



A G E N D A

**REGULAR MEETING
OF THE CITY COUNCIL
CITY OF HIGHLAND VILLAGE, TEXAS
TUESDAY, OCTOBER 11, 2016, at 6:00 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
Training Room – 6:00 P.M.**

**EARLY WORK SESSION
Training Room**

1. Discuss Appointment and/or Removal of Board and Commission Appointees
2. Provide an Update on Legislative Strategy Meeting with Texas Municipal League
3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of October 11, 2016

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION
Training Room**

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Deliberate the appointment, removal, evaluation and duties of public officers, specifically members of the Planning and Zoning Commission, Zoning Board of Adjustment, and Board of Directors of the Highland Village Community Development Corporation
 - (c) Section 551.087 – Deliberate the offer of a Financial or Other Incentive to Business Prospects to Occupy the Property located at 2230-2250 Justin Road, Highland Village Town Center

**OPEN SESSION
City Council Chambers – 7:30 P.M.**

5. Call to Order
6. Prayer to be led by Councilmember Michael Lombardo

7. **Pledge of Allegiance to the U.S. and Texas Flags to be led by Councilmember Michael Lombardo**
8. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
9. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
 - **Proclamation – Fire Prevention Week**
 - **Proclamation – Fallen Officer Day**
 - **Presentation of Texas Amateur Athletic Federation (TAAF) awards to the Parks and Recreation Department: Member City Award and Gold Member City Award**
 - **Presentation of Certificate of Achievement for Excellence in Financial Reporting to the Finance Department**
10. **City Manager/Staff Reports**
 - **HVTV Update**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

11. **Consider Approval of Minutes of the Regular Meeting held on September 27, 2016**
12. **Consider Resolution 2016-2664 Providing for the Rescheduling of the November 8, 2016 City Council Meeting and the Cancellation of the November 22, 2016 and December 27, 2016 City Council Meetings**
13. **Consider Resolution 2016-2665 Authorizing the Purchase of Police Vehicles from Silsbee Ford through the Cooperative Purchasing Agreement with Local Government Purchasing Cooperative (Buyboard)**

ACTION AGENDA

14. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

- (b) Section 551.074 – Deliberate the appointment, removal, evaluation and duties of public officers, specifically members of the Planning and Zoning Commission, Zoning Board of Adjustment, and Board of Directors of the Highland Village Community Development Corporation
- (c) Section 551.087 – Deliberate the offer of a Financial or Other Incentive to Business Prospects to Occupy the Property located at 2230-2250 Justin Road, Highland Village Town Center
15. Consider Ordinance 2016-1218 Authorizing a Boundary Adjustment Agreement with the City of Lewisville to Adjust the City's Corporate Boundaries adjacent to I-35E and within the area of Lewisville Lake West of I-35E and South of Highland Village Road, Annexing and Disannexing Property to and from the City's Corporate Limits consistent with said agreement, and Adopting a Service Plan for the Property being annexed (1st of two reads)
16. Consider the Declaration of Vacancies on the Various Boards and Commissions in accordance with Code of Ordinances Section 2.04.037(a) based on Appointee Attendance Records during the 2015-2016 Term Year
17. Consider Resolution 2016-2661 Appointing Members to Vacancies on the Board of Ethics, Parks and Recreation Advisory Board, Planning and Zoning Commission, Zoning Board of Adjustment, Highland Village Community Development Corporation, and Public Art Advisory Board

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

18. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
- 35Express Update
19. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 7th DAY OF OCTOBER, 2016 NOT LATER THAN 4:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2016 at _____ am/pm by _____.

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA#	1	MEETING DATE:	10/11/16
SUBJECT:	Discuss Appointment and/or Removal of Board and Commission Appointees		
PREPARED BY:	Angela Miller, City Secretary		

BACKGROUND:

City ordinances state that Council shall make annual appointments to the City's boards and commissions no later than the second regularly scheduled Council meeting in September. Citizens interested in volunteering their time submit an application to the City Secretary's Office for consideration by the City Council.

Each appointment is for a term of two years, unless an individual is appointed to fill a vacancy. A "term year" shall be from October 1 until the following September 30. The terms shall expire on the 30th day of September of the second year. Citizens appointed by City Council are only allowed to serve four consecutive terms, with the exception of the board of directors for the Highland Village Community Development Corporation (4B). Per their Articles of Incorporation, no member shall serve more than three consecutive terms.

In the case of a vacancy, the Council shall appoint a replacement to fill an unexpired term. Council may consider appointing alternate members of said board to fulfill the vacancy prior to appointing new applicants.

Council enacted a mandatory attendance policy that requires a member of a board or commission not miss more than three consecutive meetings, and in no event shall he or she miss more than 25% of the regular meetings during a single term year. Council may consider declaration of vacancies on various boards and commissions in accordance with Code of Ordinances Section 2.04.037(a) based on appointee attendance records during the 2015-2016 term year.

IDENTIFIED NEEDS:

There are nineteen (19) positions with terms that expire on September 30, 2016. This includes six (6) positions that have/or will soon have a vacancy.

Following is a listing of all currently serving members of each board and commission, including their history of service and the expiration date for their current term. **The highlighted positions have terms that will expire in 2016.**

Board of Ethics

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Stephanie Askew *	n/a	09/30/2016	09/28/2010	09/25/2012 09/23/2014
Mr. Richard Rega	n/a	09/30/2017	09/22/2015	
Ms. Allison Lassahn **	n/a	09/30/2016	09/25/2012	09/23/2014
Ms. Latisha Davis	n/a	09/30/2017	09/27/2011	09/24/2013 09/22/2015
Ms. Pam Spooner	n/a	09/30/2017	09/24/2013	09/22/2015

Highland Village Community Development Corporation

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Charlotte Wilcox *	City Representative	09/30/2016	06/10/2014	09/23/2014
Ms. Michelle Schwolert	City Representative	09/30/2017	06/12/2012	09/24/2013 09/22/2015
Mr. Rett Dean **	Citizen Member	09/30/2016	09/23/2014	
Mr. Fred Busche	City Representative	09/30/2017	06/10/2014	09/22/2015
Mr. Kenneth Koonsman +	Citizen Member	09/30/2016	06/22/2010	09/28/2010 09/25/2012 09/23/2014
Ms. Heather Moody	Citizen Member	09/30/2017	09/24/2015	
Mr. William Meek	City Representative	09/30/2017	06/12/2012	09/24/2013 09/22/2015

Parks and Recreation Advisory Board

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Kim McKibben *	Place 1	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 1 on 9/27/11				
Mr. Ross Pittman +	Place 2	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 2 on 9/27/11				
Mr. Dave Rush *	Place 3	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 2 on 9/24/13				
Mr. Gary Patz	Place 4	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Tamara Lisby	Place 5	09/30/2017	10/13/2015	
Originally appointed Alternate Place 1 on 9/22/15				
Mr. Adam Auten	Alternate Place 1	09/30/2017	09/22/2015	10/13/2015
Originally appointed Alternate Place 2 on 9/22/15				
Mr. Kenneth Green **	Alternate Place 2	09/30/2016	10/13/2015	

* interested in being reappointed to current board or commission

** interested in being appointed to a different board or commission

+ has reached his/her term limit **or** does not wish to be reappointed

Planning and Zoning Commission

Name	Place	Expiration	Original Appt.	Reappointed
Richard Turner	Place 1	09/30/2017	09/22/2015	
Mr. Stan Lemko *	Place 2	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 2 on 9/24/13				
Mr. Austin Adams *	Place 3	09/30/2016	09/28/2010	06/12/2012
Originally appointed Alternate Place 2 on 9/28/10				09/25/2012
				09/23/2014
Ms. Deedee Ricketts	Place 4	09/30/2017	09/27/2011	09/24/2013
				09/22/2015
Mr. Daniel Jaworski	Place 5	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Mr. Charles Holden	Alternate Place 1	09/30/2017	09/22/2015	
VACANT	Alternate Place 2	09/30/2016		

Public Art Advisory Board

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Linda Pomeroy	Place 1	09/30/2017	09/24/2013	09/22/2015
Ms. Lorraine Hayes	Place 2	09/30/2017	09/24/2013	09/22/2015
Mr. Chas Foreman	Place 3	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				11/10/2015
Ms. Linda Chidsey *	Place 4	09/30/2016	09/24/2013	09/23/2014
VACANT	Place 5	09/30/2016		
Mr. Christian Hart	Alternate Place 1	09/30/2017	11/10/2015	
VACANT	Alternate Place 2	09/30/2016		

Zoning Board of Adjustment

Name	Place	Expiration	Original Appt.	Reappointed
Mr. James Archibald	Place 1	09/30/2017	09/25/2012	09/24/2013
Originally appointed Alternate Place 1 on 9/25/12				09/22/2015
Mr. Andrew Prychodko	Place 2	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Thomas Peck	Place 3	09/30/2017	09/22/2015	
Mr. Richard Metivier *	Place 4	09/30/2016	09/27/2011	09/25/2012
Originally appointed Alternate Place 2 on 9/27/11				09/23/2014
Ms. Darrah Boxberger *	Place 5	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 1 on 9/24/13				
Mr. Christian Hart	Alternate Place 1	09/30/2017	09/22/2015	
Mr. Walter Goin III **	Alternate Place 2	09/30/2016	09/23/2014	
VACANT	Alternate Place 3	09/30/2016		

* interested in being reappointed to current board or commission

** interested in being appointed to a different board or commission

+ has reached his/her term limit **or** does not wish to be reappointed

OPTIONS & RESULTS:

Council to discuss making appointments and/or removal of appointees on the Board of Ethics, Highland Village Community Development Corporation (4B), Parks and Recreation Advisory Board, Planning and Zoning Commission, Public Art Advisory Board, and Zoning Board of Adjustment.

PROGRESS TO DATE:

A call for volunteers was advertised in the June, July and August utility bill inserts, the Summer Villager Newsletter, the City's Facebook Page, HVTN News, and on the City's website. To date, the City Secretary has received a total of thirty-one (31) applications, which include currently serving members who wish to be considered for reappointment to the same or a different position.

Members who are currently serving on Boards and Commissions with terms expiring on September 30, 2016 were contacted and given the opportunity to notify the City Secretary's Office if they were interested in being considered for reappointment.

- Nine (9) members wish to be considered for reappointed to the same Board or Commission.
- Four (4) members wish to be considered for appointed to a different Board or Commission.

In addition seventeen (17) new applications were received by the City Secretary for consideration by Council.

Council was provided with copies of all applications received by the City Secretary for their review and consideration during the early worksession at the August 23, 2016 Council Meeting. Attendance records for the various boards and commissions were also provided to Council at that time. Council hosted a "Meet and Greet" event on September 13, 2016 to allow an opportunity for applicants and Council to visit.

A table listing all applicants and their preferences is attached to this briefing.

BUDGETARY IMPACT/ORDINANCE CHANGE:

N/A

RECOMMENDATION:

Council to discuss appointment and/or removal of board and commission appointees.

BOARD AND COMMISSION MEMBER PREFERENCES

			PREFERENCES					
NAME	CURRENT SERVICE	INTEREST IN REAPPOINTMENT	ETHICS BOARD	HVCDC	PARKS BOARD	P&Z	ART BOARD	ZBA
Ethics Board								
Ms. Stephanie Askew	Ethics Board	Yes	1	2				
Ms. Allison Lassahn	Ethics Board	Yes - different board	2			1		
Parks Board								
Ms. Kim McKibben	Parks Board, Place 1	Yes			1			
Mr. Ross Pittman	Parks Board, Place 2	No						
Mr. David Rush	Parks Board, Place 3	Yes			1	2		3
Mr. Kenneth Green	Parks Board, Alt. Place 2	Yes - different board		3	2	1		
HVCDC								
Mrs. Charlotte Wilcox	HVCDC Council Representative	Yes		1				
Mr. Rett Dean	HVCDC	Yes - different board	5	4	3	2	6	1
ZBA								
Ms. Darrah Boxberger-Torres	ZBA, Place 5	Yes	5	4	2	3	6	1
Mr. Walter Goin III	ZBA, Alt. Place 2	Yes - different board				1		2
Mr. Richard Metivier	ZBA, Place 4	Yes			2	3		1
P&Z								
Mr. Stan Lemko	P&Z, Place 2	Yes				1		
Mr. Austin Adams	P&Z, Place 3	Yes				1		
Art Board								
Linda Chidsey	Art, Place 4	Yes	5	3	2	4	1	6

BOARD AND COMMISSION APPLICANT PREFERENCES

	PREFERENCES					
NAME	ETHICS BOARD	HVDCDC	PARKS BOARD	P&Z	ART BOARD	ZBA
Kenneth Koonsman			1			
Richard Holderby	3	5	4	2	6	1
Graham Torres	5	2	1	6	4	3
Ron Stewart	-	3	1	-	-	2
Gail Prince	2	-	-	-	1	-
Christine Sherry	5	4	1	3	2	6
Scott Preddy	5	2	1	3	6	4
Charles Payne	4	5	3	1	6	2
William Irwin	-	-	1	-	-	-
Michael Anderson	3	1	5	4	6	2
David Smith	5	3	2	4	6	1
Renard Munn	5	1	6	2	3	4
Michael Birdwell	3	4	5	6	1	2
Deborah Kreimborg	-	-	-	-	1	-
Steven Smith	6	2	3	1	5	4
Steven Deel	1	-	-	-	-	-
Thomas Heslep	-	1	-	2	-	-

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 2

MEETING DATE: 10/11/16

**SUBJECT: Provide an Update on Legislative Strategy Meeting with Texas
Municipal League**

PREPARED BY: Michael Leavitt, City Manager

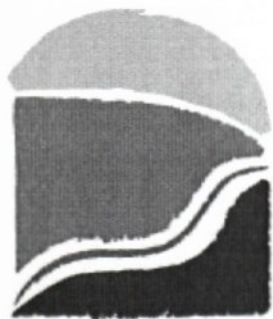
COMMENTS

Mayor Wilcox and City Manager Michael Leavitt attended a Legislative Strategy Meeting on September 29, 2016. With the upcoming 85th Legislative Session being held in 2017, elected officials, city staff from eleven area cities, and county officials were invited to attend the round table discussion to identify areas of common concern. A representative from TML Legislative Services presented information regarding the upcoming Legislative Session.

