



A G E N D A

**REGULAR MEETING
OF THE CITY COUNCIL
CITY OF HIGHLAND VILLAGE, TEXAS
TUESDAY, APRIL 11, 2017, at 6:00 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
Training Room – 6:00 P.M.**

**EARLY WORK SESSION
Training Room**

1. Discuss Curbside Clothing and Home Goods Recycling Program offered by Simple Recycling
2. Receive an Update on Damage to City Facilities, Vehicles and Properties as a result of Recent Storms in Highland Village
3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of April 11, 2017

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION
Training Room**

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.074 – Personnel – Deliberate the Evaluation of the City Manager and City Secretary
 - (b) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**OPEN SESSION
City Council Chambers – 7:30 P.M.**

5. Call to Order
6. Prayer to be led by Councilmember Fred Busche

7. **Pledge of Allegiance to the U.S. and Texas Flags to be led by Councilmember Fred Busche**
8. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
9. **City Manager/Staff Reports**
 - **HVTV Update**
10. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
 - **Proclamation - Child Abuse Awareness Month**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

11. **Consider Approval of Minutes of the Special Meeting held on March 11, 2017 and the Regular Meeting held on March 28, 2017**
12. **Consider Ordinance 2017-1220 Granting a Conditional Use Permit (CUP) for an Accessory Dwelling Unit located at Highland Shores Phase II-C, Lot 15, Block BO, commonly known as 505 Lanier Way (2nd and final read)**
13. **Receive Budget Report for Period Ending February 28, 2017**

ACTION AGENDA

14. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**
 - (a) **Section 551.074 – Personnel – Deliberate the Evaluation of the City Manager and City Secretary**
 - (b) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

15. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given.**

A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

- 35Express Project Update

16. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 7th DAY OF APRIL, 2017 NOT LATER THAN 4:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2017 at
_____ am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1	MEETING DATE: 04/11/17
SUBJECT:	Discuss Curbside Clothing and Home Goods Recycling Program offered by Simple Recycling
PREPARED BY:	Angela Miller, City Secretary

COMMENTS

City staff will be present to discuss and receive direction from Council regarding the Clothing and Home Goods Recycling Program offered by Simple Recycling.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 2

MEETING DATE: 04/11/17

SUBJECT: Receive an Update on Damage to City Facilities, Vehicles and Properties as a result of Recent Storms in Highland Village

PREPARED BY: Angela Miller, City Secretary

COMMENTS

City staff will be available to give an update on the damage from the recent storms in Highland Village.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 7 **MEETING DATE: 04/11/17**

SUBJECT: Pledge of Allegiance

PREPARED BY: Angela Miller, City Secretary

COMMENTS

A Councilmember will lead the Pledge of Allegiance to the U.S. and Texas Flags.

The Pledge to the Texas Flag is as follows:

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 04/11/17

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Proclamation – Child Abuse Awareness Month



PROCLAMATION

***WHEREAS,** Child abuse and neglect is a complex and ongoing problem in our society; and child victims of abuse and neglect need and deserve support and assistance to help them cope with the tragedies in their young lives; and*

***WHEREAS,** National Child Abuse Prevention Month in April offers us all the opportunity to promote and support programs that offer protection and safety for our community's children; and*

***WHEREAS,** Denton County has dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need; and effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and*

***WHEREAS,** in 2016, Denton County Child Protective Services received 4,532 reports of child abuse, and of those 2,882 were assigned to Caseworkers; and*

***WHEREAS,** in 2016, Denton County Child Protective Services had an average of 367 children in its protective custody; and*

***WHEREAS,** Highland Village, Texas is a place where citizens truly care about each other and work as a community dedicated to protecting our youth and helping them thrive and survive the horrors they have experienced.*

***NOW THEREFORE,** I, Charlotte Wilcox, Mayor of the City of Highland Village, in honor of all children in Denton County, do hereby proclaim the month of April, 2017 as*

"CHILD ABUSE PREVENTION MONTH"

in the City of Highland Village, and urge all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in efforts to support and promote the well-being of children and families throughout the year, and to assist in efforts to eradicate child abuse, thereby strengthening the communities in which we live.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 11th day of April 2017.

Charlotte J. Wilcox, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11	MEETING DATE 04/11/17
SUBJECT:	Consider Approval of Minutes of the Special Meeting held on March 11, 2017 and the Regular Meeting held on March 28, 2017
PREPARED BY:	Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the March 11, 2017 and March 28, 2017 City Council meeting minutes.

**MINUTES OF THE SPECIAL MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL SERVICE CENER
LOCATED AT 948A HIGHLAND VILLAGE ROAD
SATURDAY, MARCH 11, 2017**

The City Council of the City of Highland Village, Texas met in a Special Meeting on the 11th day of March, 2017.

1. Call to Order

Mayor Wilcox called the meeting to order at 8:30 a.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Michelle Schwolert	Mayor Pro Tem
	Mike Lombardo	Councilmember
	Barbara Fleming	Councilmember
	John McGee	Councilmember
	Fred Busche	Councilmember
Absent:	William Meek	Deputy Mayor Pro Tem
Staff Members:	Michael Leavitt	City Manager
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Scott Kriston	Public Works Director
	Glenn Hollowell	Deputy Director of Public Works
	Justin Praesel	Utilities Superintendent
	Jana Onstead	Human Resources Director
	Linda Cornelius	Parks & Recreation Director
	Doug Reim	Police Chief
	Mark Stewart	Assistant Police Chief
	Brad Goudie	Fire Chief
	Travis Nokes	Deputy Fire Chief
	Sunny Lindsey	Information Services Director
	Laurie Mullens	Public Affairs Manager
	Heather Miller	Assistant Finance Director
	Jeff Sun	Senior Accountant

2. Receive an Update on Fiscal Year 2016-2017 Budget

Assistant City Manager Ken Heerman reported the ending fund balance for Fiscal Year 2015-2016 was \$5,456,223, resulting in an adjusted surplus of \$705,457.

Five Year Outlook - From last year's budget, Mr. Heerman showed the five year (Fiscal Year 2016 through Fiscal Year 2021) outlook for sales tax revenues. He reported to date the sales tax revenues collected are 5% below budgeted amounts. He also reviewed the five year outlook for ending fund balances, which have been updated using adjusted sales tax revenue amounts.

City Manager Michael Leavitt reported on two economic development items:

Vacant Space at Former Kroger Store – Mr. Leavitt stated he has been working with Brixmor Property Group (Brixmor) to help find a suitable tenant. Brixmor is the owner of the retail center, and is also one of the largest retail center owners in the United States.

Vacant Space at Former Jack in the Box – Mr. Leavitt reported he had contacted the owner of the property and found that Jack in the Box had entered into a 20-year lease agreement with the property owner. The lease will expire in October, 2017. He stated the current owner may be interested in doing something with the property at that time.

Relating to both of these items, Mr. Leavitt reported he asked Mr. Heerman to set aside funding that could be used toward economic development, if needed. Mr. Leavitt also stated he has entered into a professional services agreement with a consultant that specializes in distressed centers. The consultant has found the shopping center of the former Kroger store is bundled with 87 other centers, which makes up less than 1% of the value in the owners portfolio. Our consultant is meeting with Brixmor for a second time next week.

3. Receive an Update on the Utility Rate Fund

Mr. Heerman presented information on the Utility Fund. He presented a breakdown of what is included in the utility budget. He also provided an example of a statement summary, which shows a breakdown of Water Charges and Sewer Charges. The statement summary shows these as separate charges so that a more detailed explanation of the costs are shown. Mr. Heerman stated the Upper Trinity Regional Water District (UTRWD) costs are separated on the rate structure as a pass-through charge and is updated annually, if needed.

In keeping with the City's target of a 90-day operating fund balance, Mr. Heerman reported the fund had a good ending balance for Fiscal Year 2011-2012. However since that time there has been a steady decline in residential water usage, resulting in less water revenue. The last several years reflect the trend of decreased Summer usage, with a magnified reduction in water sales (due to graduated rate schedule). As a result, the City has used some of the fund balance to help offset costs associated with Utility Capital Projects over the past few years. By doing so, the City did not have to implement any rate increase to residents, other than costs that were incurred as a result of UTRWD fees. Mr. Heerman reported if the current trend continues, the adjusted projection for this year will be a 49-day operating fund balance, which is below target.

Regarding residential water usage & sales, Mr. Heerman reported two factors seem to be in play: (1) weather patterns for the past two years; and (2) change in consumption trends. He further stated ideally rates should be structured to match water revenues with water expenses and sewer revenues with sewer expenses, and within each category the base charge would largely cover fixed expenses, with billed rate / gallon to cover variable costs. Mr. Heerman reported the rate structure already addresses UTRWD costs.

Mr. Heerman presented Fiscal Year 2017 budgeted expenditures for water, both the wholesale portion and the City portion. He reported projections indicate a deficit of \$319,000 that needs to be addressed. Mr. Heerman also presented Fiscal Year 2017 budgeted expenditures for sewer, including both the wholesale portion and City portion.

Various rate structure options for water and sewer were discussed. Mr. Heerman reported the following:

- ❖ Revenues should match up to the associated expenditures for water and sewer
- ❖ To the extent possible, base rates address fixed expenditures, while a variable rate addresses costs that vary with volume – need to consider portion of residents on fixed income that are more sensitive to a higher base charge
- ❖ Progressive element of rate structure promotes dual benefit of encouraging water conservation and fairly distributing costs associated with higher capacity to high water users – need to find a balance to avoid year-to-year swings in revenue resulting from reliance on higher proportion of revenues obtained with high summer usage; also we don't want to discourage responsible irrigation

Mr. Heerman also presented findings on the average percentage of bills in various usage ranges over three separate seasons. Also presented was: summer irrigation usage; water consumption of over-65 accounts; rate structures used by area cities, and possible changes to the utility ordinance and Drought Contingency Plan. City Manager Leavitt stated the problem is with the rate structure and having enough revenue to cover operating costs, and what is the fairest way to cover that. Councilmember McGee asked why not base the cost on what is required to maintain the system, including infrastructure costs, and divide that amount by number of accounts, then pay the variable UTRWD costs on top of that. Mr. Heerman said he would research and provide that information at the March 28 or April 11 Council meeting.

Consensus of Council is for staff to review other rate structure options that have a higher percentage of costs addressed through base charges.

4. Discuss Future Capital Improvement Projects

Water and Wastewater Utilities

Mr. Leavitt reported there are five (5) tracts of land in the city that are available for potential development in Highland Village. The current water and wastewater system can serve four (4) of the areas, but not the area known as the Bishop property. Public Works Director Scott Kriston presented preliminary planning information for infrastructure to the Bishop property, including water and wastewater, and associated costs. Mr. Leavitt stated this is just looking forward for future development in Highland Village and that this is a very preliminary discussion, all contingent on what the current owners decide to do with the property. He further stated, depending on what develops in that area, a significant amount of the associated cost could be collected in impact fees. He stated development will not occur in this area unless water and sewer service is available.

