



## **A G E N D A**

**REGULAR MEETING  
OF THE CITY COUNCIL  
CITY OF HIGHLAND VILLAGE, TEXAS  
TUESDAY, JUNE 13, 2017, at 6:00 P.M.  
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS  
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session  
Training Room – 6:00 P.M.**

**EARLY WORK SESSION  
Training Room**

1. Receive an Update regarding Projects, Operations, and Services from Denco Area 9-1-1 District
2. Receive an Update regarding Projects, Operations, and Services from Upper Trinity Regional Water District (UTRWD)
3. Receive an Update on the Southwood Pump Station Well
4. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of June 13, 2017

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION  
Training Room**

5. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
  - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

**OPEN SESSION  
City Council Chambers – 7:30 P.M.**

6. Call to Order
7. Prayer to be led by Mayor Pro Tem Michelle Schwolert
8. Pledge of Allegiance to the U.S. and Texas Flags to be led by Mayor Pro Tem Michelle Schwolert

9. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
10. **City Manager/Staff Reports**
  - **HVTV Update**
11. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
  - **Presentation of Highland Village Balloon Festival Poster Contest Winners**
  - **Presentation of GFOA Distinguished Budget Presentation Award to the Finance Department**

#### **CONSENT AGENDA**

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

12. **Consider Approval of Minutes of the Regular Meeting held on May 23, 2017**
13. **Consider Ordinance 2017-1225 approving a Negotiated Settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division, regarding the 2017 Rate Review Mechanism Filings and related matters (2<sup>nd</sup> and final read)**
14. **Consider Ordinance 2017-1226 amending the Development Regulations and Site Plan for Planned Development No. 2016-01, generally located on the East side of Chinn Chapel Road, South of the Railroad Tracks, directly North of Chapel Hill Estates, Phase II (2<sup>nd</sup> and final read)**
15. **Consider Ordinance 2017-1227 adopting the Amendments to the Home Rule Charter approved by the Voters of the City of Highland Village on May 6, 2017 (2<sup>nd</sup> and final read)**
16. **Consider Resolution 2017-2685 Authorizing the Purchase of Two (2) Police Vehicles through a Cooperative Purchasing Agreement**
17. **Receive Budget Report for Period Ending April 30, 2017**

#### **ACTION AGENDA**

18. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

19. Receive an Update from Representative Ron Simmons regarding the 85<sup>th</sup> Legislature Session
20. Discuss and Consider Resolution 2017-2684 Nominating One Candidate to a Slate of Nominees for the Board of Managers of the Denco Area 9-1-1 District

**LATE WORK SESSION**

(Items may be discussed during Early Work Session, Time Permitting)

21. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

- 35Express Project Update

22. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 9<sup>th</sup> DAY OF JUNE, 2017 NOT LATER THAN 4:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 at  
\_\_\_\_\_ am / pm by \_\_\_\_\_.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

<b>AGENDA#</b> 1	<b>MEETING DATE:</b> 06/13/17
<b>SUBJECT:</b>	Receive an Update regarding Projects, Operations, and Services from Denco Area 9-1-1 District
<b>PREPARED BY:</b>	Angela Miller, City Secretary

**COMMENTS**

Ms. Sue Tejml will provide an update regarding their projects, operations and services.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 2**

**MEETING DATE: 06/13/17**

**SUBJECT: Receive an Update regarding Projects, Operations, and  
Services from Upper Trinity Regional Water District (UTRWD)**

**PREPARED BY: Angela Miller, City Secretary**

**COMMENTS**

A representative from UTRWD will provide an update regarding their projects, operations and services.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 3**

**MEETING DATE: 06/13/17**

**SUBJECT: Receive an Update on the Southwood Pump Station Well**

**PREPARED BY: Angela Miller, City Secretary**

**COMMENTS**

Public Works Director Scott Kriston will provide an update to Council regarding the well at Southwood Pump Station.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 8**                      **MEETING DATE: 06/13/17**

**SUBJECT:            Pledge of Allegiance**

**PREPARED BY:     Angela Miller, City Secretary**

**COMMENTS**

A Councilmember will lead the Pledge of Allegiance to the U.S. and Texas Flags.

**The Pledge to the Texas Flag is as follows:**

**“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”**

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 11**

**MEETING DATE: 06/13/17**

**SUBJECT: Mayor and Council Reports on Items of Community Interest**

**PREPARED BY: Angela Miller, City Secretary**

**COMMENTS**

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of Highland Village Balloon Festival Poster Contest Winners
- Presentation of GFOA Distinguished budget Presentation Award to the Finance Department



**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

<b>AGENDA#</b> 12	<b>MEETING DATE</b> 06/13/17
<b>SUBJECT:</b>	<b>Consider Approval of Minutes of the Regular Meeting held on May 23, 2017</b>
<b>PREPARED BY:</b>	<b>Angela Miller, City Secretary</b>

**BACKGROUND:**

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

**IDENTIFIED NEED/S:**

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

**OPTIONS & RESULTS:**

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

**PROGRESS TO DATE: (if appropriate)**

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

To approve the May 23, 2017 City Council meeting minutes.

**MINUTES OF THE REGULAR MEETING OF THE  
HIGHLAND VILLAGE CITY COUNCIL  
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX  
LOCATED AT 1000 HIGHLAND VILLAGE ROAD  
TUESDAY, MAY 23, 2017**

The City Council of the City of Highland Village, Texas met in Early Work Session on the 23<sup>rd</sup> day of May, 2017 prior to the Regular Council Meeting.

**Call to Order**

Mayor Charlotte J. Wilcox called the meeting to order at 6:03 p.m. and introduced Mayor for the Day, Miss Sloane Miller. Mayor Wilcox reported Mayor Pro Tem Michelle Schwolert and Councilmember Mike Lombardo would not be in attendance for tonight's meeting.

**Roll Call**

Present:	Charlotte J. Wilcox Barbara Fleming Fred Busche John McGee Daniel Jaworski	Mayor Deputy Mayor Pro Tem Councilmember Councilmember Councilmember
Absent:	Michelle Schwolert Mike Lombardo	Mayor Pro Tem Councilmember
Staff Members:	Michael Leavitt Kevin B. Laughlin Angela Miller Scott Kriston Brad Goudie Jason Collier Doug Reim Laurie Mullens Andrew Boyd Karen Bradley	City Manager City Attorney City Secretary Public Works Director Fire Chief Assistant Fire Chief Police Chief Public Affairs Manager Media Specialist Administrative Assistant

**EARLY WORK SESSION**

**1. Receive an Update regarding Projects, Operations, and Services from Upper Trinity Regional Water District (UTRWD)**

City Manager Michael Leavitt reported UTRWD Board of Director Member Richard Lubke requested this item be moved to the June 13 City Council meeting.

**2. Receive an Update regarding Projects, Operations, and Services from Denton County Transportation Authority (DCTA)**

President Jim Cline, Board Vice Chairman Paul Pomeroy, and Vice President of Marketing and Communications Nicole Recker were present to provide an update on projects, operations and services offered by DCTA. Mr. Pomeroy provided background information about the agency and reported on current services offered, which include: 24 Bus Routes, A-train Commuter Rail, Demand Response, Paratransit Bus Service, Commuter Vanpools, and Commuter Bus Service. DCTA has also implemented innovative services, such as: Integrated Uber/Lyft, Taxi Partnership, real-time travel tools, and positive train control. In FY 2016 DCTA carried over 2.9 million passengers.

Ms. Recker reported Connect Shuttle and Community On-Demand services were launched in April, 2016 and the integration of an Uber Partnership/Discount was launched in October, 2016. She also reported on the various campaign components that have been used to inform the public of the services offered by DCTA. She stated DCTA has updated their service brochure to include 4 pages dedicated to available services in Highland Village. Ms. Recker reported an increase in ridership since the inception of Connect Shuttle and the Uber Sponsored Discount.

Mr. Cline reported DCTA is looking to expand their footprint in the region and the possibility of future service that would connect Denton to Fort Worth.

**3. Discuss Curbside Clothing and Home Goods Recycling Program offered by Simple Recycling**

Public Works Director Scott Kriston reported City staff is looking for direction from Council regarding the program offered by Simple Recycling. He stated Simple Recycling wants a four (4) year contract to allow them to recoup their start up costs. Council stated they liked the program but voiced concerns about entering into a 4-year contract. Mr. Kriston stated the current contract with Waste Management expires in September, 2018, and that Requests for Proposals (RFP) would probably go out in January, and could include this type of service.

Mayor Wilcox stated she and Mr. Kriston had met with Chasz Parker from CCA recently to discuss concerns regarding CCA's refusal of acceptance of donated items and that Mr. Parker would address her concerns with his group. She said she is not in favor of collection boxes, but does not want donated items to be picked up on front porches or for items to end up in the landfill. Councilmember Jaworski stated the program is available in Little Elm and asked if staff could contact them to see how the program is doing there.

Consensus of Council is to pursue a one (1) year contract with Simple Recycling for curbside clothing and home goods recycling program, and to include this service in the RFP that will go out next year for residential trash collection services.

**4. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of May 23, 2017**

Relating to Agenda Item #19, Councilmember Jaworski asked with the goal to get to a 90-day Utility Fund (Fund) operating reserve, what is the current reserve and how many days reserve will there be if the new rates are implemented. City Manager Leavitt reported the Fund operating reserve is currently around forty-five (45) days, by implementation of the pass thru there will be approximately sixty-two (62) days. The following year in fall of 2018 will take the Fund to ninety (90) days.

Relating to Agenda Item #17, Mr. Leavitt stated the Planning and Zoning Commission (Commission) recommended moving forward with the site plan, with several recommended changes. Mr. Leavitt reported those are recommendations and that it is Council's decision to consider them or make your own. Deputy Mayor Pro Tem Fleming asked for clarification on the process. City Attorney Kevin Laughlin stated the difference between the approval process for zoning amendments and plats. He reported if the Commission feels something does not have the right fit for an area, they have the right to make recommendation(s) to Council to accept their recommendations over that of the applicant. And further that the Council has the right to reject the Commission's recommendation and approve an application based on the applicant's request.

Early Work Session ended at 7:03 p.m.

### **CLOSED SESSION**

5. **Hold a closed meeting in accordance with the following sections of the Texas Government Code:**  
**(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

### **OPEN SESSION**

6. **Call to Order**

Mayor Charlotte J. Wilcox called the meeting to order at 7:30 p.m. and introduced Miss Sloane Miller, Mayor for the Day.

#### **Roll Call**

Present:	Charlotte J. Wilcox Barbara Fleming Fred Busche John McGee Daniel Jaworski	Mayor Deputy Mayor Pro Tem Councilmember Councilmember Councilmember
Absent:	Michelle Schwolert Mike Lombardo	Mayor Pro Tem Councilmember
Staff Members:	Michael Leavitt Kevin B. Laughlin Angela Miller Brad Goudie Doug Reim Scott Kriston Linda Cornelius Andra Foreman Fince Espinoza Jana Onstead Laurie Mullens Andrew Boyd	City Manager City Attorney City Secretary Fire Chief Police Chief Public Works Director Parks and Recreation Director Recreation Manager Parks Operations & Projects Mgr Human Resources Director Public Affairs Manager Media Specialist

7. **Prayer to be led by Mayor Charlotte J. Wilcox**

Mayor Wilcox gave the invocation.

8. **Pledge of Allegiance to the U.S. and Texas Flags to be led by Mayor Charlotte J. Wilcox**

Mayor Wilcox led the pledge to the U.S. and Texas Flags.

9. **Visitor Comments**

The following person spoke:

Natalie Schock (3035 Woodhollow Drive) – Ms. Schock voiced her concern regarding the splash pad at Doubletree Ranch Park and asked the City to please consider removing the boulders.

## 10. City Manager/Staff Reports

- **HVTV Update**

*Celebrate Highland Village* – to be held on June 3 at Unity Park to welcome summer with festivities for all ages; the day begins with a 1K/5K Run through the city and a Family Fish Out; attendees can later spend the evening enjoying music by Professor D, food, drink, and activities with the kids; the event will conclude with a spectacular fireworks show

*Club Pilates* – a new facility has opened in The District of Highland Village; Club Pilates offers equipment based classes that provide a full body workout for every fitness level; visit [www.clubpilates.com](http://www.clubpilates.com) for more information

*Kids Kamp* – scheduled weekly starting June 12 and ending August 4 at Briarhill Middle School; includes morning, afternoon or all day Kamp; morning Kamp includes fun and games, and the afternoon Kamp includes field trips

Mr. Leavitt reported City offices will be closed on Monday, May 29 in observance of Memorial Day. Yard waste pickup will run as scheduled.

## 11. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Councilmember McGee stated he had been asked by a resident if there were plans to hold Celebrate Highland Village at Pilot Knoll Park or Copperas. Parks and Recreation Director Linda Cornelius reported the event would probably not be moved to Pilot Knoll Park due to limited amount of available parking that is needed for the event. Regarding Copperas, she reported that will be reviewed in the future once construction is completed.

- **Proclamation – Mayor for the Day**

Mayor Wilcox presented Miss Sloane Miller with a proclamation celebrating her as Mayor for the Day. Miss Miller is a student at Heritage Elementary.

- **Proclamation – Tommy White Day**

Mayor Wilcox presented Tommy White with a proclamation celebrating his retirement from the City of Highland Village. Tommy, a Highland Village native, has been with the City for 20 years.

- **Proclamation – Children’s Mental Health Awareness Day**

Mayor Wilcox presented a proclamation to Tiana Gooden, Chairperson for the Denton County Wellness Alliance for Total Children’s Health.

- **Proclamation – Emergency Medical Services Week**

Mayor Wilcox presented a proclamation to Fire Chief Brad Goudie, Jason Collier, Travis Nokes and members of the HV Fire Department celebrating the week of May 21-27, 2017 as EMS Week.