A copy of the City of Highland Village 2015 State Legislative Program is included with this briefing for reference purposes.

City staff will provide highlights of the Legislative Strategy Meeting.

***City of Highland Village
2015 State Legislative Program***



CITY OF

Highland Village

COPY

CITY OF HIGHLAND VILLAGE

2015 LEGISLATIVE POLICY STATEMENT

The Highland Village City Council desires to express their appreciation for the dedication of legislators serving Highland Village and the Denton County community. Because we serve and share the same constituents, we desire to partner with you for the betterment of our citizens and community.

We have prepared a list of concerns and issues impacting the City of Highland Village that are likely to be addressed during the 2015 legislative session. Many of these items are frequent annual concerns – their redundancy speaks to their continuing importance and not our lack of creativity. We will be particularly concerned about unfunded mandates and attempts to erode our local authority to determine local spending and taxing priorities.

Local Taxing & Spending Decisions Should Be Made By Locally Elected Officials

The Highland Village City Council strongly opposes the enactment of state imposed spending or taxation controls or lids. The proposals create an arbitrary and capricious procedure for what should be an essential function of representative democracy: elected officials determining the appropriate spending and taxing policies of their community. Local tax and spending decisions should be made by locally elected officials – not by artificial limits in the state's statutes or constitution. We support the current law which requires truth in taxation and allows a rollback election if the rollback rate is exceeded.

Priority: *Oppose legislation that would negatively expand appraisal caps, impose a revenue cap of any type, including a reduced rollback rate, mandatory tax rate ratification elections, lowered rollback petition requirements, limitations on overall city expenditures, exclusion of the new property adjustment in effective rate and rollback rate calculations.*

Unfunded Mandates

The City of Highland Village opposes unfunded mandates from the State of Texas. These mandates drain limited resources from needed City programs and activities. State legislators know how federal mandates hamper the state's ability to respond to problems and issues. Similarly, the state should not impose unfunded mandates on local units of government.

Priority: *Oppose any bill that would redirect, reduce or reapportion municipal revenues, whether from taxes or fees for service, collected by cities that would fund a State or Federal mandate.*

Oppose additional state fees or costs on municipal court convictions or the requirement that municipal courts collect fine revenue for the state.

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Transportation Planning and Funding

We support transportation funding options for the highway infrastructure in Texas such as a motor vehicle sales tax, additional vehicle registration fees, a local option gas tax, or a new resident impact fee. We are committed to supporting regional efforts to address the mobility and air quality needs of our citizens now and in the future. Maintaining the aging highway infrastructure throughout Texas and expanding the highway system for statewide connectivity and maintaining urban mobility requires far greater investment in transportation infrastructure than is possible with current transportation revenues. We support the initiatives of the Denton County Transportation Authority "DCTA" to advance the development and funding of regional rail throughout the North Texas region.

Priority: *We support the discontinuation of the diversion of transportation revenues to non-transportation purposes and support appropriate revenues from highway user fees and taxes to fund transportation.*
We support providing additional funding to the Texas Department of Transportation for transportation projects that would benefit cities, so long as existing funding formulas are followed.
We support providing the funding for phase II of the reconstruction of the Interstate 35Express project.

State Limits on Land Use & Related Activities

We oppose efforts to unnecessarily restrict the City's current authority to exercise eminent domain powers for public purposes and regulations that limit City's ability to maintain property values. Public infrastructure and community improvements sometimes require the condemnation of private property interests – these important powers should not be unnecessarily reduced.

Priority: *We support legislation that would enhance the ability of cities to enforce local ordinances intended to protect the health, public safety, and quality of life of local citizens.*

Right-of-Way

Highland Village's ability to franchise utility companies and regulate its public rights-of-way must not be compromised. Private companies which use a public asset – such as locally owned right-of-way – should continue to be required to collect franchise fees for the use of public right-of-way and property. These utilities should also continue to be required to relocate in the right-of-way for public projects at their own expense – and not at the expense of local taxpayers.

Priority: *Oppose any bill that would decrease the authority of a city to be adequately compensated for the use of its rights-of-way and that would erode municipal authority over the management and control of rights-of-way.*

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Ensuring Adequate Water Supplies for Our Future

Because a good water supply is essential to the welfare and growth of the Highland Village community, the City Council has taken steps to assure continued quality water resources. The City opposes federal and state regulatory changes to quality standards that are not demonstrably related to public health unless adequate state and federal financial assistance is provided to meet such new treatment requirements. We oppose water transfers that will negatively affect Highland Village's current and future water supplies.

Priority: *Oppose any bill that would impose state "tap fees" or any other type of state charge on municipal water systems.
Oppose state mandate on water conservation measures.
The Highland Village City Council supports local controls of ground water resources for domestic water use only.*

Public Safety - Homeland Security

The City of Highland Village urges an active partnership between state and local governments regarding issues of Homeland Security. The City's police department and our City/County fire and emergency medical services department are essential resources in providing security and safety to our community. These departments rely on funding resources that should be protected by our State legislature.

Priority: *We support amending the Water Safety Act (Chapter 31 of the Texas Parks and Wildlife Code) to allow municipal courts to retain portion of a fine under that chapter.*

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General Legislative Priorities

Allow a city the option of selecting either an official newspaper or an official Web site for the publication of official notes required by law.

Exempt candidate forums from the definition of a "meeting" in the Texas Open Meetings Act.

Oppose any bill that would eliminate any of the current uniform election dates.

Oppose the establishment of model rules relating to municipal regulation of gas wells, gas pipelines, or other gas-related equipment, unless the legislation or rules apply to only county regulation in the unincorporated area of the county.

Increase future local parks funding.

Oppose any bill that would lengthen or broaden the scope of the current sales tax holiday.

Oppose any bill that would expand election requirements for issuance of any city debt or that would impose a petition/election procedure where none currently exists.

Enhance the penalty for hacking into a government-owned computer.

Oppose any bill that would erode existing municipal authority relating to sex offender residency restrictions, or create a state standard that preempts current or future municipal sex offender residency restrictions.

Oppose any bill that would erode municipal authority to require utility companies to pay the costs of relocating their facilities in a timely manner as required by current law.

Oppose any bill that would limit city authority over employee benefits.

Oppose any bill that would, whether at the state or federal level, make "meet and confer" mandatory or expand the current "meet and confer" law.

Oppose any bill that would, whether at the state or federal level, make collective bargaining mandatory or impose expanded collective bargaining rights.

Create a new council-option city sales tax for property tax relief that may exceed the two-percent local cap.

Expand the use of public, educational, and government (PEG) fees to include operational and related costs associated with PEG channels.

Enact beneficial amendments to the Texas Open Meetings Act that relate to the use of social media and the discussion of public business.

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General Information

City of Highland Village Contact Information

MAYOR & CITY COUNCIL	CITY MANAGER'S OFFICE
Charlotte Wilcox, Mayor cwilcox@highlandvillage.org	Michael Leavitt, City Manager mleavitt@highlandvillage.org
Michelle Schwolert, Mayor Pro Tem mschwolert@highlandvillage.org	Kevin McLaughlin, City Attorney klaughlin@njdhs.com
Bill Meek, Deputy Mayor Pro Tem wmeek@highlandvillage.org	Laurie Mullens, Public Affairs Manager lmullens@highlandvillage.org
Mike Lombardo, Councilman, Place 3 mlombardo@highlandvillage.org	
Patrick Coon, Councilman, Place 4 pcoon@highlandvillage.org	
Fred Busche, Councilman, Place 5 fbusche@highlandvillage.org	
John McGee, Councilman, Place 6 jmcgee@highlandvillage.org	

City of Highland Village, 1000 Highland Village Road, Highland Village, Texas 75077
(972) 899-5131
www.highlandvillage.org

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CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 7 **MEETING DATE: 10/11/16**

SUBJECT: Pledge of Allegiance

PREPARED BY: Angela Miller, City Secretary

COMMENTS

A Councilmember will lead the Pledge of Allegiance to the U.S. and Texas Flags.

The Pledge to the Texas Flag is as follows:

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 9

MEETING DATE: 10/11/16

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Proclamation – Fire Prevention Week
- Proclamation – Fallen Officer Day
- Presentation of Texas Amateur Athletic Federation (TAAF) awards to the Parks and Recreation Department: Member City Award and Gold Member City Award
- Presentation of Certificate of Achievement for Excellence in Financial Reporting to the Finance Department



PROCLAMATION

WHEREAS, the city of Highland Village, Texas is committed to ensuring the safety and security of all those living in and visiting Highland Village; and

WHEREAS, working smoke alarms reduce the risk of dying in fires in the home; and

WHEREAS, working carbon monoxide detectors reduce the risk of injury and death from carbon monoxide leaks in the home; and

WHEREAS, Highland Village's residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, the 2016 Fire Prevention Week theme, "Don't Wait – Check the Date! Replace Smoke Alarms Every 10 Years," effectively serves to remind us that our smoke detectors have expiration dates.

NOW THEREFORE, I, Charlotte Wilcox, Mayor of the City of Highland Village, do hereby proclaim the week of October 9, 2016 as:

"Fire Prevention week"

in the City of Highland Village and urge all residents to install smoke alarms in every bedroom, outside each sleeping area, and smoke alarms and carbon monoxide detectors on every level of the home, including the basement and attic and to support the many public safety activities and efforts of Highland Village's fire and emergency services during Fire Prevention Week 2016. Remember to change your batteries with each time change and replace detectors every 10 years.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 8th day of October 11, 2016.

Charlotte J. Wilcox, Mayor



PROCLAMATION

WHEREAS, There are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Highland Village Police Department; and

WHEREAS, Every 61 hours an officer is killed in the line of duty; and

WHEREAS, Since January 1, 2016, 97 officers have been killed in the line of duty across the nation, including 17 from Texas; and

WHEREAS, the Highland Village Police Department has held an Annual Fallen Officers fundraising event for the past eight years benefitting the Texas Police Chief Association's Officer Survivor Fund; and

WHEREAS, the Highland Village Police Department raised \$104,000 for the Officer Survivor Fund over the last nine years and hopes to raise over \$25,000 this year; and

WHEREAS, the Highland Village Police Department wishes to celebrate the lives of Texas officers killed in the line of duty, specifically the six officers that fell on July 7 in Dallas; and


WHEREAS, the Fallen Officers Bike Race and 5K Run on Saturday, October 15 brings police departments and the community together for safety and wellness activities, public safety vehicle demonstrations, children's activities and live entertainment; and

WHEREAS, the Highland Village Police Department's Fallen Officer Bike Race and 5K Run will bring the community together to remember and honor Texas police officers and their families; and

NOW THEREFORE, I, Mayor Wilcox, Mayor of the City of Highland Village, do hereby proclaim October 15 as:

"Fallen Officer Day"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 11th day of October 2016.


Charlotte J. Wilcox, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11	MEETING DATE 10/11/16
SUBJECT:	Consider Approval of Minutes of the Regular Meeting held on September 27, 2016
PREPARED BY:	Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary Department prior to the meeting with suggested changes. Upon doing so, the staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the September 27, 2016 Council Meeting minutes.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS
HELD IN THE MUNICIPAL COMPLEX, LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, SEPTEMBER 27, 2016**

The City Council of the City of Highland Village, Texas met in Early Work Session on the 27th day of September, 2016 at 6:00 p.m., prior to the Regular Council Meeting.

