about the officers, and although he will leave tomorrow to head back to Colorado, Highland Village is always going to be his home.

Chief Reim stated as everyone mourns the loss of the five officers, many have asked what they can do to help the families and friends as they cope with the loss of their spouse, parent, child or sibling. He reported the City of Highland Village, Highland Village Business Association and the Highland Village Police Department support the Texas Police Chiefs Association's Fallen Officer Fund. The Fallen Officer Fund provides monetary assistance to Texas families of fallen officers killed in the line of duty. Currently, the TXFallenPD shirts with the names of each Texas Police Officer killed in the line of duty since 2008 is available for purchase. All proceeds go immediately to the Fallen Officer Fund.

- **HVTV Update**

The latest video report from HVTV News was shown. With July being National Parks and Recreation month, this report included information on the following:

Athletic Programs – check out our summer sports programs; kickball, baseball, and tennis are just a few of the programs offered; go to hvparks.com for a complete listing of our athletic leagues, which are available for all ages

Community Education Classes – CPR training, children's cooking classes, and standup paddle boarding are also offered through our community education classes; go to hvparks.com for a complete listing of our programs

Volunteer for a Board or Commission – be a hero and volunteer to serve on one of the City's boards or commissions; applications will be accepted until July 29; you may submit your application online via the City's website: highlandvillage.org

Don't Leave you Home Unprotected – before going out of town be sure to sign up for Vacation Watch through HVPD.com or call the Police Department at (972) 899-5088

Leave Your Pets at Home – the summer months in Texas are hot; when you are out and about, leave your pets at home, not in a hot car

CONSENT AGENDA

10. **Consider Approval of Minutes of the Regular Meeting held on June 28, 2016**
11. **Consider Ordinance 2016-1200 Amending the Code of Ordinances as it Relates to Applications and Permits for the Sale and/or Consumption of Alcoholic Beverages at One-Day Special Events (2nd of two reads)**
12. **Consider Resolution 2016-2643 Awarding the Bid and Authorizing a Contract for the Canyon Creek Drive Drainage Project**
13. **Consider Resolution 2016-2644 Awarding the Bid and Authorizing a Contract for the Pilot Knoll Boat Dock Extension/Renovation**
14. **Consider Resolution 2016-2646 authorizing the abandonment of a water line easement located on Lot 9, Block C, Wichita Estates, City of Highland Village, Texas**

Motion by Councilmember Lombardo, seconded by Councilmember Busche, to approve Consent Agenda Items #10 through #14. Motion carried 7-0.

ACTION AGENDA

15. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

NO ACTION TAKEN

Council did not meet in Closed Session; no action taken.

16. **Consider Resolution 2016-2645 Affirming Support for the Lewisville Independent School District in Seeking Fair and Appropriate Methods for Educating Local Students**

APPROVED

Lewisville ISD Board of Trustee members Tracy Scott Miller, Jenny Proznik, and Kristi Hassett were present for the meeting. Mr. Miller reported students enrolled in public school systems across the country must adhere to mandated standardized testing requirements. At its own expense, LISD uncovered grading errors in a significant sample of the state standardized tests that were administered to local students during the 2015-2016 academic year. These test scores are the primary means of state assigned grades for public school campuses, and a pattern of errors in grading raises doubts about the validity of any campus designations that are based on those test scores.

LISD Board of Trustee members contacted Mayor Wilcox asking for the City's support in their efforts to promote fairness and consistency in the state testing system, and in their efforts to seek restitution for the expenses incurred while attempting to correct the grading errors made on the state standardized tests.

Mr. Miller reported the Lewisville ISD Board of Trustees have worked together to identify priorities for the upcoming legislative session, such as the high stakes standardized testing of Texas public school students, and advocating for local control. Ms. Hassett stated they are not afraid of testing, but wants testing that has actual meaningful data that will help to do a better job of diagnosing issues so you can better help the student.

Motion by Mayor Wilcox, seconded by Mayor Pro Tem Schwolert, to approve Resolution 2016-2645. Motion carried 7-0.

17. **Conduct a Public Hearing and Consider Ordinance 2016-1201 amending the Comprehensive Zoning Ordinance and Zoning Map relating to the use and development of a 15.0969 ± acre tract of land located in the J. Edmonson Survey, Abstract No. 398, and an 11.05 ± acre tract of land located in the G. Jackson Survey, Abstract No. 1599, City of Highland Village presently zoned SF-40 Single Family Residential by creating Planned Development No 2016-01 for Detached Single Family Residential Condominium Development (1st of Two Reads)**

APPROVED 1ST READ

Mr. Leavitt reported an application has been submitted to the City of Highland Village by G&A Consultants, on behalf of Integrity Group, requesting a zoning change for approximately 26 acres located on the south side of the KCS railroad, on the North side of Chapel Hill Estates. The current zoning on the property is Residential Zoning SF-40, and the applicant is requesting to change to a Planned Development District for a Detached Residential Condominium Development. The applicant is proposing an age restricted, maintenance free, gated residential community, consisting of approximately 100 homes, integrated with amenities such as walking trails, parks, and open space areas. Mr. Leavitt stated the Planning and Zoning Commission has recommended approval of the ordinance setting forth the requested rezoning.

Mr. John Delin with Integrity Group submitted letters of support to the City Secretary, which he had received from some of the homeowners in the area surrounding the proposed development site. Mr. Delin stated the proposed development services a community need by providing an active, age restricted (55 and older) development, and that he has done similar projects in Keller and Mansfield. He reported the proposed development will have thirteen (13) different home designs, ranging from 1,519 to 2,500 square feet in size, with up to as large as 3,500 square feet that has a 2nd story option home. Prices will range from \$280,000 up to possibly \$600,000.

Mayor Wilcox opened the public hearing. The following people spoke:

Dawn Carruthers (2404 Delaney Terrace, Flower Mound) – Ms. Carruthers spoke in favor of the project. She is a realtor with Keller Williams and reported she sees a real need for this type of development in the area. Active adults are seeking low maintenance style homes, and this particular development provides landscaping services, watering, yard maintenance, exterior maintenance, and insurance on the structure of the house. She reported she gets more positive comments on this builder because of the wide range of home sizes they offer.

Brett Landry (4144 Amhurst, Highland Village) – Mr. Landry spoke in opposition of the project. He lives in the house next to the pond and has a number of concerns about having 100 condos in a very dense area, lots of hardscapes there in terms of the natural egress of the pond that flows into the nearby horse ranch. He stated many of the homeowners along the east side of Amhurst are happy about the improvements the developer is making because of the flooding that happens on that side, which is a separate issue from the kind of development that is being proposed. He stated he has seen the aspects of the economic downturn in Highland Village regarding condos, which turn into apartments, and then into vacancies. He reported there is an HOA meeting on Friday to discuss this issue and that many residents in the Chapel Hill HOA were not notified of the meeting that happened earlier this year and are uninformed about this development. He further stated the idea of overwhelming support from the HOA is misrepresentative of those he has spoken to this week.

Jeff Taylor (3020 Fairland Drive, Highland Village) – Mr. Taylor spoke in favor of the project. He stated as a homeowner he is excited for the opportunity to speak and to have a say up front, to give feedback and have some input regarding the proposed development. Mr. Taylor reported, as a Chapel Hill HOA board member, they did hold a meeting in April, there was not a big turnout of attendees, and they voted to continue discussions with Mr. Delin. He further reported there was some confusion regarding the type of development being proposed. He said the word condominium scared everyone and not knowing the difference in a condominium association verses condominiums brought a lot of discussion. He stated there was discussion around the HOA giving up the pond, which they are not. He reported there is a lot of wrong information out there, but once people's questions were answered, they were in favor of the project. There is a meeting scheduled on Friday at 7:00 pm to have a discussion and to get facts out there.

Mayor Wilcox recognized Mayor Sue Tejml, Bill Castleman, and Dave Svatik from the Copper Canyon Town Council who were in attendance for tonight's meeting. Mayor Wilcox read emails and letters from the following who were unable to attend the Council meeting, but wished to voice their support for the project:

- ❖ Ms. Eileen Monroe - 2665 Woodside Drive, Highland Village
- ❖ Pat and Martha Davis - 631 Timbercrest Circle, Highland Village
- ❖ Kim Lambert - 997 S. Edmonds Lane, Lewisville
- ❖ Ronda Garner – address was not provided

Mayor Wilcox also read the following names from the letters of support that were submitted earlier to the City Secretary by Mr. Delin:

- ❖ Trey Williams - 4122 Amhurst Drive
- ❖ Emil T. Williamson - 4127 Amhurst Drive
- ❖ Jonathan Kelley - 4119 Amhurst Drive
- ❖ Tom Priovolos - 4120 Amhurst Drive
- ❖ Keith Daulton - 4124 Amhurst Drive
- ❖ Jewell Hardee - 4130 Amhurst Drive
- ❖ Tom Cliett - 4134 Amhurst Drive
- ❖ Rebecca Adkison - 4138 Amhurst Drive

- ❖ Patrick Creek (4140 Amhurst Drive) – Mr. Creek submitted a letter of support, but included a note that he is not 100%, but is ok.

Mayor Sue Tejml from Copper Canyon stated she has visited some of the properties in Keller and they are well built and well designed. She reported Copper Canyon's first public hearing was held last night, and it was packed, but with opposite excitement. She voiced her residents were concerned about the additional traffic on Chinn Chapel Road, and having a safe intersection into the proposed development. She requested a right turn lane from Chinn Chapel Road going into the development, for use by the construction traffic. She stated they could drive from FM 2499, down Harlington Drive, and turn right onto Chinn Chapel Road so the large trucks would only be on their section of Chinn Chapel for a short distance before coming to the right turn lane to go into the development. In addition, she stated first responders located on Copper Canyon Road are closer to the proposed development than the first responders coming from Highland Village. She voiced concern that she anticipates increased emergency calls for the age restricted development and that ambulance runs would be coming from Copper Canyon rather than Highland Village, and that an arrangement needed to be worked out regarding which city would provide service. Ms. Tejml reported Copper Canyon has another public hearing in two (2) weeks.

With no one else wishing to speak, Mayor Wilcox closed the public hearing. Mr. Dolack with G&A Consultants spoke regarding three (3) safety concerns that were included in a report completed by Halff & Associates for Copper Canyon. Mr. Leavitt added the developer has submitted all of the necessary reports and studies required by Copper Canyon, and has offered the necessary right-of-way and some of the funding that is needed for the Chinn Chapel Road improvements. He reported County Commissioners Andy Eades and Bobbie Mitchell have agreed to expedite the improvements on the rest of Chinn Chapel Road to be in conjunction with this proposed development. Chinn Chapel Road is identified as a County collector street, which serves as a thoroughfare for Denton County residents.

Mayor Wilcox asked for reassurance from Mr. Delin that he could correct the drainage issue on Amhurst Drive. Mr. Delin reported, per his Engineer, that yes he could get it corrected.

Motion by Councilmember Busche, seconded by Councilmember Fleming, to approve the first read of Ordinance 2016-1201. Motion passed 7-0.

City Manager Leavitt thanked Mayor Sue and the City Council from the Town of Copper Canyon for working together on this project.

LATE WORK SESSION

- 18. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Mr. Leavitt reported Fire Chief John Glover's last day is this Friday, July 15. There will be a going away reception on Friday at 11:00 a.m. at the Fire Station if they would like to attend.

Councilmember Busche asked about contractor flags along Highland Village Road. Public Works Director Scott Kriston reported the contractor staked it today, so work will

begin soon. Councilmember Meek asked about the status of the dog park. Parks and Recreation Director Linda Cornelius reported it will be open by September 18 and that an event will be planned for the opening closer to its completion.

Regarding Mr. Koonsman's comment from Visitor Comments, Mike Leavitt stated he would like Chief Reim to put together data to review in order to bring background info when the item is discussed in the near future.

- **35Express Update**

City Manager Leavitt stated he has nothing new to report.

19. Adjournment

Mayor Wilcox adjourned the meeting at 9:52 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11

MEETING DATE: 07/26/2016

SUBJECT: Consider Resolution 2016-2647 Casting the City's Vote for Representation to the Denco Area 9-1-1 District Board of Managers

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

The Denco Area 9-1-1 District Board of Managers is comprised of six members. Each member serves a term of two years beginning on October 1st of the year the member is appointed. Chapter 772 of the Health and Safety Code provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District. One member, representing participating municipalities, is appointed each year. The remaining members are appointed by the Denton County Commissioners Court, Denton County Fire Chiefs' Association and one non-voting member is appointed by the largest telephone company (Verizon). All voting members are eligible for re-appointment.

Each year, the Denco Area 9-1-1 District accepts nominations for candidates to represent municipalities. The District forwards copies of all nominations to each municipality for their consideration and vote. At its September 2016 meeting, the Denco Area 9-1-1 District Board of Managers will count the votes and appoint the candidate with the highest number of votes to the Board of Managers for a two-year term beginning October 1st.

IDENTIFIED NEED/S:

To consider representation for the City of Highland Village to the Denco Area 9-1-1 District Board of Managers.

OPTIONS & RESULTS:

Council shall cast the City's vote for a candidate that has been nominated from a participating city in the Denco Area 9-1-1 District.

PROGRESS TO DATE: (if appropriate)

Staff received correspondence from Denco Area 9-1-1 District Executive Director Mark Payne, advising nominations for the following were received for the representative position set to expire on September 30, 2016 – *Jim Carter*, nominated by the Cities of Carrollton, Corinth, Highland Village, Lake Dallas, Lewisville, Sanger, The Colony, and the Towns of Argyle, Bartonville, Copper Canyon, Double Oak, Hickory Creek, North Lake, Shady Shores, and Trophy Club; *Brandon Barth*, nominated by the Town of Flower Mound; *Gary Johnson*, nominated by the City of Roanoke; and *Paul Young*, nominated by the City of Pilot Point. Resumes for all four nominees have been provided to Council for Council's consideration.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Approve Resolution 2016-2647 casting the City's vote for a representative to the Denco Area 9-1-1 District Board of Managers.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2647

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS CASTING THE CITY'S VOTE FOR A MEMBER TO THE DENCO AREA 9-1-1 DISTRICT BOARD OF MANAGERS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Texas Health and Safety Code Section 772 provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District; and

WHEREAS, the Denco Area 9-1-1 District Executive Director has forwarded four nominations for the representative position on the Board of Managers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City of Highland Village hereby casts its vote for _____ to serve as a member of the Denco Area 9-1-1 District Board of Managers.