- **Swearing In – Firefighter Clinton Duke and Firefighter Clayton Grubbs**

Mayor Wilcox conducted a swearing in ceremony for new Firefighter/Paramedic Clinton Duke and Clayton Grubbs.

- **Swearing In – Officer Benjamin McKelvey**

Police Chief Doug Reim swore in Officer Benjamin McKelvey. His family was in attendance and his wife Kayla pinned his badge.

### **CONSENT AGENDA**

12. **Consider Approval of Minutes of the Regular Meeting held on May 9, 2017 and Special Meeting held on May 17, 2017**

13. **Consider Ordinance 2017-1223 Re-adopting in its Entirety Article 14.04 “Parks and Recreation” Division 7 “Youth Services Standards of Care” of the Code of Ordinances of the City of Highland Village, Texas, Setting Forth and Adopting the Standards of Care for Youth Programs offered by the Parks and Recreation Department (2<sup>nd</sup> and final read)**

*Motion by Councilmember McGee, seconded by Deputy Mayor Pro Tem Fleming, to approve Consent Agenda Items #12 and #13. Motion carried 5-0.*

### **ACTION AGENDA**

14. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**  
**(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

**NO ACTION TAKEN**

Council did not meet in Closed Session.

15. **Receive a Presentation and Consider Resolution 2017-2683 adopting the Sunset Point Park Master Plan**

**APPROVED (5 – 0)**

Parks and Recreation Director Linda Cornelius reported City Council approved funds in the FY 2017 budget to hire a design consultant to assist the City in developing a master plan for Sunset Point Park. The City engaged the services of Environs Group to assist in the development of the plan. She reported at a special called meeting of the Parks and Recreation Advisory Board on January 12, 2017, Environs Group presented details about the park and three concept plans which included examples of site furnishings, pavilions and bollards for security.

To seek public input on the three concept plans, letters were mailed to all Clearwater Estates residents inviting them to a public forum which was held on March 2, 2017, at

the Doubletree Ranch Park Barn Facility. In addition, the three concept plans were posted on the City Website for an additional three weeks to seek additional public input.

Ms. Cornelius stated Environs Group has used public and staff input to develop a single Concept Master Plan for consideration. At the regular meeting of the Parks and Recreation Advisory Board held on April 17<sup>th</sup>, the Board voted 4-0 to recommend to City Council approval of the proposed Concept Master Plan.

Monica Concienne from Environs Group reported Sunset Point Park is a 1.00 acre, undeveloped mini-park located in Clearwater Estates at 400 Edgewater Drive. Although the park site is small, it provides a beautiful and peaceful location for an overlook of Lake Lewisville. The consultant recommended the addition of site furnishings, landscaping and improvements necessary to stabilize erosion in order to provide a more welcoming atmosphere and encourage public access and use.

***Motion by Councilmember McGee, seconded by Councilmember Busche, to approve Resolution 2017-2683 adopting the Sunset Point Park Master Plan. Motion passed 5-0.***

16. **Conduct a Public Hearing and Consider Ordinance 2017-1226 amending the Development Regulations and Site Plan for Planned Development No. 2016-01, generally located on the East side of Chinn Chapel Road, South of the Railroad Tracks, directly North of Chapel Hill Estates, Phase II (HV Ladera, LLC) (1<sup>st</sup> of two reads)**

**PUBLIC HEARING CONDUCTED**  
**APPROVED 1<sup>ST</sup> READ (5 – 0)**

Public Works Director Scott Kriston reported an application was received for review and consideration from G&A Consultants, on behalf of the property owner, HV Ladera, LLC, requesting to change the number of approved dwelling units from 100 to 102. He stated on July 26, 2016, the City Council approved Ordinance 2016-1201 changing the zoning of the property from SF-40 to a Planned Development in order to allow the property to be developed as a single lot condominium development with 100 detached residential units, setting for the standards on how the property shall be developed. On March 3, 2017, City Council approved the preliminary and final plat of the property.

Mr. Kriston reported all public hearing notification requirements have been met, and as of today's meeting, City staff has received no calls or emails regarding this request. At their May 16, 2017 meeting, the Planning and Zoning Commission voted 4-0 to send this ordinance forward to City Council for approval.

Mayor Wilcox opened the public hearing. With no one wishing to speak, Mayor Wilcox closed the public hearing.

***Motion by Councilmember Jaworski, seconded by Deputy Mayor Pro Tem Fleming, to approve the first read of Ordinance 2017-1226. Motion passed 5-0.***

17. **Consider Approval of a Site Plan for the Property located at 2200 Village Parkway described as Lot 8A, Block 2, The Marketplace (Kids First Pediatrics)**  
**SITE PLAN APPROVED (5 – 0)**

Mr. Kriston reported an application was received for a site plan to construct an approximately 8,702 square foot medical office building for Kids First Pediatrics. The site plan package includes a site plan, building elevations, signage, lighting plan, and landscape plans. City staff has reviewed the site plan package and finds that the proposed site plan conforms with applicable City ordinances.

At their May 16, 2017 Planning and Zoning meeting, the Commission recommended sending the site plan forward to City Council for approval with a vote of (4-0), with the following changes:

- Roof materials to be standing seam metal roof and similar in color with the surrounding buildings
- Revise dumpster height on colored building elevations to 8'
- Relocate the light pole at the rear of the building so that it does not interfere with the Live Oak Tree
- Update legend on irrigation diagram so that it reflects what is actually being used around the building

Mr. Kriston stated the applicant has agreed to all recommendations made by the Commission other than changing the roof materials to standing seam metal roof. The applicant requests that City Council consider composite shingle, as submitted. Council discussed the required standards, the look and feel of the area, and the recommendation by the Planning and Zoning Commission. Councilmember McGee, Busche and Deputy Mayor Pro Tem Fleming stated they did not have concerns about using composite shingles since it met the applicable requirements. Councilmember Jaworski stated he feels the "look and feel" ordinance is very subjective. The surrounding buildings look as if they have metal roofing but are actually flat roofs with metal accents. He further stated north of this location, other independent office condos that all have composite shingle roofing.

***Motion by Councilmember Jaworski, seconded by Deputy Mayor Pro Tem Fleming, to approve a Site Plan for the Property located at 2200 Village Parkway described as Lot 8A, Block 2, The Marketplace, including the recommendations of the Planning & Zoning Commission, excluding the standing seam metal roof. Motion passed 5 – 0.***

**18. Consider Approval of a Site Plan for the Property located at 2100 Village Parkway described as Lot 7A, Block 2, The Marketplace (Helenlee Corporation)**

**SITE PLAN APPROVED (5 – 0)**

Mr. Kriston reported an application was received for a site plan to construct an approximately 10,500 square foot building for retail use. The site plan package includes a site plan, building elevations, signage, lighting plan, and landscape plans. The property is currently zoned Planned Development Retail (PD-R).

The proposed site plan was originally approved by City Council on June 25, 2013. In accordance with Section 11.2.C. of the Comprehensive Zoning Ordinance, if development of a lot with an approved site plan has not commenced within one year of the date of final approval of the site plan, the site plan shall be deemed to have expired. The applicant, ADR Design, was the applicant who submitted the site plan back in 2013. The current application is the exact same submittal that was originally approved in 2013.

Because of the effect that construction of the required screening wall would have on the development of the property, an ordinance amending the rear yard setback regulations for the property was approved by City Council on March 26, 2013, setting rear yard setback as a minimum of twenty (20) feet from both property line and screening wall.

City staff has reviewed the site plan package and finds that the proposed site plan conforms with applicable City Ordinances. At their May 16, 2017 meeting, the Planning and Zoning Commission recommended sending the site plan forward to City Council for approval with a vote of (4-0) with the following recommendations:



- Revise dumpster enclosure height to 8'
- Signage shall be consistent with Ordinance
- Ensure the trees are behind the light poles located in the front parking medians

The applicant has agreed to all recommendations made by the Commission.

***Motion by Councilmember Busche, seconded by Councilmember McGee, to approve a Site Plan for the Property located at 2100 Village Parkway described as Lot 7A, Block 2, The Marketplace, including the recommendations of the Planning & Zoning Commission. Motion passed 5-0.***

19. **Consider Ordinance 2017-1224 Amending Code of Ordinances Chapter 22, "Utilities" by Amending in its Entirety Division 2 "Rates, Charges and Billing" of Article 22.02 "Water Service" and Amending in its Entirety Division 2 "Rates and Charges" of Article 22.03 "Sewer Service" (2<sup>nd</sup> and final read)**

**APPROVED 2<sup>ND</sup> READ (5 – 0)**

City Manager Michael Leavitt reported there are two cost components associated with the City utility system - the purchase of wholesale water and wholesale wastewater from the Upper Trinity Regional Water District (UTRWD) and maintenance of the water and wastewater distribution system along with 100 miles each of water lines and wastewater lines, five water wells and ten lift stations used to pump wastewater through the City system to the UTRWD for treatment. He stated the cost of purchased water and wastewater from the UTRWD is passed directly to the resident, with no markup; the revenue derived from water usage funds the maintenance of the system, including capital improvement projects, mandatory testing, personnel and repairs to the system.

Mr. Leavitt further reported the water and wastewater rates charged to customers solely fund the purchase and delivery of utility services and the maintenance of the system. The City has maintained the same utility rate for water and sewer services for the last ten (10) years. Several years of wet summers, along with increased conservation efforts has resulted in reduced water sales. This coupled with increased maintenance costs has prompted the need for an adjustment to the rate structure.

The current rate structure was based on a graduated rate structure that provided a higher percentage of revenues with higher usage tiers. This structure provided sufficient revenues, particularly during the dry summers of 2011 and 2012, when a reserve was established and used to fund the system during the recent wet summers. Since 2012 however usage patterns have decreased considerably, due to increased rainfall and conservation efforts. This new pattern has resulted in annual deficits depleting working capital to less than desired levels. An update to the rate schedule is needed to ensure sufficient revenues for continued utility operations.

The new water and sewer rate structure increases the base level charges as operational costs are fixed in nature and customers equally share in providing the availability of service. For water charges, Mr. Leavitt reported the graduated usage rate structure is modified to a base rate for the minimum usage of 4,000 gallons per month and a flat fee for over 4,000 gallons to 50,000 gallons per month and a substantially higher rate for customers who use more than 50,000 per month. Sewer charges are based on water usage with a 15,000 gallon cap and a winter average program is used to determine the specific maximum usage for each residence.

The average household during a non-irrigation (winter) month has 8,000 gallon water usage and 5,500 gallon sewer usage, and will see an approximate 20% increase. The

average household during an irrigation (summer) month with about 20,000 gallon water usage and 5,500 gallon sewer usage will see an approximate 18% increase.

The utility rate increase will go into effect with the October billing to allow time to inform residents of the change and avoid raising rates in concert with the higher usage summer months. Detailed information regarding the rate structure and rate change will be provided on the City's website.

Councilmember Jaworski asked what costs were incurred in recent years due to flooding. Mr. Leavitt stated approximately \$300,000/per year. In addition, Mr. Leavitt reported there have also been costs incurred due to unfunded mandates relating to EPA and TCEQ requirements.

At this time, Highland Village resident Natalie Schock (3035 Woodhollow Drive) spoke: Ms. Schock stated although she understands the need, she was concerned about the rate increase and asked if there is a way to stagger the increase. Mayor Wilcox stated various options have been discussed and that implementation of the new utility rates would be delayed until the October billing of this year to allow time to notify residents.

Bridget and Frank Coppola (816 Windhaven) did not wish to speak but submitted their opposition to the increase. Mayor Wilcox read the following emails she received:

Email from Pat Davis – I am against a water rate increase. The City has not justified an increase. Highland Village current has one of highest water fees in North Texas. Billing in the last two years has not matched with usage resulting in citizens not trusting the billing system. Before the city goes up on rates they need to be better negotiators with Upper Trinity.

Email from Chimene Tingue - We are residents of Highland Village and feel fortunate to live in such a great community. I have heard this morning the council will be considering action to increase our utility rates at the meeting tomorrow night. Unfortunately I will not be able to attend the meeting. I would like to voice my concerns against this rate hike. Our utility bill last month was over \$300 which is mostly due to the water portion on the bill. This amount seems absorbent as it is and is a financial strain on our budget. We have been as consciousness as we can with our water usage but will a family of 6 and a regular yard, it seems impossible to bring this down. It seems to me that the costs are already high and I would very much like to keep them from increasing.

Mayor Wilcox stated Council is concerned about the costs and encouraged everyone to use the "EyeOnWater" app, which lets customers view their water usage by month, day or even hour. Mr. Leavitt reported several pages on the City's website will be active starting tomorrow showing detailed information on the utility rate increase, with videos and additional informational tools being released soon.

***Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember McGee, to approve the second and final read of Ordinance 2017-1224 Amending Code of Ordinances Chapter 22, "Utilities" by Amending in its Entirety Division 2 "Rates, Charges and Billing" of Article 22.02 "Water Service" and Amending in its Entirety Division 2 "Rates and Charges" of Article 22.03 "Sewer Service". Motion passed 5-0.***

20. Consider Ordinance 2017-1225 approving a Negotiated Settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division, regarding the 2017 Rate Review Mechanism Filings and related matters (1<sup>st</sup> of two reads)

**APPROVED 1<sup>ST</sup> READ (5 – 0)**

Mr. Leavitt reported Highland Village, along with 170 other cities served by Atmos Energy Corporation is a member of the Atmos Cities Steering Committee (ACSC). In March 2017, Atmos Mid-Tex filed its fifth filing under the Rate Review Mechanism (RRM) Tariff, seeking an increase of \$57.4 million. The RRM Tariff was originally adopted by ACSC member cities in 2007 as an alternative to the Gas Reliability Infrastructure Program (GRIP), the statutory provision that allows Atmos to bypass the City's rate regulatory authority to increase its rates annually to recover capital investments. The ACSC Executive Committee and its designated legal counsel and consultants recommend that all Cities adopt the proposed Ordinance with its attachments approving the negotiated rate settlement resolving the 2017 RRM filing, and implementing the rate change.