Call to Order

Mayor Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte Wilcox Michelle Schwolert Mike Lombardo Barbara Fleming Fred Busche John McGee William Meek	Mayor Mayor Pro Tem Councilmember Councilmember Councilmember Councilmember Deputy Mayor Pro Tem
Staff Members:	Michael Leavitt Kevin B. Laughlin Ken Heerman Angela Miller Doug Reim Brad Goudie Scott Kriston Martha Butz Laurie Mullens Andrew Boyd Karen Bradley	City Manager City Attorney Assistant City Manager City Secretary Police Chief Fire Chief Public Works Director Human Resources Director Public Affairs Manager Senior A/V Technician Administrative Assistant

EARLY WORK SESSION

1. Discuss Board and Commission Appointments

City Manager Michael Leavitt and City Secretary Angela Miller reported Council had been provided with information regarding Board and Commission positions to be filled, applicant preferences, and materials that could be used as a starting point for their discussion. Council discussed the need to consider the qualifications of all applicants in order to place the appropriate candidates into the openings. Members of Council agreed that those who are currently serving should be considered for reappointment, and that alternates should be considered for appointment to voting positions whenever possible. Council members voiced the importance of member attendance when considering appointments. They also discussed with the City Attorney board/commission members whose terms were not expiring until next year, but have not met the attendance policy.

Council discussed possible appointments and placement of new applicants to various open positions while honoring their stated preferences.

Mayor Wilcox announced Closed Session would be held and read Agenda Item #4(a) and Agenda Item #4(b).

CLOSED SESSION

Council recessed into Closed Session at 6:28 p.m.

4. **Hold a closed meeting in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) **Section 551.074 – Deliberate the appointment, evaluation and duties of public officers, specifically members of the Planning and Zoning Commission, Zoning Board of Adjustment, and Board of Directors of the Highland Village Community Development Corporation**

Council concluded Closed Session at 7:08 p.m. Mayor Wilcox announced Closed Session would also be held for Agenda Item #4(c) and read the agenda.

Council returned to Closed Session at 7:09 p.m.

(c)Section 551.074 – Personnel – Discuss the Appointment of an Alternate Municipal Court Judge

Council concluded Closed Session at 7:14 p.m.

2. **Discuss Rescheduling of the November 8, 2016 Council meeting and Discuss Cancelling the November 22, 2016 and December 27, 2016 Council meetings.**

Mr. Leavitt reported the Municipal Complex will be used as a polling site for the November 8th election. With an anticipated large turnout for the election, staff suggests rescheduling this meeting to Thursday, November 10, 2016.

In addition, Mayor Wilcox stated the Regular City Council meetings scheduled for Tuesday, November 22, 2016 and Tuesday, December 27, 2016 conflict with holidays later in the week; therefore, cancellation of these meetings is recommended to allow members of Council and staff to spend time with their families.

Consensus of Council is to move forward with rescheduling and cancelling meetings, as presented. A resolution reflecting the changes will be presented at the October 11 Council meeting for approval.

3. **Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of September 27, 2016**

Mr. Leavitt reported the City has received calls from residents voicing concern over the Public Storage building.

OPEN SESSION

5. **Call to Order**

Mayor Wilcox called the meeting to order at 7:30 p.m.

Roll Call

Present:	Charlotte Wilcox Michelle Schwolert Mike Lombardo Barbara Fleming Fred Busche John McGee William Meek	Mayor Mayor Pro Tem Councilmember Councilmember Councilmember Councilmember Deputy Mayor Pro Tem
Staff Members:	Michael Leavitt Kevin B. Laughlin Ken Heerman Angela Miller Doug Reim Brad Goudie Scott Kriston David Harney Jason Collier Laurie Mullens Andrew Boyd	City Manager City Attorney Assistant City Manager City Secretary Police Chief Fire Chief Public Works Director Corporal Assistant Fire Chief Public Affairs Manager Senior A/V Technician

6. Prayer to be led by Mayor Pro Tem Michelle Schwolert

Mayor Pro Tem Schwolert gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas Flags to be led by Mayor Pro Tem Michelle Schwolert

Mayor Pro Tem Schwolert led the pledge to the U.S. and Texas flags.

8. Visitor Comments

The following people spoke:

Edgar Meador (3087 Whispering Oaks) – Mr. Meador said he recently moved to Highland Village from Coppell and is concerned about the Public Storage building; he stated the large orange stripe is distracting to the community; asked if the City can possibly contact Public Storage to see if they can reduce the size of the orange stripe

Rick Stiggers (707 Windsor Court) – Mr. Stiggers said he moved to Highland Village almost a decade ago; he stated the Public Storage building looks totally out of place and that it makes no sense to put up a commercial building in the beautiful neighborhood and feels Council owes the community an explanation

Lon Baugh (801 Tree Haven Court) – Mr. Baugh said he has lived here since 2007 and he loves the neighborhood, community and public services in Highland Village; stated he became aware of the Public Storage project last year and had initial thoughts about good land use but increased traffic; he reported he became more concerned as he saw the building height, mass, and minimal set back, which seemed unusual for that area; he voiced concern about the size and orange color of the stripe along the top of the building and the impact on neighboring residences from night time lighting of the development; suggested leaving the orange street level sign and to use better judgment in the future.

Scott Martin (774 Lakewood Court) – Mr. Martin moved here six years ago from California; he stated he loves Highland Village and is a huge advocate; he reported when he saw the construction fencing for the project, he thought it would make a great place for a dog park, but when he saw the Public Storage sign go up he couldn't understand how a commercial building could be located there in a residential neighborhood; he further stated there is now a massive three story building located right in people's back yards; he is asking the City for help in getting the orange stripe changed to something that will blend in better

Jenny Banks (3030 Lakeside Drive) – Ms. Banks moved to Highland Village three years ago; she stated she is extremely proud of our Police and Fire Departments; she stated one thing she likes about the City is the precedence that has been established regarding construction standards in Highland Village; she voiced she is disappointed and discouraged about the Public Storage building and that she dittos what has been said by the other speakers; right now the orange stripe is the primary concern at this point because that is the thing that can be changed; she is curious if there can be a conversation so that everyone wins; she is hoping for common sense solutions

Teri and Don Cowan (3091 Whispering Oaks) – Mr. Cowan reiterated the orange stripe and lighting are their major concerns; he feels it sticks out like a sore thumb; Ms. Cowan stated they moved to Highland Village from Dallas and doesn't think residents were aware of the earlier meetings regarding the project; Ms. Cowan stated they are disappointed in the Public Storage building

The following people did not wish to speak but were in opposition:

Natalie Schock (3035 Woodhollow) – concerned about the orange stripe, lighting, and crime due to the hours of operation

John Schock (3035 Woodhollow)

Suzanne Ranson (3103 Whispering Oaks) – concerned about the orange strips, lighting and increased crime

Mayor Wilcox welcomed residents to contact her if they wished and stated she would be happy to talk or meet with them.

9. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**

Councilmember Fleming reported the Public Art Advisory Board has set up a display case located in the rotunda of the municipal complex to exhibit the work of local artists. She encouraged everyone to stop by to see the artwork.

Mayor Wilcox thanked Heritage Elementary 2nd grade classes for having come to talk about her duties as Mayor.

Councilmember Busche reported the Drive and Putt for Music Golf Tournament will be held on October 17 at Lantana Golf Club, with proceeds benefiting the Lewisville Lake Symphony and the Highland Village Rotary Club Charities. Everyone is invited to play, donate or become a sponsor; go to www.teetupcharities.com/rotarymusic/

Councilmember Lombardo reminded everyone of the upcoming November 8, 2016 election and encouraged voters to come out for Early Voting, which will be held October 24 – November 4.

- **Proclamation – Addiction Awareness Day**

On behalf of Winning the Fight, Mayor Wilcox presented a proclamation to Kimberly Gronberg proclaiming October 1, 2016 as Addiction Awareness Day.

- **Proclamation – Anti-Bullying Day**

Mayor Wilcox presented a proclamation to Ronn Hicks declaring October 3, 2016 as Say No to Bullying Day.

- **Swearing In – Deputy Chief Travis Nokes**

Mayor Wilcox swore in Deputy Chief Travis Nokes. Chief Nokes began with the Highland Village Fire Department as a volunteer firefighter. Chief Goudie stated Chief Nokes has spent the past 13 years investing in the development of the department, and he is excited to see what he will bring forward.

- **Presentation of Life Safety Achievement Award to the Fire Department**

Mayor Wilcox introduced new Firefighter/Paramedics Trevis Jordan and Taylor Greer.

Mayor Wilcox presented the Life Safety Achievement Award to Fire Chief Brad Goudie. The Highland Village Fire Department has been awarded the 2015 Life Safety Achievement Award for its prevention accomplishments in 2015 by the National Association of State Fire Marshals Fire Research and Education Foundation in partnership with Grinnell Mutual Reinsurance Company. The award recognizes fire departments for having outstanding fire safety statistics and prevention programs that have proven to save lives year after year.

- **Presentation of 3CMA Award of Excellence for 2016 State of the City Video**

Public Affairs Manager Laurie Mullens reported every year the City provides the residents and business community a State of the City presentation. This year the City created a video title Home is Highland Village. In the video, the State of the City is told by a realtor, our very own Mayor Wilcox, and seen through the eyes of a potential new homeowner.

The video was submitted to the national City and County Communications and Marketing Association, where the City received the Award of Excellence for Special One-Time Programming. Mrs. Mullens presented the award to the City's Multi-Media Specialist Andrew Boyd and to Mayor Wilcox.

10. City Manager/Staff Reports

- **HVTV Update**

The latest video report from HVTV News was shown:

Restaurant Week – this week-long restaurant promotion runs October 9-15; restaurants will give a percentage of sales to the Fallen Officer Fund; others are hosting a “Tip a Cop” event to collect donations for the Fallen Officer Fund; the schedule and participating restaurants can be found at www.thehvba.com.

Fallen Officer's Bike Race – this annual event will be held at The Shops at Highland Village on Saturday, October 15; morning festivities will kick off with a 5K and then evening activities will include the 9th annual bike race; proceeds from the race will benefit the Officer Survivor Fund; visit www.TXFallenPD.com for race details

Concert in the Park Series – this free concert series begins October 8 at 7:00 p.m. at Pilot Knoll Park; performance by Texas Country band Matt & The Herdsmen; bring the whole family, your lawn chairs and blankets for a fun-filled evening;

The HVBA – be sure to check out www.TheHVBA.com for information on all things live, work and play in Highland Village

CONSENT AGENDA

11. Consider Approval of Minutes of the Regular Meeting held on September 13, 2016 and of the Special Meeting held on September 14, 2016
12. Consider Ordinance 2016-1217 Amending Section 8.04.003 of the Code of Ordinances setting forth the local amendments to the 2015 Edition of the International Fire Code by adopting provisions relating to the inspections of Multi-Family Dwellings (2nd and final read)
13. Consider Resolution 2016-2658 Authorizing the City Manger to Enter into an Interlocal Agreement with Texas Political Subdivisions for Purposes of Providing City Workers Compensation Insurance
14. Consider Resolution 2016-2662 Approving an Amendment to the City of Highland Village Investment Policy and Making a Record of the Council Annual Review
15. Consider Resolution 2016-2663 Authorizing the City Manager to Renew the Employee Health Insurance Plan with Cigna
16. Receive Budget Report for Period Ending August 31, 2016

Motion by Councilmember McGee, seconded by Councilmember Lombardo, to approve Consent Agenda Items #11 through #16. Motion carried 7-0.

ACTION AGENDA

17. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Deliberate the appointment, evaluation and duties of public officers, specifically members of the Planning and Zoning Commission, Zoning Board of Adjustment, and Board of Directors of the Highland Village Community Development Corporation
 - (c) Section 551.074 – Personnel – Discuss the Appointment of an Alternate Municipal Court Judge

No action was taken.

18. Consider Ordinance 2016-1215 Adopting the Fiscal Year 2016-2017 Annual Budget (2nd and final read)

APPROVED 2nd READ

Assistant City Manager Ken Heerman reported City staff initiated the FY 2016-2017 Budget process in May of this year with departments reviewing programs and related costs in their respective areas. The budget was developed with Council in a series of workshops: the Capital Improvement Program was presented, followed by the General Fund Budget, Special Revenue Funds, and the Utility Fund. The proposed budget has been available on the City Web Site for review by residents. The final document presented is a joint product of staff and Council to reflect priorities established by Council in the initial stages of this budget process. He stated the FY 2016-2017 Budget is presented for Council approval, and that the presented budget mirrors the expressed consensus of Council from the budget work sessions.

He further reported Truth in Taxation, specifically Local Government Code Section 102.007, requires specific action in adoption of the budget, and a vote to adopt the budget must be a record vote. Mr. Heerman stated the adopted budget must contain a cover page that includes a number of specifically worded statements regarding revenue, delineation of the record vote to adopt the budget, tax rates, and debt obligations amounts. All the pertinent information is likewise included in the City Manager Recommended Budget posted on-line, save the record vote of council – which will be updated subsequent to the actual council vote.