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 26th day of July, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:7/20/16:77936)

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 07/26/ 2016

SUBJECT: Consider Resolution 2016-2648 Authorizing the City Manager to Enter Into an Interlocal Cooperation Agreement with Denton County for Collection of Taxes

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

This is the annual renewal of an Interlocal Collection Agreement with Denton County authorizing tax collections for the period beginning October 1, 2016 to September 30, 2017.

IDENTIFIED NEED/S:

This is a “housekeeping” procedure and requires annual action by Council to renew this Interlocal Collection Agreement (attached following this briefing).

OPTIONS & RESULTS:

Below are the pertinent details of the annual agreement:

- The cost for mailing tax statements will increase slightly from \$0.69 per parcel to \$0.72 per parcel.
- The City agrees to deliver this agreement to the County no later than September 5, 2016.
- The agreement acknowledges that the County agrees to prepare and mail all current and delinquent tax statements required by statute, supplemental changes for applicable property accounts, as well as prepare and mail any other mailing as deemed necessary and appropriate by the County.
- The County will provide daily and monthly collection reports to the City.
- The agreement states that the County will disburse tax monies daily to the City based on prior day tax postings and agrees to approve and refund overpayment or erroneous payment of taxes for the City pursuant to Texas Property Tax code sections 31.11 and 31.12 from available current tax collections of the City.
- The City must notify the tax assessor-collector no later than July 25th of each year if the City wishes the County to publish forms or notices defined in Section 26.04 of the V.T.C.A. Tax Code on behalf of the City.
- The City agrees that the County will calculate the effective and rollback tax rates, the County will also publish the required notices on behalf of the City.
- The County agrees to manage all notices and publications on behalf of the City if requested no later than July 25th.
- The County agrees to post a notice on its website reminding taxpayers that delinquent tax penalties will apply to all assessed taxes which are not paid by January 31st.

- The County agrees to mail reminder notices to delinquent property accounts between the 5th and 28th of February.
- The City will provide the County with a copy of their current tax collection attorney contract on or before the effective date of the new collection attorney contract.
- The City agrees that the County will, no later than January 31st, deduct from current collections the total cost of providing all services. In the event of a rollback election the County will bill the City with payment due within 30 days of receipt.
- For tax deposits, payment will be by wire transfer or ACH; only in the event of electronic transfer failure will a check be mailed.
- If the County experiences a shortage in collections as a result of outstanding tax dept of the City, the City agrees to pay the amount of the shortage by check or ACH within 15 days of notification.
- The City continues to maintain an excellent tax collection rate of nearly 100%.

PROGRESS TO DATE: (if appropriate)

BUDGETARY IMPACT/ORDINANCE CHANGE:

This will be a budgeted line item in the FY 2017 budget. The annual amount is expected to total \$4,400.

RECOMMENDATION:

Approve Resolution 2016-2648.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2648

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH DENTON COUNTY FOR COLLECTION OF AD VALOREM TAXES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Highland Village, Texas, has historically contracted with Denton County, Texas, to authorize Denton County to collect the City's taxes as agent; and

WHEREAS, the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes Texas local governments to contract with one or more other local governments to perform governmental functions and services under the terms of said Act; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to renew its agreement with Denton County to collect the City's property taxes, as a cost-effective means of performing that service;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to negotiate and sign on behalf of the City an agreement with Denton County for collection of ad valorem taxes for the 2016 Tax Year and to take those actions reasonable and necessary to comply with said agreement.

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, THIS THE 26th DAY OF JULY, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:7/19/16:77897)

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: July 26, 2016

SUBJECT: Consider Resolution 2016-2649 Adopting Annual Updates to the Facilities Development Capital Improvement Program ("FDCIP") and Five Year Budget

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND

The Bylaws of the Highland Village Community Development Corporation require an annual update to the Facilities Development Capital Improvement Program (FDCIP). The FDCIP details projects and implementation in regard to the approved 4B projects: the City comprehensive trail system and a soccer complex. In addition, the Bylaws also require an annual report to be submitted by the end of July of each year to the City Council to include (i) a review of the accomplishments of the Corporation in the area of project development during the past year; and (ii) the planned activities of the Corporation for the budget year addressed in the report. This report is included within the submitted FDCIP.

The updated FDCIP will be presented to the Board at July 26th HVCDC meeting prior to the City Council meeting. A public hearing on the plan was also held at the HVCDC meeting as required.

IDENTIFIED NEED/S:

The Corporation is to adopt an annual FDCIP – this enumerating any new projects. An annual budget is also to be approved – this being the first year of the five-year outlook included in the FDCIP. Following approval by the HVCDC Board, Council approval is required in accordance to the by-laws.

OPTIONS & RESULTS:

Previous year project status

- **Doubletree Ranch Park** - The final Comprehensive Master Plan was approved by City Council in September 2011. Funding for this project was provided with proceeds from a bond issue as well as remediation funds received from TxDOT for loss of Copperas Branch during construction of the I-35 widening project (funds to be reapplied to development of Doubletree Ranch Park). Remediation funds of \$2.8M were received in FY 2013, which allowed initiation of the park design. A \$6.7M bond issue in FY 2014 provided the bulk of the remaining needed funding for the \$8.5M construction cost. The project was bid in April 2014, awarded to J.C Commercial. The project is slated for completion in August 2016.

- **City Trail Extension** - This 10-foot wide trail section begins where the existing City Trail ends at Murray Park at Sellmeyer Lane. The City will install a pedestrian crossing and begin the construction of the remaining trail. A small portion of this trail will be completed by the developer of Wichita Estates as part of a development agreement entered in 2015. The remaining portion from the point of crossing at Murray Park to the southern property line of Wichita Estates (112 feet est.) and the northern portion from the Wichita Estates north property line to Highland Village Road (878 feet est.) will be constructed as part of the project to reconstruct the section of Sellmeyer Road adjacent to the new development of Wichita Estates. The estimated cost for this project is \$35,000.
- **Remington Trail Connector** - This will be a six foot wide trail connector which will connect the existing City Trail on Highland Village Road to the existing Highland Shores HOA trail, which currently ends at Remington and Highland Shores Blvd,. The trail will be constructed on the north side of Highland Shores Blvd. Design for this project was initiated in FY 2015. A water line replacement project has been planned for this same section in FY 2016 and has been completed. Construction is now in process for the trail section, funded by the Utility Fund, with future reimbursement to be made to the Utility Fund when working capital balances are sufficient. The estimated cost is \$60,000.

Anticipated projects for upcoming year – previously identified in FDCIP:

- **Miscellaneous small, fill-in connector sections** – Various locations of trail / sidewalks throughout the City that are identified in our Comprehensive Trail System Master Plan have small sections that are incomplete or need to be replaced. Often, a natural path is evident where people have naturally traversed these areas. Small annual funding amounts are proposed to address these sections as discovered or are requested. For this year, funding will be directed to Remington Trail Connector
 - No projects anticipated. Budget allocation to be utilized for engineering related to continuation of Highland Village Road trail - Phase IIA, City Hall to Service Center (948 HV Rd).

New projects identified in updated FDCIP:

- There are no new projects identified in this year's updated FDCIP. Funding for projects – primarily secured through debt issuance, will be fully expended with completion of the projects in process. The primary emphasis over the next two years will be to fully determine operational costs associated with Doubletree Ranch Park and build working capital balances anticipating a potential debt issuance in FY 2018.

FY 2017 Budget Highlights

- The proposed FY 2017 operating budget reflects an overall increase of \$35,579 from FY 16, primarily related to one factor: One-time expenditure in FY 16 of \$42,680 associated with new equipment needed for Doubletree Ranch maintenance
- With completion of all current major projects in FY 2016, the primary focus will now target maintenance and programming of Doubletree Ranch Park. Intent is to utilize existing Staff to absorb increased maintenance associated with the new park. But this will be closely evaluated, especially in consideration of the Splash Pad feature of the park. This could result in the need for additional resources – specifically staffing.

Project Summary

Remaining anticipated expenditures for Doubletree Ranch Park of \$2M in FY 2016 will effectively exhaust all funding available for projects.

Projected available bond proceeds (9/30/16)	\$ 2,574
Funding from Operations (FY 2017)	<u>20,000</u>
Total	\$ 22,574

Expenditures (FY 2017)

Misc. fill-in / connector projects	\$ 20,000
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Financial Outlook

After experiencing a robust increase in FY 2014 of 8.3%, sales tax revenues retracted somewhat in FY 2015 and FY 2016, reflecting only an increase of 2.2% and 2.9% respectively. Projected revenues for FY 2017 reflect an optimistic 6% increase, due to added retail in FY 2016. Following next year, projected sales tax revenue increases over the next several years are somewhat reduced (3-4%) – reflective of a larger trend state-wide of slowing retail sales growth, as well as the effect of our major retail centers maturing. With several years of established history with our new developments, we feel more confident we will experience a reliable income stream, but have no expectation of an explosion of revenues. Thus, a cautious, deliberate approach to debt issuance is warranted; with emphasis on maintaining sufficient working capital balances.

The \$6.7M debt issuance in 2014, coupled with the previously received remediation monies (\$2.8M) resulting from the I-35 widening project, effectively provided for substantial completion of the three remaining identified major projects: Doubletree Ranch Park, Castlewood Trail (also including tie-in to the FM 2499 pedestrian tunnel), and Lakeside Community Park. An additional \$415,000 funding from Operations is anticipated to accommodate the final cost of these projects. The next several years will focus on rebuilding working capital balances – reduced below the previous targeted threshold of \$500,000 with purpose of providing the additional project funding needed to enable completion of projects. First priority following this is to build working capital balances to the target threshold. Additionally, full impact of operating expense associated with the new Doubletree Ranch Park is not fully known. A respite from new projects

will allow a redirected focus on the operational side to better evaluate future funding ability for projects.

A financial summary follows this narrative – depicted in two parts: Working Capital and Projects. The working capital section displays the operations budget. Revenues are primarily derived from sales tax proceeds (1/2 cent). Expenditures consist of three full-time positions (the third position added mid-year FY 2015 to coincide with opening of Doubletree Ranch Park) – supplemented with outsourced mowing contracts, costs associated with maintenance activities, and debt service. The HVCDC has agreements with the City to repay debt service the City issued on behalf of the HVCDC. Trail development, with related project expenditures, is the primary mission of the corporation with such projects being primarily funded with debt issues. Maintaining sufficient working capital balances is the determining driver in regard to timing and amount of debt issues to fund the projects.

The working capital balance for year-end FY 2016 in the HVCDC is projected at \$205,701. As the primary revenue source is sales taxes, which have an associated higher degree of volatility, a reasonably healthy level of reserves is necessary. In general, we have determined to maintain at least a \$500,000 annual working capital balance. With just over \$1M annual non-capital expenditures, this would provide cushion for a 40% decrease in revenues in a particular year. We have fortunately not experienced anything approaching this level of volatility, rather showing remarkable consistency even in the downturn years of 2007 through 2009. Having established as a priority last year the completion of Lakeside Community Park and Doubletree Ranch Park, we anticipate working capital balances to fall below these targets until FY 2019. Accordingly, no new projects are to be added until balances are restored to our target levels to enable additional debt capacity. With the initial \$3M 2008 debt issue fully satisfied in FY 2018, sufficient working capital balances are anticipated to allow for a new issue in FY 2019.

Highland Village Community Development Corporation
Working Capital Analysis (FY 2017 Budget)

	<i>Actual 2013-14</i>	<i>Actual 2014-15</i>	<i>Budget 2015-16</i>	<i>Revised 2015-16</i>	<i>Proposed 2016-17</i>
Beginning Fund Balance	594,537	717,764	366,259	755,392	205,701
REVENUES					
4B Sales Tax	\$ 1,171,495	\$ 1,197,263	\$ 1,307,012	\$ 1,232,577	\$ 1,317,305
Park Fees (Rentals)	-			1,000	19,240
Linear Park Fees	607	11,934	6,000	1,000	500
Interest Income	151	6,112	2,000	4,000	2,000
Total	1,172,253	1,215,309	1,315,012	1,238,577	1,358,285
EXPENDITURES					
Personnel					
Salaries	77,506	82,557	115,783	102,119	109,979
Benefits	34,626	31,044	64,040	61,421	70,638
Total Personnel	112,132	113,601	179,823	163,540	180,617
Services / Supplies					
Professional Services	62,301	69,639	71,860	71,860	71,860
Employee Development	544	1,762	1,135	1,935	1,135
Supplies / Equipment	34,803	61,922	74,144	195,225	50,785
Utilities	15,607	14,873	20,900	23,399	29,910
Other	155	-	-	-	-
Total Services / Supplies	113,409	148,196	168,039	292,419	153,690
Reimburse GF					
(Support Functions)	28,000	28,000	28,000	28,000	28,000
Reimburse GF (Debt Service)	795,485	887,884	898,117	889,309	890,071
Total Non-Capital Expenditures	1,049,026	1,177,681	1,273,979	1,373,268	1,252,378
Capital					
Engineering					
Projects Funded Directly	-	-	5,500	415,000	-
Transfer to 4B Capital Projects	-	-	5,500	415,000	-
Equipment					
			-	-	42,680
Net Increase / (Decrease)	123,227	37,628	35,533	(549,691)	63,227
Working Capital Balance	\$ 717,764	\$ 755,392	\$ 401,792	\$ 205,701	\$ 268,929

Highland Village Community Development Corporation Debt Financed Projects

	<i>Actual 2013-14</i>	<i>Actual 2014-15</i>	<i>Budget 2015-16</i>	<i>Projected 2015-16</i>	<i>Proposed 2016-17</i>
Funding					
Debt Issuance	6,701,164	-			
Funding from Operations	-	-	5,500	415,000	-
Denton County	68,848	-			-
Capital Projects (HVRR Crossing)				-	
I-35 Remediation					-
Interest Earnings	9,525	-	500	-	-
Total Available Project Funding	6,779,537	-	6,000	415,000	-
Castlewood Trail	643,129	400,236			
HV Rd Trail (Phase IIb- Lions Club Park to Doubletree)					
Marauder Park Lake Access					
HV Rd RR Crossing					
Lakeside Community Park (707 HV Rd Trailhead)	4,793	630,385			
Misc small, fill-in / connector sections	18,210	9,375	20,000	20,000	20,000
Doubletree Ranch Park	1,309,381	5,889,393		1,968,000	-
Total Capital Projects	1,975,513	6,929,389	20,000	1,988,000	20,000
Remaining Project Funding	8,523,083	1,593,695	285	20,695	695