***Motion by Councilmember Busche, seconded by Mayor Wilcox, to approve the first read of Ordinance 2017-1225 approving a Negotiated Settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division, regarding the 2017 Rate Review Mechanism Filings and related matters. Motion passed 5-0.***

21. Consider Ordinance 2017-1227 adopting the Amendments to the Home Rule Charter approved by the Voters of the City of Highland Village on May 6, 2017 (1<sup>st</sup> of two reads)

**APPROVED 1<sup>ST</sup> READ (5- 0)**

City Attorney Kevin Laughlin stated this is the final administrative step to enact the amendments to the Home Rule Charter that were approved by voters in the May 6, 2017 election. The amendments will go into effect upon adoption of the second read of this Ordinance and will allow for them to officially become part of the City Charter.

***Motion by Deputy Mayor Pro Tem Fleming, seconded by Councilmember Busche, to approve the first read of Ordinance 2017-1227 adopting the Amendments to the Home Rule Charter approved by the Voters of the City of Highland Village on May 6, 2017. Motion passed 5-0.***

## **LATE WORK SESSION**

22. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

- **35Express Project Update**

Mr. Leavitt provided the following update:

Yesterday the Texas Department of Transportation (TxDOT) opened an 18-mile TEXpress Lane (toll managed lanes) corridor on Interstate 35E (I-35E) from I-635 in Dallas County to Swisher Road in Denton County. The lanes will operate as follows:

**Southbound:**

Monday through Friday, from 3:00 a.m. to 11:00 a.m.

Saturday through Sunday, all day with adjustments made based on special events being held in the area

**Northbound:**

Monday through Friday, from 1:00 p.m. to 1:00 a.m.

The TEXpress Lanes provide drivers with more options. Drivers can choose to take the main lanes at no cost or pay to use the TEXpress Lanes, which are designed to keep traffic moving at 50 mph or faster. For the first six months, pricing will follow an approved toll rate schedule. After this period, traffic speeds will be maintained through dynamic pricing, meaning the price fluctuates based on congestion in the lane. High occupancy vehicles (HOVs) and motorcycle drivers, with a valid toll tag who register and activate their HOV status online or through a mobile app, can receive a 50 percent discount during peak periods.

### **Other Updates**

The City is gearing up for our annual Celebrate Highland Village event. All activities this year will take place at Unity Park. Postcard reminders have been sent to all residents. The City will send a city-wide phone call closer to the event informing residents of the event and that fireworks will be shot at Unity Park that evening. Portions of Unity Dog Park will be closed next week; the east end of the large dog park will be left open beginning on Tuesday, May 30 through June 2 (except for the regular maintenance closure on Wednesday). The entire dog park will be closed June 3 for the event and will reopen on Sunday, June 4.

Councilmember Jaworski asked for an update on the splash pad at Doubletree Ranch Park. Mr. Leavitt stated consultants have identified several potential solutions on surface material. The goal is to have it open on June 2.

Councilmember Jaworski requested a future agenda item to update the “look & feel” ordinance in order to remove subjectivity and make details more concrete. City Attorney Mr. Laughlin stated it will take some time to update due to its complexity. To begin the process, Mr. Leavitt will meet with Councilmember Jaworski, Public Works Director Scott Kriston, and Community Services Coordinator Autumn Aman to review and highlight areas of concern.

### **23. Adjournment**

Mayor Wilcox adjourned the meeting at 9:37 p.m.

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Charlotte J. Wilcox, Mayor

### **ATTEST:**

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Angela Miller, City Secretary

## **CITY OF HIGHLAND VILLAGE**

### **COUNCIL BRIEFING**

**AGENDA# 13**

**MEETING DATE: 06/13/17**

**SUBJECT: Consider Ordinance 2017-1225 Approving the Negotiated Settlement Agreement and the Rate Increase Requested by Atmos Corp., Mid-Tex Division Under the Company's 2017 Annual Rate Review Mechanism Filing in All Cities Exercising Original Jurisdiction**

**PREPARED BY: Ken Heerman, Assistant City Manger**

### **BACKGROUND:**

Highland Village, along with 170 other cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC" or "Steering Committee"). In March 2017, Atmos Mid-Tex filed its fifth filing under the Rate Review Mechanism ("RRM") Tariff, seeking an increase of \$57.4 million. (The RRM Tariff was originally adopted by ACSC member cities in 2007 as an alternative to the Gas Reliability Infrastructure Program ("GRIP"), the statutory provision that allows Atmos to bypass the City's rate regulatory authority to increase its rates annually to recover capital investments. The RRM Tariff has been modified several times, most recently in 2013). Because the City of Dallas has a separate rate review process, exclusion of Dallas results in the Company requesting \$46.4 million from other municipalities.

### **IDENTIFIED NEED/S:**

The ACSC Executive Committee and its designated legal counsel and consultants recommend that all Cities adopt the Ordinance with its attachments approving the negotiated rate settlement resolving the 2017 RRM filing, and implementing the rate change.

### **PROGRESS TO DATE:**

If the Company had used the GRIP process rather than the RRM process it would have received a \$52.4 million increase, or about \$4.4 million more than will be approved by the Ordinance. ACSC and the Company have reached an agreement, reflected in the Ordinance, to reduce the Company's request by \$9.4 million, such that the Ordinance approving new rates reflects an increase of \$48 million on a system-wide basis, or \$38.8 million for Mid-Tex Cities, exclusive of the City of Dallas.

The tariffs attached to the Ordinance approve rates that will increase the Company's revenues by \$38.8 million for the Mid-Tex Rate Division, effective for bills rendered on or after June 1, 2017.

- The monthly residential customer charge will be \$19.60, with the consumption charge being \$0.14 per Ccf.

- The monthly bill impact for the typical residential customer consuming 46.8 Ccf will be an increase of **\$2.04**, or about 3.87%. The typical commercial customer will see an increase of **\$6.27**, or 2.37%.

Council approved the first read of Ordinance 2017-1225 at their meeting held on May 23, 2017.

### **BUDGETARY IMPACT/ORDINANCE CHANGE:**

Ordinance following.

### **RECOMMENDATION:**

Council to approve the 2<sup>nd</sup> and final read of Ordinance 2017–1225, as submitted.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**ORDINANCE NO. 2017-1225**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2017 RATE REVIEW MECHANISM FILINGS; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; REQUIRING RECONCILIATION AND RATE ADJUSTMENTS IF FEDERAL INCOME TAX RATES CHANGE; TERMINATING THE RRM PROCESS FOR 2018 PENDING RENEGOTIATION OF RRM TERMS AND CONDITIONS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE ACSC'S LEGAL COUNSEL.**

**WHEREAS**, the City of Highland Village, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

**WHEREAS**, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of similarly-situated cities served by Atmos Mid-Tex ("ACSC Cities") that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

**WHEREAS**, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

**WHEREAS**, on March 1, 2017, Atmos Mid-Tex filed its 2017 RRM rate request with ACSC Cities; and

**WHEREAS**, ACSC coordinated its review of the Atmos Mid-Tex 2017 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

**WHEREAS**, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$48 million on a system-wide basis; and

**WHEREAS**, the attached tariffs implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest;

**WHEREAS**, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

**WHEREAS**, the Company and ACSC have agreed that rates should be adjusted if any change in federal income tax rates is implemented during the period that rates approved herein remain in place; and

**WHEREAS**, because ACSC believes that certain provisions of the current terms and conditions of the RRM tariff are inconsistent with market conditions, the City expects renegotiation of the current RRM tariff in the Summer of 2017.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** The findings set forth in this Ordinance are hereby in all things approved.

**SECTION 2.** The City Council finds that the settled amount of an increase in revenues of \$48 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2017 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

**SECTION 3.** The existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$48 million in revenue over the amount allowed under currently approved rates, as shown in the Proof of Revenues attached hereto and incorporated herein as Attachment B; such tariffs are hereby adopted.

**SECTION 4.** The ratemaking treatment for pensions and other post-employment benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment C, attached hereto and incorporated herein.

**SECTION 5.** Consistent with Texas Utilities Code Section 104.055(c), Atmos Energy's recovery of federal income tax expense through the Rider RRM has been computed using the statutory income tax rate. In the event that a change in the statutory income tax rate is implemented during the Rider RRM Rate Effective Date, Atmos Energy shall reconcile the difference between the amount of federal income tax expense included in the Rider RRM calculation for the Rate Effective Date with the amount of federal income tax expense authorized under the new statutory income tax rate. The reconciliation period shall be from the date on which any new statutory income tax rate is implemented through the Rate Effective Date. An interest component calculated at the customer deposit interest rate then in effect as approved by the Railroad Commission of Texas shall be applied to the federal income tax expense reconciliation. Further, any required reconciliation of federal income tax expense shall be included as part of Atmos Mid-Tex's next annual RRM filing and shall be returned to or recovered from customers as a one-time credit or surcharge to the customer's bill.



**SECTION 6.** The City requires renegotiation of RRM tariff terms and conditions during the Summer of 2017. If an agreed renegotiated RRM tariff cannot be achieved, the City will terminate the RRM process and consider initiation of a traditional rate case to reduce the Company's authorized return on equity.

**SECTION 7.** Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2017 RRM filing.

**SECTION 8.** To the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

**SECTION 9.** The meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**SECTION 10.** If any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

**SECTION 11.** Consistent with the City Ordinance that established the RRM process, this Ordinance shall become effective from and after its passage on second reading with rates authorized by the attached tariffs to be effective retroactively for bills rendered on or after June 1, 2017.

**SECTION 12.** A copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs, Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 23<sup>RD</sup> DAY OF MAY, 2017.**

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 13<sup>TH</sup> DAY OF JUNE, 2017.**

**APPROVED:**

\_\_\_\_\_  
**Charlotte J. Wilcox, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

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**Kevin B. Laughlin, City Attorney**

(kbl:5/17/17:86336)

<b>RATE SCHEDULE:</b>	<b>R – RESIDENTIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 06/01/2017</b>	<b>PAGE:</b>

#### Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

#### Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

#### Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 19.60 per month
Rider CEE Surcharge	\$ 0.02 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 19.62 per month</b>
Commodity Charge – All <u>Ccf</u>	\$0.14427 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

#### Agreement

An Agreement for Gas Service may be required.

#### Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

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<sup>1</sup>Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2016.

<b>RATE SCHEDULE:</b>	<b>C – COMMERCIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 06/01/2017</b>	<b>PAGE:</b>

### Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

### Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

### Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 44.70 per month
Rider CEE Surcharge	\$ 0.08 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 44.78 per month</b>
Commodity Charge – All Ccf	\$ 0.09279 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

### Agreement

An Agreement for Gas Service may be required.

### Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

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<sup>1</sup> Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2016.

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 06/01/2017</b>	<b>PAGE:</b>

#### Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

#### Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

#### Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 799.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3374 per MMBtu
Next 3,500 MMBtu	\$ 0.2470 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0530 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

#### Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

#### Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

Attachment A  
**RRC Tariff No:**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 06/01/2017</b>	<b>PAGE:</b>

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 06/01/2017</b>	<b>PAGE:</b>

#### Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

#### Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

#### Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 799.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3374 per MMBtu
Next 3,500 MMBtu	\$ 0.2470 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0530 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

#### Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

#### Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 06/01/2017</b>	<b>PAGE:</b>

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

A transportation agreement is required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.



**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2017</b>	<b>PAGE:</b>

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- $i$  = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$  = Weather Normalization Adjustment Factor for the  $i^{th}$  rate schedule or classification expressed in cents per Ccf
- $R_i$  = Commodity Charge rate of temperature sensitive sales for the  $i^{th}$  schedule or classification.
- $HSF_i$  = heat sensitive factor for the  $i^{th}$  schedule or classification divided by the average bill count in that class
- $NDD$  = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- $ADD$  = billing cycle actual heating degree days.
- $BL_i$  = base load sales for the  $i^{th}$  schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the  $j$ th customer in  $i$ th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where  $q_{ij}$  is the relevant sales quantity for the  $j$ th customer in  $i$ th rate schedule.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2017</b>	<b>PAGE:</b>

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.79	0.1347	93.16	0.6060
Austin	10.37	0.1483	190.68	0.9069
Dallas	13.36	0.2089	180.35	1.0191
Waco	9.64	0.1348	124.37	0.5791
Wichita Falls	11.20	0.1412	107.96	0.5571

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the Company posts on its website at [atmosenergy.com/mtx-wna](http://atmosenergy.com/mtx-wna), in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the Company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the Company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

**ATMOS ENERGY CORP., MID-TEX DIVISION  
PROPOSED TARIFF STRUCTURE (BEFORE RATE CASE EXPENSE RECOVERY)  
TEST YEAR ENDING DECEMBER 31, 2016**