Parks

Parks and Recreation Director Linda Cornelius presented information relating to the following parks:

- ❖ *Unity Park Improvements – Estimated Cost \$2,296,000*
Includes softball field (addition); adding Musco light visors & controls to existing lights; replace Kids Kastle (similar structure); replace U-5 play structure (all accessible); general improvements (stone pavilion columns, grading, replace picnic tables, slabs/sidewalks); and pond improvements
- ❖ *Other Capital Projects for Consideration – Estimated Cost \$1,480,000*
Includes Doubletree Ranch soccer field lights on 2nd soccer field; Unity Park resurfacing, including lights; Unity Park basketball court, including lights; Victoria Park track replacement; all shade structures for playgrounds (Lions Club, Lower Sellmeyer, Turpin); Lower Sellmeyer fall zone and additional elements or

complete replacement; Lions Club design and construction of parking lot; and Sunset Park (design currently in progress).

❖ *Unity Park Ponds*

The ponds were constructed in 1996 as part of the development of "Phase II" of Briarhill Park (Unity Park), a 27 acre addition to the existing 5.9 acre park. The City applied for a grant to develop the parkland. Texas Parks and Wildlife awarded the City \$500,000 to aid in development. The ponds were included in the grant as a "recreational amenity" along with a fishing pier. Ms. Cornelius reported the current average depth of the two ponds is 2.16 feet and 2.34 feet.

Four different scenarios were presented:

Scenario 1 – provides storm detention for an approximate 7-year storm, estimated cost is \$393,000

Scenario 2 – provides storm detention for an approximate 10-year storm, estimated cost is \$498,000

Scenario 3 – provides storm detention for an approximate 25-year storm; estimated cost is \$746,000

Scenario 4 – provides storm detention for an approximate 50-year storm; estimated cost is \$TBD

Mr. Leavitt reported if we were applying for a grant today we would have to provide for a 100-year storm. The current requirement per the City's ordinance is for a 100-year storm. He stated staff is still investigating to see what the options are and what would be best.

Mr. Heerman stated there could be a potential Street Bond in Fiscal Year 2018. He also added there could possibly be a Parks component added.

5. Adjournment

Mayor Wilcox adjourned the meeting at 11:53 a.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

**MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, MARCH 28, 2017**

The City Council of the City of Highland Village, Texas met in Early Work Session on the 28th day of March, 2017, prior to the Regular Council Meeting.

Call to Order

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox Michelle Schwolert Mike Lombardo Barbara Fleming Fred Busche William Meek	Mayor Mayor Pro Tem Councilmember Councilmember Councilmember Deputy Mayor Pro Tem
Absent:	John McGee	Councilmember
Staff Members:	Michael Leavitt Kevin B. Laughlin Ken Heerman Angela Miller Heather Miller Jeff Sun Scott Kriston Linda Cornelius Jana Onstead Doug Reim Brad Goudie Laurie Mullens Andrew Boyd Karen Bradley	City Manager City Attorney Assistant City Manager City Secretary Assistant Finance Director Staff Accountant Public Works Director Parks and Recreation Director Human Resources Director Police Chief Fire Chief Public Affairs Manager Media Specialist Administrative Assistant

EARLY WORK SESSION

1. Receive Presentation of Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2015-2016

Assistant City Manager Ken Heerman recognized Assistant Finance Director Heather Miller for her service working with the auditors. He advised that the report represents the yearly audit of City finances and records, demonstrating that accountability is the essence of governmental financial reporting.

Mr. Heerman introduced Ms. Paula Lowe with Pattillo, Brown & Hill LLP, who provided information to Council regarding the Comprehensive Annual Financial Report (CAFR). Ms. Lowe advised that the auditors Pattillo, Brown & Hill, LLP assigned an unmodified opinion of the City's financial statements, which declare the statements present fairly the financial position of the City of Highland Village for Fiscal Year ending September 30,

2016. She distributed copies of the audit documents to Council and summarized the findings.

2. Receive a Presentation from Simple Recycling regarding a Curbside Clothing and Home Goods Recycling Program

Public Works Director Scott Kriston reported Simple Recycling approached the City regarding their program, which offers curbside pickup for clothing and home goods. Keith Conn, from Simple Recycling reported the program is a free textile initiative for curbside pick up. He stated that according to the EPA, only 15% of textile waste is donated or recycled, with the remaining 85% going to landfills.

Mr. Conn reported that Simple Recycling offers a free program where they handle all aspects of the program launch, collection, processing and management of the program. Simple Recycling provides education of the service and provides collection bags to residents. Residents place any unwanted clothing, shoes and house ware items in one of the bags and place the bag on the curb next to their recycling on their existing trash or recycling collection day. Simple Recycling trucks follow behind the trash/recycling trucks to collect the items. Simple Recycling will credit \$20/per ton that they pick up to the City. Mr. Conn reported that most bags are green, although cities have used other colors so the bags are easily recognized and not confused with yard waste. Some cities that participate in the program include Plano, Bedford, Haltom City, Kennedale, Little Elm, Sugar Land, Austin and The Woodlands. Mr. Conn stated there is no cost to the City, but they do ask the City to use social media to help get the information out to the residents about the program.

Waste Management Public Sector Solutions Manager TJ Gilmore stated he has seen the program throughout the country. He voiced the following concerns to Council:

Different Days – He recommends not doing it on recycling days due to possible contamination with their recycling

Definitions – He asked for clarification as to what is collectible and that their definitions not bleed into Waste Management's recycling program

Charitable Organizations – He stated concern for organizations such as CCA and how they might be impacted by the program

Council discussed using orange bags rather than green, number of homes that could be picked up per day, and leaving the bags at the front door instead of at the curb.

Chasz Parker, President and CEO for CCA, reported he had not faced this before. He said in doing research he found there was some resistance from organizations when the program was introduced in Austin. He reported when CCA receives items they can't use, they turn to groups similar to Simple Recycling. Mr. Conn reported in working with other cities he was not aware of any non-profit organization that had closed due to their service.

Sunny Wilkins from Simple Recycling stated one key to the success of the program is that they try to change as little current behavior as possible. He is concerned collecting on a different day might reduce resident participation in the program.

City Manager Michael Leavitt reported if Council were interested in moving forward, a contract would be required. He stated this item will be brought to another early work session for further discussion and direction from Council at that time.

Due to the time, Mayor Wilcox moved Agenda Item #4 up for discussion.

4. Discuss Appointment to Fill a Vacancy on the Highland Village Board of Ethics

City Secretary Angela Miller reported on October 11, 2016, Stephanie Askew was appointed by Council to a position on the Ethics Board. Ms. Askew has since been appointed to serve as Alternate Municipal Court Judge for the City. Due to her recent appointment, Ms. Askew resigned from her position on the Ethics Board; therefore a vacancy now exists on the Ethics Board. The term for this position will expire on September 30, 2018.

City staff had one application on file from a resident interested in serving on the Ethics Board. Earlier this month, City staff solicited additional applications from anyone interested in serving. The following submitted applications and requested to serve on the Ethics Board:

- Diana Kalinowska
- Michael Birdwell (currently serves as an Alternate on the Public Art Advisory Board)
- Kevin McMahan
- Brian Tackett
- James Burmeister

Council discussed the applicants. Ms. Miller reported there is an item on the Action Agenda to take formal action to fill the vacancy, if Council chooses.

3. Discuss Rate Options for Utility Fund

In looking at operating costs associated with water and sewer, Assistant City Manager Ken Heerman reported there is an anticipated annual deficit of approximately \$869,000. Mr. Heerman reported a number of years back, the City established wholesale rates, which was geared toward higher usage. As a result, there was a buildup of reserves. However, in recent years, those reserves were used to offset reduced revenues due to lower usage.

Mr. Heerman stated direction from Council at their March 11, 2017 meeting was to review rate structure options that have a higher percentage of costs addressed with base costs. He stated he did not propose any water rate increase just before or during the summer months. The following two (2) options were presented:

- ❖ Implement Upper Trinity Regional Water District (UTRWD) pass-through rate adjustments only; delay the City water portion of increase until the Fall
- ❖ Implement UTRWD pass-through rate adjustments and City sewer rate adjustment; delay the City water portion until the Fall

Three different scenarios were presented regarding rate changes for sewer costs were presented, along with comparisons with other area cities. Mr. Leavitt reported our sewer costs are higher because UTRWD had to build a new plant in order to cover waste water flow for a small network of cities, including Highland Village. The system is still new, but has been a large capital expense. Mayor Wilcox reminded staff of the discount for over-65 accounts, and importance of educating everyone regarding any increase.

An ordinance will be presented at the April 25, 2017 Council meeting.

5. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of March 28, 2017

Relating to the Emergency Supplemental Agenda item, City Manager Michael Leavitt reported this was added due to the damage caused by the recent storm in Highland Village. This will be further discussed after Agenda Item #20 on the action agenda.

Early Work Session ended at 7:24 p.m.

CLOSED SESSION

6. **Hold a closed meeting in accordance with the following sections of the Texas Government Code:**
(a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

OPEN SESSION

7. **Call to Order**

Mayor Charlotte J. Wilcox called the meeting to order at 7:37 p.m.

Roll Call

Present:	Charlotte J. Wilcox Michelle Schwolert Mike Lombardo Barbara Fleming Fred Busche William Meek	Mayor Mayor Pro Tem Councilmember Councilmember Councilmember Deputy Mayor Pro Tem
Absent:	John McGee	Councilmember
Staff Members:	Michael Leavitt Kevin B. Laughlin Ken Heerman Angela Miller Scott Kriston Jana Onstead Doug Reim Brad Goudie Laurie Mullens Andrew Boyd	City Manager City Attorney Assistant City Manager City Secretary Public Works Director Human Resources Director Police Chief Fire Chief Public Affairs Manager Media Specialist

8. **Prayer to be led by Councilmember Barbara Fleming**

Councilmember Fleming gave the invocation.

9. **Pledge of Allegiance to the U.S. and Texas Flags to be led by Councilmember Barbara Fleming**

Councilmember Fleming led the Pledge to the U.S. and Texas Flags.

10. **Visitor Comments**

The following people spoke:

Richard Larmer (119 Scenic Drive) – Mr. Larmer spoke regarding a private easement on his property, which includes Sunset Park. Mr. Larmer asked to excuse the park from the easement. He stated he feels that it burdens the easement from its intended use.