Highland Village Community Development Corporation

Working Capital Analysis (FY 2017 - Five Year Projection)

	<i>Actual 2014-15</i>	<i>Estimate 2015-16</i>	<i>Proposed 2016-17</i>	<i>Projected 2017-18</i>	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>
Beginning Fund Balance	717,765	755,393	205,702	268,929	412,810	621,510	784,272
REVENUES							
4B Sales Tax	\$ 1,197,263	\$ 1,232,577	\$ 1,317,305	\$ 1,366,437	\$ 1,412,122	\$ 1,445,880	\$ 1,480,726
Park Fees (Rentals)		1,000	19,240	22,088	22,200	22,200	22,200
Misc / Linear Park Fees	11,934	1,000	500	500	-	-	-
Interest Income	6,112	4,000	2,000	5,000	5,000	5,000	5,000
Total	1,215,309	1,238,577	1,358,285	1,416,113	1,461,522	1,495,280	1,530,126
EXPENDITURES							
Personnel	113,601	163,540	180,617	189,648	189,648	199,130	209,087
Services / Supplies	148,196	292,419	153,690	160,063	159,590	167,130	163,542
Reimburse GF (Support Functions)	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Debt Service (\$3M 2008 issue)	361,650	360,275	363,463	361,213	-	-	-
Debt Service (\$3.8M 2009 Issue)	333,779	336,579	334,154	335,854	336,579	336,254	334,854
Debt Service (\$6.7M 2014 Issue)	192,455	192,455	192,455	192,455	534,005	537,005	534,855
Total Non-Capital Expenditures	1,177,681	1,373,268	1,252,378	1,267,232	1,247,821	1,267,519	1,270,337
Net Operating Revenue (Net of Capital)	37,628	(134,691)	105,907	148,881	213,701	227,761	259,789
Projects Funded Directly		415,000	-			60,000	
Equipment		-	42,680	5,000	5,000	5,000	40,000
Net Increase / (Decrease)	37,628	(549,691)	63,227	143,881	208,701	162,761	219,789
Working Capital Balance	\$ 755,393	\$ 205,702	\$ 268,929	\$ 412,810	\$ 621,510	\$ 784,272	\$ 1,004,060

Highland Village Community Development Corporation

Debt Financed Projects

	<i>Actual 2014-15</i>	<i>Projected 2015-16</i>	<i>Projected 2016-17</i>	<i>Projected 2017-18</i>	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>
Funding							
Debt Issuance		-		Build fund balance before determining new bond issue to fund new projects Anticipate next bond issue in 2018 or 2019			
Operations Funding		415,000	-				
Denton County			-				
Interest Earnings		-	-				
Total Available Project Funding		415,000	-				
---- PROJECTS IN PROCESS ----							
Castlewood Trail (Tie-in to 2499 Tunnel - Castlewood Blvd) Engineering - \$102,600 (Castlewood Tr), \$85,650 Project Cost - \$1,013,418	400,236						
(707 HV Rd Trailhead) Engineering - \$47,772 Project Cost - \$625,044	630,385	-					
Miscellaneous small, fill-in / connector sections) Project Cost - \$20,000 (Per Year)	9,375	20,000	20,000				
Doubletree Ranch Engineering - \$779,300 Project Cost \$8.5M	5,889,393	1,968,000					
Total Capital Projects	6,929,389	1,988,000	20,000	-			
Remaining Project Funding	\$ 1,593,695	\$ 20,695	\$ 695				

Project Summary

Completed Projects

- City Trail
- Victoria Trail
- Market Trail
- Village Park Trail
- Lake Vista Trail
- Highland Village Road (Village Park Trail connection to RR crossing)
- Practice Soccer Fields (LISD property)
- Crosswalk at FM 2499
- Market Trail / Village Park Connection
- Pedestrian Crosswalk Enhancements (Victoria Trail crossing @ Highland Village Rd), and City Trail crossing @ Briarhill Blvd)
- FM 2499 Sidewalk (City Trail at FM 2499 south to connect with Market Trail)
- Highland Village Road Trail - Phase IIb (Lions Club Park to Doubletree Ranch Park)
- Highland Village Road RR Crossing
- Marauder Park Lake Access
- Twin Coves Drive West side of Road @ Highland Shores Blvd.. 5' sidewalk connector
- Castlewood Trail (including tie-in to FM 2499 Pedestrian Tunnel and City Trail)
- Southwood Trail
- Lakeside Community Park (707 HV Rd) Trailhead
- Doubletree Ranch Park

Identified small fill-in / connector sections

- Trail connection from Remington Dr. E. to Highland Village Road.
- Twin Coves Drive West side of Road @ Highland Shores Blvd. 5' sidewalk connector
- Trail Section on Spring Oaks Drive

-

Future Consideration

Projects

- Highland Village Road (City Hall to Service Center)
- Highland Village Road (Service Center to Sellmeyer Ln.)
- Chapel Hill City Trail / FM 2499 Pedestrian Tunnel Connector
- Pedestrian tunnel under KCS RR
- Marauder Park Trail Head
- Pilot Knoll Trail (Connection from FM 2499 Sidewalk at City Trail to Pilot Knoll Park)
- Victoria Trail (remainder)

Identified small fill-in / connector sections

- Briarhill Blvd. Across from the Jr. HS West side between the District Trail and Shannon Lane 5' sidewalk connector Estimate \$20,000 - on hold due to conflict with existing trees
- Highland Shores Blvd. at H. V. Road South Side 5' sidewalk/trail connector where bike lane ends due to right turn lane, connect to City Trail Estimate \$8,665 - Engineer currently evaluating best options for bike lane. On street bike lane markings may be the best solution for this location. If so, the City Street Dept. could do the markings at a minimal cost.
- Trail/Sidewalk connection on Castlewood Blvd. (west side) at FM 2499/Highland Sh Blvd. - future project consideration
- Trail connector from Marauder Park Trail under FM2499 Bridge to connect to Shoreline access point (have easement from TxDOT for trail)

RECOMMENDATION:

Adopt FY 2017 Budget and annual updates to the HVCDC FDCIP.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2649

**A RESOLUTION OF THE CITY OF HIGHLAND VILLAGE, TEXAS,
APPROVING AND ADOPTING THE HIGHLAND VILLAGE COMMUNITY
DEVELOPMENT CORPORATION ANNUAL UPDATES TO THE FACILITIES
DEVELOPMENT CAPITAL IMPROVEMENT PROGRAM ("FDCIP") AND FIVE-
YEAR BUDGET; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Bylaws of the Highland Village Community Development Corporation ("HVCDC"), require the HVCDC to annually develop and update a combined Facilities Development Capital Improvement Program and Five Year Budget ("FDCIP") for the City which shall include and set forth both short term and long term goals for implementation, development and construction of the inland trail public park master plan project and the soccer complex amateur sports facility project; and

WHEREAS, the adoption of the annual update for the FDCIP requires approval of both the HVCDC and City Council; and

WHEREAS, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all persons interested, on July 26, 2016, the HVCDC voted to approve the annual update for the FDCIP for Fiscal Year 2016-2017; and

WHEREAS, the City Council finds it to be in the public interest to approve the annual update to the FDCIP for Fiscal Year 2016-2017 as approved by the HVCDC;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. The FDCIP for the period beginning on October 1, 2016 and ending September 30, 2017, attached hereto as Exhibit "A" and incorporated herein by referenced is hereby authorized, approved and adopted.

Section 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED ON THE 26th DAY OF JULY, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:7/21/16:77941)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 07/26/2016

SUBJECT: Receive Budget Reports for Period Ending May 31, 2016

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for May represents the eighth report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending May 31, 2016.

General Fund Summary

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 9,217,070	\$ 9,217,070	\$ 9,130,507	\$ (86,563)	99%
Sales Tax	2,696,757	2,696,757	1,305,877	(1,390,880)	48%
Franchise Fees	1,758,950	1,758,950	762,259	(996,691)	43%
Licensing & Permits	368,864	368,864	328,789	(40,075)	89%
Park/Recreation Fees	157,917	157,917	143,645	(14,272)	91%
Public Safety Fees	40,000	40,000	30,406	(9,594)	76%
Rents	119,963	119,963	101,999	(17,964)	85%
Municipal Court	117,300	117,300	70,640	(46,660)	60%
Public Safety Charges for Svc	465,881	465,881	280,561	(185,320)	60%
Interest Income	32,000	32,000	25,278	(6,722)	79%
Miscellaneous	134,150	134,150	189,311	55,161	141%
Total Revenues	\$ 15,108,852	\$ 15,108,852	\$ 12,369,272	\$ (2,739,580)	82%

Other Sources

Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Lease / Purchase Proceeds	-	-	-	-	-

Total Available Resources	\$ 15,642,852	\$ 15,642,852	\$ 12,369,272	\$ (3,273,580)	
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 563,557	\$ 563,557	\$ 365,709	\$ 197,848	65%
Finance (includes Mun. Court)	1,482,564	1,482,564	1,028,990	453,574	69%
Human Resources	477,384	477,384	273,934	203,451	57%
City Secretary Office	299,525	299,525	183,240	116,285	61%
Information Services	882,394	882,394	511,105	371,289	58%
Police	4,347,903	4,347,903	2,697,497	1,650,406	62%
Fire	2,745,224	2,745,224	1,817,282	927,942	66%
Community Services	405,824	405,824	281,407	124,417	69%
Streets/Drainage	1,781,262	1,781,262	711,231	1,070,031	40%
Maintenance	896,814	896,814	471,902	424,911	53%
Parks	1,547,279	1,547,279	910,891	636,389	59%
Recreation	391,795	391,795	221,420	170,375	57%
Total Expenditures	\$ 15,821,526	\$ 15,821,526	\$ 9,474,609	\$ 6,346,918	60%

Capital Summary

(Included in totals above - summary information only)

Equipment Replacement	\$ 294,500	\$ 294,500	\$ 329,116	\$ (34,616)	112%
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Other Uses

Transfers Out	\$ 16,000	\$ 16,000	\$ -	\$ 16,000	0%
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Total Expenditures	\$ 15,837,526	\$ 15,837,526	\$ 9,474,609	\$ 6,362,918	
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Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	4,032,879	5,073,331	5,073,331
+ Net Increase (Decrease)	(194,674)	(194,674)	2,894,663
Ending Fund Balance	\$ 3,838,205	\$ 4,878,657	\$ 7,967,994

Audited FY15

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,373,229	\$ 2,373,229	\$ 1,421,191
Restricted	11,500	11,500	11,500
Unassigned	1,453,476	2,493,928	6,535,303
Total Fund Balance	\$ 3,838,205	\$ 4,878,657	\$ 7,967,994

General Fund Expenditure Summary

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 10,989,906	\$ 10,989,906	\$ 6,878,555	\$ 4,111,351	63%
Services / Supplies	4,475,120	4,475,120	2,266,938	2,208,182	51%
Capital	356,500	356,500	329,116	27,384	92%
	\$ 15,821,526	\$ 15,821,526	\$ 9,474,609	\$ 6,346,918	60%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 8,188,404	\$ 8,188,404	\$ 5,121,320	\$ 3,067,084	63%
<i>Employee Benefits</i>	2,801,502	2,801,502	1,757,234	1,044,267	63%
<i>Total Personnel</i>	\$ 10,989,906	\$ 10,989,906	\$ 6,878,555	\$ 4,111,351	63%

Services / Supplies					
<i>Professional Services</i>	\$ 1,207,923	\$ 1,207,923	\$ 755,251	\$ 452,671	63%
<i>Employee Development</i>	301,311	301,311	169,432	131,878	56%
<i>Office Supplies / Equipment</i>	1,102,621	1,102,621	575,200	527,420	52%
<i>Utilities</i>	321,472	321,472	193,099	128,373	60%
<i>Other</i>	1,541,794	1,541,794	573,954	967,840	37%
<i>Total Services / Supplies</i>	\$ 4,475,120	\$ 4,475,120	\$ 2,266,938	\$ 2,208,182	51%

Capital					
<i>Equipment / Vehicles</i>	\$ 356,500	\$ 356,500	\$ 329,116	\$ 27,384	92%
<i>Total Capital</i>	\$ 356,500	\$ 356,500	\$ 329,116	\$ 27,384	92%

<i>Total General Fund Expenditure Summary</i>	\$ 15,821,526	\$ 15,821,526	\$ 9,474,609	\$ 6,346,918	60%
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General Fund Revenue

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 9,217,070	\$ 9,217,070	\$ 9,130,507	\$ (86,563)	99%
Sales Tax	2,696,757	2,696,757	1,305,877	(1,390,880)	48%
Franchise Fees	1,758,950	1,758,950	762,259	(996,691)	43%
Licensing & Permits	368,864	368,864	328,789	(40,075)	89%
Park/Recreation Fees	157,917	157,917	143,645	(14,272)	91%
Public Safety Fees	40,000	40,000	30,406	(9,594)	76%
Rents	119,963	119,963	101,999	(17,964)	85%
Municipal Court	117,300	117,300	70,640	(46,660)	60%
Public Safety Charges for Svc	465,881	465,881	280,561	(185,320)	60%
Interest Income	32,000	32,000	25,278	(6,722)	79%
Miscellaneous	134,150	134,150	189,311	55,161	141%
Total Revenues	\$ 15,108,852	\$ 15,108,852	\$ 12,369,272	\$ (2,739,580)	82%

City Manager Office

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 370,229	\$ 370,229	\$ 282,769	\$ 87,460	76%
Services / Supplies	193,328	193,328	82,940	110,388	43%
Capital	-	-	-	-	0%
	\$ 563,557	\$ 563,557	\$ 365,709	\$ 197,848	65%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 290,437	\$ 290,437	\$ 235,688	\$ 54,749	81%
<i>Employee Benefits</i>	79,792	79,792	47,081	32,711	59%
Total Personnel	\$ 370,229	\$ 370,229	\$ 282,769	\$ 87,459	76%