	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1	Proposed Change in Rates:		\$ 48,000,000	Schedule A							
2	Proposed Change in Rates without Revenue Related Taxes:		\$ 44,800,457	Ln 1 divided by factor on WP_F-5.1							
3											
4											
5											
6		Revenue Requirements		Allocations							
7	Residential	\$ 338,431,486	77.95%	Per GUD 10170 Final Order							
8	Commercial	84,223,622	19.40%	Per GUD 10170 Final Order							
9	Industrial and Transportation	11,490,316	2.65%	Per GUD 10170 Final Order							
10	Net Revenue Requirements GUD No. 10170	<u>\$ 434,145,424</u>									
11											
12											
13											
14											
15											
16	With Proportional Increase all classes but Residential and a 40% residential base charge increase:										
17											
18											
19		Current	Prospective		Revenues						
20	Residential Base Charge	\$ 19.08	\$ 0.77		\$ 13,969,407						
21	Residential Consumption Charge	\$ 0.11378	\$ 0.02502		\$ 20,954,111						
22	Commercial Base Charge	\$ 41.70	\$ 2.96		\$ 4,345,614						
23	Commercial Consumption Charge	\$ 0.08494	\$ 0.00797		\$ 4,345,614						
24	I&T Base Charge	\$ 737.00	\$ 62.70		\$ 592,856						
25	I&T Consumption Charge Tier 1 MMBTU	\$ 0.3096	\$ 0.0278		\$ 279,522						
26	I&T Consumption Charge Tier 2 MMBTU	\$ 0.2267	\$ 0.0203		\$ 225,635						
27	I&T Consumption Charge Tier 3 MMBTU	\$ 0.0486	\$ 0.0044		\$ 87,699						
28					\$ 44,800,457						
29											
16	In accordance with RRM tariff:										
17											
18											
19											
20											
21	Residential Base Charge	\$ 0.52	\$ 9,385,859	\$ 19.60	\$ 353,851,897						
22	Residential Consumption Charge	\$ 0.03049	\$ 25,534,444	\$ 0.14427	\$ 120,821,718						
23	Commercial Base Charge	\$ 3.00	\$ 4,409,676	\$ 44.70	\$ 65,707,365						
24	Commercial Consumption Charge	\$ 0.00785	\$ 4,280,326	\$ 0.09279	\$ 50,595,093						
25	I&T Base Charge	\$ 62.75	\$ 593,364	\$ 799.75	\$ 7,562,427						
26	I&T Consumption Charge Tier 1 MMBTU	\$ 0.0278	\$ 279,726	\$ 0.3374	\$ 3,394,949						
27	I&T Consumption Charge Tier 2 MMBTU	\$ 0.0203	\$ 225,178	\$ 0.2470	\$ 2,739,848						
28	I&T Consumption Charge Tier 3 MMBTU	\$ 0.0044	\$ 88,488	\$ 0.0530	\$ 1,065,879						
29			\$ 44,797,060		\$ 605,739,177						

**ATMOS ENERGY CORP., MID-TEX DIVISION  
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL  
TEST YEAR ENDING DECEMBER 31, 2016**

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan ("PAP")	Post-Retirement Medical Plan ("FAS 106")	Pension Account Plan ("PAP")	Supplemental Executive Benefit Plan ("SERP")	Post-Retirement Medical Plan ("FAS 106")	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Fiscal Year 2017 Willis Towers Watson Report as adjusted (1), (3)	\$ 5,004,862	\$ 2,864,121	\$ 8,234,627	\$ 194,941	\$ 4,375,142	
2	Allocation to Mid-Tex	45.03%	45.03%	71.23%	100.00%	71.23%	
3	Fiscal Year 2017 Actuarially Determined O&M Benefits (Ln 1 x Ln 2)						
4	O&M and Capital Allocation Factor	\$ 2,253,477	\$ 1,289,592	\$ 5,865,537	\$ 194,941	\$ 3,116,420	
5	Fiscal Year 17 Willis Towers Watson Benefit Costs To Approve (excluding Removed Cost Centers) (Ln 3 x Ln 4)	100.00%	100.00%	100.00%	100.00%	100.00%	
6		\$ 2,253,477	\$ 1,289,592	\$ 5,865,537	\$ 194,941	\$ 3,116,420	\$ 12,719,968
7							
8	<b>Summary of Costs to Approve:</b>						
9							
10	Total Pension Account Plan ("PAP")	\$ 2,253,477		\$ 5,865,537			\$ 8,119,015
11	Total Post-Retirement Medical Plan ("FAS 106")		\$ 1,289,592		\$ 194,941	\$ 3,116,420	\$ 4,406,012
12	Total Supplemental Executive Retirement Plan ("SERP")			\$ 5,865,537	\$ 194,941	\$ 3,116,420	\$ 194,941
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 2,253,477	\$ 1,289,592	\$ 5,865,537	\$ 194,941	\$ 3,116,420	\$ 12,719,968
14							
15							
16	O&M Expense Factor	74.05%	74.05%	37.75%	20.00%	37.75%	
17							
18	Expense Portion (Ln 13 x Ln 16)	\$ 1,668,700	\$ 954,943	\$ 2,214,432	\$ 38,988	\$ 1,176,551	\$ 6,053,614
19							
20	Capital Factor	25.95%	25.95%	62.25%	80.00%	62.25%	
21							
22	Capital Portion (Ln 13 x Ln 20)	\$ 584,777	\$ 334,649	\$ 3,651,105	\$ 155,953	\$ 1,939,870	\$ 6,666,354
23							
24	Total (Ln 18 + Ln 22)	\$ 2,253,477	\$ 1,289,592	\$ 5,865,537	\$ 194,941	\$ 3,116,420	\$ 12,719,968

## **CITY OF HIGHLAND VILLAGE**

### **CITY COUNCIL**

**AGENDA# 14**

**MEETING DATE: 06/13/17**

**SUBJECT: Consider Ordinance 2017-1226 amending the Development Regulations and Site Plan for Planned Development No. 2016-01, generally located on the East side of Chinn Chapel Road, South of the Railroad Tracks, directly North of Chapel Hill Estates, Phase II (HV Ladera, LLC)**

**PREPARED BY: Autumn Aman, Community Development Coordinator**

### **BACKGROUND:**

An application was received for review and consideration from G&A Consultants, on behalf of the property owner, HV Ladera, LLC, requesting an amendment to the development regulations and site plan for the Planned Development District 2016-01 for Single Family Detached Residential Condominium Development.

The applicant is requesting to change the number of approved dwelling units from 100 to 102 dwelling units.

On July 26, 2016, the City Council approved Ordinance No. 2016-1201, changing the zoning of the property from SF-40 to a Planned Development in order to allow the property to be developed as a single lot condominium development with 100 detached residential units and setting forth the standards on how the property shall be developed.

On March 3, 2017, City Council approved the preliminary and final plat of the property.

### **IDENTIFIED NEED/S:**

Public hearings are required at both Planning and Zoning and City Council. All public hearing notifications requirements have been met.

### **OPTIONS & RESULTS:**

Options are to recommend the application be (1) approved as submitted, (2) approved with modifications, or (3) deny the request. The City Council may also postpone any action in order to receive any additional information which it requests be presented.

### **PROGRESS TO DATE: (if appropriate)**

At the May 16, 2017, Planning and Zoning meeting, The Commission recommended sending the ordinance forward to City Council for approval as presented with a vote of (4-0).

Council approved the first read of Ordinance 2017-1226 at their May 23, 2017 meeting. As of the date of preparation of this briefing, June 9, 2017, staff has received no calls or emails inquiring on this request.

### **BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

An amendment to the Ordinance is required. A copy of the draft ordinance prepared by the

City Attorney is attached.

**RECOMMENDATION:**

Staff recommends the City Council review and consider approval of the request, as recommended by the Planning and Zoning Commission, on the second and final read of Ordinance 2017-1226.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**ORDINANCE NO. 2017-1226**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, DENTON COUNTY, TEXAS, AMENDING THE HIGHLAND VILLAGE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP BY AMENDING THE CONCEPT PLAN AND DWELLING UNIT DENSITY OF PLANNED DEVELOPMENT NO. 2016-01 FOR DETACHED SINGLE FAMILY RESIDENTIAL CONDOMINIUM DEVELOPMENT AS SET FORTH IN ORDINANCE NO. 2016-1201; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that the Comprehensive Zoning Ordinance and Zoning Map of the City of Highland Village, Texas, as previously amended, should be further amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, DENTON COUNTY, TEXAS, THAT:**

**SECTION 1.** The Comprehensive Zoning Ordinance ("CZO") and the Zoning Map of the City of Highland Village, Denton County, Texas, as previously amended, be further by amending the development regulations of Planned Development No. 2016-01, as enacted by Ordinance No. 2016-1201, as follows:

**A.** Section 2.N(4) of Ordinance No. 2016-1201 is amended to read as follows:

**(4) Density:** The density of dwelling units constructed on the Property shall not exceed 3.90 dwelling units per gross acreage, based on a gross acreage of 26.153 acres.

**B.** Exhibit "B" – Concept Plan to Ordinance No. 2016-1201 is amended and replaced in its entirety with the Concept Plan attached hereto as Attachment 1 and incorporated herein by reference.

**SECTION 2.** To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Highland Village governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

**SECTION 3.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining

portions of said ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

**SECTION 4.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 5.** Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance and Code of Ordinances of the City of Highland Village, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

**SECTION 6.** This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 23<sup>RD</sup> DAY OF MAY, 2017.**

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 13<sup>TH</sup> DAY OF JUNE, 2017.**

**APPROVED:**

\_\_\_\_\_  
**Charlotte J. Wilcox, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

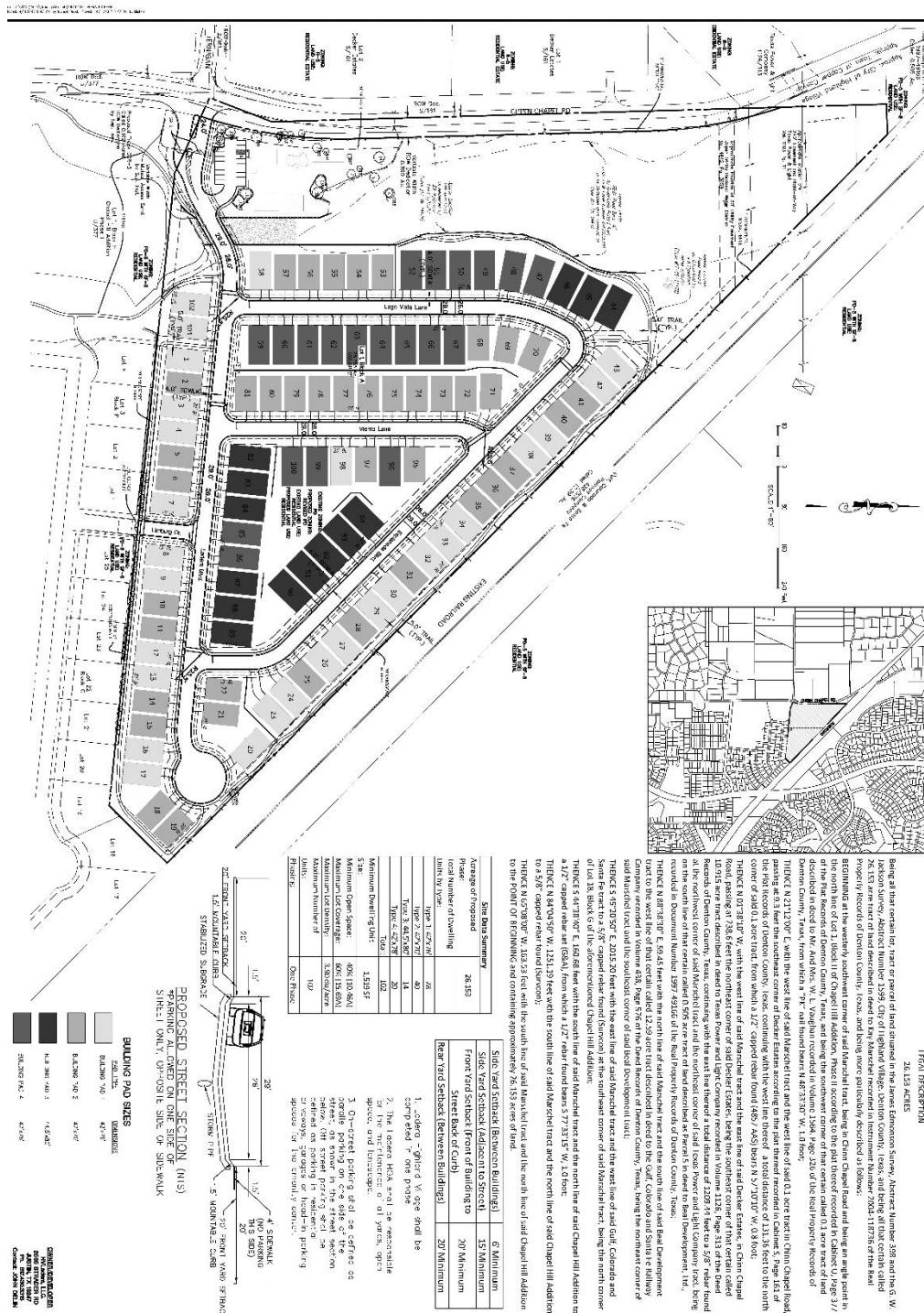
\_\_\_\_\_  
**Kevin B. Laughlin, City Attorney**  
(kbl:5/11/17:86194)



Ordinance No. 2017-1226

Attachment 1

Exhibit "B" – Concept Plan (Amended)  
Planned Development No. 2016-01



**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

<b>AGENDA#</b>	<b>15</b>	<b>MEETING DATE:</b>	<b>06/13/17</b>
<b>SUBJECT:</b>	<b>Consider Ordinance 2017-1227 adopting the Amendments to the Home Rule Charter approved by the Voters of the City of Highland Village on May 6, 2017</b>		
<b>PREPARED BY:</b>	<b>Angela Miller, City Secretary</b>		

**BACKGROUND:**

The City Council ordered a special selection be held in the City of Highland Village on May 6, 2017, for the purpose of adopting amendments to the Home Rule Charter. The presiding judges and election officials have reviewed the returns and results. A majority of the votes cast at the May 6, 2017 special election were "for" the adoption of Proposition Nos. 1 through 10, inclusive, amending the Home Rule Charter of the City of Highland Village, Texas.