Mr. Heerman stated additionally, adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of council to ratify the property tax increase reflected in the budget. As this budget does indeed raise more revenue, this is to be presented next as a separate companion agenda item with this 2nd read.

Motion by Councilmember McGee, seconded by Deputy Mayor Pro Tem Meek, to approve the second read of Ordinance 2016-1215 adopting the Fiscal Year 2016-2017 Annual Budget.

City Secretary Angela Miller took a roll call vote on the motion:

Councilmember Lombardo – Aye

Mayor Pro Tem Schwolert – Aye

Councilmember McGee – Aye

Mayor Wilcox – Aye

Councilmember Busche – Aye

Councilmember Fleming – Aye

Deputy Mayor Pro Tem Meek – Aye

Motion carried 7-0.

19. Consider Resolution 2016-2660 Ratifying the Property Tax Revenue Increase Reflected in the 2016-2017 Fiscal Year Budget

APPROVED

Mr. Heerman reported in accordance with Local Government Code §102.007(c), adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of Council to ratify the property tax increase reflected in the budget. This action acknowledges that Council is aware this budget will cost more than last year's budget. As this budget does indeed raise more revenue, this

is required action. Although the property tax rate is unchanged from last year, overall tax dollars are increased – this year collecting \$11,483,760 compared to \$10,943,987 last year.

Motion by Mayor Pro Tem Schwolert, seconded by Councilmember Busche, to approve Resolution 2016-2660 ratifying the property tax revenue reflected in the Fiscal Year 2016-2017 Budget. Motion carried 7-0.

20. Consider Ordinance 2016-1216 Levying the Ad Valorem Taxes for the Year 2016 at a Rate of \$0.56963 per \$100 Assessed Valuation on all Taxable Property within the Corporate Limits of the City of Highland Village as of January 1, 2016 (2nd and final read)

APPROVED 2nd READ

Mr. Heerman reported Texas Tax Code §26.05 requires a tax rate be adopted by official action following passage of a budget. He stated the proposed tax rate of \$.56963/\$100 is unchanged from last year, and has remained the same since 2000.

Pursuant to the direction of the City Council, the City Manager has prepared the FY 2016-2017 budget based on anticipated revenues to the City from various sources, including the assessment of taxes on real and business personal property located within the City. Because the proposed tax rate will exceed the effective tax rate of \$0.55058 per \$100 valuation (which is the rate that would provide the same amount of funds raised from property taxes for the current fiscal year), state law requires the governing body must vote by a record vote.

Motion by Councilmember Busche,, seconded by Councilmember Fleming, that the property tax rate be increased by the adoption of a tax rate of \$.56963, which is effectively a 3 percent increase in the tax rate and, therefore, further move that Ordinance No. 2016-1216 be approved on second reading.

City Secretary Angela Miller took a roll call vote on the motion:

***Councilmember Lombardo – Aye
Mayor Pro Tem Schwolert – Aye
Councilmember McGee – Aye
Mayor Wilcox – Aye
Councilmember Busche – Aye
Councilmember Fleming – Aye
Deputy Mayor Pro Tem Meek – Aye***

Motion carried 7-0.

21. Consider Resolution 2016-2661 Appointing Members to Various Positions on the Board of Ethics, Parks and Recreation Advisory Board, Planning and Zoning Commission, Zoning Board of Adjustment, Highland Village Community Development Corporation, and Public Art Advisory Board

ITEM DEFERRED TO THE OCTOBER 11, 2016 MEETING

Motion by Councilmember Busche, seconded by Deputy Mayor Pro Tem Meek, to defer this item to the October 11, 2016 Council meeting. Motion passed 7-0.

LATE WORK SESSION

22. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given.

A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

City Manager Leavitt reported Kroger corporate office has notified the City that the Highland Village store will be closing in mid-November. He reported the stores revenues have dropped and they have been unable to improve profitability. Mr. Leavitt reported he will be attending the International Council of Shopping Centers (ICSC) conference in Dallas next week, along with the building owners, to see if they can fill the vacancy.

Mayor Wilcox asked Mr. Leavitt to contact Public Storage regarding what was presented by the residents during tonight's Visitor's Comments.

- **35Express Update**

Mr. Leavitt provided the following update regarding the 35Express Update:

- Northbound and southbound traffic has shifted onto the new Lewisville Lake bridge. Northbound drivers wishing to access Lake Dallas Drive will now exit near FM 407 and continue north on the original bridge to Lake Dallas Drive.
- Crews expect to open additional lanes of the FM 407 intersection in mid-October. The U-turn lanes will remain closed until the end of the year while work on the hardscape (decorative paving, aesthetics, etc.) continues. The next business owner information meeting will be held at 10:00 a.m. on Thursday, September 29th at the Denton County Precinct Three Government Center, located at 400 North Valley Parkway in Lewisville

23. Adjournment

Mayor Wilcox adjourned the meeting at 8:28 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 10/11/16

SUBJECT: Consider Resolution 2016-2664 Rescheduling the November 8, 2016 Council Meeting and Cancelling the November 22, 2016 and December 27, 2016 City Council Meetings

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

As stated in The City of Highland Village Charter, Section 3.13 Council Meetings, (A): Regular meetings - The Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits.

As staff identifies the future business or legislation of the City Council, and if the substance and content of a future meeting is at a minimum level, an item may be placed on the agenda to cancel the meeting.

IDENTIFIED NEED/S:

Staff has reviewed the remainder of the year and proposes that the Regular City Council meeting scheduled for Tuesday, November 8, 2016 be rescheduled. The Municipal Complex will be used as a polling site for the November 8th election. With an anticipated large turnout for the election, staff suggests rescheduling this meeting to Thursday, November 10, 2016.

In addition, the Regular City Council meetings scheduled for Tuesday, November 22, 2016 and Tuesday, December 27, 2016 conflict with holidays later in the week; therefore, cancellation of these meetings is recommended to allow members of Council and staff to spend time with their families.

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

Council discussed this at their September 27, 2016 meeting and directed staff to provide a resolution for Council consideration.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve Resolution 2016-2664 rescheduling the November 8, 2016 Council meeting and cancelling the November 22, 2016 and December 7, 2016 City Council meetings.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2664

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS RESCHEDULING THE NOVEMBER 8, 2016 CITY COUNCIL MEETING, AND CANCELING THE NOVEMBER 22, 2016, AND DECEMBER 27, 2016, CITY COUNCIL MEETINGS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 3.13 of the City Charter of the City of Highland Village provides that the City Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits; and

WHEREAS, the City Council customarily holds its regular meetings on the second and fourth Tuesdays of each month; and

WHEREAS, the City Council finds that rescheduling the November 8, 2016 meeting to November 10, 2016 will allow residents, Council and staff the opportunity to participate in the November 8, 2016 election; and

WHEREAS, the City Council finds that cancelling two of its regular meetings scheduled for November 22, 2016 and December 27, 2016 will not adversely affect the operations of the City and will preserve City financial and human resources usually spent in preparation for such meetings.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Regular City Council meeting scheduled for November 8, 2016 shall be rescheduled to November 10, 2016.

SECTION 2. The Regular City Council meetings scheduled for November 22, 2016, and December 27, 2016, are hereby canceled.

SECTION 3. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 11th day of October, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/3/16:79954)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 10/11/16

SUBJECT: Consider Resolution 2016-2665 Authorizing Purchase of Police Vehicles from Silsbee Ford through the Cooperative Purchasing Agreement with the Local Government Purchasing Cooperative BUYBOARD

PREPARED BY: Doug Reim, Police Chief

BACKGROUND:

During the annual budget process, the Police Department works with Fleet Maintenance to evaluate the current vehicle inventory for any needs or replacements for the upcoming budget year. Evaluation criteria are based on vehicle repair history, age, mileage, hours of service and department needs.

IDENTIFIED NEED/S:

For fiscal year 2016/2017, the purchase of two (2) Ford Police SUV Interceptor vehicles for the Police Department were identified and approved in the budget.

PROGRESS TO DATE: (if appropriate)

BUYBOARD contract pricing was obtained for two (2) police vehicles from Silsbee Ford in the total amount of \$52,955.90. All BUYBOARD purchases have been competitively procured and awarded by the Cooperative eliminating the need for an individual procurement process.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Approved in FY 2016/2017 vehicle and replacement budget.

RECOMMENDATION:

Approve Resolution 2016-2665 authorizing purchase of two (2) Ford Police SUV Interceptor vehicles from Silsbee Ford through BUYBOARD.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2665

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE PURCHASE OF POLICE VEHICLES FROM SILSBEE FORD THROUGH THE COOPERATIVE PURCHASING AGREEMENT WITH LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) IN AN AMOUNT NOT TO EXCEED \$52,955.90; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to its review of the City's vehicle and replacement budget, City Administration has identified the need to purchase two (2) 2017 Ford Police Interceptor Utility vehicles; and

WHEREAS, City Administration determined in accordance with state law that the purchase of fleet vehicles that comply with City specifications can be competitively procured from Silsbee Ford through the City's cooperative purchasing agreement with the Texas Local Government Cooperative Buyboard ("Buyboard"); and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to authorize the above-described purchase;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to purchase on behalf of the City two (2) 2017 Ford Police Interceptor Utility vehicles from Silsbee Ford of Silsbee, Texas, through the City's cooperative purchasing agreement with Buyboard in an amount not to exceed \$52,955.90.

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 11TH DAY OF OCTOBER, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/4/16:80048)

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 15

MEETING DATE: 10/11/16

SUBJECT: Consider Ordinance 2016-1218 Authorizing a Boundary Adjustment Agreement with the City of Lewisville relating to Property to Adjust the City's Corporate Boundaries Adjacent to I-35E and within the area of Lewisville Lake West of I-35E and South of Highland Village Road, Annexing and Disannexing Property to and from the City's Corporate Limits consistent with said Agreement, and Adopting a Service Plan for the Property being Annexed (1st of two reads)

PREPARED BY: Michael Leavitt, City Manager

BACKGROUND:

In our original annexation, the City of Highland Village Eastern Corporate limits were established as the west edge of the Interstate 35E right-of-way in the area of Copperas Branch Park. The 35Express Project has encroached approximately 450 feet west of the existing established right-of-way to provide the needed expansion of the I-35 project.

The City of Lewisville has historically provided Police, Fire, and EMS for the I-35E corridor within its corporate limits, including the portion of I-35E that establishes the eastern limits of the City of Highland Village. As the result of the expansion of I-35E to the west, in order to maintain the historical enforcement of traffic laws and other matters along the I-35 Corridor, it will be necessary to adjust the boundaries of the two cities so that the new westerly right-of-way for Interstate 35E is located within Lewisville.

A secondary aspect of the proposed boundary adjustment agreement relates to Copperas Branch Pond (Pond), South of Highland Village Road. Currently the Pond is split between Highland Village (on the west side) and Lewisville (on the east side). It is proposed that Highland Village annex the entire Pond area up to Lewisville's corporate limit line, which will be established as the Northwest property line of the Highland Lakes Phase II, Final Plat for the City of Lewisville. The annexation does include the shoreline of the Pond. The shoreline and pond area is currently not under any lease by either city from the Corp of Engineers. The Corp of Engineers and the City of Highland Village are currently working on the development of a lease agreement which will be similar to our lease for Wichita Forrest. Both areas are zoned Wildlife Management which allows only passive recreation activities only.

The first public hearing was held on Tuesday, September 13, 2016, and the second was held on Wednesday, September 14, 2016.

IDENTIFIED NEED/S:

Tonight is the first read of proposed Ordinance 2016-1218 annexing the area within and adjacent to the Pond to Highland Village and disannexing.

OPTIONS & RESULTS:

PROGRESS TO DATE: (if appropriate)

Highland Village and Lewisville have negotiated a boundary agreement with the City of Lewisville accordingly.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

There is no value gained or lost by either City, all area being swapped in this boundary adjustment is owned by the U.S. Federal Government or by the State of Texas as right-of-way, which provides no property tax value to the cities.