Tracy Miller (2810 Spring Hollow Court) – Mr. Miller currently serves on the Lewisville ISD School Board, and is seeking re-election in May. While serving on the board, he stated it has been an honor to serve and partner with the City. During his time on the board they have hired a superintendent and focused on putting power back into the classrooms. He hopes residents will support him and thanked the City Council for the services they provide.

11. City Manager/Staff Reports

- **HVTV Update**

Spring Cleaning – be sure to put your yard waste out on Mondays, separate from your trash; use paper lawn bags or empty trash container with no lid; branches and limbs must be cut into bundles that are less than 4 feet in length and less than 6 inches in diameter; items will be picked up by Waste Management from 7:00 a.m. – 7:00 p.m.; anything not picked up on Monday will be picked up on Tuesday

Easter Egg Hunt – the annual Easter Egg Hunt will be held at the Unity Park baseball/softball fields on Saturday, April 8 at 10:00 a.m.; the free event includes pictures with the Easter Bunny (bring your own camera), face painting, bounce house, and a chance to climb on the fire truck

Severe Weather – with severe weather season upon us be sure to sign up for E-Watch to receive severe weather alerts on your phone; go to HVPD-ewatch.com to add your mobile number and email

Spring Tennis– Session III classes begin April 10, with multiple age division breakdowns; visit HVParks.com to find the right class for you and your child

Family Camp Out - sign up is underway for this fun family event; the event will be held at Pilot Knoll Park the weekend of April 22 – 23. Activities will include a tent decorating contest, s'mores, nature hunt, late night movie featuring The Sandlot, and a corn hole tournament

MyHVTX Mobile App – Highland Village has launched its “MyHVTX” mobile app for both Android and iOS so you can always connect to Highland Village news and activities; go to Googleplay or the App store and search for MyHVTX

12. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Wilcox reminded everyone to come out to Heritage Elementary Hawkfest and to see the Lip Sync Battle. The event will be held on Saturday, April 1 on the grounds of Pediatric Dental World.

Mayor Wilcox reminded everyone that with the recent storms and hail damage to be sure to ask solicitors if they are registered with the City and to see their solicitor permit. If you have any concerns, contact the Police Department's non-emergency number.

- **Lewisville ISD 2017 Bond Election:
Superintendent of Lewisville ISD – Dr. Kevin Rogers**

Dr. Kevin Rogers reported on the upcoming 2017 bond referendum election that will take place on May 6, 2017. The bond package includes:

- New Facilities
- Existing Facilities
- Safety and Security,
- Career & Technical Education
- Fine Arts
- Athletics
- Technology

Mayor Pro Tem Schwolert reported she served as a member of the bond election committee and that a lot of work and deliberation went into the package.

- **Lewisville ISD 2017 Bond Election:
Vote Yes Lewisville ISD PAC – David Mize and Chuck Elsey**

Chuck Elsey, co-chair of the bond election committee, reported he is a proponent of the bond package and is representing Vote Yes Lewisville ISD PAC. He stated the district is high achieving and award winning because they have been fiscally responsible. Mr. Elsey stated this is a no frills package that addresses issues of an aging school district that is still growing.

CONSENT AGENDA

13. **Consider Approval of Minutes of the Regular Meeting held on March 2, 2017**
14. **Consider Resolution 2017-2676 Canceling the May 6, 2017 General Election for City Officers and Declaring Unopposed Candidates Elected to Office**
15. **Consider Resolution 2017-2677 Authorizing the City Manager to Execute a Turf and Landscape Maintenance Services Agreement with Terracare Associates**
16. **Receive Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2015-2016**
17. **Receive Budget Report for Period Ending January 31, 2017**

Motion by Deputy Mayor Pro Tem Meek, seconded by Councilmember Fleming, to approve Consent Agenda Items #13 through #17. Motion carried 6-0.

ACTION AGENDA

18. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda**

Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

NO ACTION TAKEN

Council did not meet in Closed Session; no action was taken.

19. **Conduct a Public Hearing and Consider Ordinance 2017-1220 Granting a Conditional Use Permit (CUP) for an Accessory Dwelling Unit located at Highland Shores Phase II-C, Lot 15, Block BO, commonly known as 505 Lanier Way (1st of two reads)**

PUBLIC HEARING CONDUCTED
APPROVED w/ MODIFICATION (6 – 0)

Public Works Director Scott Kriston reported an application was received for a Conditional Use Permit (CUP) to allow an Accessory Dwelling Unit to be located on a residential lot that is in an SF-15 Zoning District. He stated the property owner is proposing an approximately 1,375 square foot 2-story building which will consist of a garage on the first floor with living space above, and will be constructed with 80% masonry exterior similar to the brick on the existing main residence. The requested accessory dwelling unit will be occupied by a family member.

Section 34.2 of the Comprehensive Zoning Ordinance allows development of property located in an SF-15 Zoning District with an Accessory Dwelling Unit following approval of an ordinance granting a CUP. Mr. Kriston reported all notification requirements have been satisfied and that City staff has received no calls or written comments as a result of the public hearing notices.

Mr. Kriston stated City staff presented the request for a CUP and draft ordinance to the Planning and Zoning Commission on February 21, 2017. The Commission recommended sending the ordinance forward for approval as presented.

Mayor Wilcox opened the public hearing. With no one wishing to speak, Mayor Wilcox closed the public hearing.

City Manager Michael Leavitt stated he did receive a question about the driveway and its proximity to the creek area. Mr. Kriston reported the creek has had some erosion on the south; however this lot does not touch that area. Mr. Leavitt asked City Attorney Kevin Laughlin if there could be an item added to the ordinance stating the right to use the property for the purposes of the CUP, shall terminate if a building permit for constructing the accessory dwelling is not obtained on or before the 180th day after the effective date of the ordinance. Mr. Laughlin reported a termination provision could be added.

Motion by Mayor Pro Tem Schwolert, seconded by Deputy Mayor Pro Tem Meek, to approve the first read, Ordinance 2017-1220 granting a Conditional Use Permit (CUP) for an accessory dwelling unit located at Highland Shores Phase II-C, Lot 15, Block BO, commonly known as 505 Lanier Way with the addition of a provision terminating the ordinance if no building permit for the accessory dwelling is obtained within 180 days after the effective date of the ordinance. Motion passed 6 – 0.

20. **Consider Resolution 2017-2678 Appointing a Member to Fill a Vacancy on the Highland Village Board of Ethics**

APPOINTED BRIAN TACKETT
APPROVED (6 – 0)

Mayor Pro Tem Schwolert stated she thought Brian Tackett would be a good addition to the board.

Motion by Mayor Pro Tem Schwolert, seconded by Councilmember Busche, to approve Resolution 2017-2678 appointing Brian Tackett to fill a vacancy on the Highland Village Board of Ethics. Motion passed 6 – 0.

- S1. Consider declaring an emergency pursuant to Section 6.17.B of the City Charter and authorizing the City Manager to negotiate and sign contracts and take such other action on behalf of the City that is reasonable and necessary to obtain the repair and/or replacement of the City's real and personal property damaged during the hail storm on March 26, 2017

APPROVED (6 – 0)

Mr. Kriston reported two claims have been filed with TML: one for City buildings and facilities and another for City vehicles. A meeting has been scheduled for tomorrow to assess the damage to the buildings and staff will be meeting with an adjuster to inspect all the city vehicles that sustained damage. Additionally, all pavilions and equipment will be inspected. He stated there are 69 vehicles in the fleet with approximately 17 needing windshield replacements; 34 have received body damage; priority is to get Police and Fire Department vehicles repaired first.

City Manager Leavitt stated Sergeant Cameron from the Police Department did an excellent job in following their procedure for moving their newer vehicles under protective shelters in the event of bad weather. Councilmember Lombardo asked if staff could look into some type of shelter for Police and Fire Department vehicles. Mr. Leavitt stated it could be researched and that he would continue to update Council on the status of damage as more information becomes available.

Motion by Councilmember Lombardo, seconded by Councilmember Busche, to declare an emergency pursuant to Section 6.17.B of the City Charter and to authorize the City Manager to negotiate and sign contracts and take such other action on behalf of the City that is reasonable and necessary to obtain the repair and/or replacement of the City's real and personal property damaged during the hail storm on March 26, 2017. Motion passed 6-0.

LATE WORK SESSION

21. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

- **35Express Project Update**

Mr. Leavitt provided the following update:

- There have been questions about the metal posts on the side of the southbound Lewisville Lake bridge – the posts are in place for new safety fencing in the area of the pedestrian bike path – the fencing is a metal mesh
- Two lanes of southbound I-35E between Oak Drive and Highland Village Road will be closed nightly from 9:00 p.m. until 6:00 a.m., through Sunday, April 2.

- A flagging operation on eastbound and westbound Garden Ridge Boulevard near the northbound I-35E frontage road will be in place daily from 9:00 p.m. until 4:00 a.m., Monday, March 27 through Sunday, April 2.

Still scheduled to open this spring:

- Northbound and southbound main lane pedestrian bike paths
- Oak Drive/Lake Dallas Drive intersection and Texas U-Turn

Mayor Wilcox asked the status of the Dog Park. Mr. Leavitt reported it will be open in early April.

22. Adjournment

Mayor Wilcox adjourned the meeting at 8:50 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE

CITY COUNCIL

AGENDA# 12

MEETING DATE: 04/11/17

SUBJECT: Consider Ordinance 2017-1220 Granting a Conditional Use Permit (C.U.P.) for an Accessory Dwelling Unit to be located at 505 Lanier Way, described as Lot 15, Block BO, Highland Shores Phase II-C located in an SF-15 Zoning District

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

An application was received for a Conditional Use Permit to allow an Accessory Dwelling Unit to be located on a residential lot that is located in an SF-15 Zoning District.

The property owner is proposing an approximately 1,375 square foot 2-story building which will consist of a garage on the first floor with living space above. The requested accessory dwelling unit will be occupied by a family member.

The proposed structure will be constructed with 80% masonry exterior similar to the brick of the existing main residence.

IDENTIFIED NEED/S:

Section 34.2 of the Comprehensive Zoning Ordinance allows development of property located in an SF-15 Zoning District with an Accessory Dwelling Units following approval of an ordinance granting a conditional use permit.

OPTIONS & RESULTS:

The option is to recommend approval or denial of the application as submitted or to approve the application subject to modifications.

PROGRESS TO DATE: (if appropriate)

All notification requirements have been satisfied and public hearings have been conducted in accordance with state law. As of the date of this briefing, April 7, 2017, staff has received no calls or written comments as a result of the public hearing notices.

City Staff presented the request for Conditional Use Permit and draft Ordinance to the Planning and Zoning Commission on February 21, 2017. The Commission recommended sending the ordinance forward for approval as presented. Vote (4-0).