Results of the special election were canvassed on May 17, 2017.

**IDENTIFIED NEED/S:**

The City Secretary shall record the Charter amendments adopted by the voters of the City; and pursuant to Section 9.007, of the Texas Local Government Code, the Mayor needs to certify to the Secretary of State of the State of Texas, an authenticated copy of Ordinance 2017-1227, with approved amendments to the Home Rule Charter under the seal of the City, showing the approval by the qualified voters of the City of Highland Village, Texas.

**PROGRESS TO DATE: (if appropriate)**

Council approved the first read of Ordinance 2017-1227 at their May 23, 2017 meeting.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

There will be no fiscal impact for any of the proposed propositions.

**RECOMMENDATION:**

To approve the second and final read of Ordinance 2017-1227 adopting the amendments to the Home Rule Charter as approved by the voters of the City of Highland Village on May 6, 2017.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**ORDINANCE NO. 2017-1227**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, DENTON COUNTY, TEXAS, ADOPTING THE AMENDMENTS TO THE HOME RULE CHARTER APPROVED BY THE VOTERS OF THE CITY OF HIGHLAND VILLAGE AT AN ELECTION HELD ON MAY 6, 2017; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City Council ordered that an election be held in the City of Highland Village, Denton County, Texas, on May 6, 2017, for the purpose of adopting amendments to the Home Rule Charter of the City of Highland Village; and,

**WHEREAS**, immediately after said election, the presiding judges and other election officials holding said election made their returns and results thereof to the City Council; and,

**WHEREAS**, a majority of the votes cast at said election were “for” the adoption of Proposition Nos. 1 through 10, inclusive, amending the Home Rule Charter of the City of Highland Village, Texas; and,

**WHEREAS**, the City Council canvassed the results of the election on May 17, 2017;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** Proposition Nos. 1 through 10, inclusive, setting forth amendments to the Home Rule Charter, approved and adopted by the voters of the City of Highland Village, Texas, in an election held for that purpose on May 6, 2017, a copy of which propositions are attached as Exhibit “A” to Resolution No. 2017-2672 and made a part hereof for all purposes, are hereby declared to be and constitute duly adopted amendments to the Home Rule Charter of the City of Highland Village, Texas.

**SECTION 2.** In accordance with Section 1 of this Ordinance, the Articles, Sections, Subsections, and Paragraphs of the Home Rule Charter of the City of Highland Village, Texas, set forth in Exhibit “A,” attached hereto shall be amended to read as set forth in Exhibit “A” attached hereto.

**SECTION 3.** The City Secretary shall record in the Office of the City Secretary, the Charter amendments adopted by the voters of the City; and pursuant to Section 9.007, TEX. LOC. GOV'T CODE, the Mayor shall certify to the Secretary of State of the State of Texas, an authenticated copy of this Ordinance and said amendment to the Home Rule Charter under the seal of the City, showing the approval by the qualified voters of the City of Highland Village, Texas.

**SECTION 4.** This Ordinance and the Charter amendments adopted hereby shall take effect immediately from and after the passage of this Ordinance, as the law and charter in such case provides.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE,  
TEXAS, ON FIRST READING ON THIS THE 23<sup>RD</sup> DAY OF MAY, 2017.**

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE,  
TEXAS, ON SECOND READING ON THIS THE 13<sup>TH</sup> DAY OF JUNE, 2017.**

**APPROVED:**

\_\_\_\_\_  
**Charlotte J. Wilcox, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**Kevin B. Laughlin, City Attorney**  
(kbl:5/16/17:86329)

## **MAYOR'S CERTIFICATE OF AUTHENTICATION**

Pursuant to TEX. LOC. GOV'T CODE ANN., Section 9.007, I, Charlotte J. Wilcox, Mayor of the City of Highland Village, Denton County, Texas, hereby certify that the above and forgoing is a true and correct copy of the City of Highland Village Ordinance No. 2017-1227, adopted by the City Council of the City of Highland Village, Texas, on the 13th day of June, 2017, and attached thereto as Exhibit "A" is a true and correct copy of the amendments to the City of Highland Village Home Rule Charter approved by the voters of the City of Highland Village, Texas, at an election held for that purpose on May 6, 2017

This certificate of authentication executed this 13<sup>th</sup> day of June, 2017.

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Charlotte J. Wilcox, Mayor

### **ATTEST:**

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Angela Miller, City Secretary

### **APPROVED AS TO FORM AND LEGALITY:**

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Kevin B. Laughlin, City Attorney

Seal of the City of Highland Village, Denton County, Texas

**EXHIBIT "A" TO  
CITY OF HIGHLAND VILLAGE ORDINANCE NO. 2017-1227**

In accordance with the propositions approved at the special election held on May 6, 2017, the Home Rule Charter of the City of Highland Village, Texas, is hereby amended as follows:

1. In accordance with Proposition No. 1, Section 3.04, Paragraph A is amended to read as follows:

**Sec. 3.04. Member Qualification**

A. The Mayor and each Councilmember shall be a resident of the City for a period of not less than twelve (12) months prior to the date of election, and a qualified voter of the State of Texas.

2. In accordance with Proposition No. 2, Section 3.12.1 is amended to read as follows:

**Sec. 3.12.1. The Deputy Mayor Pro Tem**

The Council at its first meeting after election of the Council members, shall select one of its members Deputy Mayor Pro Tem. The Deputy Mayor Pro Tem shall be authorized to perform all the duties of the Mayor in the absence or disability of the Mayor and the Mayor Pro Tem.

3. In accordance with Proposition No. 2, Section 3.13 is amended to read as follows:

**Sec. 3.13. Council Meetings**

Each Council meeting shall be held by published agenda. The Mayor or any member of the Council may place an item on the agenda. Once an item is placed on the agenda, it may only be removed by a majority vote of the Council. At each Council meeting, a quorum of five, composed of the Mayor, Mayor Pro Tem, or Mayor Pro Tem and four other members of the Council, must be present for the conduct of business, but no action shall be of any force or effect unless adopted by the favorable vote of not less than four of the entire Council (unless otherwise provided by this Charter). In the event of a tie vote the item/issue shall be placed on the agenda of the next regular Council meeting for further consideration.

- A. **Regular meetings:** The Council shall have as many regular meetings as it shall deem necessary, provided it shall have at least one meeting each month to be held within the City limits.
- B. **Special meetings:** Special meetings may be called by the Mayor or upon written application of any three members of the Council. The City Secretary shall arrange a special meeting for the time and date set out in the applications. Notice of special meetings shall be

given by the City Secretary to each member of the Council, including the Mayor, and to the City Manager, or left at such person's residence. Notice shall be given to the public as required by law.

**C. Open meetings:** Meetings shall be open to the public except where closed meetings are authorized by law.

4. In accordance with Proposition No. 3, Section 4.05 is repealed.
5. In accordance with Proposition No. 4, Subsection B of Section 4.06 is amended to read as follows:

**Sec. 4.06. Commissions, Boards and Committees**

**B. Parks and Recreation Advisory Board.**

The City Council shall enact an ordinance establishing a Parks and Recreation Advisory Board and set forth in said ordinance the purpose and duties of said board.

6. In accordance with Proposition Nos. 5 and 6, Subsection A of Section 8.02 is amended to read as follows:

**Sec. 8.02. Filing for Office**

**A. Eligibility to File.** Each candidate for any elective City office shall meet the following qualifications:

1. shall be a qualified and effectively registered voter of the City;
2. shall have resided within the corporate limits of the City, including the annexed territory, for the twelve consecutive months prior to the date of election;
3. shall meet the requirements of sponsorship required in Section 8.02.B;
4. shall not file for more than one office or position number per election;
5. subject to the provisions of Section 3.06, shall resign from the office and the position declared vacant if an incumbent and seeking another office or position number;

6. shall not continue as a City employee after becoming a candidate for an elective office.

7. In accordance with Proposition No. 7, Section 9.02 is amended to read as follows:

**Sec. 9.02. Initiation of Proceedings, Petitioners' Committee; Affidavit.**

At least five qualified voters may begin initiative, referendum, or recall proceedings by filing with the City Secretary an affidavit stating they constitute the petitioners' committee. This committee will be responsible for coordinating the circulation of the petition and filing it in proper form; stating their names and addresses and specifying the address to which all notices to the committee are to be sent. The committee will set out in full the proposed initiative ordinance, the ordinance for reconsideration, or the particulars for recall. The City Secretary shall issue the appropriate petition blanks to the petitioners' committee not later than ten business days after the affidavit of the petitioners' committee is filed with the City Secretary. After the affidavit of the petitioners' committee is filed, the ordinance sought to be amended or repealed shall not be repealed, or amended or reenacted by the Council unless

1. the action taken by the Council is that which the petition requests,
2. the petition has not been filed within the prescribed time limit,
3. there is a final determination of the insufficiency of the petition,
4. the petition is withdrawn by the petitioners' committee, or
5. one year has elapsed since Council or voter action has been taken on the petition

8. In accordance with Proposition Nos. 8 and 9, Section 10.02 is amended to read as follows:

**Sec. 10.02. Public Records**

All records of the City shall be open for public inspection to the extent required by state or federal law. The records may be examined and copied in the City offices during normal business hours at a charge established by in accordance with State law.

9. In accordance with Proposition No. 10, Section 10.08 is amended to read as follows:



**Sec. 10.08. Codification of Ordinances**

The Council shall have the power to cause the ordinances of the city to be printed in code form to thereafter revise and keep same up to date.

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 16**

**MEETING DATE: 06/13/17**

**SUBJECT: Consider Resolution 2017-2685 Authorizing the Purchase of Two (2) Police Vehicles through a Cooperative Purchasing Agreement in an Amount not to exceed \$55,000**

**PREPARED BY: Scott Kriston, Director of Public Works**

**BACKGROUND:**

Due to damage caused by the hail storm that occurred in Highland Village on March 26, 2017, two Police Department vehicles were deemed a total loss by the insurance company - one (1) Ford Police Interceptor Utility and one (1) Ford Explorer.

**IDENTIFIED NEED/S:**

Staff is seeking to purchase two (2) vehicles to replace those damaged by the hail storm.

**PROGRESS TO DATE: (if appropriate)**

In the process of taking bids as required by state law, staff has determined that working through a Cooperative Purchasing Agreement for the vehicles and equipment, which meet or exceed all specifications, provides the best purchase prices.

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

Total cost for the purchase of the two replacement vehicles will not exceed \$55,000.

**RECOMMENDATION:**

To approve Resolution 2017-2685.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**RESOLUTION NO. 2017-2685**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE PURCHASE OF TWO POLICE VEHICLES THROUGH A COOPERATIVE PURCHASING AGREEMENT IN AN AMOUNT NOT TO EXCEED \$55,000; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, due to damage resulting in a hail storm that occurred in Highland Village on March 26, 2017, two Police Department vehicles were deemed a total loss by the insurance company; and

**WHEREAS**, City Administration has identified the need to purchase replacement vehicles damaged in the storm, which include one (1) Ford Police Interceptor Utility and one (1) Ford Explorer; and

**WHEREAS**, City Administration, determined in accordance with state law, that the purchase of fleet vehicles that comply with City specifications can be competitively procured through a Cooperative Purchasing Agreement; and

**WHEREAS**, the City Council of the City of Highland Village finds it to be in the public interest to authorize the above-described purchase.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** The City Manager is hereby authorized to purchase one (1) 2017 Ford Police Interceptor Utility and one (1) 2017 Ford Explorer through a Cooperative Purchasing Agreement in an amount not to exceed \$55,000.

**SECTION 2.** This Resolution shall take effect immediately upon passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 13<sup>TH</sup> DAY OF JUNE, 2017.**

**APPROVED:**

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**Charlotte J. Wilcox, Mayor**

**ATTEST:**

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**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

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**Kevin B. Laughlin, City Attorney**

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

**AGENDA# 17**

**MEETING DATE: 06/13/17**

**SUBJECT: Receive Budget Reports for Period Ending April 30, 2017**

**PREPARED BY: Ken Heerman, Assistant City Manager**

**BACKGROUND:**

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for April represents the seventh report in the Fiscal Year.

**IDENTIFIED NEED/S:**

N/A

**OPTIONS & RESULTS:**

N/A

**PROGRESS TO DATE: (if appropriate)**

N/A

**BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

Council to receive the budget reports for the period ending April 30, 2017.