RECOMMENDATION:

To approve the first read of Ordinance 2016-1218 authorizing a Boundary Adjustment Agreement with the City of Lewisville relating to Adjustment to the City's Corporate Boundaries adjacent to I-35E and within the area of Lewisville Lake West of I-35E and South of Highland Village Road.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2016-1218

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, MODIFYING ITS CORPORATE BOUNDARIES IN ACCORDANCE WITH A CERTAIN BOUNDARY ADJUSTMENT AGREEMENT ENTERED INTO WITH THE CITY OF LEWISVILLE; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA AS DESCRIBED IN EXHIBIT "B" OF SAID BOUNDARY AGREEMENT SHALL BECOME A PART OF HIGHLAND VILLAGE AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING THAT SUCH OTHER AREA DESCRIBED IN EXHIBIT "A" OF SAID BOUNDARY AGREEMENT SHALL BE RELEASED UNTO THE CITY OF LEWISVILLE FOR INCLUSION WITHIN ITS CORPORATE LIMITS; APPROVING A SERVICE PLAN; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Highland Village, Texas (the "City"), pursuant to the Municipal Annexation Act, Texas Local Government Code, §43.001 et seq., as amended, and Sections 1.04 and 1.05 of the Highland Village City Charter, desires to adjust its corporate boundaries in accordance with a certain Boundary Adjustment Agreement between the City and the City of Lewisville (the "Agreement"), as described in Attachment "1"; and

WHEREAS, the City is a duly constituted Home Rule City pursuant to Article XI, Section 5 of the Texas Constitution, as amended; and

WHEREAS, two separate public hearings were conducted in accordance with Section 43.063 of the Municipal Annexation Act, the first being held at 7:30 p.m. on the 13th day of September, 2016, at the City Council Chambers, 1000 Highland Village Road, Highland Village, Texas; and the second hearing being held at 12:00 p.m. on the 14th day of September, 2016, at the City Council Chambers, 1000 Highland Village Road, Highland Village, Texas; and

WHEREAS, the public hearings were conducted and held no more than forty (40) days nor less than twenty (20) days prior to the institution of these proceedings; and

WHEREAS, notice of the public hearings was published in a newspaper of general circulation in the City and in the area described in the Agreement, at least once in said newspaper not more than twenty (20) days nor less than ten (10) days prior to each public hearing; and

WHEREAS, notice of the public hearings was also posted on the City's internet website on or after the 20th day but before the 10th day before the date of the public hearings and remained posted until the date of the public hearings; and

WHEREAS, a service plan for the area brought into the City's corporate limits was made available for public inspection and explained at the public hearings.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Agreement, attached hereto as Attachment “1” and made a part hereof for all purposes, is hereby adopted.

SECTION 2. The property described in Exhibit “B” of Attachment “1” shall be and is hereby annexed and brought within the corporate limits of the City of Highland Village, Texas, and same is hereby made an integral part hereof.

SECTION 3. The property described in Exhibit “A” of Attachment “1” shall be and is hereby disannexed and released unto the City of Lewisville, Texas, for inclusion within the corporate limits of the City of Lewisville, Texas.

SECTION 4. The service plan attached as Exhibit “C” of Attachment “1” is approved.

SECTION 5. The owners and inhabitants of the property described in Exhibit “B” of Attachment “1” shall be entitled to all of the rights and privileges of other citizens and property owners of the City and are hereby bound by all acts, ordinances and all other legal action now in full force and effect and all those which may be hereafter adopted.

SECTION 6. The official map and boundaries of the City, heretofore adopted and amended be and is hereby amended so as to reflect the boundary adjustments described in the Agreement.

SECTION 7. The City Manager is hereby directed and authorized to perform or cause to be performed all acts necessary to correct the official map of the City to reflect the boundary adjustments described in the Agreement, as required by law.

SECTION 8. The City Secretary is hereby authorized to send a certified copy of this ordinance to the Office of the County Clerk of Denton County, Texas.

SECTION 9. If any section, subsection, sentence, phrase, or word of this ordinance be found to be illegal, invalid or unconstitutional, or if any portion of said property is incapable of being annexed by the City, for any reason whatsoever, the adjudication shall not affect any other section, sentence, phrase, word, paragraph or provision of this ordinance or the application of any other section, sentence, phrase, word, paragraph or provision of any other ordinance of the City. The City Council declares that it would have adopted the valid portions and the applications of this ordinance and would have annexed the valid property without the invalid part, and to this end the provisions of this ordinance are declared severable.

SECTION 10. Every ordinance or parts of ordinances found to be in conflict herewith are hereby repealed.

SECTION 11. This Ordinance shall take on the effect on the later of (i) the date of its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained and (ii) the effective date of a like ordinance approved by the City Council of the City of Lewisville, Texas, releasing and disannexing from its corporate limits the property described in Exhibit “B” to Attachment “1” hereto and annexing and incorporating into the corporate limits of the City of Lewisville, Texas, the property described in Exhibit “A” to Attachment “1” hereto.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 11TH DAY OF OCTOBER, 2016.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE _____ DAY OF _____, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/6/16:80122)

Ordinance No. 2016-1218
Attachment “1”

STATE OF TEXAS	§	
	§	BOUNDARY ADJUSTMENT AGREEMENT
COUNTY OF DENTON	§	

This **Boundary Adjustment Agreement** (“Agreement”) is made by and between the **City of Highland Village** (“Highland Village”) and the **City of Lewisville** (“Lewisville”), both being Texas home rule municipalities (collectively referred to as “Cities”), acting by and through their authorized representatives.

Recitals:

WHEREAS, a portion of Highland Village’s eastern boundary is located along the western boundary of the existing southbound lanes of Interstate 35E (“I-35E”), which boundary is also contiguous to the boundary line of Lewisville’s incorporated limits; and

WHEREAS, the new southbound I-35E bridge over Lewisville Lake is being constructed within Highland Village’s incorporated limits; and

WHEREAS, absent some adjustment in the boundaries of the Cities along the I-35E corridor, Highland Village will have traffic enforcement jurisdiction on the new southbound lanes of I-35E while Lewisville has traffic enforcement jurisdiction on what will become only northbound lanes of I-35E; and

WHEREAS, the Cities desire to modify their mutual boundary so that Lewisville will have primary traffic enforcement jurisdiction of all lanes of I-35E upon completion of construction of the new southbound lanes; and

WHEREAS, part of the I-35E project includes construction of a bike and pedestrian trail bridge (“the Trail Bridge”) across the body of water located on the south of Highland Village Road and west of I-35E commonly known as “Copperas Lake” which will connect to Highland Village’s existing public trail system; and

WHEREAS, the incorporated limits of the Cities presently bisect Copperas Lake; and

WHEREAS, the Texas Department of Transportation (“TxDOT”) has expressed a desire that the Trail Bridge be located within the jurisdiction of only one of the Cities in order to facilitate future maintenance of the Trail Bridge when construction is completed; and

WHEREAS, the Cities desire to modify their mutual boundary so that the entirety of Copperas Lake is located within Highland Village’s incorporated limits; and

WHEREAS, all of the land affected by the boundary adjustments described above is uninhabited and owned by either the United States of America or the State of Texas such that there will be no impact on residents of either City nor any loss of ad valorem or sales tax base by either City; and

Ordinance No. 2016-1218
Attachment “1”

WHEREAS, the Cities desire to enter into an agreement providing for the adjustment of their boundaries pursuant to Tex. Loc. Govt. Code §43.031, as amended; and

WHEREAS, the boundary adjustment proposed by this Agreement is exempt from the requirements of Tex. Loc. Govt. Code §43.052; and

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Cities agree as follows:

Article I
Statement of Intent

It is the intent of the Cities to modify their respective boundaries in accordance with this Agreement.

Article II
Release of Territory

To accomplish the objective set forth in Article I:

(a) Highland Village hereby grants, releases, and apports unto Lewisville for inclusion within Lewisville’s incorporated limits the property which is more particularly described and identified in Exhibit “A” attached hereto and incorporated herein by reference (“the I-35E Tract”).

(b) Lewisville hereby grants, releases, and apports unto Highland Village for inclusion within Highland Village’s incorporated limits the property which is more particularly described and identified in Exhibit “B” attached hereto and incorporated herein by reference (“the Copperas Lake Tract”).

Article III
Waiver of Extraterritorial Jurisdiction

(a) Highland Village does hereby waive all of its extraterritorial jurisdiction rights, if any, existing by reason of the I-35E Tract in favor of Lewisville. It is expressly agreed and understood that this waiver shall operate only in favor of Lewisville, and shall not constitute a waiver of any right, including extraterritorial jurisdiction rights, which Highland Village may be able to assert against any other municipality.

(b) Lewisville does hereby waive all of its extraterritorial jurisdiction rights, if any, existing by reason of the Copperas Lake Tract in favor of Highland Village. It is expressly agreed and understood that this waiver shall operate only in favor of Highland Village, and shall not constitute a waiver of any right, including extraterritorial jurisdiction rights, which Lewisville may be able to assert against any other municipality.

Ordinance No. 2016-1218
Attachment “1”

Article IV
Service Plans

(a) Upon ratification and adoption of this Agreement by an ordinance adopted by the City Council of the City of Highland Village, Highland Village does hereby agree to immediately begin implementation into the affected area of the service plan attached hereto and made a part of this Agreement as Exhibit “C” with respect to the Copperas Lake Tract.

(b) Upon ratification and adoption of this Agreement by an ordinance adopted by the City Council of the City of Lewisville, Lewisville does hereby agree to immediately begin implementation into the affected area of the service plan attached hereto and made a part of this Agreement as Exhibit “D” with respect to the I-35E Tract.

Article V
Severability

Should any provision of this Agreement be declared void by a court of competent jurisdiction, the remaining provisions of this Agreement shall remain in full force and effect.

Article VI
Effective Date

The Cities agree that the boundary adjustment set forth in this Agreement shall take effect only upon ratification and adoption by the governing bodies of each City.

(signature pages to follow)

**Ordinance No. 2016-1218
Attachment "1"**

SIGNED AND AGREED this _____ day of _____, 2016.

City of Highland Village, Texas

By: _____
Michael Leavitt, City Manager

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF DENTON §

This instrument was acknowledged before me on the _____ day of _____, 2016, by Michael Leavitt, City Manager of the City of Highland Village, a Texas home rule municipality for and on behalf of said municipality.

Notary Public, State of Texas

My Commission expires: _____

**Ordinance No. 2016-1218
Attachment "1"**

SIGNED AND AGREED this ____ day of _____, 2016.

CITY OF LEWISVILLE, TEXAS

By: _____
Donna Barron, City Manager

ATTEST:

Julie Heinze, City Secretary

APPROVED AS TO FORM:

Lizbeth Plaster, City Attorney

THE STATE OF TEXAS §
 §
COUNTY OF DENTON §

This instrument was acknowledged before me on the ____ day of _____, 2016, by Donna Barron, as City Manager of the City of Lewisville, a Texas home rule municipality, on behalf of said municipality.

Notary Public, State of Texas

My Commission Expires: _____

**Ordinance No. 2016-1218
Attachment "1"**

**EXHIBIT "A"
DESCRIPTION OF I-35E TRACT**

BEING A TRACT OF LAND OUT OF THE W.P. PEARCE SURVEY, ABSTRACT NO. 1015, AND THE STEPHEN BURNLEY SURVEY, ABSTRACT NO. 116, DENTON COUNTY, TEXAS, AS SHOWN ON THE ATTACHED EXHIBIT A, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

IT IS THE INTENT TO DESCRIBE A TRACT OF LAND BEING BOUNDED ON THE NORTH BY THE SURVEY LINE BETWEEN THE STEPHEN BURNLEY SURVEY, ABSTRACT NO. 116, AND THE WILLIS HAMMONDS SURVEY, ABSTRACT NO. 550, BEING BOUNDED ON THE EAST BY TO OLD RIGHT OF WAY LINE FOR IH 35E, BEING BOUNDED ON THE SOUTH BY CITY LIMIT LINE BETWEEN THE CITIES OF HIGHLAND VILLAGE AND LEWISVILLE, PER RESOLUTION #95-857, 2075-12-95(R) AND BEING BOUNDED ON THE WEST BY THE WEST LINE OF THE NEW RIGHT OF WAY FOR IH-35E PER THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT) RIGHT OF WAY PLANS FOR IH-35E, DENTON COUNTY, PROJECT NO. 0196-02-110, DATED FEBRUARY 22, 2011:

The POINT OF BEGINNING is at the intersection of the north line of the Right of Way for Highland Village Road and the west line of the new Right of Way for IH-35E per said TxDOT plans;

THENCE North 09°06'29" West, with said Right of Way line, a distance of 325.00 feet to a point;

THENCE North 06°47'15" West, with said Right of Way line, a distance of 104.70 feet to a point at the beginning of a tangent curve to the right;

THENCE, with said Right of Way line, along a curve to the right, having a radius of 11798.00 feet, through a central angle of 09°08'16", an arc distance of 1881.58 feet, and having a chord which bears North 02°13'07" West, a distance of 1879.59 feet to a point;

THENCE North 05°53'04" East, with said Right of Way line, a distance of 600.35 feet to a point;

THENCE North 04°17'16" East, with said Right of Way line, a distance of 161.60 feet to a point, said point being an existing north line of the City Limit for the City of Highland Village, and being the line common to the Burnley and Hammonds Surveys;

THENCE North 89°44'34" East, with said City Limit line, a distance of 150.74 feet to a point, said point being on the west line of the old Right of Way line of IH-35E;

THENCE South 05°18'44" East, with said Right of Way line, a distance of 276.55 feet to a point;

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THENCE South 04°25'19" West, with said Right of Way line, a distance of 611.13 feet to a point at the beginning of a non-tangent curve to the left;

THENCE with said Right of Way line, along a curve to the left, having a radius of 5047.15 feet, through a central angle of 14°01'24" an arc distance of 1235.30 feet, and having a chord which bears South 02°12'08" East, a distance of 1232.22 feet to a point;

THENCE South 09°12'50" East, with said Right of Way line, a distance of 986.24 feet to a point;

THENCE South 40°03'10" West, with said Right of Way line, a distance of 66.99 feet to a point;

THENCE South 09°12'50" East, with said Right of Way line, a distance of 30.00 feet to a point;

THENCE South 45°11'50" East, with said Right of Way line, a distance of 70.00 feet to a point;

THENCE South 00°07'50" East, with said Right of Way line, a distance of 260.47 feet to a point, said point being on the south line of the City Limit for the City of Highland Village per Resolution No. 95-857, 2075-12-95(R);

THENCE South 36°57'45" West, with said City Limit Line, a distance of 189.44 feet to a point, said point being on the west line of the Right of Way for IH-35E, per said TxDOT Right of Way plans;

THENCE North 09°06'29" West, with said Right of Way line, a distance of 400.25 feet to a point on the south line of the Right of Way for Highland Village Road;

THENCE North 31°21'43" West, crossing Highland Village Road, a distance of 204.12 feet to the POINT OF BEGINNING, and containing approximately 17.22 acres of land.