City Staff presented the request for Conditional Use Permit and draft ordinance to the City Council at their March 28, 2017 meeting. The Council approved the first read of Ordinance 2017-1220 by a vote of 6-0, with the addition of a provision that the ordinance shall terminate if a building permit is not obtained on or before the 180th day after the effective date of this ordinance.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

A draft ordinance containing proposed regulations has been prepared and included with the agenda.

RECOMMENDATION:

To approve the second read of Ordinance 2017-1220 granting a Conditional Use Permit (C.U.P.) for an accessory dwelling unit to be located at 505 Lanier Way, described as Lot 15, Block BO, Highland Shores Phase II-C located in an SF-15 Zoning District.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2017-1220

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, GRANTING A CONDITIONAL USE PERMIT (C.U.P.) FOR AN ACCESSORY DWELLING ON LOT 15, BLOCK BO, HIGHLAND SHORES PHASE II-C, MORE COMMONLY KNOWN AS 505 LANIER WAY, LOCATED IN PLANNED DEVELOPMENT NO. 3 (PD 3); APPROVING A SITE PLAN AND BUILDING ELEVATIONS; PROVIDING FOR TERMINATION ON ABANDONMENT OR DISCONTINUANCE OF THE CONDITIONAL USE; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR NO VESTED INTEREST; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, and upon a finding that the proposed conditional use is consistent with the standards for approval set forth in Sections 12.3 and 34.2. of the Comprehensive Zoning Ordinance of the City of Highland Village, Texas, the City Council has concluded that the Comprehensive Zoning Ordinance and Zoning District Map of the City of Highland Village, Texas, as previously amended, should be further amended as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance of the City of Highland Village, Texas, as amended, shall be further amended by granting a Conditional Use Permit (C.U.P.) for an accessory dwelling on Lot 15, Block BO, Highland Shores Phase II-C, City of Highland Village, Denton County, Texas, commonly known as 505 Lanier Way, Highland Village, Texas ("the Property"), and presently located in Planned Development No. 3 (PD 3), the location of the Property being depicted in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 2. The development and use of the Property as an Accessory Dwelling as authorized by Section 1, above, shall be in accordance with the use and development regulations of the Comprehensive Zoning Ordinance, as amended, including, but not limited to, the use and development regulations set forth in Section 34.2. of the Comprehensive Zoning Ordinance, as amended, the Site Plan attached hereto as Exhibit "A," and the Building Elevations attached hereto as Exhibit "B," and incorporated herein by reference. The masonry materials used for construction of the exterior facades of the Accessory Dwelling shall be as close in appearance as reasonably possible to the masonry materials used for construction of the main dwelling located on the Property.

SECTION 3. This Ordinance and the right to use the Property for the purposes of the C.U.P. granted pursuant to Section 1, herein, shall terminate if a building permit for constructing the Accessory Dwelling on the Property is not obtained on or before the 180th day after the effective

date of this Ordinance. If the use of the Property for the purpose of operating an Accessory Dwelling is discontinued or abandoned for a period of six (6) months, such use shall not be resumed and this Ordinance and the Conditional Use Permit granted herein shall be deemed to have terminated. For purposes of this Section 3, whether or not the required use has been discontinued or abandoned shall be determined in the same manner as the abandonment or discontinuance of a non-conforming use as set forth in Section 7 of the Comprehensive Zoning Ordinance, as amended.

SECTION 4. All ordinances of the City of Highland Village related to the use and development of the Property heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

SECTION 5. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 6. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 7. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 8. No person or entity shall acquire any vested interest in this Ordinance or any specific regulations contained herein. This Ordinance and any regulations may be amended or repealed by the City Council of the City of Highland Village, Texas, in the manner provided by law. .

SECTION 9. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

FIRST READ ON THE 28TH DAY OF MARCH, 2017, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 11TH DAY OF APRIL, 2017.

APPROVED:

Charlotte J. Wilcox, Mayor

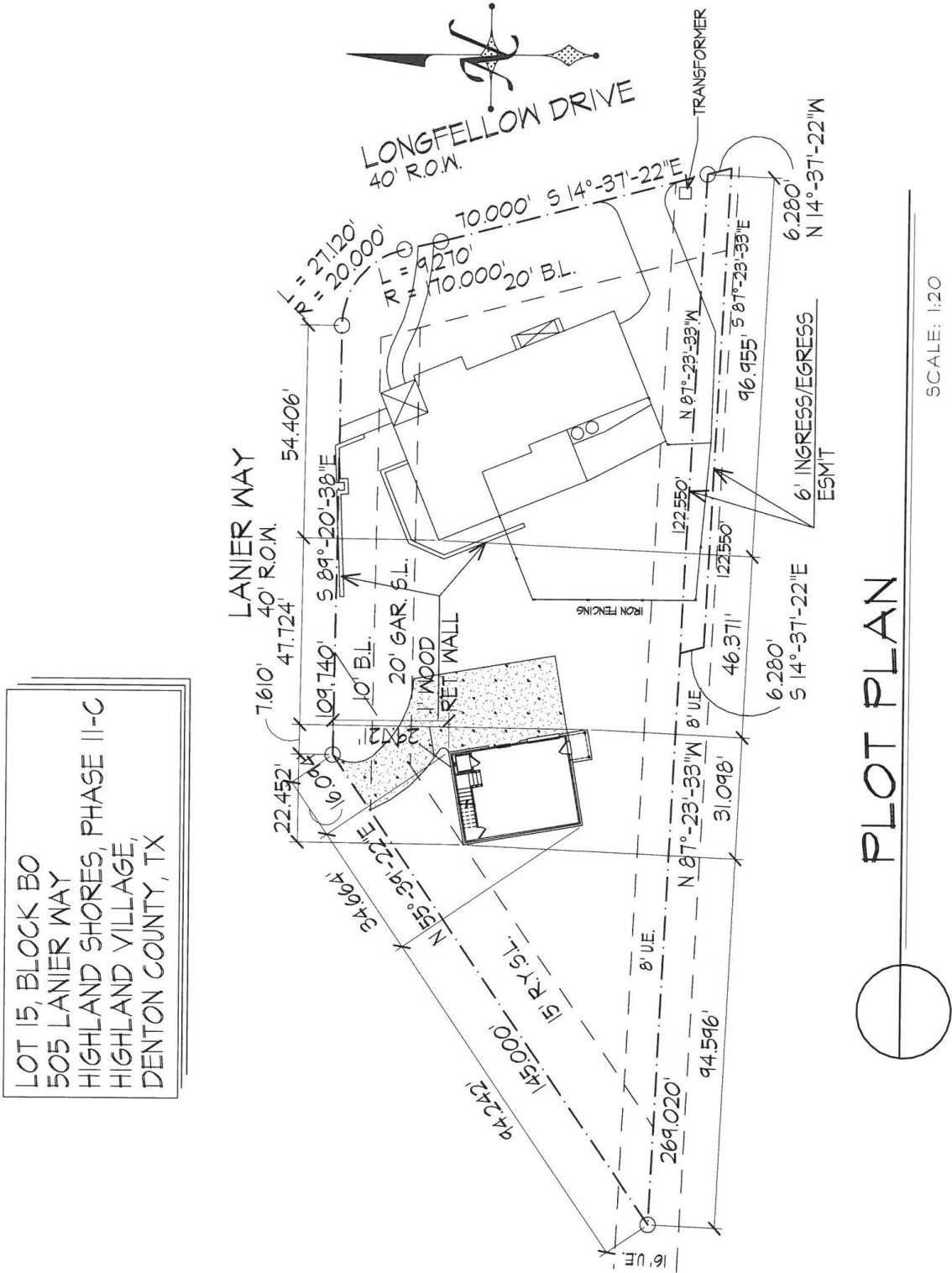
ATTEST:

Angela Miller, City Secretary

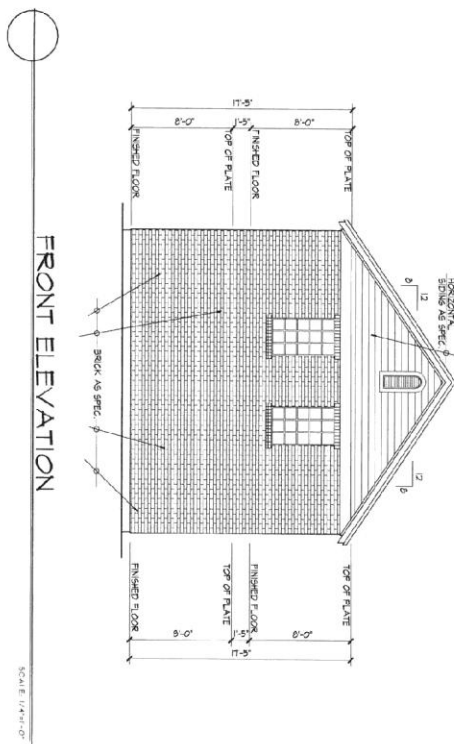
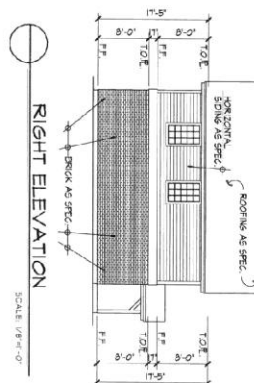
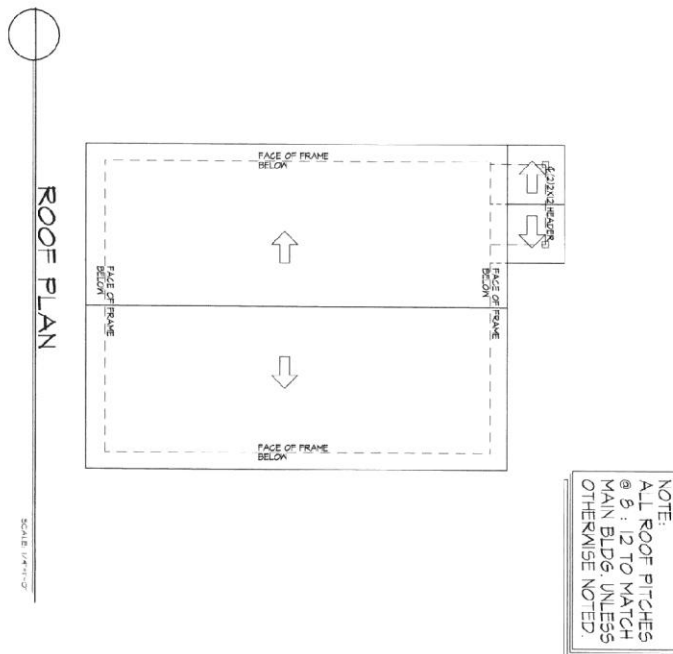
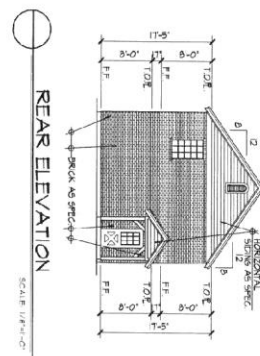
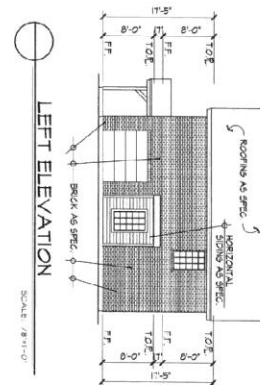
APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:4/617:84684)

ORDINANCE NO 2017-1220 - EXHIBIT "A"
PROPERTY LOCATION AND SITE PLAN



BRICK	1419 SQ. FT.	60.0%
SIDING	255 SQ. FT.	20.0%
TOTAL	1760 SQ. FT.	100.0%



CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 04/11/17

SUBJECT: Receive Budget Report for Period Ending February 28, 2017

PREPARED BY: Ken Heerman

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for February represents the fifth report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending February 28, 2017.