# General Fund Summary

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 9,763,828	\$ 9,763,828	\$ 9,724,647	\$ (39,181)	100%
Sales Tax	2,700,218	2,700,218	1,066,278	(1,633,940)	39%
Franchise Fees	1,714,328	1,714,328	573,847	(1,140,481)	33%
Licensing & Permits	450,833	450,833	289,177	(161,656)	64%
Park/Recreation Fees	221,070	221,070	149,138	(71,932)	67%
Public Safety Fees	39,000	39,000	26,589	(12,411)	68%
Rents	126,401	126,401	67,659	(58,742)	54%
Municipal Court	112,200	112,200	50,916	(61,284)	45%
Public Safety Charges for Svc	466,921	466,921	329,116	(137,805)	70%
Interest Income	32,000	32,000	32,959	959	103%
Miscellaneous	129,850	129,850	85,090	(44,760)	66%
<b>Total Revenues</b>	<b>\$ 15,756,649</b>	<b>\$ 15,756,649</b>	<b>\$ 12,395,419</b>	<b>\$ (3,361,230)</b>	<b>79%</b>

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
<b>Total Available Resources</b>	<b>\$ 16,290,649</b>	<b>\$ 16,290,649</b>	<b>\$ 12,395,419</b>	<b>\$ (3,895,230)</b>	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 646,560	\$ 646,560	\$ 267,456	\$ 379,104	41%
Finance (includes Mun. Court)	1,483,887	1,483,887	926,507	557,380	62%
Human Resources	552,948	552,948	265,831	287,117	48%
City Secretary Office	304,402	304,402	170,275	134,128	56%
Information Services	1,109,963	1,109,963	442,341	667,622	40%
Police	4,676,887	4,676,887	2,557,009	2,119,878	55%
Fire	2,846,905	2,846,905	2,077,100	769,806	73%
Community Services	425,512	425,512	235,386	190,125	55%
Streets/Drainage	1,374,669	1,374,669	888,849	485,820	65%
Maintenance	898,459	898,459	362,007	536,452	40%
Parks	1,571,130	1,571,130	822,220	748,910	52%
Recreation	448,527	448,527	183,173	265,354	41%
<b>Total Expenditures</b>	<b>\$ 16,339,850</b>	<b>\$ 16,339,850</b>	<b>\$ 9,198,154</b>	<b>\$ 7,141,696</b>	<b>56%</b>

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 484,000	\$ 484,000	\$ 506,621	\$ (22,621)	105%

Other Uses					
Transfers Out	\$ 266,000	\$ 266,000	\$ -	266,000	0%
<b>Total Expenditures</b>	<b>\$ 16,605,850</b>	<b>\$ 16,605,850</b>	<b>\$ 9,198,154</b>	<b>\$ 7,407,696</b>	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	4,024,986	5,456,225	5,456,225
+ Net Increase (Decrease)	(315,201)	(315,201)	3,197,265
Ending Fund Balance	\$ 3,709,785	\$ 5,141,024	\$ 8,653,490

Audited FY16

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,450,977	\$ 2,450,977	\$ 1,379,723
Restricted	11,500	11,500	11,500
Unassigned	1,247,308	2,678,547	7,262,267
<b>Total Fund Balance</b>	<b>\$ 3,709,785</b>	<b>\$ 5,141,024</b>	<b>\$ 8,653,490</b>

# General Fund Expenditure Summary

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

*Percent of Budget Year Transpired*

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 11,486,094	\$ 11,486,094	\$ 6,362,160	\$ 5,123,934	55%
Services / Supplies	4,369,755	4,369,755	2,329,373	2,040,382	53%
Capital	484,000	484,000	506,621	(22,621)	105%
	\$ 16,339,850	\$ 16,339,850	\$ 9,198,154	\$ 7,141,696	56%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 8,416,498	\$ 8,416,498	\$ 4,650,262	\$ 3,766,236	55%
<i>Employee Benefits</i>	3,069,597	3,069,597	1,711,898	1,357,699	56%
<i>Total Personnel</i>	\$ 11,486,094	\$ 11,486,094	\$ 6,362,160	\$ 5,123,934	55%

<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 1,313,594	\$ 1,313,594	\$ 709,350	\$ 604,244	54%
<i>Employee Development</i>	313,817	313,817	142,247	171,570	45%
<i>Office Supplies / Equipment</i>	1,064,876	1,064,876	517,929	546,947	49%
<i>Utilities</i>	328,432	328,432	150,441	177,991	46%
<i>Other</i>	1,349,037	1,349,037	809,406	539,631	60%
<i>Total Services / Supplies</i>	\$ 4,369,755	\$ 4,369,755	\$ 2,329,373	\$ 2,040,382	53%

<b>Capital</b>					
<i>Equipment / Vehicles</i>	\$ 484,000	\$ 484,000	\$ 506,621	\$ (22,621)	105%
<i>Total Capital</i>	\$ 484,000	\$ 484,000	\$ 506,621	\$ (22,621)	105%

<i>Total General Fund Expenditure Summary</i>	\$ 16,339,850	\$ 16,339,850	\$ 9,198,154	\$ 7,141,696	56%
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# General Fund Revenue

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

*Percent of Budget Year Transpired*

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 9,763,828	\$ 9,763,828	\$ 9,724,647	\$ (39,181)	100%
Sales Tax	2,700,218	2,700,218	1,066,278	(1,633,940)	39%
Franchise Fees	1,714,328	1,714,328	573,847	(1,140,481)	33%
Licensing & Permits	450,833	450,833	289,177	(161,656)	64%
Park/Recreation Fees	221,070	221,070	149,138	(71,932)	67%
Public Safety Fees	39,000	39,000	26,589	(12,411)	68%
Rents	126,401	126,401	67,659	(58,742)	54%
Municipal Court	112,200	112,200	50,916	(61,284)	45%
Public Safety Charges for Svc	466,921	466,921	329,116	(137,805)	70%
Interest Income	32,000	32,000	32,959	959	103%
Miscellaneous	129,850	129,850	85,090	(44,760)	66%
<b>Total Revenues</b>	<b>\$ 15,756,649</b>	<b>\$ 15,756,649</b>	<b>\$ 12,395,419</b>	<b>\$ (3,361,230)</b>	<b>79%</b>



# City Manager Office

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 382,973	\$ 382,973	\$ 200,807	\$ 182,165	52%
Services / Supplies	263,587	263,587	66,649	196,938	25%
Capital	-	-	-	-	0%
	\$ 646,560	\$ 646,560	\$ 267,456	\$ 379,104	41%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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#### Personnel

<b>Salaries / Wages</b>	\$ 312,211	\$ 312,211	\$ 159,306	\$ 152,906	51%
<b>Employee Benefits</b>	70,761	70,761	41,502	29,260	59%
<b>Total Personnel</b>	\$ 382,973	\$ 382,973	\$ 200,807	\$ 182,164	52%

#### Services / Supplies

<b>Professional Services</b> (City-wide legal - \$120,500)	\$ 135,750	\$ 135,750	\$ 47,597	\$ 88,153	35%
<b>Employee Development</b>	12,875	12,875	4,420	8,455	34%
<b>Supplies / Equipment</b>	4,710	4,710	1,767	2,943	38%
<b>Utilities</b>	-	-	-	-	0%
<b>Other (Contingency)</b>	110,252	110,252	12,864	97,388	12%
<b>Total Services / Supplies</b>	\$ 263,587	\$ 263,587	\$ 66,649	\$ 196,938	25%

#### Capital

<b>Equipment / Vehicles</b>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total City Manager</b>	\$ 646,560	\$ 646,560	\$ 267,456	\$ 379,103	41%
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# Finance Department FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

## - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 928,120	\$ 928,120	\$ 529,005	\$ 399,115	57%
Services / Supplies	555,767	555,767	397,502	158,265	72%
Capital	-	-	-	-	0%
	\$ 1,483,887	\$ 1,483,887	\$ 926,507	\$ 557,380	62%

## - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 682,779	\$ 682,779	\$ 388,006	\$ 294,772	57%
<i>Employee Benefits</i>	245,341	245,341	140,999	104,343	57%
<b>Total Personnel</b>	\$ 928,120	\$ 928,120	\$ 529,005	\$ 399,115	57%

<b>Services / Supplies</b>					
<i>Professional Services</i> (City-wide liability insurance - \$107,201 / DCAD - \$74,670)	\$ 502,763	\$ 502,763	\$ 368,914	\$ 133,849	73%
<i>Employee Development</i>	19,938	19,938	7,485	12,453	38%
<i>Supplies / Equipment</i>	10,176	10,176	3,845	6,331	38%
<i>Utilities</i>	-	-	1,675	(1,675)	0%
<i>Other (Special Events)</i>	22,890	22,890	15,584	7,306	68%
<b>Total Services / Supplies</b>	\$ 555,767	\$ 555,767	\$ 397,502	\$ 158,265	72%

<b>Capital</b>					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Finance Department</b>	\$ 1,483,887	\$ 1,483,887	\$ 926,507	\$ 557,380	62%

# Human Resources

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 450,958	\$ 450,958	\$ 228,799	\$ 222,159	51%
Services / Supplies	101,990	101,990	37,032	64,958	36%
Capital	-	-	-	-	0%
	\$ 552,948	\$ 552,948	\$ 265,831	\$ 287,117	48%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 362,545	\$ 362,545	\$ 177,171	\$ 185,374	49%
<i>Employee Benefits</i>	88,413	88,413	51,628	36,785	58%
<b>Total Personnel</b>	\$ 450,958	\$ 450,958	\$ 228,799	\$ 222,158	51%
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 26,350	\$ 26,350	\$ 9,494	\$ 16,856	36%
<i>Employee Development</i>	67,590	67,590	26,078	41,512	39%
<i>Supplies / Equipment</i>	2,050	2,050	971	1,079	47%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	6,000	6,000	489	5,511	8%
<b>Total Services / Supplies</b>	\$ 101,990	\$ 101,990	\$ 37,032	\$ 64,958	36%
<b>Capital</b>					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Human Resources</b>	\$ 552,948	\$ 552,948	\$ 265,831	\$ 287,116	48%

# City Secretary Office

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

*Percent of Budget Year Transpired*

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 180,137	\$ 180,137	\$ 105,113	\$ 75,025	58%
Services / Supplies	124,265	124,265	65,162	59,103	52%
Capital	-	-	-	-	-
	\$ 304,402	\$ 304,402	\$ 170,275	\$ 134,128	56%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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#### Personnel

<i>Salaries / Wages</i>	\$ 143,137	\$ 143,137	\$ 83,350	\$ 59,787	58%
<i>Employee Benefits</i>	37,001	37,001	21,763	15,238	59%
<b>Total Personnel</b>	\$ 180,137	\$ 180,137	\$ 105,113	\$ 75,024	58%

#### Services / Supplies

<i>Professional Services</i>	\$ 26,650	\$ 26,650	\$ 6,071	\$ 20,579	23%
<i>Employee Development</i> <i>(City Council related \$31,280)</i>	42,560	42,560	23,628	18,932	56%
<i>Supplies / Equipment</i>	16,355	16,355	7,463	8,892	46%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	38,700	38,700	28,000	10,700	72%
<b>Total Services / Supplies</b>	\$ 124,265	\$ 124,265	\$ 65,162	\$ 59,103	52%

#### Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total City Secretary Office</b>	\$ 304,402	\$ 304,402	\$ 170,275	\$ 134,127	56%
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# Information Services

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

*Percent of Budget Year Transpired*

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 565,776	\$ 565,776	\$ 301,946	\$ 263,830	53%
Services / Supplies	319,187	319,187	140,395	178,792	44%
Capital	225,000	225,000	-	225,000	0%
	<u>\$ 1,109,963</u>	<u>\$ 1,109,963</u>	<u>\$ 442,341</u>	<u>\$ 667,622</u>	<u>40%</u>

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 418,823	\$ 418,823	\$ 229,040	\$ 189,782	55%
<i>Employee Benefits</i>	146,954	146,954	72,906	74,048	50%
<b>Total Personnel</b>	<b>\$ 565,776</b>	<b>\$ 565,776</b>	<b>\$ 301,946</b>	<b>\$ 263,830</b>	<b>53%</b>
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 155,020	\$ 155,020	\$ 83,636	\$ 71,384	54%
<i>Employee Development</i>	24,425	24,425	19,662	4,763	80%
<i>Supplies / Equipment</i>	2,560	2,560	1,313	1,247	51%
<i>Utilities</i>	15,032	15,032	7,538	7,494	50%
<i>Other (Data Processing)</i>	122,150	122,150	28,246	93,904	23%
<b>Total Services / Supplies</b>	<b>\$ 319,187</b>	<b>\$ 319,187</b>	<b>\$ 140,395</b>	<b>\$ 178,792</b>	<b>44%</b>
<b>Capital</b>					
<i>Equipment / Vehicles</i>	225,000	225,000	-	225,000	0%
<b>Total Capital</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ -</b>	<b>\$ 225,000</b>	<b>0%</b>
<b>Total City Secretary Office</b>	<b>\$ 1,109,963</b>	<b>\$ 1,109,963</b>	<b>\$ 442,341</b>	<b>\$ 667,622</b>	<b>40%</b>

# Police Department FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

## - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,198,439	<b>\$ 4,198,439</b>	<b>\$ 2,252,512</b>	\$ 1,945,927	54%
Services / Supplies	378,448	<b>378,448</b>	<b>188,440</b>	190,008	50%
Capital	<u>100,000</u>	<u><b>100,000</b></u>	<u><b>116,056</b></u>	<u>(16,056)</u>	<u>116%</u>
	<b>\$ 4,676,887</b>	<b>\$ 4,676,887</b>	<b>\$ 2,557,009</b>	<b>\$ 2,119,878</b>	<b>55%</b>

## - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 3,091,914	<b>\$ 3,091,914</b>	<b>\$ 1,668,951</b>	\$ 1,422,963	54%
<i>Employee Benefits</i>	<u>1,106,525</u>	<u><b>1,106,525</b></u>	<u><b>583,561</b></u>	<u>522,963</u>	<u>53%</u>
<b>Total Personnel</b>	<b>\$ 4,198,439</b>	<b>\$ 4,198,439</b>	<b>\$ 2,252,512</b>	<b>\$ 1,945,927</b>	<b>54%</b>
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 133,147	<b>\$ 133,147</b>	<b>\$ 76,772</b>	\$ 56,375	58%
<i>Employee Development</i>	44,924	<b>44,924</b>	<b>17,049</b>	27,875	38%
<i>Supplies / Equipment</i>	135,249	<b>135,249</b>	<b>60,579</b>	74,669	45%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$49,420)</i>	<u>65,128</u>	<u><b>65,128</b></u>	<u><b>34,040</b></u>	<u>\$ 31,088</u>	<u>52%</u>
<b>Total Services / Supplies</b>	<b>\$ 378,448</b>	<b>\$ 378,448</b>	<b>\$ 188,440</b>	<b>\$ 190,008</b>	<b>50%</b>
<b>Capital</b>					
<i>Equipment / Vehicles</i>	100,000	<b>100,000</b>	<b>116,056</b>	(16,056)	116%
<b>Total Capital</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 116,056</b>	<b>\$ (16,056)</b>	<b>116%</b>
<b>Total Police Department</b>	<b>\$ 4,676,887</b>	<b>\$ 4,676,887</b>	<b>\$ 2,557,009</b>	<b>\$ 2,119,878</b>	<b>55%</b>