Services / Supplies

<i>Professional Services</i> (City-wide legal - \$115,000)	\$ 135,396	\$ 135,396	\$ 75,863	\$ 59,533	56%
<i>Employee Development</i>	12,570	12,570	5,396	7,174	43%
<i>Supplies / Equipment</i>	5,110	5,110	1,441	3,669	28%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency)</i>	40,252	40,252	240	40,012	1%
Total Services / Supplies	\$ 193,328	\$ 193,328	\$ 82,940	\$ 110,388	43%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Manager	\$ 563,557	\$ 563,557	\$ 365,709	\$ 197,847	65%
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Finance Department FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 964,415	\$ 964,415	\$ 649,032	\$ 315,383	67%
Services / Supplies	518,149	518,149	379,958	138,191	73%
Capital	-	-	-	-	0%
	\$ 1,482,564	\$ 1,482,564	\$ 1,028,990	\$ 453,574	69%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 730,033	\$ 730,033	\$ 490,601	\$ 239,432	67%
<i>Employee Benefits</i>	234,382	234,382	158,431	75,951	68%
Total Personnel	\$ 964,415	\$ 964,415	\$ 649,032	\$ 315,383	67%
Services / Supplies					
<i>Professional Services</i> (City-wide liability insurance - \$109,384 / DCAD - \$72,640)	\$ 469,594	\$ 469,594	\$ 338,713	\$ 130,881	72%
<i>Employee Development</i>	19,276	19,276	14,774	4,502	77%
<i>Supplies / Equipment</i>	11,394	11,394	4,004	7,390	35%
<i>Utilities</i>	-	-	-	-	#DIV/0!
<i>Other (Special Events)</i>	17,885	17,885	22,467	(4,582)	126%
Total Services / Supplies	\$ 518,149	\$ 518,149	\$ 379,958	\$ 138,191	73%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,482,564	\$ 1,482,564	\$ 1,028,990	\$ 453,574	69%

Human Resources

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 383,576	\$ 383,576	\$ 235,504	\$ 148,072	61%
Services / Supplies	93,808	93,808	38,430	55,379	41%
Capital	-	-	-	-	0%
	\$ 477,384	\$ 477,384	\$ 273,934	\$ 203,451	57%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 294,616	\$ 294,616	\$ 177,050	\$ 117,566	60%
<i>Employee Benefits</i>	88,960	88,960	58,454	30,506	66%
Total Personnel	\$ 383,576	\$ 383,576	\$ 235,504	\$ 148,071	61%
Services / Supplies					
<i>Professional Services</i>	\$ 21,533	\$ 21,533	\$ 9,184	\$ 12,349	43%
<i>Employee Development</i>	60,900	60,900	26,390	34,510	43%
<i>Supplies / Equipment</i>	2,575	2,575	726	1,849	28%
<i>Utilities</i>	-	-	250	(250)	0%
<i>Other</i>	8,800	8,800	1,879	6,921	21%
Total Services / Supplies	\$ 93,808	\$ 93,808	\$ 38,430	\$ 55,379	41%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Human Resources	\$ 477,384	\$ 477,384	\$ 273,934	\$ 203,450	57%

City Secretary Office

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 177,815	\$ 177,815	\$ 121,663	\$ 56,152	68%
Services / Supplies	121,710	121,710	61,577	60,133	51%
Capital	-	-	-	-	0%
	\$ 299,525	\$ 299,525	\$ 183,240	\$ 116,285	61%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 142,303	\$ 142,303	\$ 97,420	\$ 44,883	68%
Employee Benefits	35,512	35,512	24,243	11,269	68%
Total Personnel	\$ 177,815	\$ 177,815	\$ 121,663	\$ 56,151	68%

Services / Supplies

Professional Services	\$ 19,900	\$ 19,900	\$ 8,588	\$ 11,312	43%
Employee Development (Council meeting meals, outside meetings, etc.)	47,105	47,105	15,969	31,136	34%
Supplies / Equipment	16,005	16,005	9,070	6,935	57%
Utilities	-	-	-	-	0%
Other	38,700	38,700	27,950	10,750	72%
Total Services / Supplies	\$ 121,710	\$ 121,710	\$ 61,577	\$ 60,133	51%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 299,525	\$ 299,525	\$ 183,240	\$ 116,284	61%
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Information Services

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 525,692	\$ 525,692	\$ 243,111	\$ 282,581	46%
Services / Supplies	294,702	294,702	267,994	26,708	91%
Capital	62,000	62,000	-	62,000	0%
	\$ 882,394	\$ 882,394	\$ 511,105	\$ 371,289	58%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 398,197	\$ 398,197	\$ 187,326	\$ 210,871	47%
<i>Employee Benefits</i>	127,495	127,495	55,785	71,710	44%
Total Personnel	\$ 525,692	\$ 525,692	\$ 243,111	\$ 282,580	46%
Services / Supplies					
<i>Professional Services</i>	\$ 152,204	\$ 152,204	\$ 77,210	\$ 74,994	51%
<i>Employee Development</i>	28,895	28,895	16,033	12,862	55%
<i>Supplies / Equipment</i>	2,531	2,531	1,617	914	64%
<i>Utilities</i>	15,812	15,812	9,912	5,900	63%
<i>Other (Data Processing)</i>	95,260	95,260	163,222	(67,962)	171%
Total Services / Supplies	\$ 294,702	\$ 294,702	\$ 267,994	\$ 26,708	91%
Capital					
<i>Equipment / Vehicles</i>	62,000	62,000	-	-	0%
Total Capital	\$ 62,000	\$ 62,000	\$ -	\$ 62,000	0%
Total City Secretary Office	\$ 882,394	\$ 882,394	\$ 511,105	\$ 371,288	58%

Includes purchase of a network storage device (\$109,674) that is shared with Peg Fee Fund and budgeted as capital (lease / purchase). Appropriation will be reallocated with mid-year budget amendment

Police Department FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 3,947,596	\$ 3,947,596	\$ 2,430,910	\$ 1,516,687	62%
Services / Supplies	350,307	350,307	239,559	110,748	68%
Capital	50,000	50,000	27,028	22,972	54%
	\$ 4,347,903	\$ 4,347,903	\$ 2,697,497	\$ 1,650,406	62%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 2,992,199	\$ 2,992,199	\$ 1,822,622	\$ 1,169,577	61%
<i>Employee Benefits</i>	955,397	955,397	608,288	347,109	64%
Total Personnel	\$ 3,947,596	\$ 3,947,596	\$ 2,430,910	\$ 1,516,687	62%
Services / Supplies					
<i>Professional Services</i>	\$ 74,283	\$ 74,283	\$ 98,612	\$ (24,329)	133%
<i>Employee Development</i>	40,955	40,955	23,757	17,198	58%
<i>Supplies / Equipment</i>	166,349	166,349	84,468	81,882	51%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$49,420)</i>	68,720	68,720	32,722	\$ 35,998	48%
Total Services / Supplies	\$ 350,307	\$ 350,307	\$ 239,559	\$ 110,748	68%
Capital					
<i>Equipment / Vehicles</i>	50,000	50,000	27,028	22,972	54%
Total Capital	\$ 50,000	\$ 50,000	\$ 27,028	\$ 22,972	54%
Total Police Department	\$ 4,347,903	\$ 4,347,903	\$ 2,697,497	\$ 1,650,406	62%

Fire Department FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

--- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,154,504	\$ 2,154,504	\$ 1,326,128	\$ 828,376	62%
Services / Supplies	472,220	472,220	353,886	118,335	75%
Capital	118,500	118,500	137,268	(18,768)	116%
	\$ 2,745,224	\$ 2,745,224	\$ 1,817,282	\$ 927,942	66%

--- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,566,423	\$ 1,566,423	\$ 978,478	\$ 587,945	62%
Employee Benefits	588,081	588,081	347,650	240,431	59%
Total Personnel	\$ 2,154,504	\$ 2,154,504	\$ 1,326,128	\$ 828,375	62%

Services / Supplies

Professional Services	\$ 45,550	\$ 45,550	\$ 38,961	\$ 6,589	86%
Employee Development <i>(Training - \$42,000)</i>	55,156	55,156	41,687	13,469	76%
Supplies / Equipment	227,504	227,504	133,469	94,036	59%
Utilities	3,660	3,660	1,286	2,374	35%
Other	140,350	140,350	138,483	1,867	99%
Total Services / Supplies	\$ 472,220	\$ 472,220	\$ 353,886	\$ 118,335	75%

Capital

Equipment / Vehicles	118,500	118,500	137,268	(18,768)	116%
Total Capital	\$ 118,500	\$ 118,500	\$ 137,268	\$ (18,768)	116%

Total Fire Department	\$ 2,745,224	\$ 2,745,224	\$ 1,817,282	\$ 927,941	66%
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Initial pmt for new Fire Engine -
corresponding budget reflected in
Capital

Community Services

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 383,620	\$ 383,620	\$ 266,492	\$ 117,128	69%
Services / Supplies	22,204	22,204	14,916	7,288	67%
Capital	-	-	-	-	#DIV/0!
	\$ 405,824	\$ 405,824	\$ 281,407	\$ 124,417	69%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

<i>Salaries / Wages</i>	\$ 291,447	\$ 291,447	\$ 198,535	\$ 92,912	68%
<i>Employee Benefits</i>	92,173	92,173	67,957	24,216	74%
<i>Total Personnel</i>	\$ 383,620	\$ 383,620	\$ 266,492	\$ 117,127	69%

Services / Supplies

<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 3,440	5,760	37%
<i>Employee Development</i>	5,205	5,205	1,477	3,728	28%
<i>Supplies / Equipment</i>	7,799	7,799	9,998	(2,199)	128%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	-	-	0%
<i>Total Services / Supplies</i>	\$ 22,204	\$ 22,204	\$ 14,916	\$ 7,288	67%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	#DIV/0!
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	#DIV/0!

<i>Total Building Operations</i>	\$ 405,824	\$ 405,824	\$ 281,407	\$ 124,416	69%
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Streets Division

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 626,022	\$ 626,022	\$ 400,257	\$ 225,764	64%
Services / Supplies	1,110,240	1,110,240	169,154	941,086	15%
Capital	45,000	45,000	141,820	(96,820)	0%
	\$ 1,781,262	\$ 1,781,262	\$ 711,231	\$ 1,070,031	40%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 446,578	\$ 446,578	\$ 282,004	\$ 164,575	63%
<i>Employee Benefits</i>	179,444	179,444	118,254	61,190	66%
Total Personnel	\$ 626,022	\$ 626,022	\$ 400,257	\$ 225,764	64%
Services / Supplies					
<i>Professional Services</i>	\$ 47,576	\$ 47,576	\$ 3,716	\$ 43,861	8%
<i>Employee Development</i>	2,464	2,464	3,361	(897)	136%
<i>Supplies / Equipment</i>	38,950	38,950	25,903	13,047	67%
<i>Utilities</i>	90,000	90,000	56,455	33,545	63%
<i>Other (Street Maintenance)</i>	931,250	931,250	79,720	851,530	9%
Total Services / Supplies	\$ 1,110,240	\$ 1,110,240	\$ 169,154	\$ 941,086	15%
Capital					
<i>Equipment / Vehicles</i>	45,000	45,000	141,820	(96,820)	0%
Total Capital	\$ 45,000	\$ 45,000	\$ 141,820	\$ (96,820)	0%
Total Streets	\$ 1,781,262	\$ 1,781,262	\$ 711,231	\$ 1,070,031	40%

Maintenance Division

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 299,925	\$ 299,925	\$ 192,545	\$ 107,379	64%
Services / Supplies	565,889	565,889	256,357	309,532	45%
Capital	31,000	31,000	23,000	8,000	0%
	\$ 896,814	\$ 896,814	\$ 471,902	\$ 424,911	53%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 209,169	\$ 209,169	\$ 134,312	\$ 74,857	64%
<i>Employee Benefits</i>	90,755	90,755	58,234	32,522	64%
Total Personnel	\$ 299,925	\$ 299,925	\$ 192,545	\$ 107,379	64%
Services / Supplies					
<i>Professional Services</i>	\$ 64,480	\$ 64,480	\$ 37,507	\$ 26,973	58%
<i>Employee Development</i>	5,475	5,475	2,110	3,365	39%
<i>Supplies / Equipment (Fuel & Oils - \$242,696 / Repair Parts - \$60,000)</i>	410,834	410,834	175,104	235,730	43%
<i>Utilities</i>	85,000	85,000	41,636	43,364	49%
<i>Other</i>	100	100	-	\$ 100	0%
Total Services / Supplies	\$ 565,889	\$ 565,889	\$ 256,357	\$ 309,532	45%
Capital					
<i>Equipment / Vehicles</i>	31,000	31,000	23,000	8,000	0%
Total Capital	\$ 31,000	\$ 31,000	\$ 23,000	\$ 8,000	0%
Total Maintenance	\$ 896,814	\$ 896,814	\$ 471,902	\$ 424,911	53%

Parks Division FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 974,555	\$ 974,555	\$ 622,848	\$ 351,708	64%
Services / Supplies	522,724	522,724	288,043	234,681	55%
Capital	50,000	50,000	-	50,000	0%
	\$ 1,547,279	\$ 1,547,279	\$ 910,891	\$ 636,389	59%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

<i>Salaries / Wages</i>	\$ 691,820	\$ 691,820	\$ 440,202	\$ 251,618	64%
<i>Employee Benefits</i>	282,735	282,735	182,646	100,090	65%
Total Personnel	\$ 974,555	\$ 974,555	\$ 622,848	\$ 351,708	64%

Services / Supplies

<i>Professional Services</i>	\$ 168,206	\$ 168,206	\$ 63,458	\$ 104,748	38%
<i>Employee Development</i>	14,755	14,755	11,705	3,050	79%
<i>Supplies / Equipment</i>	212,063	212,063	128,278	83,785	60%
<i>Utilities</i>	127,000	127,000	83,560	43,440	66%
<i>Other</i>	700	700	1,042	(342)	149%
Total Services / Supplies	\$ 522,724	\$ 522,724	\$ 288,043	\$ 234,681	55%

Capital

<i>Equipment / Vehicles</i>	50,000	50,000	-	50,000	0%
Total Capital	50,000	50,000	-	50,000	0%

Accounts with Budgets

<i>Highland Village Days</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Parks	\$ 1,547,279	\$ 1,547,279	\$ 910,891	\$ 636,389	59%
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Recreation Division FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 181,957	\$ 181,957	\$ 107,295	\$ 74,662	59%
Services / Supplies	209,838	209,838	114,125	95,713	54%
Capital	-	-	-	-	0%
	\$ 391,795	\$ 391,795	\$ 221,420	\$ 170,375	57%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 135,183	\$ 135,183	\$ 77,083	\$ 58,100	57%
<i>Employee Benefits</i>	46,775	46,775	30,213	16,562	65%
Total Personnel	\$ 181,957	\$ 181,957	\$ 107,295	\$ 74,662	59%
Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	8,555	8,555	6,773	1,782	79%
<i>Supplies / Equipment</i>	1,506	1,506	1,122	384	75%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	199,777	199,777	106,230	93,547	53%
Total Services / Supplies	\$ 209,838	\$ 209,838	\$ 114,125	\$ 95,713	54%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Recreation	\$ 391,795	\$ 391,795	\$ 221,420	\$ 170,375	57%