NOTES:

COE = United States Corps of Engineers

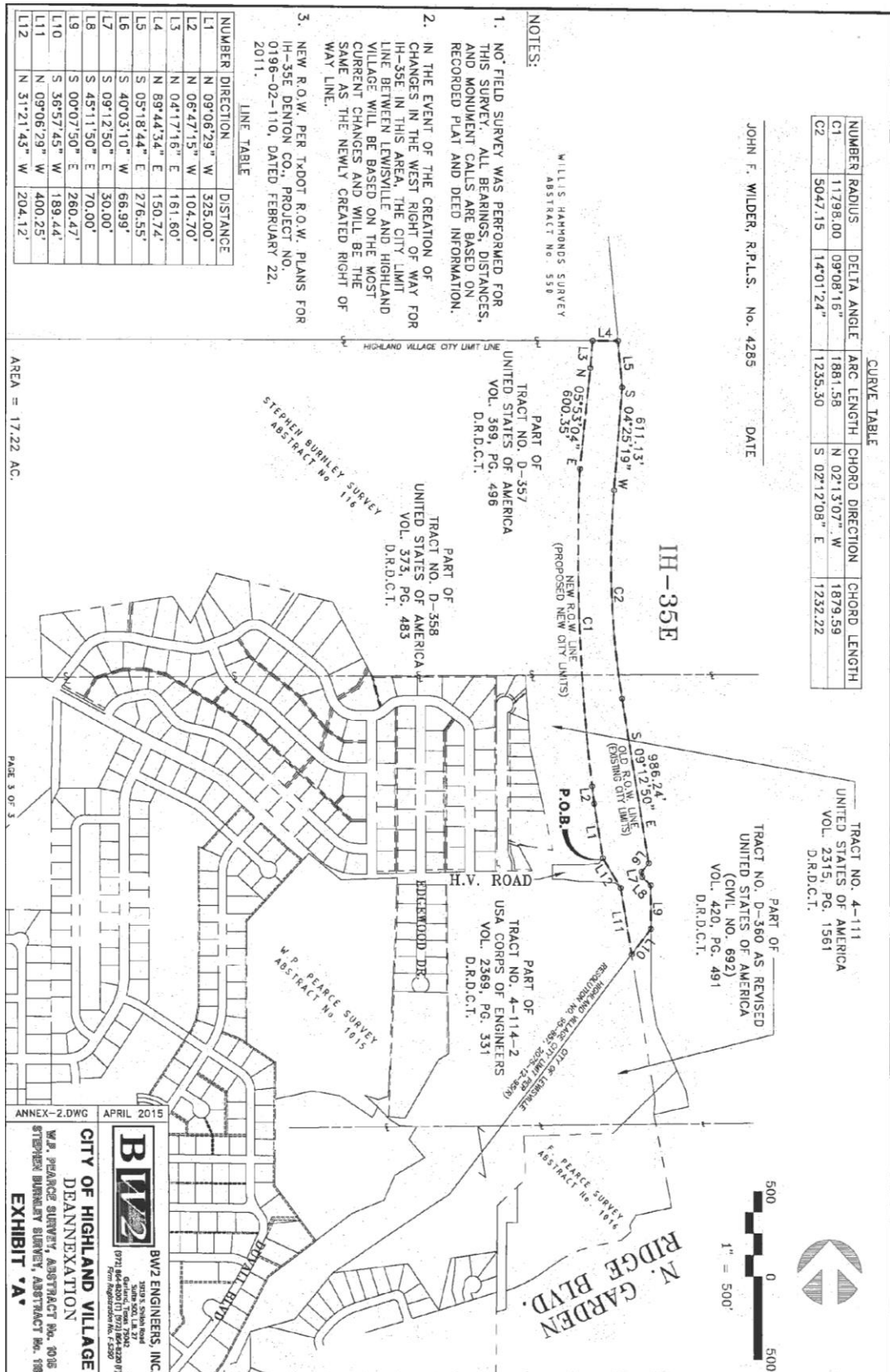
No field survey was performed for this survey. All bearings, distances, and monument calls are based on recorded plat and deed information.

In the event of the creation of changes in the west Right of Way for IH-35E in this area, the City limit line between Lewisville and Highland Village will be based on the most current changes and will be the same as the newly created Right of Way line.

John F. Wilder, RPLS 4285

DATE

Ordinance No. 2016-1218 Attachment "1"



**Ordinance No. 2016-1218
Attachment "1"**

**EXHIBIT "B"
DESCRIPTION OF COPPERAS LAKE TRACT**

DESCRIPTION

BEING A TRACT OF LAND OUT OF THE FRANCIS PEARCE SURVEY, ABSTRACT NO. 1016, AND THE W.PL PEARCE SURVEY, ABSTRACT NO. 1019, DENTON COUNTY, TEXAS, AS SHOWN ON THE ATTACHED EXHIBIT A, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

IT IS THE INTENT TO DESCRIBE A TRACT OF LAND BEING BOUNDED ON THE NORTHWEST BY THE CITY LIMIT LINE FOR THE CITY OF HIGHLAND VILLAGE PER HIGHLAND VILLAGE RESOLUTION NO. 95-857 (RESOLUTION NO. 2075-12-95 (R)), BEING BOUNDED ON THE EAST BY THE WEST LINE OF THE RIGHT OF WAY FOR IH 35E, PER THE TEXAS DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLANS FOR IH 35E, DENTON COUNTY, PROJECT NO. 0196-02-110, DATED FEBRUARY 22, 2011, AND BEING BOUNDED ON THE SOUTHEAST BY ¹⁾ THE NORTH LINE OF HIGHLAND LAKES, PHASE II, AN ADDITION TO THE CITY OF LEWISVILLE, TEXAS AS RECORDED IN CABINET O, SLIDE 97 OF THE DEED RECORDS OF DENTON COUNTY, TEXAS (DRDCT), ²⁾ THE NORTH LINE AND WEST LINE OF A TRACT OF LAND AS DEEDED TO THE CITY OF LEWISVILLE AND RECORDED IN VOLUME 2215, PAGE 523, DRDCT, ³⁾ THE NORTH LINE OF MEADOW LAKE 4, SECTION 2, AN ADDITION TO THE CITY OF LEWISVILLE AS RECORDED IN CABINET F, SLIDE 278, DRDCT:

The POINT OF BEGINNING is a 5/8 inch iron rod found for the northeast corner of said Highland Lakes, Phase II, being on the west line of said Right of Way for IH 35E,

THENCE South 44°59'47" West, departing said Right of Way line with a north line of Highland Lakes, Phase II, a distance of 343.67 feet to a Corps of Engineers monument;

THENCE South 87°56'39" West, continue with said north line, a distance of 529.91 feet to a Corps of Engineers monument;

THENCE South 02°15'33" East, with a west line of Highland Lakes, Phase II, a distance of 260.12 feet to a point;

THENCE South 46°25'45" West, with a north line of Highland Lakes, Phase II, a distance of 63.37 feet to a point being a northwest line of Highland Lakes, Phase II, and being the northeast corner of said City of Lewisville tract;

Thence South 46°20'49" West, with the north line of the City of Lewisville tract, a distance of 167.72 feet to the COE monument No. D 360-5;

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THENCE South 00°39'52" West, with the west line of City of Lewisville tract, a distance of 269.90 feet to COE monument No. D 360-6/D 361-I, said point being the northeast corner of said Meadow Lake 4;

THENCE South 81°48'11" West, with the north line of Meadow Lake 4, a distance of 275.00 feet to a COE monument;

THENCE South 13°17'21" West, continue with said north line, a distance of 314.09 feet to a point;

THENCE North 33°51'46" West, continue with said north line, a distance of 328.00 feet to a COE monument;

THENCE South 82°55'14" West, continue with said north line, passing at 436.00 feet a COE monument, in all, distance of 450.00 feet to a 5/8 inch iron rod found for the northwest corner of Meadow Lake 4, said point being on the Highland Village City Limit line per Resolution No. 95-857;

THENCE North 56°12'55" East, with said City Limit line, a distance of 833.00 feet to a point;

THENCE North 36°57'45" East, continue with said line, a distance of 1799.93 feet to a point on the west line of the Right of Way for IH 35E;

THENCE South 09°06'29" East, with said Right of Way line, a distance of 832.64 feet to the POINT OF BEGINNING, and containing approximately 19.96 acres of land.

NOTES:

COE = United States Corps of Engineers

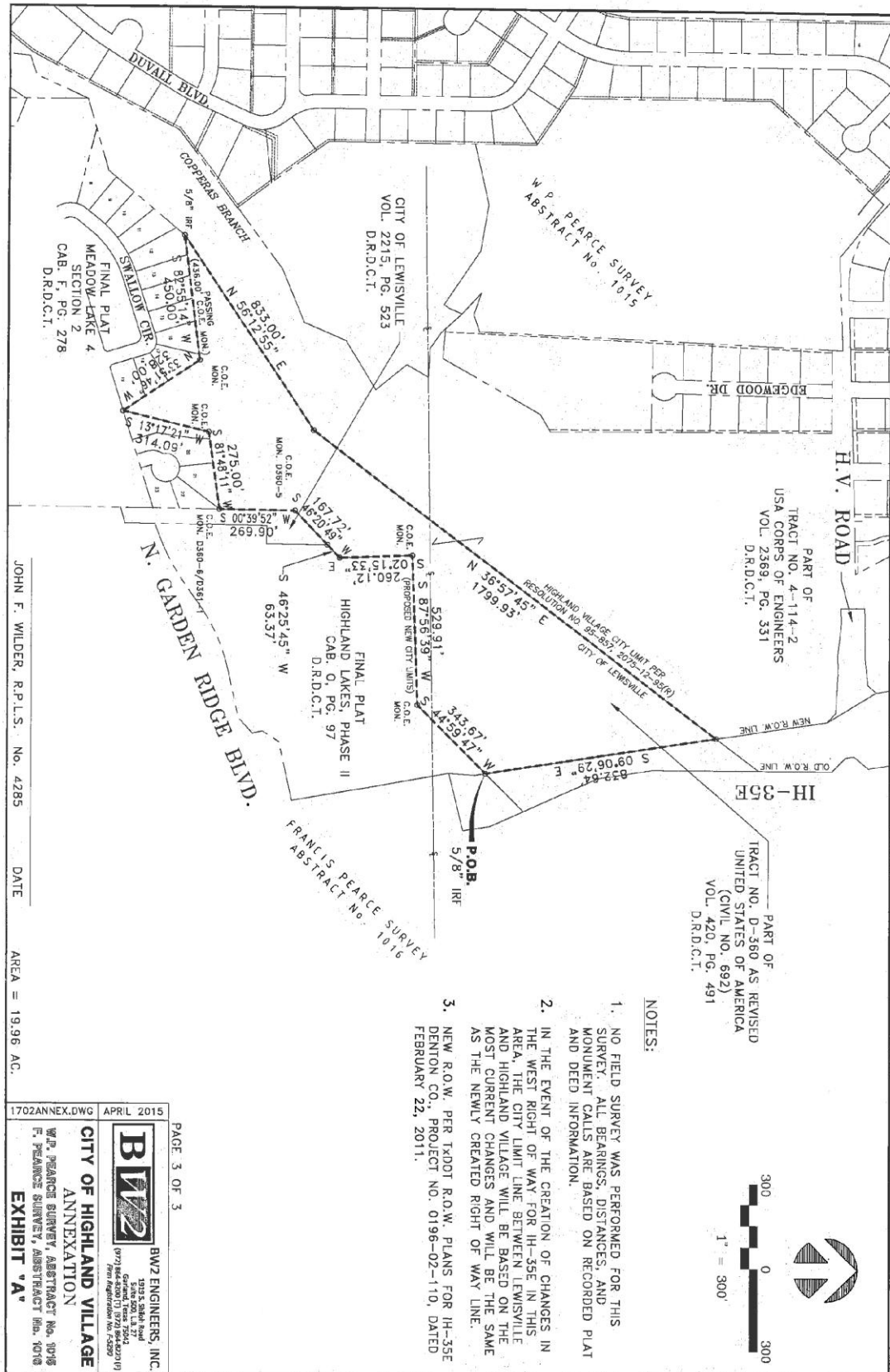
No field survey was performed for this survey. All bearings, distances, and monument calls are based on recorded plat and deed information.