# Fire Department FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

## --- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,207,017	\$ 2,207,017	\$ 1,279,321	\$ 927,697	58%
Services / Supplies	581,888	581,888	481,785	100,103	83%
Capital	58,000	58,000	315,994	(257,994)	545%
	\$ 2,846,905	\$ 2,846,905	\$ 2,077,100	\$ 769,806	73%

## --- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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### Personnel

<b>Salaries / Wages</b>	\$ 1,597,162	\$ 1,597,162	\$ 913,917	\$ 683,244	57%
<b>Employee Benefits</b>	609,856	609,856	365,403	244,453	60%
<b>Total Personnel</b>	\$ 2,207,017	\$ 2,207,017	\$ 1,279,321	\$ 927,697	58%

### Services / Supplies

<b>Professional Services</b>	\$ 61,676	\$ 61,676	\$ 33,281	\$ 28,395	54%
<b>Employee Development</b> (Training - \$42,000)	57,520	57,520	27,962	29,558	49%
<b>Supplies / Equipment</b>	187,692	187,692	154,143	33,549	82%
<b>Utilities</b>	1,800	1,800	906	894	50%
<b>Other</b>	273,200	273,200	265,493	7,707	97%
<b>Total Services / Supplies</b>	\$ 581,888	\$ 581,888	\$ 481,785	\$ 100,103	83%

### Capital

<b>Equipment / Vehicles</b>	58,000	58,000	315,994	(257,994)	545%
<b>Total Capital</b>	\$ 58,000	\$ 58,000	\$ 315,994	\$ (257,994)	545%

<b>Total Fire Department</b>	\$ 2,846,905	\$ 2,846,905	\$ 2,077,100	\$ 769,806	73%
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New ambulance received that was budgeted in FY 2016 (\$250,780)

# Community Services

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 402,319	\$ 402,319	\$ 232,331	\$ 169,987	58%
Services / Supplies	23,193	23,193	3,055	20,138	13%
Capital	-	-	-	-	0%
	\$ 425,512	\$ 425,512	\$ 235,386	\$ 190,125	55%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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#### Personnel

<i>Salaries / Wages</i>	\$ 290,160	\$ 290,160	\$ 166,247	\$ 123,914	57%
<i>Employee Benefits</i>	112,158	112,158	66,084	46,074	59%
<b>Total Personnel</b>	\$ 402,319	\$ 402,319	\$ 232,331	\$ 169,987	58%

#### Services / Supplies

<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 548	8,652	6%
<i>Employee Development</i>	4,765	4,765	1,211	3,554	25%
<i>Supplies / Equipment</i>	7,228	7,228	1,296	5,932	18%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	2,000	2,000	-	2,000	0%
<b>Total Services / Supplies</b>	\$ 23,193	\$ 23,193	\$ 3,055	\$ 20,138	13%

#### Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%

<b>Total Building Operations</b>	\$ 425,512	\$ 425,512	\$ 235,386	\$ 190,125	55%
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# Streets Division

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

<i>Percent of Budget Year Transpired</i>	<b>58.3%</b>
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 671,743	\$ 671,743	\$ 391,746	\$ 279,997	58%
Services / Supplies	672,926	672,926	422,532	250,394	63%
Capital	<u>30,000</u>	<u>30,000</u>	<u>74,571</u>	<u>(44,571)</u>	<u>249%</u>
	\$ 1,374,669	\$ 1,374,669	\$ 888,849	\$ 485,820	65%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 452,166	\$ 452,166	\$ 274,538	\$ 177,628	61%
<i>Employee Benefits</i>	<u>219,577</u>	<u>219,577</u>	<u>117,208</u>	<u>102,369</u>	<u>53%</u>
<b>Total Personnel</b>	\$ 671,743	\$ 671,743	\$ 391,746	\$ 279,997	58%

<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 64,676	\$ 64,676	\$ 5,000	\$ 59,676	8%
<i>Employee Development</i>	10,150	10,150	3,613	6,537	36%
<i>Supplies / Equipment</i>	47,550	47,550	24,727	22,823	52%
<i>Utilities</i>	90,000	90,000	48,807	41,193	54%
<i>Other (Street Maintenance)</i>	<u>460,550</u>	<u>460,550</u>	<u>340,385</u>	<u>120,165</u>	<u>74%</u>
<b>Total Services / Supplies</b>	\$ 672,926	\$ 672,926	\$ 422,532	\$ 250,394	63%

<b>Capital</b>					
<i>Equipment / Vehicles</i>	30,000	30,000	74,571	(44,571)	249%
<b>Total Capital</b>	\$ 30,000	\$ 30,000	\$ 74,571	\$ (44,571)	249%
<b>Total Streets</b>	\$ 1,374,669	\$ 1,374,669	\$ 888,849	\$ 485,820	65%

# Maintenance Division

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 305,832	\$ 305,832	\$ 152,293	\$ 153,539	50%
Services / Supplies	592,627	592,627	209,714	382,913	35%
Capital	-	-	-	-	0%
	\$ 898,459	\$ 898,459	\$ 362,007	\$ 536,452	40%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 217,185	\$ 217,185	\$ 108,653	\$ 108,532	50%
<i>Employee Benefits</i>	88,648	88,648	43,640	45,008	49%
<b>Total Personnel</b>	\$ 305,832	\$ 305,832	\$ 152,293	\$ 153,539	50%
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 64,480	\$ 64,480	\$ 22,648	\$ 41,832	35%
<i>Employee Development</i>	5,535	5,535	986	4,549	18%
<i>Supplies / Equipment (Fuel &amp; Oils - \$135,777, Repair Parts / Contract Repairs - \$188,000)</i>	437,512	437,512	151,741	285,771	35%
<i>Utilities</i>	85,000	85,000	34,338	50,662	40%
<i>Other</i>	100	100	-	100	0%
<b>Total Services / Supplies</b>	\$ 592,627	\$ 592,627	\$ 209,714	\$ 382,913	35%
<b>Capital</b>					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Maintenance</b>	\$ 898,459	\$ 898,459	\$ 362,007	\$ 536,452	40%

# Parks Division FY 2016/2017 Budget

**YEAR TO DATE APRIL**

*Percent of Budget Year Transpired*

**58.3%**

## - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,001,680	<b>\$ 1,001,680</b>	<b>\$ 590,323</b>	\$ 411,357	59%
Services / Supplies	498,450	<b>498,450</b>	<b>231,897</b>	266,553	47%
Capital	<u>71,000</u>	<b><u>71,000</u></b>	<u>-</u>	<u>71,000</u>	<u>0%</u>
	<b>\$ 1,571,130</b>	<b>\$ 1,571,130</b>	<b>\$ 822,220</b>	\$ 748,910	52%

## - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 708,555	<b>\$ 708,555</b>	<b>\$ 412,241</b>	\$ 296,314	58%
<i>Employee Benefits</i>	<u>293,125</u>	<b><u>293,125</u></b>	<u>178,082</u>	<u>115,043</u>	<u>61%</u>
<b>Total Personnel</b>	<b>\$ 1,001,680</b>	<b>\$ 1,001,680</b>	<b>\$ 590,323</b>	\$ 411,357	59%
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ 133,882	<b>\$ 133,882</b>	<b>\$ 55,387</b>	\$ 78,495	41%
<i>Employee Development</i>	14,980	<b>14,980</b>	<b>9,073</b>	5,907	61%
<i>Supplies / Equipment</i>	212,288	<b>212,288</b>	<b>109,779</b>	102,509	52%
<i>Utilities</i>	136,600	<b>136,600</b>	<b>57,178</b>	79,422	42%
<i>Other</i>	<u>700</u>	<b><u>700</u></b>	<u>480</u>	<u>220</u>	<u>69%</u>
<b>Total Services / Supplies</b>	<b>\$ 498,450</b>	<b>\$ 498,450</b>	<b>\$ 231,897</b>	\$ 266,553	47%
<b>Capital</b>					
<i>Equipment / Vehicles</i>	71,000	<b>71,000</b>	-	71,000	0%
<b>Total Capital</b>	<b>71,000</b>	<b>71,000</b>	-	71,000	0%
<b>Total Parks</b>	<b>\$ 1,571,130</b>	<b>\$ 1,571,130</b>	<b>\$ 822,220</b>	\$ 748,910	52%

# Recreation Division

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

*Percent of Budget Year Transpired*

**58.3%**

### - - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 191,099	\$ 191,099	\$ 97,963	\$ 93,136	51%
Services / Supplies	257,428	257,428	85,210	172,218	33%
Capital	-	-	-	-	0%
	\$ 448,527	\$ 448,527	\$ 183,173	\$ 265,354	41%

### - - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>Personnel</b>					
<i>Salaries / Wages</i>	\$ 139,861	\$ 139,861	\$ 68,841	\$ 71,020	49%
<i>Employee Benefits</i>	51,238	51,238	29,122	22,116	57%
<b>Total Personnel</b>	\$ 191,099	\$ 191,099	\$ 97,963	\$ 93,136	51%
<b>Services / Supplies</b>					
<i>Professional Services</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	8,555	8,555	1,079	7,476	13%
<i>Supplies / Equipment</i>	1,506	1,506	305	1,201	20%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs )</i>	247,367	247,367	83,826	163,541	34%
<b>Total Services / Supplies</b>	\$ 257,428	\$ 257,428	\$ 85,210	\$ 172,218	33%
<b>Capital</b>					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<b>Total Capital</b>	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Recreation</b>	\$ 448,527	\$ 448,527	\$ 183,173	\$ 265,354	41%

# Equipment Replacement / Capital Schedule

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	225,000	225,000	-	-	0%
Police Dept Capital Outlay	100,000	100,000	116,056	(16,056)	116%
Fire Dept Capital Outlay	58,000	58,000	315,994	(257,994)	545%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	30,000	30,000	74,571	(44,571)	249%
Maintenance Capital Outlay	-	-	-	-	0%
City Parks Capital Outlay	71,000	71,000	-	71,000	0%
City Recreation Capital Outlay	-	-	-	-	0%
<b>Total Expenditures</b>	<b>\$ 484,000</b>	<b>\$ 484,000</b>	<b>\$ 506,621</b>	<b>\$ (22,621)</b>	<b>105%</b>

# Utility Fund Revenues

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

<b>Percent of Budget Year Transpired</b>	<b>58.3%</b>
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<b>Fees</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Year to Date</b>	<b>Variance</b>	<b>% Received</b>
<i>Electronic Payment</i>	\$ (100,000)	\$ (100,000)	\$ (52,915)	\$ (47,085)	53%
<i>Charges / Penalties</i>	81,950	81,950	40,633	41,317	50%
<b>Total Fees</b>	\$ (18,050)	\$ (18,050)	\$ (12,282)	\$ (5,768)	68%

### Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ 1,525	\$ 8,475	15%
<b>Total Licenses &amp; Permits</b>	\$ 10,000	\$ 10,000	\$ 1,525	\$ 8,475	15%

### Charges for Services

<i>Water Sales</i>	\$ 4,859,679	\$ 4,859,679	\$ 1,817,429	\$ 3,042,250	37%
<i>Sewer Sales</i>	3,585,708	3,585,708	1,936,184	1,649,524	54%
<i>Inspection Fees</i>	3,300	3,300	1,770	1,530	54%
<b>Total Charges for Service</b>	\$ 8,448,687	\$ 8,448,687	\$ 3,755,384	\$ 4,693,303	44%

### Interest

<i>Interest (Operations)</i>	\$ 7,000	\$ 7,000	\$ 9,997	\$ (2,997)	143%
<i>Interest (Capital Projects)</i>	10,000	10,000	3,138	6,862	31%
<b>Total Interest</b>	\$ 17,000	\$ 17,000	\$ 13,135	\$ 3,865	77%

### Impact Fees

<i>Impact Fees</i>	\$ 192,000	\$ 192,000	\$ 91,005	\$ 100,995	47%
<b>Total Impact Fees</b>	\$ 192,000	\$ 192,000	\$ 91,005	\$ 100,995	47%

### Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 4,317	\$ 683	86%
<b>Total Miscellaneous Income</b>	\$ 5,000	\$ 5,000	\$ 4,317	\$ 683	86%

<b>Total Utility Fund Revenues</b>	\$ 8,654,637	\$ 8,654,637	\$ 3,853,084	\$ 4,801,553	45%
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# Utility Division FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

## - - - Summary - Operations - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,529,725	\$ 1,529,725	\$ 917,743	\$ 611,982	60%
Services / Supplies	5,569,211	5,569,211	2,875,880	2,693,331	52%
Capital	95,000	95,000	205,082	(110,082)	216%
<b>Total Utility Division</b>	<b>\$ 7,193,936</b>	<b>\$ 7,193,936</b>	<b>\$ 3,998,705</b>	<b>\$ 3,195,231</b>	<b>56%</b>

## - - - Detail - Operations - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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### Personnel

<b>Salaries / Wages</b>	\$ 1,077,784	\$ 1,077,784	\$ 628,846	\$ 448,938	58%
<b>Employee Benefits</b>	451,941	451,941	288,897	163,044	64%
<b>Total Personnel</b>	<b>\$ 1,529,725</b>	<b>\$ 1,529,725</b>	<b>\$ 917,743</b>	<b>\$ 611,982</b>	<b>60%</b>