General Fund Summary

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 9,763,828	\$ 9,763,828	\$ 9,561,928	\$ (201,900)	98%
Sales Tax	2,700,218	2,700,218	703,640	(1,996,578)	26%
Franchise Fees	1,714,328	1,714,328	384,531	(1,329,797)	22%
Licensing & Permits	450,833	450,833	129,078	(321,755)	29%
Park/Recreation Fees	221,070	221,070	80,114	(140,956)	36%
Public Safety Fees	39,000	39,000	12,270	(26,730)	31%
Rents	126,401	126,401	58,352	(68,049)	46%
Municipal Court	112,200	112,200	30,359	(81,841)	27%
Public Safety Charges for Svc	466,921	466,921	249,054	(217,867)	53%
Interest Income	32,000	32,000	15,335	(16,665)	48%
Miscellaneous	129,850	129,850	69,305	(60,545)	53%
Total Revenues	\$ 15,756,649	\$ 15,756,649	\$ 11,293,965	\$ (4,462,684)	72%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 16,290,649	\$ 16,290,649	\$ 11,293,965	\$ (4,996,684)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 646,560	\$ 646,560	\$ 176,041	\$ 470,519	27%
Finance (includes Mun. Court)	1,483,887	1,483,887	699,227	784,659	47%
Human Resources	552,948	552,948	197,072	355,876	36%
City Secretary Office	304,402	304,402	116,669	187,734	38%
Information Services	1,109,963	1,109,963	290,906	819,057	26%
Police	4,676,887	4,676,887	1,765,191	2,911,696	38%
Fire	2,846,905	2,846,905	1,632,903	1,214,003	57%
Community Services	425,512	425,512	161,297	264,214	38%
Streets/Drainage	1,374,669	1,374,669	725,914	648,755	53%
Maintenance	898,459	898,459	250,482	647,978	28%
Parks	1,571,130	1,571,130	551,239	1,019,892	35%
Recreation	448,527	448,527	127,641	320,886	28%
Total Expenditures	\$ 16,339,850	\$ 16,339,850	\$ 6,694,581	\$ 9,645,268	41%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 484,000	\$ 484,000	\$ 504,055	\$ (20,055)	104%

Other Uses					
Transfers Out	\$ 266,000	\$ 266,000	\$ -	266,000	0%
Total Expenditures	\$ 16,605,850	\$ 16,605,850	\$ 6,694,581	\$ 9,911,268	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	4,024,986	5,456,225	5,456,225
+ Net Increase (Decrease)	(315,201)	(315,201)	4,599,384
Ending Fund Balance	\$ 3,709,785	\$ 5,141,024	\$ 10,055,609

Audited FY16

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,450,977	\$ 2,450,977	\$ 1,004,187
Restricted	11,500	11,500	11,500
Unassigned	1,247,308	2,678,547	9,039,921
Total Fund Balance	\$ 3,709,785	\$ 5,141,024	\$ 10,055,609

General Fund Expenditure Summary

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 11,486,094	\$ 11,486,094	\$ 4,311,773	\$ 7,174,321	38%
Services / Supplies	4,369,755	4,369,755	1,878,753	2,491,002	43%
Capital	484,000	484,000	504,055	(20,055)	104%
	<u>\$ 16,339,850</u>	<u>\$ 16,339,850</u>	<u>\$ 6,694,581</u>	<u>\$ 9,645,268</u>	<u>41%</u>

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 8,416,498	\$ 8,416,498	\$ 3,100,036	\$ 5,316,462	37%
<i>Employee Benefits</i>	3,069,597	3,069,597	1,211,738	1,857,859	39%
<i>Total Personnel</i>	<u>\$ 11,486,094</u>	<u>\$ 11,486,094</u>	<u>\$ 4,311,773</u>	<u>\$ 7,174,321</u>	<u>38%</u>

Services / Supplies					
<i>Professional Services</i>	\$ 1,313,594	\$ 1,313,594	\$ 567,073	\$ 746,520	43%
<i>Employee Development</i>	313,817	313,817	94,787	219,030	30%
<i>Office Supplies / Equipment</i>	1,064,876	1,064,876	393,828	671,047	37%
<i>Utilities</i>	328,432	328,432	110,308	218,124	34%
<i>Other</i>	1,349,037	1,349,037	712,756	636,281	53%
<i>Total Services / Supplies</i>	<u>\$ 4,369,755</u>	<u>\$ 4,369,755</u>	<u>\$ 1,878,753</u>	<u>\$ 2,491,002</u>	<u>43%</u>

Capital					
<i>Equipment / Vehicles</i>	\$ 484,000	\$ 484,000	\$ 504,055	\$ (20,055)	104%
<i>Total Capital</i>	<u>\$ 484,000</u>	<u>\$ 484,000</u>	<u>\$ 504,055</u>	<u>\$ (20,055)</u>	<u>104%</u>

<i>Total General Fund Expenditure Summary</i>	\$ 16,339,850	\$ 16,339,850	\$ 6,694,581	\$ 9,645,268	41%
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General Fund Revenue

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 9,763,828	\$ 9,763,828	\$ 9,561,928	\$ (201,900)	98%
Sales Tax	2,700,218	2,700,218	703,640	(1,996,578)	26%
Franchise Fees	1,714,328	1,714,328	384,531	(1,329,797)	22%
Licensing & Permits	450,833	450,833	129,078	(321,755)	29%
Park/Recreation Fees	221,070	221,070	80,114	(140,956)	36%
Public Safety Fees	39,000	39,000	12,270	(26,730)	31%
Rents	126,401	126,401	58,352	(68,049)	46%
Municipal Court	112,200	112,200	30,359	(81,841)	27%
Public Safety Charges for Svc	466,921	466,921	249,054	(217,867)	53%
Interest Income	32,000	32,000	15,335	(16,665)	48%
Miscellaneous	129,850	129,850	69,305	(60,545)	53%
Total Revenues	\$ 15,756,649	\$ 15,756,649	\$ 11,293,965	\$ (4,462,684)	72%

City Manager Office

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 382,973	\$ 382,973	\$ 134,928	\$ 248,044	35%
Services / Supplies	263,587	263,587	41,112	222,475	16%
Capital	-	-	-	-	0%
	\$ 646,560	\$ 646,560	\$ 176,041	\$ 470,519	27%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 312,211	\$ 312,211	\$ 106,670	\$ 205,541	34%
<i>Employee Benefits</i>	70,761	70,761	28,258	42,503	40%
Total Personnel	\$ 382,973	\$ 382,973	\$ 134,928	\$ 248,043	35%

Services / Supplies

<i>Professional Services</i> (City-wide legal - \$120,500)	\$ 135,750	\$ 135,750	\$ 35,134	\$ 100,616	26%
<i>Employee Development</i>	12,875	12,875	3,280	9,595	25%
<i>Supplies / Equipment</i>	4,710	4,710	1,698	3,012	36%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency)</i>	110,252	110,252	1,000	109,252	1%
Total Services / Supplies	\$ 263,587	\$ 263,587	\$ 41,112	\$ 222,475	16%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Manager	\$ 646,560	\$ 646,560	\$ 176,041	\$ 470,518	27%
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Finance Department FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 928,120	\$ 928,120	\$ 360,823	\$ 567,297	39%
Services / Supplies	555,767	555,767	338,404	217,363	61%
Capital	-	-	-	-	0%
	\$ 1,483,887	\$ 1,483,887	\$ 699,227	\$ 784,659	47%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 682,779	\$ 682,779	\$ 261,789	\$ 420,990	38%
<i>Employee Benefits</i>	245,341	245,341	99,034	146,307	40%
Total Personnel	\$ 928,120	\$ 928,120	\$ 360,823	\$ 567,297	39%

Services / Supplies					
<i>Professional Services</i> (City-wide liability insurance - \$107,201 / DCAD - \$74,670)	\$ 502,763	\$ 502,763	\$ 317,724	\$ 185,039	63%
<i>Employee Development</i>	19,938	19,938	3,268	16,670	16%
<i>Supplies / Equipment</i>	10,176	10,176	3,044	7,132	30%
<i>Utilities</i>	-	-	1,675	(1,675)	0%
<i>Other (Special Events)</i>	22,890	22,890	12,693	10,197	55%
Total Services / Supplies	\$ 555,767	\$ 555,767	\$ 338,404	\$ 217,363	61%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,483,887	\$ 1,483,887	\$ 699,227	\$ 784,659	47%

Human Resources

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 450,958	\$ 450,958	\$ 176,211	\$ 274,747	39%
Services / Supplies	101,990	101,990	20,861	81,129	20%
Capital	-	-	-	-	0%
	\$ 552,948	\$ 552,948	\$ 197,072	\$ 355,876	36%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 362,545	\$ 362,545	\$ 138,610	\$ 223,935	38%
<i>Employee Benefits</i>	88,413	88,413	37,601	50,812	43%
Total Personnel	\$ 450,958	\$ 450,958	\$ 176,211	\$ 274,746	39%
Services / Supplies					
<i>Professional Services</i>	\$ 26,350	\$ 26,350	\$ 6,126	\$ 20,224	23%
<i>Employee Development</i>	67,590	67,590	14,157	53,433	21%
<i>Supplies / Equipment</i>	2,050	2,050	277	1,773	13%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	6,000	6,000	301	5,699	5%
Total Services / Supplies	\$ 101,990	\$ 101,990	\$ 20,861	\$ 81,129	20%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Human Resources	\$ 552,948	\$ 552,948	\$ 197,072	\$ 355,875	36%

City Secretary Office

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 180,137	\$ 180,137	\$ 70,845	\$ 109,292	39%
Services / Supplies	124,265	124,265	45,823	78,442	37%
Capital	-	-	-	-	-
	\$ 304,402	\$ 304,402	\$ 116,669	\$ 187,734	38%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 143,137	\$ 143,137	\$ 55,925	\$ 87,212	39%
<i>Employee Benefits</i>	37,001	37,001	14,920	22,081	40%
Total Personnel	\$ 180,137	\$ 180,137	\$ 70,845	\$ 109,291	39%