Equipment Replacement / Capital Schedule

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	50,000	50,000	27,028	22,972	54%
Fire Dept Capital Outlay	118,500	118,500	137,268	(18,768)	116%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	45,000	45,000	141,820	(96,820)	0%
Maintenance Capital Outlay	31,000	31,000	23,000	8,000	74%
City Parks Capital Outlay	50,000	50,000	-	50,000	0%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 294,500	\$ 294,500	\$ 329,116	\$ (34,616)	112%

Utility Fund Revenues

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired	66.7%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (100,000)	\$ (100,000)	\$ (60,343)	\$ (39,658)	60%
<i>Charges / Penalties</i>	86,000	86,000	49,059	36,941	57%
Total Fees	\$ (14,000)	\$ (14,000)	\$ (11,283)	\$ (2,717)	81%

Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ 8,350	\$ 1,650	84%
Total Licenses & Permits	\$ 10,000	\$ 10,000	\$ 8,350	\$ 1,650	84%

Charges for Services

<i>Water Sales</i>	\$ 4,979,529	\$ 4,979,529	\$ 2,144,495	\$ 2,835,034	43%
<i>Sewer Sales</i>	3,618,840	3,618,840	2,165,384	1,453,456	60%
<i>Inspection Fees</i>	3,550	3,550	28,586	(25,036)	805%
Total Charges for Service	\$ 8,601,919	\$ 8,601,919	\$ 4,338,466	\$ 4,263,453	50%

Interest

<i>Interest (Operations)</i>	\$ 4,000	\$ 4,000	\$ 5,699	\$ (1,699)	142%
<i>Interest (Capital Projects)</i>	10,000	10,000	6,292	3,708	63%
Total Interest	\$ 14,000	\$ 14,000	\$ 11,991	\$ 2,009	86%

Impact Fees

<i>Impact Fees</i>	\$ 124,000	\$ 124,000	\$ 123,825	\$ 175	100%
Total Impact Fees	\$ 124,000	\$ 124,000	\$ 123,825	\$ 175	100%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 3,822	\$ 1,178	76%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 3,822	\$ 1,178	76%

Total Utility Fund Revenues	\$ 8,740,919	\$ 8,740,919	\$ 4,475,171	\$ 4,265,748	51%
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Utility Division FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

--- Summary - Operations ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,443,376	\$ 1,443,376	\$ 811,188	\$ 632,188	56%
Services / Supplies	5,483,718	5,483,718	3,437,272	2,046,447	63%
Capital	195,500	195,500	-	195,500	0%
Total Utility Division	\$ 7,122,594	\$ 7,122,594	\$ 4,248,460	\$ 2,874,134	60%

--- Detail - Operations ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,014,641	\$ 1,014,641	\$ 577,250	\$ 437,390	57%
Employee Benefits	428,735	428,735	233,938	194,798	55%
Total Personnel	\$ 1,443,376	\$ 1,443,376	\$ 811,188	\$ 632,188	56%

Services / Supplies

Professional Services	\$ 177,303	\$ 177,303	\$ 118,682	\$ 58,621	67%
Employee Development	70,554	70,554	32,059	38,496	45%
Supplies / Equipment	93,830	93,830	45,396	48,434	48%
Utilities	404,356	404,356	187,918	216,438	46%
Other (Well Lot Maintenance)	467,150	467,150	185,364	281,786	40%
Sub-Total - Operations Services / Supplies	\$ 1,213,193	\$ 1,213,193	\$ 569,418	\$ 643,775	47%

Wholesale Water / Wastewater

Note: UTRWD billing reflects a one month delay

UTRWD - Administration Fees	\$ 4,955	\$ 4,955	\$ 4,954	\$ 1	100%
UTRWD - Water Volume Cost	936,196	936,196	545,870	390,326	58%
UTRWD - Water Demand Charges	1,202,130	1,202,130	696,500	505,630	58%
UTRWD - Carry Cost - Opus	-	-	-	-	0%
UTRWD - Chapman Lake Project	-	-	-	-	0%
UTRWD - Sewer Effluent Volume Rate	592,191	592,191	597,418	(5,227)	101%
UTRWD - Capital Charge Joint Facilities	1,201,048	1,201,048	801,522	399,526	67%
UTRWD - HV Sewer Line to UTRWD	334,005	334,005	221,590	112,415	66%
UTRWD - Wtr Transmission - Opus Develop	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,270,525	\$ 4,270,525	\$ 2,867,854	\$ 1,402,671	67%

Total Services / Supplies

	\$ 5,483,718	\$ 5,483,718	\$ 3,437,272	\$ 2,046,447	63%
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Capital

Equipment / Vehicles	195,500	195,500	-	195,500	0%
Total Capital	\$ 195,500	\$ 195,500	\$ -	\$ 195,500	0%

Total Utility Division - Operations

	\$ 7,122,594	\$ 7,122,594	\$ 4,248,460	\$ 2,874,134	60%
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Utility Fund Working Capital FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 4,979,529	\$ 4,979,529	\$ 2,144,495	\$ 2,835,034	43%
<i>Sewer Sales</i>	3,618,840	3,618,840	2,165,384	1,453,456	60%
<i>Other Fees / Charges</i>	104,550	104,550	89,818	14,732	86%
<i>Electronic Payment Credit</i>	(100,000)	(100,000)	(60,343)	(39,658)	60%
<i>Interest</i>	4,000	4,000	11,991	(7,991)	300%
Total Revenues	\$ 8,606,919	\$ 8,606,919	\$ 4,351,346	\$ 4,255,573	51%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$327,744	\$327,744	\$ 202,803	\$ 124,941	62%
<i>Operations</i>	2,328,825	2,328,825	1,332,578	996,248	57%
<i>UTRWD</i>	4,270,525	4,270,525	2,867,854	1,402,671	67%
<i>Debt Service</i>	1,282,789	1,282,789	1,088,579	194,210	85%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	195,500	195,500	-	195,500	0%
Total Expenditures	\$ 8,405,383	\$ 8,405,383	\$ 5,491,813	\$ 2,913,570	65%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers Out / Utility Capital Projects</i>	(300,000)	(300,000)	-	(300,000)	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	-	(470,000)	0%
Total Other Sources (Uses)	\$ (620,000)	\$ (620,000)	\$ 150,000	\$ (770,000)	-24%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	(418,464)	(418,464)	(990,468)
Beginning Working Capital			
<i>Operations</i>	2,104,471	2,104,471	2,104,471
<i>Available Impact Fees</i>	854,369	854,369	854,369
Total Available Working Capital	\$ 2,958,840	\$ 2,958,840	\$ 2,958,840
Ending Working Capital			
<i>Operations</i>	1,686,007	1,686,007	1,114,003
<i>Designated Capital Project</i>	-	-	-
<i>Available Impact Fees</i>	828,369	828,369	828,194
Total Available Working Capital	\$ 2,514,376	\$ 2,514,376	\$ 1,942,197

<i>Impact Fees</i>			
<i>Beginning Balance</i>	854,369	854,369	854,369
+ <i>Collections</i>	124,000	124,000	123,825
- <i>Applied to offset Debt Service</i>	(150,000)	(150,000)	(150,000)
<i>Ending Balance</i>	828,369	828,369	828,194

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 226,275	\$ 226,275	\$ 254,018	\$ (27,743)	112%
<i>Annual Park Passes</i>	20,000	20,000	17,140	2,860	86%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	1,500	1,500	909	591	0%
<i>I-35 Mitigation</i>	125,000	125,000	15,927	109,073	0%
Total Revenues	\$ 372,775	\$ 372,775	\$ 287,993	\$ 84,782	77%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 217,904	\$ 217,904	\$ 123,547	\$ 94,356	57%
<i>Services / Supplies</i>	119,374	119,374	56,556	62,818	47%
<i>Capital</i>	34,000	34,000	-	34,000	0%
Total Expenditures	\$ 371,278	\$ 371,278	\$ 180,103	\$ 191,174	49%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 18,338	\$ 48,566	\$ 48,566
<i>+ Net Increase (Decrease)</i>	1,497	1,497	107,890
Ending Fund Balance	\$ 19,835	\$ 50,063	\$ 156,456

Audited FY15

Debt Service Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Revenues</i>	\$1,764,216	\$ 1,764,216	\$ 1,746,504	\$ 17,712	99%
<i>Interest Income</i>	300	300	820	(520)	273%
<i>Total Revenues</i>	\$ 1,764,516	\$ 1,764,516	\$ 1,747,324	\$ 17,192	99%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 1,855,000	\$ 1,855,000	\$ 1,933,344	\$ (78,343.91)	104%
<i>Interest Payments</i>	796,334	796,334	262,709	533,625	33%
<i>Paying Agent Fees</i>	4,000	4,000	3,196	804	80%
<i>Total Expenditures</i>	\$ 2,655,334	\$ 2,655,334	\$ 2,199,249	\$ 456,085	83%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Transfers In (Out) [To 4B]	898,117	898,117	736,879	-	82%
Proceeds from Refunding Debt	-	-	7,700,000	-	#DIV/0!
Debt Issuance Cost	-	-	(78,344)	-	#DIV/0!
Payment to Escrow Agent	-	-	(7,619,878)	-	#DIV/0!
<i>Total Financing Sources</i>	\$ 898,117	\$ 898,117	\$ 738,658	\$ -	82%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date	Audited FY15
<i>Beginning Fund Balance</i>	\$ 168,604	\$ 154,343	\$ 154,343	
<i>+ Net Increase (Decrease)</i>	7,299	7,299	286,733	
<i>Ending Fund Balance</i>	\$ 175,903	\$ 161,642	\$ 441,076	

Capital Projects Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	-	-	2,117	(2,117)	#DIV/0!
Total Revenues	\$ -	\$ -	\$ 2,117	\$ (2,117)	#DIV/0!

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2015 Tax Note (CAD, Radio System, Screening Walls, Drainage)	\$ 1,500,724	\$ 1,500,724	\$ 359,606	\$ 1,141,118	0%
2012 Certificate (Parks/Streets/Drainage)	-	-	755,339	(755,339)	#DIV/0!
Total Expenditures	\$ 1,500,724	\$ 1,500,724	\$ 1,114,945	\$ 385,779	74%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ 1,500,724	\$ 1,500,724	\$ 1,535,000	\$ -	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	(31,512)	-	0%
Operating Transfers	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 1,500,724	\$ 1,500,724	\$ 1,503,488	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning fund balance	\$ 617,875	\$ 392,061	\$ 392,061
+Net Increase (Decrease)	3,001,448	3,001,448	390,661
Ending Fund Balance	\$ 617,875	\$ 392,061	\$ 782,722

Audited FY15

Capital Projects Fund (Detail)

FY 2015 Issue

Police, Drainage and Public Works Improvements

	<i>Original Budget</i>	<i>Revised Budget</i>	<i>YTD 2015 - 2016</i>
Beginning Fund Balance	-	-	-
Revenues:			
Bond Proceeds (Net of Premium/Discount)	(1,500,724)	(1,500,724)	1,503,488
Interest Income	-	-	2,117
Total Revenues	\$ (1,500,724)	\$ (1,500,724)	\$ 1,505,605
Expenditures:			
<i>Police CAD/RMS Software</i>	433,724	433,724	284,159
<i>Dispatch Radio System</i>	690,000	690,000	52,170
<i>Screening Walls</i>	205,000	205,000	-
<i>Drainage Projects</i>	172,000	172,000	23,277
Total Expenditures	\$ 1,500,724	\$ 1,500,724	\$ 359,606
Other Sources (Uses):			
Transfers In	-	-	-
Transfers Out	-	-	-
Total Other Sources (Uses)	\$ -	\$ -	\$ -
Net Increase (Decrease)	-	-	1,145,999
Ending Fund Balance	\$ -	\$ -	\$ 1,145,999

Capital Projects Fund (Detail)

FY 2012 Issue

Streets, Drainage and Parks Improvements

	<i>Actual 2011 - 2013</i>	<i>Actual 2013 - 2014</i>	<i>Projected 2014 - 2015</i>	<i>Budget 2014 - 2015</i>	<i>YTD 2015 - 2016</i>
Beginning Fund Balance	-	785,228	641,828	641,828	392,061
Revenues:					
Bond Proceeds (Net of Premium/Discount)	2,919,049	-	-	-	-
Interest Income	8,655	761	779	500	
Total Revenues	\$ 2,927,704	\$ 761	\$ 779	\$ 500	\$ -
Expenditures:					
<i>Issuance Costs</i>	67,639	-	-	-	-
<i>Street Projects (Sellmeyer Lane)</i>	1,158,783	2,965	250,546	618,375	755,339
<i>Drainage Projects</i>	71,060	-	-	-	-
<i>Parks Projects</i>	793,312	165,848	-	-	-
Total Expenditures	\$ 2,090,794	\$ 168,813	\$ 250,546	\$ 618,375	\$ 755,339
Other Sources (Uses):					
Transfers In	28,032	28,381	-	-	-
Transfers Out	(79,714)	(3,729)	-	-	-
Total Other Sources (Uses)	\$ (51,682)	\$ 24,652	\$ -	\$ -	\$ -
Net Increase (Decrease)	785,228	(143,400)	(249,767)	(617,875)	(755,339)
Ending Fund Balance	\$ 785,228	\$ 641,828	\$ 392,061	\$ 23,953	\$ (363,278)

Remaining proceeds utilized on Sellmeyer Rd project with majority of remainder funded by GF. Will transfer appropriation with mid-year budget amendments.