In the event of the creation of changes in the west Right of Way for IH-35E in this area, the City limit line between Lewisville and Highland Village will be based on the most current changes and will be the same as the newly created Right of Way line.

John F. Wilder, RPLS 4285

DATE

**Ordinance No. 2016-1218
Attachment "1"**



**Ordinance No. 2016-1218
Attachment "1"**

**EXHIBIT C
HIGHLAND VILLAGE SERVICE PLAN**

As required by Texas Local Government Code Section 43.065, following is the Service Plan for the property more particularly described and identified as the "Copperas Lake Tract."

As the result of a series of negotiations, the Cities of Highland Village and Lewisville have agreed to a boundary adjustment covering the property described and identified as the Copperas Lake Tract in the Boundary Adjustment Agreement.

The following Municipal Services will be provided by Highland Village to the area within the Copperas Lake Tract upon the effective date of the City of Highland Village ordinance approving and ratifying this Agreement:

A. Police Protection

Police enforcement and protection services are to be provided by the extension of patrol into Copperas Lake Tract and by response from the Highland Village Police Department to individual requests.

B. Fire Protection (including emergency ambulance)

Fire protection personnel and equipment, and emergency medical personnel and equipment will be provided.

C. Solid Waste Collection

In so far as the Copperas Lake Tract is owned by the United States solid waste collection services are anticipated to be necessary. If needed, Highland Village will provide it.

D. Water Service

In so far as the Copperas Lake Tract is owned by the United States of America and constitutes a portion of Lewisville Lake, no extension of water service is anticipated to be necessary. If needed, Highland Village will provide it, with extensions being subject to current ordinances, resolutions, and regulations.

E. Sanitary Sewer Service

In so far as the Copperas Lake Tract is owned by the United States of America and constitutes a portion of Lewisville Lake, no extension of sanitary sewer service is anticipated to be necessary. If needed, Highland Village will provide it, with extensions being subject to current ordinances, resolutions, and regulations.

Ordinance No. 2016-1218
Attachment “1”

F. Maintenance of Roads and Streets

The Copperas Lake Tract is a body of water with construction of no roads or streets anticipated.

G. Parks and Recreation

Not applicable since there are no residents to serve within the Copperas Lake Tract.

H. Street Lighting

Not applicable since there are no streets to be served or to be constructed.

I. Traffic Engineering

Not applicable since there are no streets to be served or to be constructed.

K. Planning and Zoning

The planning and zoning jurisdiction, including the subdivision platting process, of the City of Highland Village extends to the Copperas Lake Tract, but will be subject to the Supremacy Clause in the Constitutions of the United States of American and the State of Texas for so long as the property is owned by the federal government.

L. Storm Drainage (including flood plain regulations)

The City’s regulations relating to flood plain development and storm water drainage will apply.

M. Capital Improvements

In so far as the Copperas Lake Tract is a body of water owned by the United States of America with no residents, the construction of capital improvements to serve existing developed properties is not required.

N. Miscellaneous

General municipal administrative and code enforcement services of the City of Highland Village will be provided.

**Ordinance No. 2016-1218
Attachment "1"**

**EXHIBIT D
LEWISVILLE SERVICE PLAN**

As required by Texas Local Government Code Section 43.065, following is the Service Plan for the property more particularly described and identified as the "I-35E Tract."

As the result of a series of negotiations, the Cities of Highland Village and Lewisville have agreed to a boundary adjustment covering the property described and identified as the I-35E Tract in the Boundary Adjustment Agreement.

The following Municipal Services will be provided by Lewisville to the area within the Copperas Lake Tract upon the effective date of the Lewisville ordinance approving and ratifying this Agreement:

A. Police Protection

Police enforcement and protection services are to be provided by the extension of patrol into the I-35E Tract and by response from the Lewisville Police Department to individual requests.

B. Fire Protection (including emergency ambulance)

Fire protection personnel and equipment, and emergency medical personnel and equipment will be provided.

C. Solid Waste Collection

Solid waste collection service is to be provided in accordance with City of Lewisville ordinances, resolutions, and regulations.

D. Water Service

In so far as the property within the I-35E Tract is owned by either the United States of America or the State of Texas, contains no residents, no extension of water service is anticipated to be necessary. If needed, Lewisville will provide it, with extensions being subject to current ordinances, resolutions, and regulations.

E. Sanitary Sewer Service

In so far as the property within the I-35E Tract is owned by either the United States of America or the State of Texas, contains no residents, no extension of sanitary sewer service is anticipated to be necessary. If needed, Lewisville will provide it, with extensions being subject to current ordinances, resolutions, and regulations.

Ordinance No. 2016-1218
Attachment “1”

F. Maintenance of Roads and Streets

Not applicable. There are presently no roads or streets owned by the City of Lewisville which serve the I-35E Tract and none are anticipated to be constructed.

G. Parks and Recreation

Not applicable as there will never be any residents within the I-35E Tract to be served.

H. Library Service

Not applicable as there will never be any residents within the I-35E Tract to be served.

I. Street Lighting

Not applicable. There are presently no roads or streets owned by the City of Lewisville which serve the I-35E Tract and none are anticipated to be constructed.

J. Traffic Engineering

Not applicable. There are presently no roads or streets owned by the City of Lewisville which serve the I-35E Tract and none are anticipated to be constructed.

K. Planning and Zoning

The planning and zoning jurisdiction, including the subdivision platting process, of the City of Lewisville extends to the I-35E Tract, but will be subject to the Supremacy Clause in the Constitutions of the United States of American and the State of Texas to the properties owned by the federal or state government.

L. Storm Drainage (including flood plain regulations)

The City’s regulations relating to flood plain development and storm water drainage will apply.

M. Capital Improvements

In so far as the I-35E Tract consists of a body of water owned by the United States of America, the travel lanes and service roads of I-35E, and a public park operated by the City of Highland Village, the construction of capital improvements to serve existing developed properties is not required.

N. Miscellaneous

General municipal administrative and code enforcement services of the City of Lewisville will be provided.

Ordinance No. 2016-1218
Attachment “1”

O. Copperas Branch Park

Pursuant to agreement with the City of Highland Village, and notwithstanding anything to the contrary contained in this Service Plan, for so long as Highland Village owns and operates Copperas Branch Park pursuant to its lease with the federal government, Highland Village shall provide, and will be solely responsible for providing water, sanitary sewer, solid waste collection (so long as the solid waste collection does not conflict with any existing City of Lewisville solid waste franchise agreement), and other public utility and municipal services to that portion of Copperas Branch Park located within the I-35E Tract.

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 16 **MEETING DATE: 10/11/16**

SUBJECT: **Consider the Declaration of Vacancies on the Various Boards and Commissions in accordance with Code of Ordinances Section 2.04.037(a) based on Appointee Attendance Records during the 2015-2016 term year**

PREPARED BY: **Angela Miller, City Secretary**

BACKGROUND:

City ordinances state that Council shall make annual appointments to the City's boards and commissions no later than the second regularly scheduled Council meeting in September. Citizens interested in volunteering their time submit an application to the City Secretary's Office for consideration by the City Council.

Each appointment is for a term of two years, unless an individual is appointed to fill a vacancy. A "term year" shall be from October 1 until the following September 30. The terms shall expire on the 30th day of September of the second year. Citizens appointed by City Council are only allowed to serve four consecutive terms, with the exception of the board of directors for the Highland Village Community Development Corporation (4B). Per their Articles of Incorporation, no member shall serve more than three consecutive terms.

Per Code of Ordinances, Section 2.04.037(a), Council may deem a vacancy exists if a member misses three consecutive regularly scheduled meetings without a valid excuse as determined by Council, or misses more than 25 percent of the regular meetings during a term year.

Council enacted a mandatory attendance policy that requires a member of a board or commission not miss more than three consecutive meetings, and in no event shall he or she miss more than 25% of the regular meetings during a single term year.

IDENTIFIED NEEDS:

There are nineteen (19) positions with terms that expire on September 30, 2016. This includes six (6) positions that have/or will soon have a vacancy. Based on attendance, Council may also declare a vacancy on a board/commission prior to the expiration of a term.

Following is a listing of all currently serving members of each board and commission, including their history of service and the expiration date for their current term.

Board of Ethics

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Stephanie Askew *	n/a	09/30/2016	09/28/2010	09/25/2012 09/23/2014
Mr. Richard Rega	n/a	09/30/2017	09/22/2015	
Ms. Allison Lassahn **	n/a	09/30/2016	09/25/2012	09/23/2014
Ms. Latisha Davis	n/a	09/30/2017	09/27/2011	09/24/2013 09/22/2015
Ms. Pam Spooner	n/a	09/30/2017	09/24/2013	09/22/2015

Highland Village Community Development Corporation

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Charlotte Wilcox *	City Representative	09/30/2016	06/10/2014	09/23/2014
Ms. Michelle Schwolert	City Representative	09/30/2017	06/12/2012	09/24/2013 09/22/2015
Mr. Rett Dean **	Citizen Member	09/30/2016	09/23/2014	
Mr. Fred Busche	City Representative	09/30/2017	06/10/2014	09/22/2015
Mr. Kenneth Koonsman +	Citizen Member	09/30/2016	06/22/2010	09/28/2010 09/25/2012 09/23/2014
Ms. Heather Moody	Citizen Member	09/30/2017	09/24/2015	
Mr. William Meek	City Representative	09/30/2017	06/12/2012	09/24/2013 09/22/2015

Parks and Recreation Advisory Board

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Kim McKibben *	Place 1	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 1 on 9/27/11				
Mr. Ross Pittman +	Place 2	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 2 on 9/27/11				
Mr. Dave Rush *	Place 3	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 2 on 9/24/13				
Mr. Gary Patz	Place 4	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Tamara Lisby	Place 5	09/30/2017	10/13/2015	
Originally appointed Alternate Place 1 on 9/22/15				
Mr. Adam Auten	Alternate Place 1	09/30/2017	09/22/2015	10/13/2015
Originally appointed Alternate Place 2 on 9/22/15				
Mr. Kenneth Green **	Alternate Place 2	09/30/2016	10/13/2015	

* interested in being reappointed to current board or commission

** interested in being appointed to a different board or commission

+ has reached his/her term limit **or** does not wish to be reappointed

Planning and Zoning Commission

Name	Place	Expiration	Original Appt.	Reappointed
Richard Turner	Place 1	09/30/2017	09/22/2015	
Mr. Stan Lemko *	Place 2	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 2 on 9/24/13				
Mr. Austin Adams *	Place 3	09/30/2016	09/28/2010	06/12/2012 09/25/2012 09/23/2014
Originally appointed Alternate Place 2 on 9/28/10				
Ms. Deedee Ricketts	Place 4	09/30/2017	09/27/2011	09/24/2013 09/22/2015
Mr. Daniel Jaworski	Place 5	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Mr. Charles Holden	Alternate Place 1	09/30/2017	09/22/2015	
VACANT	Alternate Place 2	09/30/2016		

Public Art Advisory Board

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Linda Pomeroy	Place 1	09/30/2017	09/24/2013	09/22/2015
Ms. Lorraine Hayes	Place 2	09/30/2017	09/24/2013	09/22/2015
Mr. Chas Foreman	Place 3	09/30/2017	09/23/2014	09/22/2015 11/10/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Linda Chidsey *	Place 4	09/30/2016	09/24/2013	09/23/2014
VACANT	Place 5	09/30/2016		
Mr. Christian Hart	Alternate Place 1	09/30/2017	11/10/2015	
VACANT	Alternate Place 2	09/30/2016		

Zoning Board of Adjustment

Name	Place	Expiration	Original Appt.	Reappointed
Mr. James Archibald	Place 1	09/30/2017	09/25/2012	09/24/2013 09/22/2015
Originally appointed Alternate Place 1 on 9/25/12				
Mr. Andrew Prychodko	Place 2	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Thomas Peck	Place 3	09/30/2017	09/22/2015	
Mr. Richard Metivier *	Place 4	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 2 on 9/27/11				
Ms. Darrah Boxberger *	Place 5	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 1 on 9/24/13				
Mr. Christian Hart	Alternate Place 1	09/30/2017	09/22/2015	
Mr. Walter Goin III **	Alternate Place 2	09/30/2016	09/23/2014	
VACANT	Alternate Place 3	09/30/2016		

* interested in being reappointed to current board or commission

** interested in being appointed to a different board or commission

+ has reached his/her term limit **or** does not wish to be reappointed

OPTIONS & RESULTS:

Council to discuss declaration of vacancies on the Board of Ethics, Highland Village Community Development Corporation (4B), Parks and Recreation Advisory Board, Planning and Zoning Commission, Public Art Advisory Board, and Zoning Board of Adjustment based on appointee attendance records.