Services / Supplies

<i>Professional Services</i>	\$ 26,650	\$ 26,650	\$ 5,054	\$ 21,596	19%
<i>Employee Development</i> <i>(City Council related \$31,280)</i>	42,560	42,560	12,813	29,747	30%
<i>Supplies / Equipment</i>	16,355	16,355	5,457	10,898	33%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	38,700	38,700	22,500	16,200	58%
Total Services / Supplies	\$ 124,265	\$ 124,265	\$ 45,823	\$ 78,442	37%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 304,402	\$ 304,402	\$ 116,669	\$ 187,733	38%
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Information Services

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 565,776	\$ 565,776	\$ 190,027	\$ 375,749	34%
Services / Supplies	319,187	319,187	100,879	218,308	32%
Capital	225,000	225,000	-	225,000	0%
	<u>\$ 1,109,963</u>	<u>\$ 1,109,963</u>	<u>\$ 290,906</u>	<u>\$ 819,057</u>	<u>26%</u>

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 418,823	\$ 418,823	\$ 142,773	\$ 276,049	34%
<i>Employee Benefits</i>	146,954	146,954	47,254	99,700	32%
Total Personnel	<u>\$ 565,776</u>	<u>\$ 565,776</u>	<u>\$ 190,027</u>	<u>\$ 375,749</u>	<u>34%</u>
Services / Supplies					
<i>Professional Services</i>	\$ 155,020	\$ 155,020	\$ 70,180	\$ 84,840	45%
<i>Employee Development</i>	24,425	24,425	16,833	7,592	69%
<i>Supplies / Equipment</i>	2,560	2,560	1,118	1,442	44%
<i>Utilities</i>	15,032	15,032	5,062	9,970	34%
<i>Other (Data Processing)</i>	122,150	122,150	7,684	114,466	6%
Total Services / Supplies	<u>\$ 319,187</u>	<u>\$ 319,187</u>	<u>\$ 100,879</u>	<u>\$ 218,308</u>	<u>32%</u>
Capital					
<i>Equipment / Vehicles</i>	225,000	225,000	-	225,000	0%
Total Capital	<u>\$ 225,000</u>	<u>\$ 225,000</u>	<u>\$ -</u>	<u>\$ 225,000</u>	<u>0%</u>
Total City Secretary Office	<u>\$ 1,109,963</u>	<u>\$ 1,109,963</u>	<u>\$ 290,906</u>	<u>\$ 819,057</u>	<u>26%</u>

Police Department FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,198,439	\$ 4,198,439	\$ 1,510,614	\$ 2,687,826	36%
Services / Supplies	378,448	378,448	138,521	239,927	37%
Capital	<u>100,000</u>	<u>100,000</u>	<u>116,056</u>	<u>(16,056)</u>	<u>116%</u>
	\$ 4,676,887	\$ 4,676,887	\$ 1,765,191	\$ 2,911,696	38%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 3,091,914	\$ 3,091,914	\$ 1,103,295	\$ 1,988,620	36%
<i>Employee Benefits</i>	<u>1,106,525</u>	<u>1,106,525</u>	<u>407,319</u>	<u>699,206</u>	<u>37%</u>
Total Personnel	\$ 4,198,439	\$ 4,198,439	\$ 1,510,614	\$ 2,687,826	36%
Services / Supplies					
<i>Professional Services</i>	\$ 133,147	\$ 133,147	\$ 58,783	\$ 74,364	44%
<i>Employee Development</i>	44,924	44,924	12,519	32,405	28%
<i>Supplies / Equipment</i>	135,249	135,249	45,365	89,884	34%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$49,420)</i>	<u>65,128</u>	<u>65,128</u>	<u>21,855</u>	<u>\$ 43,273</u>	<u>34%</u>
Total Services / Supplies	\$ 378,448	\$ 378,448	\$ 138,521	\$ 239,927	37%
Capital					
<i>Equipment / Vehicles</i>	100,000	100,000	116,056	(16,056)	116%
Total Capital	\$ 100,000	\$ 100,000	\$ 116,056	\$ (16,056)	116%
Total Police Department	\$ 4,676,887	\$ 4,676,887	\$ 1,765,191	\$ 2,911,696	38%

Fire Department FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

--- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,207,017	\$ 2,207,017	\$ 864,853	\$ 1,342,165	39%
Services / Supplies	581,888	581,888	454,622	127,266	78%
Capital	58,000	58,000	313,428	(255,428)	540%
	\$ 2,846,905	\$ 2,846,905	\$ 1,632,903	\$ 1,214,003	57%

--- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,597,162	\$ 1,597,162	\$ 601,927	\$ 995,235	38%
Employee Benefits	609,856	609,856	262,926	346,930	43%
Total Personnel	\$ 2,207,017	\$ 2,207,017	\$ 864,853	\$ 1,342,165	39%

Services / Supplies

Professional Services	\$ 61,676	\$ 61,676	\$ 25,618	\$ 36,058	42%
Employee Development (Training - \$42,000)	57,520	57,520	21,721	35,799	38%
Supplies / Equipment	187,692	187,692	141,304	46,388	75%
Utilities	1,800	1,800	518	1,282	29%
Other	273,200	273,200	265,461	7,739	97%
Total Services / Supplies	\$ 581,888	\$ 581,888	\$ 454,622	\$ 127,266	78%

Capital

Equipment / Vehicles	58,000	58,000	313,428	(255,428)	540%
Total Capital	\$ 58,000	\$ 58,000	\$ 313,428	\$ (255,428)	540%

Total Fire Department	\$ 2,846,905	\$ 2,846,905	\$ 1,632,903	\$ 1,214,003	57%
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New ambulance received that was budgeted in FY 2016 (\$250,780)

Community Services

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 402,319	\$ 402,319	\$ 157,746	\$ 244,573	39%
Services / Supplies	23,193	23,193	3,552	19,642	15%
Capital	-	-	-	-	0%
	\$ 425,512	\$ 425,512	\$ 161,297	\$ 264,214	38%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

<i>Salaries / Wages</i>	\$ 290,160	\$ 290,160	\$ 111,867	\$ 178,293	39%
<i>Employee Benefits</i>	112,158	112,158	45,879	66,280	41%
Total Personnel	\$ 402,319	\$ 402,319	\$ 157,746	\$ 244,573	39%

Services / Supplies

<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 1,370	7,830	15%
<i>Employee Development</i>	4,765	4,765	1,146	3,619	24%
<i>Supplies / Equipment</i>	7,228	7,228	1,036	6,193	14%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	2,000	2,000	-	2,000	0%
Total Services / Supplies	\$ 23,193	\$ 23,193	\$ 3,552	\$ 19,642	15%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Building Operations	\$ 425,512	\$ 425,512	\$ 161,297	\$ 264,214	38%
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Streets Division

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 671,743	\$ 671,743	\$ 270,039	\$ 401,704	40%
Services / Supplies	672,926	672,926	381,304	291,622	57%
Capital	30,000	30,000	74,571	(44,571)	249%
	\$ 1,374,669	\$ 1,374,669	\$ 725,914	\$ 648,755	53%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 452,166	\$ 452,166	\$ 181,511	\$ 270,655	40%
<i>Employee Benefits</i>	219,577	219,577	88,528	131,049	40%
Total Personnel	\$ 671,743	\$ 671,743	\$ 270,039	\$ 401,704	40%

Services / Supplies					
<i>Professional Services</i>	\$ 64,676	\$ 64,676	\$ 3,500	\$ 61,176	5%
<i>Employee Development</i>	10,150	10,150	2,027	8,123	20%
<i>Supplies / Equipment</i>	47,550	47,550	22,673	24,877	48%
<i>Utilities</i>	90,000	90,000	34,891	55,110	39%
<i>Other (Street Maintenance)</i>	460,550	460,550	318,214	142,336	69%
Total Services / Supplies	\$ 672,926	\$ 672,926	\$ 381,304	\$ 291,622	57%

Capital					
<i>Equipment / Vehicles</i>	30,000	30,000	74,571	(44,571)	249%
Total Capital	\$ 30,000	\$ 30,000	\$ 74,571	\$ (44,571)	249%

Total Streets	\$ 1,374,669	\$ 1,374,669	\$ 725,914	\$ 648,755	53%
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Maintenance Division

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 305,832	\$ 305,832	\$ 106,777	\$ 199,055	35%
Services / Supplies	592,627	592,627	143,705	448,922	24%
Capital	-	-	-	-	0%
	\$ 898,459	\$ 898,459	\$ 250,482	\$ 647,978	28%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 217,185	\$ 217,185	\$ 74,882	\$ 142,303	34%
<i>Employee Benefits</i>	88,648	88,648	31,895	56,752	36%
Total Personnel	\$ 305,832	\$ 305,832	\$ 106,777	\$ 199,055	35%

Services / Supplies					
<i>Professional Services</i>	\$ 64,480	\$ 64,480	\$ 13,621	\$ 50,859	21%
<i>Employee Development</i>	5,535	5,535	939	4,596	17%
<i>Supplies / Equipment (Fuel & Oils - \$135,777, Repair Parts / Contract Repairs - \$188,000)</i>	437,512	437,512	102,749	334,763	23%
<i>Utilities</i>	85,000	85,000	26,396	58,604	31%
<i>Other</i>	100	100	-	100	0%
Total Services / Supplies	\$ 592,627	\$ 592,627	\$ 143,705	\$ 448,922	24%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Maintenance	\$ 898,459	\$ 898,459	\$ 250,482	\$ 647,978	28%
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Parks Division FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,001,680	\$ 1,001,680	\$ 404,275	\$ 597,406	40%
Services / Supplies	498,450	498,450	146,964	351,486	29%
Capital	<u>71,000</u>	<u>71,000</u>	<u>-</u>	<u>71,000</u>	<u>0%</u>
	\$ 1,571,130	\$ 1,571,130	\$ 551,239	\$ 1,019,892	35%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 708,555	\$ 708,555	\$ 276,839	\$ 431,716	39%
<i>Employee Benefits</i>	<u>293,125</u>	<u>293,125</u>	<u>127,436</u>	<u>165,690</u>	<u>43%</u>
Total Personnel	\$ 1,001,680	\$ 1,001,680	\$ 404,275	\$ 597,406	40%
Services / Supplies					
<i>Professional Services</i>	\$ 133,882	\$ 133,882	\$ 29,964	\$ 103,918	22%
<i>Employee Development</i>	14,980	14,980	5,862	9,118	39%
<i>Supplies / Equipment</i>	212,288	212,288	68,891	143,397	32%
<i>Utilities</i>	136,600	136,600	41,767	94,833	31%
<i>Other</i>	<u>700</u>	<u>700</u>	<u>480</u>	<u>220</u>	<u>69%</u>
Total Services / Supplies	\$ 498,450	\$ 498,450	\$ 146,964	\$ 351,486	29%
Capital					
<i>Equipment / Vehicles</i>	71,000	71,000	-	71,000	0%
Total Capital	71,000	71,000	-	71,000	0%
Total Parks	\$ 1,571,130	\$ 1,571,130	\$ 551,239	\$ 1,019,892	35%