Drainage Utilities

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ 5,165	\$ (5,165)	#DIV/0!
<i>Drainage Fee Receipts</i>	\$ 480,000	\$ 480,000	\$ 299,907	\$ 180,094	62%
<i>Interest</i>	75	75	236	(161)	314%
Total Revenues	\$ 480,075	\$ 480,075	\$ 305,990	\$ 179,933	64%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 315,994	\$ 315,994	\$ 202,841	\$ 113,153	64%
<i>Services / Supplies</i>	147,033	147,033	54,315	92,718	37%
<i>Capital</i>	-	-	9,150	(9,150)	#DIV/0!
Total Expenditures	\$ 463,027	\$ 463,027	\$ 266,306	\$ 196,721	58%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ (16,000)	\$ (16,000)	\$ -	\$ (16,000)	0%
<i>Operating TransfersOut / General Fund</i>	16,000	16,000	-	16,000	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 158,220	\$ 165,456	\$ 165,456
<i>+ Net Increase (Decrease)</i>	17,048	17,048	39,684
Ending Fund Balance	\$ 175,268	\$ 182,504	\$ 205,140

Audited FY15

Park Development Fee Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 27	\$ 27	\$ 113	\$ (86)	420%
<i>Community Park Fees</i>	-	-	684	(684)	#DIV/0!
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 27	\$ 27	\$ 797	\$ (770)	2953%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	9,400	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ 9,400	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 71,850	\$ 71,856	\$ 71,856
<i>+ Net Increase (Decrease)</i>	27	27	(8,603)
Ending Fund Balance	\$ 71,877	\$ 71,883	\$ 63,253

Audited FY15

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	20,760
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	(6,737)
<i>Neighborhood Park Fees (Area IV)</i>	-	49,230
Total	\$ -	\$ 63,253

Public Safety Special Revenue Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 25,600	\$ 29,506	\$ (3,906)	115%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	3,575	25	0%
Capital	-	-	-	-	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 3,575	\$ 25	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	22,000	22,000	-	22,000	0%
Total Other Sources (Uses)	\$ 22,000	\$ 22,000	\$ -	\$ 22,000	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 15,866	\$ 16,396	\$ 16,396
+ Net Increase (Decrease)	-	-	25,931
Ending Fund Balance	\$ 15,866	\$ 16,396	\$ 42,327

Audited FY15

Municipal Court Technology Fee Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 5,500	\$ 5,500	\$ 2,596	2,904	47%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 5,500	\$ 5,500	\$ 4,881	\$ 619	89%
Total Expenditures	\$ 5,500	\$ 5,500	\$ 4,881	\$ 619	89%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	#DIV/0!
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 32,929	\$ 37,655	\$ 37,655
+ Net Increase (Decrease)	-	-	(2,286)
Ending Fund Balance	\$ 32,929	\$ 37,655	\$ 35,369

Audited FY15

Municipal Court Building Security Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 4,100	\$ 4,100	\$ 1,947	\$ 2,153	47%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	0%
Services / Supplies	5,000	5,000	190	4,810	0%
Total Expenditures	\$ 8,000	\$ 8,000	\$ 190	\$ 7,810	2%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 30,406	\$ 30,107	\$ 30,107
+ Net Increase (Decrease)	(3,900)	(3,900)	1,757
Ending Fund Balance	\$ 26,506	\$ 26,207	\$ 31,864

Audited FY15

Highland Village Community Development Corporation
Working Capital Analysis (FY 2016)

	<i>Actual 2013-2014</i>	<i>Actual 2014-2015</i>	<i>Budget 2015-2016</i>	<i>YTD 2015-2016</i>
Beginning Fund Balance	\$ 594,537	\$ 717,764	\$ 755,390	\$ 755,390
Revenues				
4B Sales Tax	1,171,495	1,197,263	1,307,012	630,439
DCTA ELAP	-	-	-	-
Linear Park Fees	607	11,934	-	917
Miscellaneous Income	-	-	6,000	-
Interest Income	151	6,112	2,000	532
Total	\$ 1,172,253	\$ 1,215,309	\$ 1,315,012	\$ 631,888
Expenditures				
Personnel	112,132	113,602	179,823	104,190
Services / Supplies	113,409	148,197	168,039	164,084
Reimburse GF (Support Functions)	28,000	28,000	28,000	-
Reimburse GF (Debt Service)	795,485	887,884	898,117	736,879
Total Non-Capital Expenditures	\$ 1,049,026	\$ 1,177,683	\$ 1,273,979	\$ 1,005,153
Capital				
Engineering	-	-	-	-
Projects Funded Directly	-	-	5,500	-
Transfer to 4B Capital Projects	\$ -	\$ -	\$ 5,500	\$ -
Equipment	-	-	-	-
Net Increase / (Decrease)	123,227	37,626	35,533	(373,264)
Working Capital Balance	\$ 717,764	\$ 755,390	\$ 790,923	\$ 382,126

Highland Village Community Development Corporation
Capital Projects

	<i>Actual 2013-2014</i>	<i>Actual 2014-2015</i>
Funding		
Debt Issuance	6,701,164	-
Bond Discount	-	-
Debt Issuance Cost	-	-
Funding from Operations		-
Capital Projects (HV RR Crossing)		-
Denton County	68,848	-
I-35 Mitigation		-
Interest Earnings	9,525	-
Total Available Project Funding	\$ 6,779,537	\$ -

Budget 2015-2016	YTD 2015-2016
-	-
-	-
-	-
5,500	-
-	-
-	-
-	-
500	1,664
\$ 6,000	\$ 1,664

Expenditures		
Castlewood Trail		
Engineering - \$131,200	22,512	
Project Cost - \$1.312M (Estimated)	620,617	400,236
Copperas Trail		
Engineering - \$112,380	-	-
Project Cost - \$1.5M (Estimated)	-	-
HV Rd Trail (Phase IIa - CH to Svc Cntr)		
Engineering - \$25,000	-	-
Project Cost - \$250,982 (Estimated)	-	-
HV Rd Trail (Phase IIb - Lions Club Park to Doubletree Ranch Park)		
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-
Project Cost - \$250,000 (Estimated)	-	-
FM 2499 Sidewalk		
Engineering - \$12,500	-	-
Project Cost - \$117,678 (Estimated)	-	-
Pedestrian Crosswalk Enhancement		
Engineering	-	-
Project Cost - \$26,000/Crossing	-	-
Marauder Park Lake Access		
Engineering - \$31,000 (Estimated)	-	-
Project Cost - \$58,178 (Estimated)	-	-
HV Rd RR Crossing		
Engineering - \$7,200 (Estimated)	-	-
Project Cost - \$48,000 (Estimated)	-	-
Lakeside Community Park (707 HV Rd Trailhead)	4,793	
Engineering - \$40,000		
Project Cost - \$420,000	-	630,385
Misc. Small, Fill-In/Connector Sections		
Project Cost - \$20,000 (Per Year)	18,210	9,375
Doubletree Ranch Park		
Engineering - \$779,300	288,451	
Project Cost - \$8,500,000 (Estimated)	1,020,930	5,889,393

[illegible]

Total Capital Projects	\$ 1,975,513	\$ 6,929,389
Remaining Project Funding	\$ 8,523,083	\$ 1,593,694

\$	20,000	\$	1,590,355
\$	1,579,694	\$	5,004

PEG Fee Fund

FY 2015/2016 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 65,000	\$ 65,000	\$ 48,806	\$ 16,194	75%
<i>Total Revenues</i>	\$ 65,000	\$ 65,000	\$ 48,806	\$ 16,194	75%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	19,500	19,500	129	19,371	1%
<i>Capital</i>	48,500	48,500	11,640	36,860	24%
<i>Total Expenditures</i>	\$ 68,000	\$ 68,000	\$ 11,769	\$ 56,231	17%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 25,900	\$ 30,276	\$ 30,276
<i>+Net Increase (Decrease)</i>	(3,000)	(3,000)	37,037
<i>Ending Fund Balance</i>	\$ 22,900	\$ 27,276	\$ 67,313

Audited FY15

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 16	MEETING DATE: 07/26/2016
SUBJECT:	Consider Resolution 2016-2651 Approving the Appointment of Brad Goudie as Fire Chief for City of Highland Village
PREPARED BY:	Martha Butz, Director of Human Resources

BACKGROUND

Fire Chief John Glover accepted a position with the Town of Flower Mound effective July 15, 2016.

IDENTIFIED NEED/S:

Selection and appointment to fill the position of Fire Chief for the City of Highland Village.

OPTIONS & RESULTS:

Assistant Fire Chief Brad Goudie joined the Highland Village Fire Department in February 2015 from League City Texas where he served as Director of Emergency Services/ Fire Chief. Prior positions held include Deputy Fire Chief in Roanoke Texas as well as supporting assignments in Pantego and Euless, Texas.

Assistant Chief Goudie holds a Bachelor of Science degree in Emergency Planning and Administration from the University of North Texas. He is certified as a paramedic, Master Arson Investigator, Master Fire Investigator, Master Firefighter, Master Inspector, Department Head Suppression and Fire Service Instructor.

It was the consensus of the City Manager Michael Leavitt and the Department Head staff that Chief Goudie provides the knowledge and quality of leadership required to assure the exemplary level of service provided by the Highland Village Fire Department.

PROGRESS TO DATE: (if appropriate)

Assistant Chief Goudie has accepted the conditional offer subject to City Council Approval per City Charter 5.10.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Approve appointment of Brad Goudie to fill the position of Fire Chief for the City of Highland Village.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2651

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS APPROVING THE APPOINTMENT BY THE CITY MANAGER OF BRAD GOUDIE AS FIRE CHIEF FOR THE CITY OF HIGHLAND VILLAGE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 5.10 of The City of Highland Village Charter states, "With the approval of the Council, the Manager shall appoint a Fire Chief;" and

WHEREAS, John Glover has resigned as Fire Chief effective July 15, 2016; and

WHEREAS, the City Manager has appointed Brad Goudie as Fire Chief effective July 18, 2016;

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to ratify and approve the above appointment;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS:

SECTION 1. In accordance with Section 5.10 of the City Charter of the City of Highland Village, Texas, the City Manager's appointment of Brad Goudie as Fire Chief for the City of Highland Village effective July 18, 2016, is hereby ratified and approved.

SECTION 2. This Resolution shall take effect immediately upon passage.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl 7/21/16:77921)

CITY OF HIGHLAND VILLAGE

CITY COUNCIL

AGENDA# 17

MEETING DATE: 07/26/2016

SUBJECT: Consider Ordinance 2016-1201 amending the zoning of an approximately 15.0969 ± tract of land located in the J. Edmonson Survey, Abstract No. 398, and an approximately 11.05 ± acre tract of land located in the G. Jackson Survey, Abstract No. 1599, said property generally located on the East side of Chinn Chapel Rd., South of the Railroad Tracks, directly north of Chapel Hill Estates, Phase II, from Residential Zoning SF-40 to a Planned Development District for Detached Residential Condominium Development, including adoption of development restrictions (including age restrictions), concept plan, landscape plan, and elevations

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND

The City has received an application from G&A Consultants, on behalf of the Integrity Group, requesting to change the current zoning on the property from SF-40 to a Planned Development District for a Detached Residential Condominium Development consisting of approximately (100) homes. The applicant is proposing an age restricted, maintenance free, gated residential community integrated with quality amenities such as walking trails, parks, and open space areas that provide for and enhances the quality of life for active adults seeking a maintenance free lifestyle.

IDENTIFIED NEED/S:

To request the change of zoning on the property, public hearings are required to be conducted by both the Planning and Zoning Commission and City Council. All public hearing notifications requirements have been satisfied.

OPTIONS & RESULTS:

Options are to recommend that the application be (1) approved as submitted, (2) approved with modifications, (3) deny the request, or (4) postpone for additional information.

PROGRESS TO DATE: (if appropriate)

At the March 15, 2016, Planning and Zoning Commission meeting, the applicant gave a presentation only to the Commission on the proposed development with a notice of possible quorum of City Council.

At the July 21, 2016, Commission meeting, after an extensive public hearing and deliberation relating to a draft ordinance presented to the Commission for consideration, the Commission voted 5 to 0 to recommend the City Council approve the requested rezoning subject to the proposed ordinance as revised in accordance with the motion approved by the Commission

At their meeting held on Tuesday, July 12, 2016, the City Council approved the first read of Ordinance 2016-1201. This item is on tonight's agenda for the second and final read.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

An Ordinance is required. A copy of proposed Ordinance 2016-1201 prepared by the City Attorney containing the text of the development regulations recommended by the Planning and Zoning Commission is included with the agenda packet.

RECOMMENDATION:

To approve the second and final reading of Ordinance 2016-1201.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2016-1201

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, DENTON COUNTY, TEXAS, AMENDING THE HIGHLAND VILLAGE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP RELATING TO THE USE AND DEVELOPMENT OF A 15.0969 ± ACRE TRACT OF LAND LOCATED IN THE J. EDMONSON SURVEY, ABSTRACT NO. 398, AND AN 11.05 ± ACRE TRACT OF LAND LOCATED IN THE G. JACKSON SURVEY, ABSTRACT NO. 1599, CITY OF HIGHLAND VILLAGE, DENTON COUNTY, TEXAS, PRESENTLY ZONED SF-40 SINGLE FAMILY RESIDENTIAL BY CREATING PLANNED DEVELOPMENT NO 2016-01 FOR DETACHED SINGLE FAMILY RESIDENTIAL CONDOMINIUM DEVELOPMENT AND ADOPTING DEVELOPMENT REGULATIONS, A CONCEPT PLAN, LANDSCAPE PLAN, AND BUILDING ELEVATIONS; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that the Comprehensive Zoning Ordinance and Zoning Map of the City of Highland Village, Texas, as previously amended, should be further amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, DENTON COUNTY, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance ("CZO") and the Zoning Map of the City of Highland Village, Denton County, Texas, as previously amended, be further amended relating to the use and development of a 15.0969± acre tract of land located in the J. Edmonson Survey, Abstract No. 398, and a 11.05± acre tract of land located in the G. Jackson Survey, Abstract No. 1599, City of Highland Village, Denton County, Texas, being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference ("the Property"), which is presently zoned as "SF-40" Single Family Residential, by establishing Planned Development No. 2016-01 for Detached Single Family Residential Condominium Development to be used and developed in accordance with the use and development regulations set forth in Section 2 of this Ordinance.

SECTION 2. The Property shall be developed and used in accordance with the applicable provisions of the CZO, as amended, except to the extent modified by the Development Regulations set forth below:

- A. BASE ZONING DISTRICT:** The Property shall be developed and used only in accordance with the standards of the CZO for Single Family Residential development, except as otherwise provided herein.
- B. PERMITTED USES:** The Property may be only used and developed as a single family detached residential development with the following accessory uses located as shown on the Concept Plan:

- (1) Amenity Center, for purpose of housing on-site sales and management office and common use rooms for use by occupants of dwelling units within the Property
- (2) Community Pool
- (3) Gazebos and Pavilions
- (4) Sport Courts (e.g. basketball, racquet ball, pickle ball, bocce ball, volleyball, tennis, both indoor and outdoor), provided, however, no outdoor sport courts shall be lighted for night time use unless a lighting plan has been approved by the City Manager or designee which shows that the light from any lighting fixtures does not extend beyond the boundary of the Property.