PROGRESS TO DATE:

Attendance records for the various boards and commissions have been provided to Council for review.

BUDGETARY IMPACT/ORDINANCE CHANGE:

N/A

RECOMMENDATION:

Council to consider the declaration of vacancies on various boards and commissions in accordance with Code of Ordinances Section 2.04.037(a) based on appointee attendance records during the 2015-2016 term year.

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA#	17	MEETING DATE:	10/11/16
SUBJECT:	Consider Resolution 2016-2661 Appointing Members to Vacancies on the Board of Ethics, Parks and Recreation Advisory Board, Planning and Zoning Commission, Zoning Board of Adjustment, Highland Village Community Development Corporation (4B), and Public Art Advisory Board		
PREPARED BY:	Angela Miller, City Secretary		

BACKGROUND:

City ordinances state that Council shall make annual appointments to the City's boards and commissions no later than the second regularly scheduled Council meeting in September. Citizens interested in volunteering their time submit an application to the City Secretary's Office for consideration by the City Council.

Each appointment is for a term of two years, unless an individual is appointed to fill a vacancy. A "term year" shall be from October 1 until the following September 30. The terms shall expire on the 30th day of September of the second year. Citizens appointed by City Council are only allowed to serve four consecutive terms, with the exception of the board of directors for the Highland Village Community Development Corporation (4B). Per their Articles of Incorporation, no member shall serve more than three consecutive terms.

In the case of a vacancy, the Council shall appoint a replacement to fill an unexpired term. Council may consider appointing alternate members of said board to fulfill the vacancy prior to appointing new applicants.

Council enacted a mandatory attendance policy that requires a member of a board or commission not miss more than three consecutive meetings, and in no event shall he or she miss more than 25% of the regular meetings during a single term year.

IDENTIFIED NEEDS:

There are nineteen (19) positions with terms that expire on September 30, 2016. This includes six (6) positions that have/or will soon have a vacancy.

Following is a listing of all currently serving members of each board and commission, including their history of service and the expiration date for their current term. **The highlighted positions have terms that expire in 2016.**

Board of Ethics

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Stephanie Askew *	n/a	09/30/2016	09/28/2010	09/25/2012 09/23/2014
Mr. Richard Rega	n/a	09/30/2017	09/22/2015	
Ms. Allison Lassahn **	n/a	09/30/2016	09/25/2012	09/23/2014
Ms. Latisha Davis	n/a	09/30/2017	09/27/2011	09/24/2013 09/22/2015
Ms. Pam Spooner	n/a	09/30/2017	09/24/2013	09/22/2015

Highland Village Community Development Corporation

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Charlotte Wilcox *	City Representative	09/30/2016	06/10/2014	09/23/2014
Ms. Michelle Schwolert	City Representative	09/30/2017	06/12/2012	09/24/2013 09/22/2015
Mr. Rett Dean **	Citizen Member	09/30/2016	09/23/2014	
Mr. Fred Busche	City Representative	09/30/2017	06/10/2014	09/22/2015
Mr. Kenneth Koonsman +	Citizen Member	09/30/2016	06/22/2010	09/28/2010 09/25/2012 09/23/2014
Ms. Heather Moody	Citizen Member	09/30/2017	09/24/2015	
Mr. William Meek	City Representative	09/30/2017	06/12/2012	09/24/2013 09/22/2015

Parks and Recreation Advisory Board

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Kim McKibben *	Place 1	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 1 on 9/27/11				
Mr. Ross Pittman +	Place 2	09/30/2016	09/27/2011	09/25/2012 09/23/2014
Originally appointed Alternate Place 2 on 9/27/11				
Mr. Dave Rush *	Place 3	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 2 on 9/24/13				
Mr. Gary Patz	Place 4	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Tamara Lisby	Place 5	09/30/2017	10/13/2015	
Originally appointed Alternate Place 1 on 9/22/15				
Mr. Adam Auten	Alternate Place 1	09/30/2017	09/22/2015	10/13/2015
Originally appointed Alternate Place 2 on 9/22/15				
Mr. Kenneth Green **	Alternate Place 2	09/30/2016	10/13/2015	

* interested in being reappointed to current board or commission

** interested in being appointed to a different board or commission

+ has reached his/her term limit **or** does not wish to be reappointed

Planning and Zoning Commission

Name	Place	Expiration	Original Appt.	Reappointed
Richard Turner	Place 1	09/30/2017	09/22/2015	
Mr. Stan Lemko *	Place 2	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 2 on 9/24/13				
Mr. Austin Adams *	Place 3	09/30/2016	09/28/2010	06/12/2012
Originally appointed Alternate Place 2 on 9/28/10				09/25/2012
				09/23/2014
Ms. Deedee Ricketts	Place 4	09/30/2017	09/27/2011	09/24/2013
				09/22/2015
Mr. Daniel Jaworski	Place 5	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Mr. Charles Holden	Alternate Place 1	09/30/2017	09/22/2015	
VACANT	Alternate Place 2	09/30/2016		

Public Art Advisory Board

Name	Place	Expiration	Original Appt.	Reappointed
Ms. Linda Pomeroy	Place 1	09/30/2017	09/24/2013	09/22/2015
Ms. Lorraine Hayes	Place 2	09/30/2017	09/24/2013	09/22/2015
Mr. Chas Foreman	Place 3	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				11/10/2015
Ms. Linda Chidsey *	Place 4	09/30/2016	09/24/2013	09/23/2014
VACANT	Place 5	09/30/2016		
Mr. Christian Hart	Alternate Place 1	09/30/2017	11/10/2015	
VACANT	Alternate Place 2	09/30/2016		

Zoning Board of Adjustment

Name	Place	Expiration	Original Appt.	Reappointed
Mr. James Archibald	Place 1	09/30/2017	09/25/2012	09/24/2013
Originally appointed Alternate Place 1 on 9/25/12				09/22/2015
Mr. Andrew Prychodko	Place 2	09/30/2017	09/23/2014	09/22/2015
Originally appointed Alternate Place 1 on 9/23/14				
Ms. Thomas Peck	Place 3	09/30/2017	09/22/2015	
Mr. Richard Metivier *	Place 4	09/30/2016	09/27/2011	09/25/2012
Originally appointed Alternate Place 2 on 9/27/11				09/23/2014
Ms. Darrah Boxberger *	Place 5	09/30/2016	09/24/2013	09/23/2014
Originally appointed Alternate Place 1 on 9/24/13				
Mr. Christian Hart	Alternate Place 1	09/30/2017	09/22/2015	
Mr. Walter Goin III **	Alternate Place 2	09/30/2016	09/23/2014	
VACANT	Alternate Place 3	09/30/2016		

* interested in being reappointed to current board or commission

** interested in being appointed to a different board or commission

+ has reached his/her term limit **or** does not wish to be reappointed

OPTIONS & RESULTS:

Council to discuss making appointments to the Board of Ethics, Highland Village Community Development Corporation (4B), Parks and Recreation Advisory Board, Planning and Zoning Commission, Public Art Advisory Board, and Zoning Board of Adjustment.

PROGRESS TO DATE:

A call for volunteers was advertised in the June, July and August utility bill inserts, the Summer Villager Newsletter, the City's Facebook Page, HVTN News, and on the City's website. To date, the City Secretary has received a total of thirty-one (31) applications, which include currently serving members who wish to be considered for reappointment to the same or a different position.

Members who are currently serving on Boards and Commissions with terms expiring on September 30, 2016 were contacted and given the opportunity to notify the City Secretary's Office if they were interested in being considered for reappointment.

- Nine (9) members wish to be considered for reappointed to the same Board or Commission.
- Four (4) members wish to be considered for appointed to a different Board or Commission.

In addition, seventeen (17) new applications were received by the City Secretary's Office for consideration by Council.

Council was provided with copies of all applications received by the City Secretary for their review and consideration during the early worksession at the August 23, 2016 Council Meeting. Attendance records for the various boards and commissions were also provided to Council at that time. Council hosted a "Meet and Greet" event on September 13, 2016 to allow an opportunity for applicants and Council to visit.

BUDGETARY IMPACT/ORDINANCE CHANGE:

N/A

RECOMMENDATION:

Council to discuss appointments to various positions on City Boards and Commissions and approve Resolution 2016-2661.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2016-2661

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS APPOINTING MEMBERS TO VARIOUS POSITIONS ON THE BOARD OF ETHICS, HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION, PARKS AND RECREATION ADVISORY BOARD, PLANNING AND ZONING COMMISSION, ZONING BOARD OF ADJUSTMENT, AND PUBLIC ART ADVISORY BOARD;; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Highland Village desires to appoint citizens to serve for terms beginning October 1, 2016, for positions on various board and commissions;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The following people are hereby appointed to the indicated positions on the Board of Ethics with a term commencing upon being sworn in after October 1, 2016, and ending as indicated below:

Name	Place	Expiration
_____	N/A	September 30, 2018
_____	N/A	September 30, 2018

SECTION 2. The following people are hereby appointed to the indicated positions on the Parks and Recreation Advisory Board with a term commencing upon being sworn in after October 1, 2016, and ending as indicated below:

Name	Place	Expiration
_____	Place 1	September 30, 2018
_____	Place 2	September 30, 2018
_____	Place 3	September 30, 2018
_____	Alternate 2	September 30, 2018
_____	Alternate 1	September 30, 2017 (if needed)

SECTION 3. The following people are hereby appointed to the indicated positions on the Planning and Zoning Commission with a term commencing upon being sworn in after October 1, 2016, and ending as indicated below:

Name	Place	Expiration
_____	Place 2	September 30, 2018

_____	Place 3	September 30, 2018
_____	Alternate 2	September 30, 2018
_____	Alternate 1	September 30, 2017 (if needed)

SECTION 4. The following people are hereby appointed to the indicated positions on the Zoning Board of Adjustment with a term commencing upon being sworn in after October 1, 2016, and ending as indicated below:

Name	Place	Expiration
_____	Place 4	September 30, 2018
_____	Place 5	September 30, 2018
_____	Alternate 2	September 30, 2018
_____	Alternate 3	September 30, 2018
_____	Alternate 1	September 30, 2017 (if needed)

SECTION 5. The following people are hereby appointed to the indicated positions on the Highland Village Community Development Corporation (4B) with a term commencing upon being sworn in after October 1, 2016, and ending as indicated below:

Name	Place	Expiration
_____	City Representative	September 30, 2018
_____	Citizen Representative	September 30, 2018
_____	Citizen Representative	September 30, 2018

SECTION 6. The following people are hereby appointed to the indicated positions on the Public Art Advisory Board with a term commencing upon being sworn in after October 1, 2016, and ending as indicated below:

Name	Place	Expiration
_____	Place 4	September 30, 2018
_____	Place 5	September 30, 2018
_____	Alternate 2	September 30, 2018
_____	Alternate 1	September 30, 2017 (if needed)

SECTION 7. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED THIS THE 11th DAY OF OCTOBER, 2016.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:10/4/16:79438)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 18	MEETING DATE: 10/11/16
SUBJECT:	Status Reports on Current Projects and Discussion on Future Agenda Items
PREPARED BY:	Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

- 35Express Update



UPCOMING EVENTS

Expected Absences: None

October 11, 2016 **Regular City Council Mtg. 7:30 pm**

October 17, 2016 Park Board Mtg. 6:00 pm (if needed)

October 18, 2016 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

October 20, 2016 Public Art Advisory Board Mtg. 7:00 pm (if needed)

October 25, 2016 **Regular City Council Mtg. 7:30 pm**

November 3, 2016 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

November 8, 2016 **Regular City Council Mtg. 7:30 pm**

November 15, 2016 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

November 17, 2016 Public Art Advisory Board Mtg. 7:00 pm (if needed)

November 21, 2016 Park Board Mtg. 6:00 pm (if needed)

November 22, 2016 **Regular City Council Mtg. 7:30 pm**

November 24 & 25, 2016 **City Offices Closed for the Thanksgiving Holiday**

December 1, 2016 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

December 13, 2016 **Regular City Council Mtg. 7:30 pm**

December 15, 2016 Public Art Advisory Board Mtg. 7:00 pm (if needed)

December 19, 2016 Park Board Mtg. 6:00 pm (if needed)

December 20, 2016 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

December 23 & 26, 2016 **City Offices Closed for the Christmas Holiday**

December 27, 2016 **Regular City Council Mtg. 7:30 pm**

Please visit www.highlandvillage.org or the City Hall bulletin board for latest additions, updates and changes

By: Karen Bradley, Administrative Assistant - City Secretary Office