Recreation Division FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 191,099	\$ 191,099	\$ 64,635	\$ 126,464	34%
Services / Supplies	257,428	257,428	63,006	194,422	24%
Capital	-	-	-	-	0%
	\$ 448,527	\$ 448,527	\$ 127,641	\$ 320,886	28%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 139,861	\$ 139,861	\$ 43,947	\$ 95,914	31%
<i>Employee Benefits</i>	51,238	51,238	20,688	30,550	40%
Total Personnel	\$ 191,099	\$ 191,099	\$ 64,635	\$ 126,464	34%
Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	8,555	8,555	222	8,334	3%
<i>Supplies / Equipment</i>	1,506	1,506	217	1,289	14%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	247,367	247,367	62,568	184,799	25%
Total Services / Supplies	\$ 257,428	\$ 257,428	\$ 63,006	\$ 194,422	24%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Recreation	\$ 448,527	\$ 448,527	\$ 127,641	\$ 320,886	28%

Equipment Replacement / Capital Schedule

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	225,000	225,000	-	-	0%
Police Dept Capital Outlay	100,000	100,000	116,056	(16,056)	116%
Fire Dept Capital Outlay	58,000	58,000	313,428	(255,428)	540%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	30,000	30,000	74,571	(44,571)	249%
Maintenance Capital Outlay	-	-	-	-	0%
City Parks Capital Outlay	71,000	71,000	-	71,000	0%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 484,000	\$ 484,000	\$ 504,055	\$ (20,055)	104%

Utility Fund Revenues

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (100,000)	\$ (100,000)	\$ (36,600)	\$ (63,400)	37%
<i>Charges / Penalties</i>	81,950	81,950	30,135	51,815	37%
Total Fees	\$ (18,050)	\$ (18,050)	\$ (6,465)	\$ (11,585)	36%

Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ 1,275	\$ 8,725	13%
Total Licenses & Permits	\$ 10,000	\$ 10,000	\$ 1,275	\$ 8,725	13%

Charges for Services

<i>Water Sales</i>	\$ 4,859,679	\$ 4,859,679	\$ 1,286,048	\$ 3,573,631	26%
<i>Sewer Sales</i>	3,585,708	3,585,708	1,349,445	2,236,263	38%
<i>Inspection Fees</i>	3,300	3,300	1,200	2,100	36%
Total Charges for Service	\$ 8,448,687	\$ 8,448,687	\$ 2,636,692	\$ 5,811,995	31%

Interest

<i>Interest (Operations)</i>	\$ 7,000	\$ 7,000	\$ 7,446	\$ (446)	106%
<i>Interest (Capital Projects)</i>	10,000	10,000	2,066	7,934	21%
Total Interest	\$ 17,000	\$ 17,000	\$ 9,512	\$ 7,488	56%

Impact Fees

<i>Impact Fees</i>	\$ 192,000	\$ 192,000	\$ 71,383	\$ 120,617	37%
Total Impact Fees	\$ 192,000	\$ 192,000	\$ 71,383	\$ 120,617	37%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 492	\$ 4,508	10%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 492	\$ 4,508	10%

Total Utility Fund Revenues	\$ 8,654,637	\$ 8,654,637	\$ 2,712,888	\$ 5,941,749	31%
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Utility Division FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - Operations - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,529,725	\$ 1,529,725	\$ 631,342	\$ 898,384	41%
Services / Supplies	5,569,211	5,569,211	2,060,180	3,509,032	37%
Capital	95,000	95,000	175,699	(80,699)	185%
Total Utility Division	\$ 7,193,936	\$ 7,193,936	\$ 2,867,221	\$ 4,326,716	40%

- - - Detail - Operations - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,077,784	\$ 1,077,784	\$ 424,636	\$ 653,148	39%
Employee Benefits	451,941	451,941	206,705	245,236	46%
Total Personnel	\$ 1,529,725	\$ 1,529,725	\$ 631,342	\$ 898,384	41%

Services / Supplies

Professional Services	\$ 255,447	\$ 255,447	\$ 120,105	\$ 135,342	47%
Employee Development	58,379	58,379	35,611	22,768	61%
Supplies / Equipment	83,159	83,159	25,805	57,355	31%
Utilities	404,380	404,380	112,956	291,424	28%
Other (Well Lot Maintenance)	497,027	497,027	39,436	457,591	8%
Sub-Total - Operations Services / Supplies	\$ 1,298,392	\$ 1,298,392	\$ 333,913	\$ 964,479	26%

Wholesale Water / Wastewater

Note: UTRWD billing reflects a one month delay

UTRWD - Administration Fees	\$ 4,955	\$ 4,955	\$ 4,954	\$ 1	100%
UTRWD - Water Volume Cost	916,014	916,014	356,336	559,678	39%
UTRWD - Water Demand Charges	1,234,500	1,234,500	514,375	720,125	42%
UTRWD - Sewer Effluent Volume Rate	495,680	495,680	176,325	319,355	36%
UTRWD - Capital Charge Joint Facilities	1,329,595	1,329,595	553,998	775,597	42%
UTRWD - HV Sewer Line to UTRWD	290,075	290,075	120,279	169,796	41%
UTRWD - Wtr Transmission - Opus Develop	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,270,819	\$ 4,270,819	\$ 1,726,267	\$ 2,544,552	40%

Total Services / Supplies

Equipment / Vehicles	95,000	95,000	175,699	(80,699)	185%
Total Capital	\$ 95,000	\$ 95,000	\$ 175,699	\$ (80,699)	185%

Total Utility Division - Operations

Total Utility Division - Operations	\$ 7,193,936	\$ 7,193,936	\$ 2,867,221	\$ 4,326,716	40%
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Utility Fund Working Capital

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Water Sales	\$ 4,859,679	\$ 4,859,679	\$ 1,286,048	\$ 3,573,631	26%
Sewer Sales	3,585,708	3,585,708	1,349,445	2,236,263	38%
Other Fees / Charges	100,250	100,250	33,102	67,148	33%
Electronic Payment Credit	(100,000)	(100,000)	(36,600)	(63,400)	37%
Interest	7,000	7,000	7,446	(446)	106%
Total Revenues	\$ 8,452,637	\$ 8,452,637	\$ 2,639,440	\$ 5,813,197	31%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Administration	\$331,316	\$331,316	\$ 146,288	\$ 185,028	44%
Operations	2,496,801	2,496,801	818,966	1,677,835	33%
UTRWD	4,270,819	4,270,819	1,726,267	2,544,552	40%
Debt Service	1,285,650	1,285,650	1,156,763	128,888	90%
Capital Projects	-	-	-	-	0%
Equipment Replace / Capital	95,000	95,000	175,699	(80,699)	185%
Total Expenditures	\$ 8,479,586	\$ 8,479,586	\$ 4,023,983	\$ 4,455,603	47%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Transfers In (Applied Impact Fees)	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
Operating Transfers Out / Utility Capital Projects	-	-	-	-	0%
Operating Transfers Out / General Fund	(470,000)	(470,000)	-	(470,000)	0%
Total Other Sources (Uses)	\$ (320,000)	\$ (320,000)	\$ 150,000	\$ (470,000)	-47%

Fund Balance	Original Budget	Revised Budget	Year to Date
Net Increase/Decrease	(346,949)	(346,949)	(1,234,543)
Beginning Working Capital			
Operations	1,729,103	1,729,103	1,729,103
Available Impact Fees	889,804	889,804	889,804
Total Available Working Capital	\$ 2,618,907	\$ 2,618,907	\$ 2,618,907
Ending Working Capital			
Operations	1,382,154	1,382,154	494,560
Designated Capital Project	-	-	-
Available Impact Fees	931,804	931,804	811,187
Total Available Working Capital	\$ 2,313,958	\$ 2,313,958	\$ 1,305,747

<u>Impact Fees</u>			
Beginning Balance	889,804	889,804	889,804
+ Collections	192,000	192,000	71,383
- Applied to offset Debt Service	(150,000)	(150,000)	(150,000)
Ending Balance	931,804	931,804	811,187

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 351,300	\$ 351,300	\$ 161,043	\$ 190,257	46%
<i>Annual Park Passes</i>	20,000	20,000	6,090	13,910	30%
<i>Concession Sales</i>	-	-		-	0%
<i>Interest</i>	1,300	1,300	325	975	25%
<i>I-35 Mitigation</i>	50,000	50,000	23,391	26,609	47%
Total Revenues	\$ 422,600	\$ 422,600	\$ 190,849	\$ 231,751	45%

I-35 Mitigation Revenue is recognized as it is used and / or to replace lost revenue.
Initial total - \$641,834 (Est balance as of 9/30/2016 \$219,280)

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 199,564	\$ 199,564	\$ 70,283	\$ 129,281	35%
<i>Services / Supplies</i>	147,171	147,171	47,654	99,516	32%
<i>Capital</i>	71,500	71,500	34,375	37,125	48%
Total Expenditures	\$ 418,234	\$ 418,234	\$ 152,312	\$ 265,922	36%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 84,919	\$ 252,198	\$ 252,198
<i>+ Net Increase (Decrease)</i>	4,366	4,366	38,537
Ending Fund Balance	\$ 89,285	\$ 256,564	\$ 290,735

Audited FY16

Debt Service Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Revenues</i>	\$1,761,728	\$ 1,761,728	\$ 1,720,202	\$ 41,526	98%
<i>Interest Income</i>	1,400	1,400	1,074	326	77%
<i>Total Revenues</i>	\$ 1,763,128	\$ 1,763,128	\$ 1,721,276	\$ 41,852	98%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,015,000	\$ 2,015,000	\$ 2,015,000	\$ -	100%
<i>Interest Payments</i>	625,801	625,801	338,115	287,686	54%
<i>Paying Agent Fees</i>	4,000	4,000	1,750	2,250	44%
<i>Total Expenditures</i>	\$ 2,644,801	\$ 2,644,801	\$ 2,354,865	\$ 289,936	89%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	890,071	890,071	747,429	\$ 142,642	84%
<i>Proceeds from Refunding Debt</i>	-	-	2,435,000	(2,435,000)	0%
<i>Debt Issuance Cost</i>	-	-	(26,762)	26,762	0%
<i>Payment to Escrow Agent</i>	-	-	(2,405,000)	2,405,000	0%
<i>Total Financing Sources</i>	\$ 890,071	\$ 890,071	\$ 750,668	\$ 139,403	84%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 137,811	\$ 141,058	\$ 141,058
<i>+ Net Increase (Decrease)</i>	8,398	8,398	117,079
<i>Ending Fund Balance</i>	\$ 146,209	\$ 149,456	\$ 258,137