C. DEED RESTRICTIONS: Prior to or concurrently with the recording of a plat for the Property, the owner of the Property shall establish a restrictive covenant on the Property by executing and recording an instrument approved by the City Attorney pursuant to which the Property shall be limited (other than for exceptions therein contained) to residential uses by people fifty-five (55) years of age or older consistent with the Federal Fair Housing Act and other applicable law. The restrictive covenant may be contained within the document establishing the condominium regime for the Property or in a separate instrument. Such restrictive covenant shall provide that the above described age restrictions may not be amended or terminated without the prior approval of the City Council of the City of Highland Village as expressed by adoption of an ordinance or resolution authorizing such amendment or termination unless such amendment is necessary to allow the terms of the restrictive covenant to comply with applicable laws, for which notice to the City Council is required, but not the approval of the City Council; provided, however, such change does not eliminate the primary purpose of such restriction to limit the age of residents of the Property to 55 years and older.

D. PLATTING REQUIREMENTS AND CONDOMINIUM REGIME: The Property may be platted as a single lot, if, and only if, the Property is established as a condominium development pursuant to Chapter 82 of the Texas Property Code, as amended. The final plat of the Property may not be approved unless and until the City Council, following recommendation of the Planning and Zoning Commission, has approved the condominium plat of the Property which will become part of the condominium declaration to which the Property will be subjected. Not later than sixty (60) days after the recording of the plat, the Owner of the Property shall provide a copy of the proposed condominium declaration to the City Attorney for approval. Upon approval of the proposed form of the declaration by the City Attorney, the Owner shall record the approved declaration in the Official Public Records of Denton County, Texas, and provide a copy of the recorded document to the City. Until the declaration has been recorded, no building permits of any type shall be issued. As a minimum, such condominium plat shall be substantially consistent with the the provisions of this Ordinance and, to the extent not shown on the Concept Plan, show the location of the individual ownership dwelling units and all common areas of the Property.

E. CONCEPT PLAN: The Property shall be developed in general conformance with the Concept Plan attached hereto as Exhibit "B" and incorporated herein by reference ("the Concept Plan"). Minor modifications to street alignments that do not alter the general alignment shown on the Concept Plan may be made at the time of platting.

F. BUILDING ELEVATIONS: Buildings constructed on the Property shall be designed and constructed in substantial conformance with the Building Elevations attached hereto as Exhibit "C" and incorporated herein by reference and subject to the following:

- (1) All dwelling units and the Amenity Center shall be constructed with 100% masonry materials subject to the following:
 - (a) The first floor of each building shall be 100% brick and/or stone; and
 - (b) For two (2) stories, not less than 85% of the exterior façade materials for any dwelling unit or the Amenity Center shall be a masonry product, brick and/or stone.

The percentage calculations for this subparagraph (1) shall be based on the areas of the building exterior other than windows and doors.

- (2) Garage doors shall have a wood or aluminum carriage-style or barn-door style design in earth tone colors that complement the color of brick and/or stone used on the front façade of the dwelling unit.

G. LANDSCAPING: The Property shall be landscaped substantially in accordance with the Landscape Concept Plan attached hereto as Exhibit "D" and incorporated herein by reference. Other than the front yard trees required by Subparagraph 2, below, no certificate of occupancy shall be issued for any residential unit constructed on the Property prior to completion of the installation of all required landscaping within the landscape buffers, open areas, entrance features, and Amenity Center and related irrigation systems except to the extent as authorized in writing by the City Manager when time of year or limitations on irrigation of new landscape materials pursuant to applicable water conservation and drought contingency regulations would reasonably result in damage or destruction of such plant materials. In addition:

- (1) Landscape buffers with a width of not less than twenty feet (20.0') shall be established as common areas along the following property lines of the Property in accordance with the Landscape Concept Plan as follows:
 - (a) Adjacent to Chinn Chapel Road;
 - (b) Adjacent to the railroad right of way; and
 - (c) Adjacent to Lot 1-4, Block F, Lots 18-25, Block G, and Lot 1, Block H, Chapel Hill Addition Phase II, an addition to the City of Highland Village according to the plat thereof recorded in Cabinet U, Page 377, Plat Records, Denton County, Texas; provided, however, the City Manager shall be authorized to consent to a modification of the landscape buffer adjacent to said Lot 1, Block H if, upon the advice of the City Engineer, such modification is necessary to prevent the flow of the drainage of surface water to or from the detention basin presently constructed on Lot 1, Block H in accordance with any City-approved drainage plan or applicable ordinances and regulations.
- (2) Not less than one (1) canopy tree from the approved plant list for the City of Highland Village shall be planted in the front yard of each dwelling unit and irrigated by an automatic drip irrigation system. Unless otherwise approved by the City Manager, the certificate of occupancy for the dwelling unit may not be granted until the required tree and irrigation system is installed. Each such tree shall be not less than (i) twelve (12) feet tall and (ii) have a trunk diameter of not less than three (3) caliper inches measured between six (6) inches and twelve (12) inches above the base of the tree at the time of planting.

- (3) The Homeowner's Association for Ladera Highland Village shall be required to maintain all landscaping, trees (canopy, accent), shrubs and entrance features, screening walls/fences required in accordance with the Concept Landscape Plan, including replacement trees planted as required by Paragraph M, below, and foundation plantings for each unit required to be installed pursuant to the declaration of condominium.

H. **BUILDING SEPARATIONS AND SETBACKS:** Buildings constructed on the Property shall be separated from each other and setback from the internal drives as follows:

Side Yard Setback (Between Buildings)	Not less than six (6) feet
Side Yard Setback (Adjacent to Street)	Not less than fifteen (15) feet
Front Yard Setback (measured from Front of Building to Street Back of Curb)	Not less than twenty (20) feet
Rear Yard Setback (Between Buildings)	Not less than twenty (20) feet Minimum

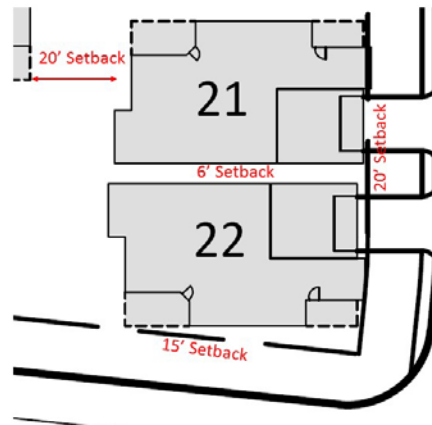


Illustration of Minimum Setback and Separation

Notwithstanding the provisions of this Paragraph H to the contrary, the building separations shall not be less those which are required by the City's Fire Code and other building regulations in effect at the time of issuance of the building permit for the structure as determined by the City's Fire Marshall and Building Official.

I. **SCREENING:** Screening on the Property shall be constructed and installed at the various locations shown on Landscape Concept Plan subject to the following:

- (1) The main entrance to the Property (i.e. the driveway entrance off of Chinn Chapel Road located at the southwest of the Property) shall be required to feature enhanced landscaping and a water feature. Lighting for the entry feature shall be solely ground up lighting or back lighting.

- (2) An ornamental metal fence not less than six (6) feet in height shall be required along the north-eastern property line adjacent to the railroad, as indicated on the Landscape Concept Plan.
- (3) A six (6) foot Simtek screening wall shall be constructed along the southern property line as shown on the Landscape Concept Plan and shall be substantially designed and constructed as shown on the Screening Wall Detail attached hereto as Exhibit "E" and incorporated herein by reference.
- (4) A six (6) foot wrought iron fence with stone columns spaced at 100 foot intervals shall be required along the western property line until it reaches residential lots; at which point a six (6) foot masonry screening wall shall be constructed.
- (5) No certificate of occupancy for any building constructed on the Property shall be granted until the City's Chief Building Official has determined all screening elements required by this Paragraph I are completed in accordance with this Ordinance and any required building permit.

J. PARKING:

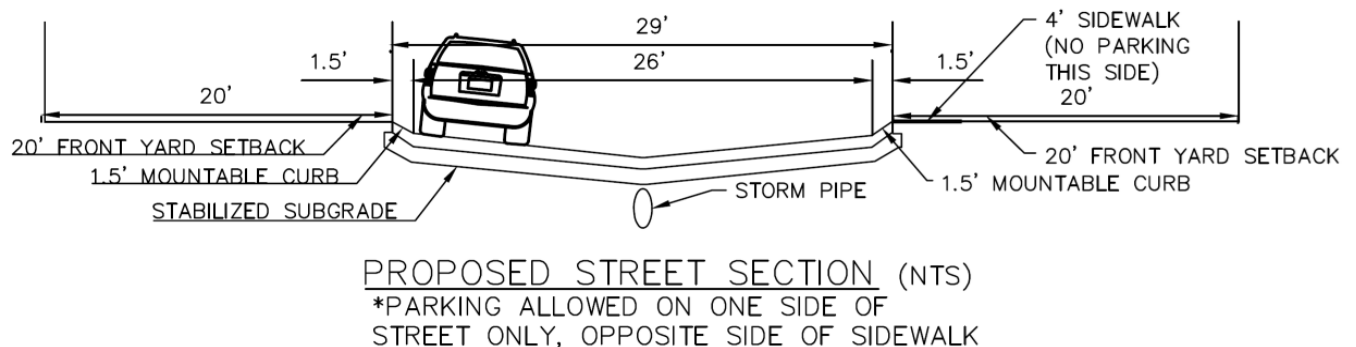
- (1) Off street parking shall be allowed only in areas shown on the Concept Plan.
- (2) On street parking shall be allowed on one side of the street opposite the side where sidewalks are installed as shown on the approved Concept Plan.
- (3) Each dwelling unit shall be constructed with two (2) garage-enclosed and two (2) off-street driveway parking spaces.
- (4) Seventeen (17) parking spaces plus one (1) additional space per each 200 square feet above 3500 square feet of air conditioned space within the Amenity Center shall be constructed and located adjacent to the Amenity Center as shown on the Concept Plan.

K. INTERNAL DRIVES AND ACCESS EASEMENTS

- (1) The final plat of the Property shall establish a mutual access easement internal to the Property (the "Internal Driveways") granting to all owners of any portion of the Property the right of ingress, egress, and passage over the Internal Driveways both within the Property and to and from Chinn Chapel Road.
- (2) The final plat of the Property shall dedicate over all Internal Driveways an easement granting the right to all federal, state, county, or municipal governmental entities, any special districts, and their respective departments or agencies, the right to enter onto such Internal Driveways to perform law enforcement, firefighting, emergency medical services, solid waste collection services, public utility repairs and maintenance and other activities necessary for the enforcement of laws and regulations applicable to the Property and the preservation and protection of people and public and private property; provided, such easement shall not be required to authorize the entry of such governmental entities into individually owned dwelling units or any other structure constructed on the Property.
- (3) The entrances to the Property from Chinn Chapel Road and Limburg Drive shall be equipped with an electronically operated gate opener which shall be equipped with a Knox Box or other means of allowing the gate to be opened by fire, emergency

medical services, or law enforcement personnel when needing to enter the Property during times when the gate is closed and unmanned.

- (4) The entrance to the Property shown on the Concept Plan from Limburg Drive shall remain closed and used solely for emergency access for public safety. Construction traffic shall be prohibited from using Limburg Drive during development of the Property.
- (5) All Internal Driveways shall be constructed to the same standards as required of all public streets within the City at the time of construction.
- (6) The Internal Driveways shall have a cross-section designed and constructed substantially as follows:



L. OPEN SPACE AND TRAILS

- (1) The minimum required designated open space area shall be not less than forty percent (40%) of the gross land area of the Property.
- (2) A five (5) foot wide trail shall be constructed around the perimeter of the Property as shown on the Concept Plan prior to issuance of a certificate of occupancy for the first residential unit constructed on the Property.
- (3) Subject to an agreement with the Chapel Hill Homeowner's Association, the perimeter trail described in subparagraph 2, above, may be continued offsite to connect with any existing or future trail constructed on Lot 1, Block H, Chapel Hill Addition Phase II, an addition to the City of Highland Village according to the plat thereof recorded in Cabinet U, Page 377, Plat Records, Denton County, Texas, to provide a loop around the existing pond with a pedestrian bridge crossing at the southern end of the pond, as shown on the approved Concept Plan. In the event the owner of the Property and/or the homeowner's association established pursuant to the declaration of condominium obtains title to said Lot 1, Block H, the members of the Chapel Hill Homeowner's Association, the members of their families, and their tenants shall have the continuing right to use the trail constructed on said Lot 1, Block H. The area of Lot 1, Block H shall not be included in the calculation of the minimum open space area required by subparagraph 1, above, unless fee simple title to said Lot 1, Block H is conveyed to the owner of the Property or to the homeowner's association established pursuant to the declaration of condominium.

- (4) Park-type amenities such as shade structures, picnic tables, and benches may be located within the open space areas.

M. TREE CONSERVATION PLAN: No trees shall be removed from the Property and no approval of the final plat of the Property shall occur until a tree conservation and mitigation agreement has been prepared and approved and signed by the Owner of the Property and the City which, as a minimum:

- (1) Incorporates the approved tree survey prepared in accordance with City's Subdivision Regulations, as amended ("the Tree Survey");
- (2) Authorizes the removal of the trees identified for removal on the Tree Survey;
- (3) Requires the replacement of trees that have a caliper measurement of sixteen (16) inches or greater measured at 3.5 feet above the base of the trunk of the tree (measured from the soil line) at a ratio of one (1) caliper inches of replacement trees for each one (1) caliper inches of trees removed; provided, however, nothing herein shall be construed as exempting the development of the Property from any requirements relating to preparation of a tree survey and protect and mitigate the removal of trees in accordance with other applicable City ordinances;
- (4) Requires the replacement trees to be of a species on the City's approved tree species list as set forth in Appendix A of the Subdivision Regulations, as amended;
- (5) Provides that the trees required to be planted pursuant to Paragraph G(2) of this Section 2 shall not be counted toward the total caliper inches of trees to be replaced; and
- (6) Requires all replacement trees shall have a trunk measurement of not less than three (3) caliper inches measured at six (6) inches and twelve (12) inches above the base of the tree at the time of planting.

N. MISCELLANEOUS DEVELOPMENT STANDARDS: The following additional development standards shall apply to the use and development of the Property:

- (1) **Lot Coverage:** The maximum lot coverage shall not exceed 60% of the gross area of the Property.
- (2) **Minimum Dwelling Unit Size:** No dwelling unit constructed on the Property shall have an area of less than 1,519 square feet of air conditioned space.
- (3) **Maximum Height:** No building constructed on the Property shall exceed two (2) stories, and, in no case, shall the building height be greater than thirty-five (35) feet but excluding the height of any roof-mounted mechanical and similar equipment and the building feature used to screen such equipment.
- (4) **Density:** The density of dwelling units constructed on the Property shall not exceed 3.82 dwelling units per gross acreage, based on a gross acreage of 26.153 acres.
- (5) **Phasing:** The development of the Property and construction of all required public improvements shall be constructed in a single phase.
- (6) **Water for Irrigation and Water Features:** All water for consumption by humans and other domestic uses shall be supplied to the Property through connections to the

City's public water supply system. Water to be used for irrigation of landscaping, providing water for water features, and supplementing surface water supplies for purpose of maintaining water levels in ponds may be provided by a water well drilled on the Property provided that (i) the well is drilled, completed, and operated in accordance with all applicable federal, state, and local laws, regulations, and ordinances, and (ii) the well is not drilled in such a manner that upon completion the well is drawing water from the Trinity Sands formation.

SECTION 3. To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Highland Village governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 5. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance and Code of Ordinances of the City of Highland Village, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 7. This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE ____ DAY OF _____, 2016.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE ____ DAY OF _____, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:7/7/16:77279)

ORDINANCE NO. 2016-1201
EXHIBIT "A"
BOUNDARY DESCRIPTION OF THE PROPERTY

26.153 ACRES

Being all that certain lot, tract or parcel of land situated in the James Edmonson Survey, Abstract Number 398 and the G. W. Jackson Survey, Abstract Number 1599, City of Highland Village, Denton County, Texas, and being all that certain called 26.153 acre tract of land described in deed to Kay Marschel recorded in Instrument Number 2004-118736 of the Real Property Records of Denton County, Texas, and being more particularly described as follows:

BEGINNING at the westerly southwest corner of said Marschel tract, being in Chinn Chapel Road and being an angle point in the north line of Lot 1, Block H of Chapel Hill Addition, Phase II according to the plat thereof recorded in Cabinet U, Page 377 of the Plat Records of Denton County, Texas, and being the southwest corner of that certain called 0.1 acre tract of land described in deed to Mr. And Mrs. W. E. Vaughan recorded in Volume 1564, Page 326 of the Real Property Records of Denton County, Texas, from which a "PK" nail found bears N 48°33'30" W, 1.0 foot;T

THENCE N 21°12'00" E, with the west line of said Marschel tract and the west line of said 0.1 acre tract in Chinn Chapel Road, passing at 9.3 feet the southeast corner of Decker Estates according to the plat thereof recorded in Cabinet S, Page 161 of the Plat Records of Denton County, Texas, continuing with the west line thereof a total distance of 131.36 feet to the north corner of said 0.1 acre tract, from which a 1/2" capped rebar found (4857 AAS) bears N 57°10'10" W, 0.8 foot;

THENCE N 01°38'10" W, with the west line of said Marschel tract and the east line of said Decker Estates, in Chinn Chapel Road, passing at 738.6 feet the northeast corner of said Decker Estates, being the southeast corner of that certain called 10.915 acre tract described in deed to Texas Power and Light Company recorded in Volume 1126, Page 313 of the Deed Records of Denton County, Texas, continuing with the east line thereof a total distance of 1209.44 feet to a 5/8" rebar found at the northwest corner of said Marschel tract and the northeast corner of said Texas Power and Light Company tract, being on the south line of that certain called 0.505 acre tract of land described as Parcel 5 in deed to Beal Development, Ltd., recorded in Document Number 1997-49166 of the Real Property Records of Denton County, Texas;

THENCE N 88°38'30" E, 59.45 feet with the north line of said Marschel tract and the south line of said Beal Development tract to the west line of that certain called 12.59 acre tract described in deed to the Gulf, Colorado and Santa Fe Railway Company recorded in Volume 438, Page 576 of the Deed Records of Denton County, Texas, being the northeast corner of said Marschel tract and the southeast corner of said Beal Development tract;

THENCE S 45°20'50" E, 2015.20 feet with the east line of said Marschel tract and the west line of said Gulf, Colorado and Santa Fe tract to a 5/8" capped rebar found (Survcon) at the southeast corner of said Marschel tract, being the north corner of Lot 18, Block G of the aforementioned Chapel Hill Addition;

THENCE S 44°38'40" E, 160.68 feet with the south line of said Marschel tract and the north line of said Chapel Hill Addition to a 1/2" capped rebar set (G&A), from which a 1/2" rebar found bears S 77°33'15" W, 1.0 foot;

THENCE N 84°04'50" W, 1251.19 feet with the south line of said Marschel tract and the north line of said Chapel Hill Addition to a 5/8" capped rebar found (Survcon);

THENCE N 65°08'00" W, 163.53 feet with the south line of said Marschel tract and the north line of said Chapel Hill Addition to the POINT OF BEGINNING and containing approximately 26.153 acres of land.

[illegible]

ORDINANCE NO. 2016-1201
EXHIBIT "C"
BUILDING ELEVATIONS



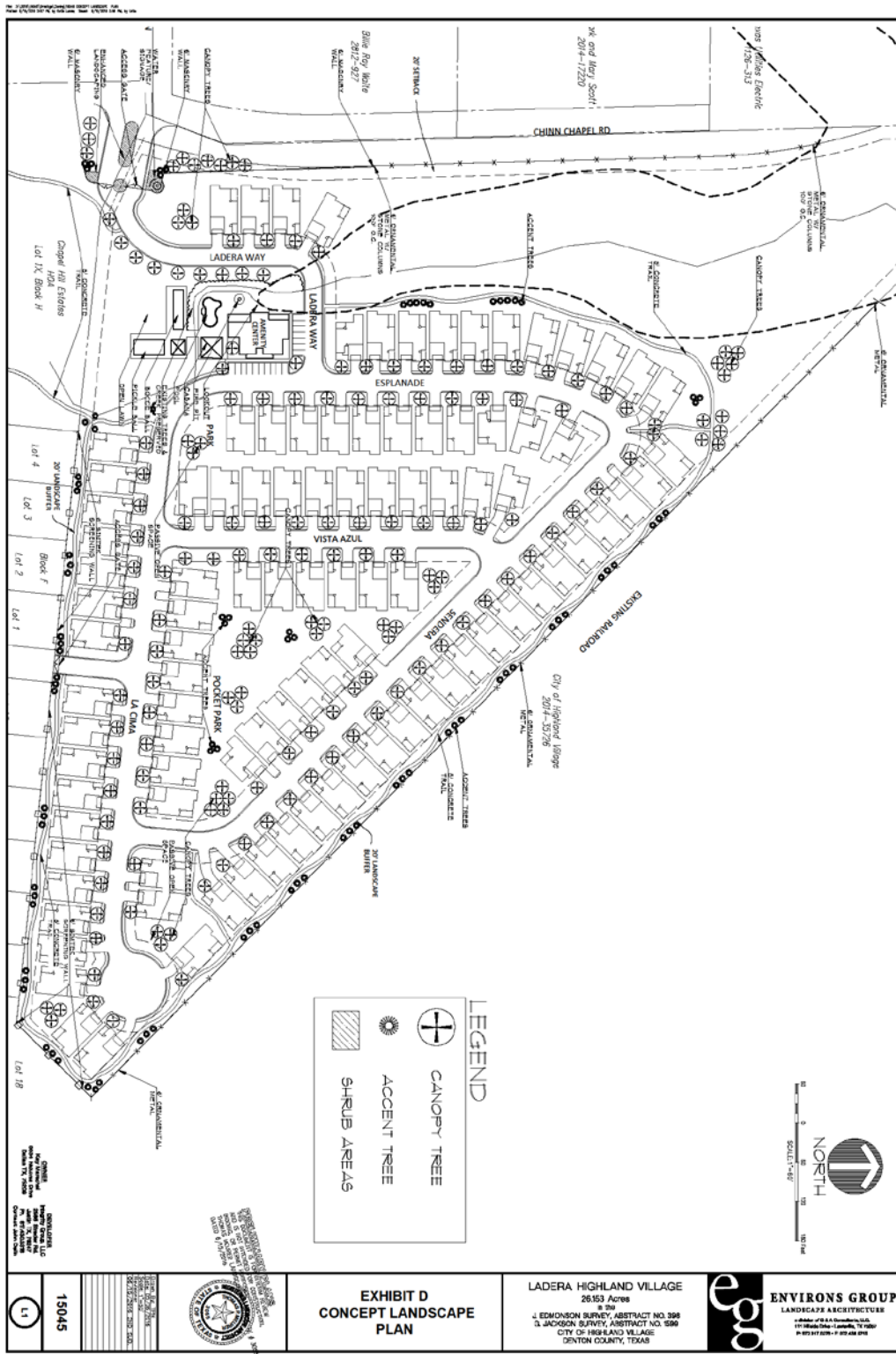
ORDINANCE NO. 2016-1201
EXHIBIT "C"
BUILDING ELEVATIONS cont.



ORDINANCE NO. 2016-1201
EXHIBIT "C"
BUILDING ELEVATIONS cont.



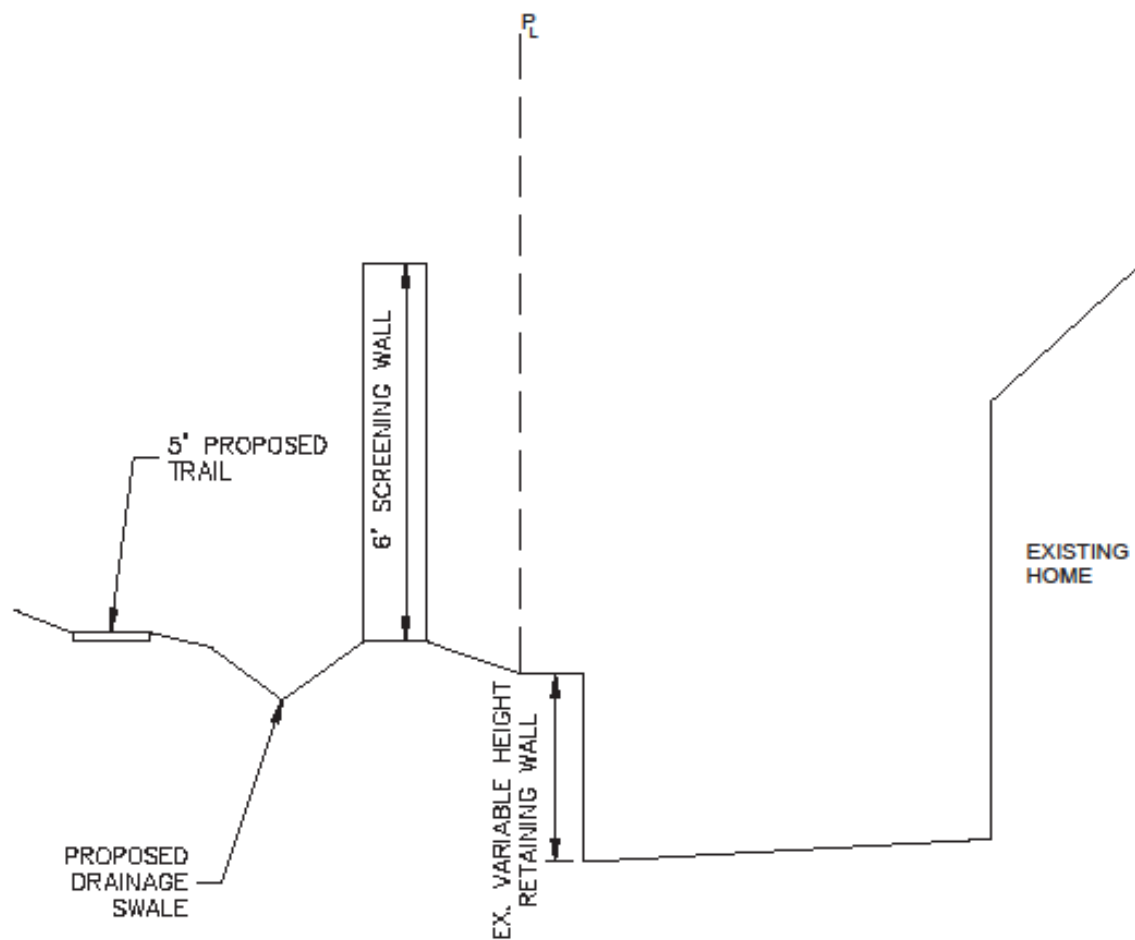
ORDINANCE NO. 2016-1201
EXHIBIT "D"
LANDSCAPE CONCEPT PLAN



ORDINANCE NO. 2016-1201
EXHIBIT "C"
BUILDING ELEVATIONS cont.

EXHIBIT E
ILLUSTRATION AND CROSS-SECTION OF 6' SIMTEK SCREENING
WALL ALONG SOUTHERN PROPERTY LINE





**TYPICAL SCREENING
WALL CROSS SECTION**
(N.T.S.)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 18	MEETING DATE: 07/26/16
SUBJECT:	Status Report on Current Projects and Discussion on Future Agenda Items
PREPARED BY:	Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

- 35Express Update



UPCOMING EVENTS

Expected Absences: Councilmember Meek 7/26/2016

July 26, 2016 Community Development Corporation Mtg. 5:00 pm

July 26, 2016 Regular City Council Mtg. 7:30 pm

August 4, 2016 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

August 9, 2016 Regular City Council Mtg. 7:30 pm

August 15, 2016 Park Board Mtg. 6:00 pm (if needed)

August 16, 2016 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

August 18, 2016 Public Art Advisory Board Mtg. 7:00 pm (if needed)

August 23, 2016 Regular City Council Mtg. 7:30 pm

September 1, 2016 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

September 5, 2016 Labor Day Holiday – City Offices Closed

September 13, 2016 Regular City Council Mtg. 7:30 pm

September 15, 2016 Public Art Advisory Board Mtg. 7:00 pm (if needed)

September 19, 2016 Park Board Mtg. 6:00 pm (if needed)

September 20, 2016 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

September 27, 2016 Regular City Council Mtg. 7:30 pm

October 6, 2016 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

October 11, 2016 Regular City Council Mtg. 7:30 pm

October 17, 2016 Park Board Mtg. 6:00 pm (if needed)

October 18, 2016 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

October 20, 2016 Public Art Advisory Board Mtg. 7:00 pm (if needed)

October 25, 2016 Regular City Council Mtg. 7:30 pm

Please visit www.highlandvillage.org or the City Hall bulletin board for latest additions, updates and changes

By: Angela Miller, City Secretary