Audited FY16

Capital Projects Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	-	-	822	(822)	0%
Total Revenues	\$ -	\$ -	\$ 822	\$ (822)	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2015 Tax Note (CAD, Radio System, Screening Walls, Drainage)	\$ -	\$ -	\$ 152,766	\$ (152,766)	0%
2012 Certificate (Parks/Streets/Drainage)	-	-	47,433	(47,433)	0%
Total Expenditures	\$ -	\$ -	\$ 200,199	\$ (200,199)	100%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ -	\$ -	\$ -	\$ -	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ -	\$ 438,834	\$ 438,834
<i>+Net Increase (Decrease)</i>	-	-	(199,377)
Ending Fund Balance	\$ -	\$ 438,834	\$ 239,457

Audited FY16

Drainage Utilities

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ 1,375	\$ (1,375)	0%
<i>Drainage Fee Receipts</i>	480,000	480,000	182,082	297,918	38%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	75	75	361	(286)	481%
Total Revenues	\$ 480,075	\$ 480,075	\$ 183,818	\$ 296,257	38%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 331,943	\$ 331,943	\$ 142,288	\$ 189,654	43%
<i>Services / Supplies</i>	166,355	166,355	22,563	143,792	14%
<i>Capital</i>	250,000	250,000	426,510	(176,510)	171%
Total Expenditures	\$ 748,298	\$ 748,298	\$ 591,362	\$ 156,936	79%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund (\$250,000 transfer from GF related to purchase of Gradall)</i>	\$ 266,000	\$ 266,000	\$ -	\$ 266,000	0%
<i>Operating Transfers Out / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 164,197	\$ 240,467	\$ 240,467
<i>+ Net Increase (Decrease)</i>	(18,223)	(18,223)	(407,544)
Ending Fund Balance	\$ 145,974	\$ 222,244	\$ (167,077)

Audited FY16

Park Development Fee Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Interest	\$ -	\$ -	\$ 227	\$ (227)	0%
Community Park Fees	684	684	684	-	100%
Linear Park Fees	-	-	-	-	0%
Neighborhood Park Fees	-	-	-	-	0%
Service Area II	-	-	-	-	0%
Service Area IV	-	-	-	-	0%
Total Revenues	\$ 684	\$ 684	\$ 911	\$ (227)	133%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Unity Park	\$ -	\$ -	\$ 75,298	\$ (75,298)	0%
Capital Outlay (Unity Park)	-	-	-	-	0%
Capital Outlay (Village Park)	-	-	-	-	0%
Capital Outlay - (St James development, Area I)	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ 75,298	\$ (75,298)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ -	\$ 10,026	\$ 10,026
+ Net Increase (Decrease)	684	684	(74,388)
Ending Fund Balance	\$ 684	\$ 10,710	\$ (64,362)

Audited FY16

Ending Fund Balance Detail	Original Budget	Year to Date
Community Park Fees	\$ 684	(64,362)
Linear Park Fees	-	-
Neighborhood Park Fees (Area I)	-	-
Neighborhood Park Fees (Area II)	-	-
Neighborhood Park Fees (Area IV)	-	-
Total	\$ 684	\$ (64,362)

Public Safety Special Revenue Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 25,600	\$ 61,441	\$ (35,841)	240%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	4,008	(408)	111%
Capital	-	-	-	-	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 4,008	\$ (408)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 17,905	\$ 13,522	\$ 13,522
+ Net Increase (Decrease)	-	-	57,433
Ending Fund Balance	\$ 17,905	\$ 13,522	\$ 70,955

Audited FY16

Municipal Court Technology Fee Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 5,000	\$ 5,000	\$ 1,182	3,818	24%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 5,500	\$ 5,500	\$ 4,905	\$ 595	89%
Total Expenditures	\$ 5,500	\$ 5,500	\$ 4,905	\$ 595	89%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 36,256	\$ 36,298	\$ 36,298
+ Net Increase (Decrease)	(500)	(500)	(3,723)
Ending Fund Balance	\$ 35,756	\$ 35,798	\$ 32,575

Audited FY16

Municipal Court Building Security Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 3,600	\$ 3,600	\$ 887	\$ 2,713	25%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ 290	\$ (290)	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ 290	\$ (290)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 29,016	\$ 28,675	\$ 28,675
+ Net Increase (Decrease)	3,600	3,600	596
Ending Fund Balance	\$ 32,616	\$ 32,275	\$ 29,271

Audited FY16

Highland Village Community Development Corporation

Working Capital Analysis (FY 2016)

	<i>Actual 2014-2015</i>	<i>Actual 2015-2016</i>	<i>Budget 2016-2017</i>	<i>YTD 2016-2017</i>
Beginning Fund Balance	\$ 717,764	\$ 755,390	\$ 401,792	\$ 304,663
Revenues				
4B Sales Tax	1,197,263	1,231,754	1,317,305	341,148
Park Fees (Rental)		1,263	19,240	3,659
Linear Park Fees	11,934	287	500	287
Miscellaneous Income	-	-	-	-
Interest Income	6,112	2,601	2,000	474
Total	\$ 1,215,309	\$ 1,235,905	\$ 1,339,045	\$ 345,568
Expenditures				
Personnel	113,602	164,137	180,617	76,307
Services / Supplies	148,197	261,960	153,690	52,048
Reimburse GF (Support Functions)	28,000	28,000	-	-
Reimburse GF (Debt Service)	887,884	889,309	918,071	747,429
Total Non-Capital Expenditures	\$ 1,177,683	\$ 1,343,406	\$ 1,252,378	\$ 875,784
Capital				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	-
Transfer to 4B Capital Projects	\$ -	\$ 300,000	\$ -	\$ -
Equipment	-	43,226	42,680	-
Net Increase / (Decrease)	37,626	(450,727)	43,987	(530,216)
Working Capital Balance	\$ 755,390	\$ 304,663	\$ 445,779	\$ (225,553)

Capital Projects

	<i>Actual</i> 2014-2015	<i>Actual</i> 2014-2015
Beginning Fund Balance	\$ -	\$ -
Funding		
Debt Issuance	-	-
Bond Discount	-	-
Debt Issuance Cost	-	-
Funding from Operations	-	300,000
Capital Projects (HV RR Crossing)	-	-
Denton County	-	-
I-35 Mitigation	-	-
Interest Earnings	-	-
Total Available Project Funding	\$ -	\$ 300,000

[illegible]

Expenditures		
Castlewood Trail		
Engineering - \$131,200	-	-
Project Cost - \$1.312M (Estimated)	400,236	-
Copperas Trail		
Engineering - \$112,380	-	-
Project Cost - \$1.5M (Estimated)	-	-
HV Rd Trail (Phase IIa - CH to Svc Cntr)		
Engineering - \$25,000	-	-
Project Cost - \$250,982 (Estimated)	-	-
HV Rd Trail (Phase IIb - Lions Club Park to Doubletree Ranch Park)		
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-
Project Cost - \$250,000 (Estimated)	-	-
FM 2499 Sidewalk		
Engineering - \$12,500	-	-
Project Cost - \$117,678 (Estimated)	-	-
Pedestrian Crosswalk Enhancement		
Engineering	-	-
Project Cost - \$26,000/Crossing	-	-
Marauder Park Lake Access		
Engineering - \$31,000 (Estimated)	-	-
Project Cost - \$58,178 (Estimated)	-	-
HV Rd RR Crossing		
Engineering - \$7,200 (Estimated)	-	-
Project Cost - \$48,000 (Estimated)	-	-
Lakeside Community Park (707 HV Rd Trailhead)		
Engineering - \$40,000	-	-
Project Cost - \$420,000	630,385	-
Misc. Small, Fill-In/Connector Sections		
Project Cost - \$20,000 (Per Year)	9,375	1,875
Doubletree Ranch Park		
Engineering - \$779,300	-	1,444,637
Project Cost - \$8,500,000 (Estimated)	5,889,393	

[illegible]

Total Capital Projects	\$ 6,929,389	\$ 1,446,512
Remaining Project Funding	\$ 1,593,694	\$ 447,182

\$	20,000	\$	486,165
\$	427,182	\$	(38,983)

PEG Fee Fund

FY 2016/2017 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 65,000	\$ 65,000	\$ 11,752	\$ 53,248	18%
<i>Total Revenues</i>	\$ 65,000	\$ 65,000	\$ 11,752	\$ 53,248	18%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	21,700	21,700	640	21,060	3%
<i>Capital</i>	12,000	12,000	15,191	(3,191)	127%
<i>Total Expenditures</i>	\$ 33,700	\$ 33,700	\$ 15,831	\$ 17,869	47%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 2,601	\$ 36,094	\$ 36,094
<i>+Net Increase (Decrease)</i>	31,300	31,300	(4,079)
<i>Ending Fund Balance</i>	\$ 33,901	\$ 67,394	\$ 32,015

Audited FY16

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 15	MEETING DATE: 04/11/17
SUBJECT:	Status Reports on Current Projects and Discussion on Future Agenda Items
PREPARED BY:	Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

- 35Express Update



UPCOMING EVENTS

Expected Absences: None

April 11, 2017 **Regular City Council Mtg. 7:30 pm**

April 17, 2017 Park Board Mtg. 6:00 pm (if needed)

April 18, 2017 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

April 20, 2017 Public Art Advisory Board Mtg. 7:00 pm (if needed)

April 25, 2017 **Regular City Council Mtg. 7:30 pm**

May 4, 2017 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

May 9, 2017 **Regular City Council Mtg. 7:30 pm**

May 15, 2017 Park Board Mtg. 6:00 pm (if needed)

May 16, 2017 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

May 18, 2017 Public Art Advisory Board Mtg. 7:00 pm (if needed)

May 23, 2017 **Regular City Council Mtg. 7:30 pm**

May 29, 2017 **Memorial Day Holiday (City Offices Closed)**

June 1, 2017 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

June 13, 2017 **Regular City Council Mtg. 7:30 pm**

June 15, 2017 Public Art Advisory Board Mtg. 7:00 pm (if needed)

June 19,, 2017 Park Board Mtg. 6:00 pm (if needed)

June 20, 2017 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

June 27, 2017 **Regular City Council Mtg. 7:30 pm**

Please visit www.highlandvillage.org or the City Hall bulletin board for latest additions, updates and changes

By: Karen Bradley, Administrative Assistant - City Secretary Office