### Services / Supplies

<b>Professional Services</b>	\$ 255,447	\$ 255,447	\$ 140,389	\$ 115,058	55%
<b>Employee Development</b>	58,379	58,379	38,412	19,967	66%
<b>Supplies / Equipment</b>	83,159	83,159	34,063	49,096	41%
<b>Utilities</b>	404,380	404,380	152,683	251,697	38%
<b>Other (Well Lot Maintenance)</b>	497,027	497,027	81,662	415,365	16%
<b>Sub-Total - Operations Services / Supplies</b>	<b>\$ 1,298,392</b>	<b>\$ 1,298,392</b>	<b>\$ 447,209</b>	<b>\$ 851,183</b>	<b>34%</b>

<b>Wholesale Water / Wastewater</b>	Note: UTRWD billing reflects a one month delay				
<b>UTRWD - Administration Fees</b>	\$ 4,955	\$ 4,955	\$ 4,954	\$ 1	100%
<b>UTRWD - Water Volume Cost</b>	916,014	916,014	489,801	426,213	53%
<b>UTRWD - Water Demand Charges</b>	1,234,500	1,234,500	720,125	514,375	58%
<b>UTRWD - Sewer Effluent Volume Rate</b>	495,680	495,680	269,803	225,877	54%
<b>UTRWD - Capital Charge Joint Facilities</b>	1,329,595	1,329,595	775,597	553,998	58%
<b>UTRWD - HV Sewer Line to UTRWD</b>	290,075	290,075	168,391	121,684	58%
<b>UTRWD - Wtr Transmission - Opus Develop</b>	-	-	-	-	0%
<b>Sub-Total - Wholesale Water / Wastewater</b>	<b>\$ 4,270,819</b>	<b>\$ 4,270,819</b>	<b>\$ 2,428,671</b>	<b>\$ 1,842,148</b>	<b>57%</b>

<b>Total Services / Supplies</b>	<b>\$ 5,569,211</b>	<b>\$ 5,569,211</b>	<b>\$ 2,875,880</b>	<b>\$ 2,693,331</b>	<b>52%</b>
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### Capital

<b>Equipment / Vehicles</b>	95,000	95,000	205,082	(110,082)	216%
<b>Total Capital</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 205,082</b>	<b>\$ (110,082)</b>	<b>216%</b>

<b>Total Utility Division - Operations</b>	<b>\$ 7,193,936</b>	<b>\$ 7,193,936</b>	<b>\$ 3,998,705</b>	<b>\$ 3,195,231</b>	<b>56%</b>
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# Utility Fund Working Capital FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 4,859,679	\$ 4,859,679	\$ 1,817,429	\$ 3,042,250	37%
<i>Sewer Sales</i>	3,585,708	3,585,708	1,936,184	1,649,524	54%
<i>Other Fees / Charges</i>	100,250	100,250	48,245	52,005	48%
<i>Electronic Payment Credit</i>	(100,000)	(100,000)	(52,915)	(47,085)	53%
<i>Interest</i>	7,000	7,000	9,997	(2,997)	143%
<b>Total Revenues</b>	<b>\$ 8,452,637</b>	<b>\$ 8,452,637</b>	<b>\$ 3,758,941</b>	<b>\$ 4,693,696</b>	<b>44%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$331,316	\$331,316	\$ 203,123	\$ 128,194	61%
<i>Operations</i>	2,496,801	2,496,801	1,161,829	1,334,972	47%
<i>UTRWD</i>	4,270,819	4,270,819	2,428,671	1,842,148	57%
<i>Debt Service</i>	1,285,650	1,285,650	1,153,934	131,716	90%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	95,000	95,000	205,082	(110,082)	216%
<b>Total Expenditures</b>	<b>\$ 8,479,586</b>	<b>\$ 8,479,586</b>	<b>\$ 5,152,639</b>	<b>\$ 3,326,947</b>	<b>61%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers Out / Utility Capital Projects</i>	-	-	-	-	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	-	(470,000)	0%
<b>Total Other Sources (Uses)</b>	<b>\$ (320,000)</b>	<b>\$ (320,000)</b>	<b>\$ 150,000</b>	<b>\$ (470,000)</b>	<b>-47%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	(346,949)	(346,949)	(1,243,698)
<i>Beginning Working Capital</i>			
Operations	1,729,103	1,729,103	1,729,103
Available Impact Fees	889,804	889,804	889,804
<b>Total Available Working Capital</b>	<b>\$ 2,618,907</b>	<b>\$ 2,618,907</b>	<b>\$ 2,618,907</b>
<i>Ending Working Capital</i>			
Operations	1,382,154	1,382,154	485,405
Designated Capital Project	-	-	-
Available Impact Fees	931,804	931,804	830,809
<b>Total Available Working Capital</b>	<b>\$ 2,313,958</b>	<b>\$ 2,313,958</b>	<b>\$ 1,316,214</b>

<i>Impact Fees</i>			
Beginning Balance	889,804	889,804	889,804
+ Collections	192,000	192,000	91,005
- Applied to offset Debt Service	(150,000)	(150,000)	(150,000)
Ending Balance	931,804	931,804	830,809

\*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.



# Corps Leased Parks Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 351,300	\$ 351,300	\$ 237,850	\$ 113,450	68%
<i>Annual Park Passes</i>	20,000	20,000	12,440	7,560	62%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	1,300	1,300	457	843	35%
<i>I-35 Mitigation</i>	50,000	50,000	24,622	25,378	49%
<b>Total Revenues</b>	<b>\$ 422,600</b>	<b>\$ 422,600</b>	<b>\$ 275,369</b>	<b>\$ 147,231</b>	<b>65%</b>

I-35 Mitigation Revenue is recognized as it is used and / or to replace lost revenue.  
Initial total - \$641,834 (Est balance as of 9/30/2016 \$219,280)

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 199,564	\$ 199,564	\$ 100,726	\$ 98,838	50%
<i>Services / Supplies</i>	147,171	147,171	60,432	86,739	41%
<i>Capital</i>	71,500	71,500	34,375	37,125	48%
<b>Total Expenditures</b>	<b>\$ 418,234</b>	<b>\$ 418,234</b>	<b>\$ 195,533</b>	<b>\$ 222,702</b>	<b>47%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 84,919	\$ 252,198	\$ 252,198
<i>+ Net Increase (Decrease)</i>	4,366	4,366	79,836
<b>Ending Fund Balance</b>	<b>\$ 89,285</b>	<b>\$ 256,564</b>	<b>\$ 332,034</b>

**Audited FY16**

# Debt Service Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Revenues</i>	\$1,761,728	\$ 1,761,728	\$ 1,750,334	\$ 11,394	99%
<i>Interest Income</i>	1,400	1,400	1,375	25	98%
<i>Total Revenues</i>	\$ 1,763,128	\$ 1,763,128	\$ 1,751,709	\$ 11,419	99%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,015,000	\$ 2,015,000	\$ 2,015,000	\$ -	100%
<i>Interest Payments</i>	625,801	625,801	338,115	287,686	54%
<i>Paying Agent Fees</i>	4,000	4,000	2,346	1,654	59%
<i>Total Expenditures</i>	\$ 2,644,801	\$ 2,644,801	\$ 2,355,460	\$ 289,341	89%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	890,071	890,071	747,429	\$ 142,642	84%
<i>Proceeds from Refunding Debt</i>	-	-	2,435,000	(2,435,000)	0%
<i>Debt Issuance Cost</i>	-	-	(25,154)	25,154	0%
<i>Payment to Escrow Agent</i>	-	-	(2,405,000)	2,405,000	0%
<i>Total Financing Sources</i>	\$ 890,071	\$ 890,071	\$ 752,275	\$ 137,796	85%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 137,811	\$ 141,058	\$ 141,058
<i>+ Net Increase (Decrease)</i>	8,398	8,398	148,525
<i>Ending Fund Balance</i>	\$ 146,209	\$ 149,456	\$ 289,583

**Audited FY16**

# Capital Projects Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	-	-	1,023	(1,023)	0%
<b>Total Revenues</b>	\$ -	\$ -	\$ 1,023	\$ (1,023)	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<b>2015 Tax Note</b> (CAD, Radio System, Screening Walls, Drainage)	\$ -	\$ -	\$ 168,249	\$ (168,249)	0%
<b>2012 Certificate</b> (Parks/Streets/Drainage)	-	-	47,433	(47,433)	0%
<b>Total Expenditures</b>	\$ -	\$ -	\$ 215,683	\$ (215,683)	100%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ -	\$ -	\$ -	\$ -	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
<b>Total Financing Sources</b>	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ -	\$ 438,834	\$ 438,834
<i>+Net Increase (Decrease)</i>	-	-	(214,660)
<b>Ending Fund Balance</b>	\$ -	\$ 438,834	\$ 224,174

**Audited FY16**

# Drainage Utilities

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ 1,375	\$ (1,375)	0%
<i>Drainage Fee Receipts</i>	480,000	480,000	262,636	217,364	55%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	75	75	585	(510)	780%
<b>Total Revenues</b>	<b>\$ 480,075</b>	<b>\$ 480,075</b>	<b>\$ 264,596</b>	<b>\$ 215,479</b>	<b>55%</b>

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 331,943	\$ 331,943	\$ 203,671	\$ 128,271	61%
<i>Services / Supplies</i>	166,355	166,355	44,487	121,868	27%
<i>Capital</i>	250,000	250,000	519,970	(269,970)	208%
<b>Total Expenditures</b>	<b>\$ 748,298</b>	<b>\$ 748,298</b>	<b>\$ 768,129</b>	<b>\$ (19,831)</b>	<b>103%</b>

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund (\$250,000 transfer from GF related to purchase of Gradall)</i>	\$ 266,000	\$ 266,000	\$ -	\$ 266,000	0%
<i>Operating Transfers Out / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
<b>Total Other Sources (Uses)</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>0%</b>

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 164,197	\$ 240,467	\$ 240,467
<i>+ Net Increase (Decrease)</i>	(18,223)	(18,223)	(503,533)
<b>Ending Fund Balance</b>	<b>\$ 145,974</b>	<b>\$ 222,244</b>	<b>\$ (263,066)</b>

**Audited FY16**

# Park Development Fee Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ -	\$ -	\$ 227	\$ (227)	0%
<i>Community Park Fees</i>	684	684	684	-	100%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
<b>Total Revenues</b>	\$ 684	\$ 684	\$ 911	\$ (227)	133%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ 88,434	\$ (88,434)	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
<b>Total Expenditures</b>	\$ -	\$ -	\$ 88,434	\$ (88,434)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ -	\$ 10,026	\$ 10,026
<i>+ Net Increase (Decrease)</i>	684	684	(87,523)
<b>Ending Fund Balance</b>	\$ 684	\$ 10,710	\$ (77,497)

**Audited FY16**

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ 684	(77,497)
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	-
<i>Neighborhood Park Fees (Area IV)</i>	-	-
<b>Total</b>	\$ 684	\$ (77,497)

# Public Safety Special Revenue Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 25,600	\$ 75,725	\$ (50,125)	296%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	4,008	(408)	111%
Capital	-	-	34,896	(34,896)	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 38,903	\$ (35,303)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 17,905	\$ 13,522	\$ 13,522
+ Net Increase (Decrease)	-	-	36,822
Ending Fund Balance	\$ 17,905	\$ 13,522	\$ 50,344

**Audited FY16**

# Municipal Court Technology Fee Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 5,000	\$ 5,000	\$ 1,882	3,118	38%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 5,500	\$ 5,500	\$ 5,121	\$ 379	93%
<b>Total Expenditures</b>	\$ 5,500	\$ 5,500	\$ 5,121	\$ 379	93%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
<b>Total Other Sources (Uses)</b>	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 36,256	\$ 36,298	\$ 36,298
+ Net Increase (Decrease)	(500)	(500)	(3,239)
Ending Fund Balance	\$ 35,756	\$ 35,798	\$ 33,059

**Audited FY16**

# Municipal Court Building Security Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 3,600	\$ 3,600	\$ 1,411	\$ 2,189	39%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ 290	\$ (290)	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ 290	\$ (290)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 29,016	\$ 28,675	\$ 28,675
+ Net Increase (Decrease)	3,600	3,600	1,121
Ending Fund Balance	\$ 32,616	\$ 32,275	\$ 29,796

**Audited FY16**



Highland Village Community Development Corporation  
Working Capital Analysis (FY 2016)

	<i>Actual 2014-2015</i>	<i>Actual 2015-2016</i>	<i>Budget 2016-2017</i>	<i>YTD 2016-2017</i>
<b>Beginning Fund Balance</b>	<b>\$ 717,764</b>	<b>\$ 755,390</b>	<b>\$ 401,792</b>	<b>\$ 304,663</b>
<b>Revenues</b>				
4B Sales Tax	1,197,263	1,231,754	1,317,305	510,980
Park Fees (Rental)		1,263	19,240	9,883
Linear Park Fees	11,934	287	500	287
Miscellaneous Income	-	-	-	-
Interest Income	6,112	2,601	2,000	481
<b>Total</b>	<b>\$ 1,215,309</b>	<b>\$ 1,235,905</b>	<b>\$ 1,339,045</b>	<b>\$ 521,631</b>
<b>Expenditures</b>				
Personnel	113,602	164,137	180,617	111,534
Services / Supplies	148,197	261,960	153,690	75,213
Reimburse GF (Support Functions)	28,000	28,000	-	-
Reimburse GF (Debt Service)	887,884	889,309	918,071	747,429
<b>Total Non-Capital Expenditures</b>	<b>\$ 1,177,683</b>	<b>\$ 1,343,406</b>	<b>\$ 1,252,378</b>	<b>\$ 934,176</b>
<b>Capital</b>				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	-
Transfer to 4B Capital Projects	\$ -	\$ 300,000	\$ -	\$ -
Equipment	-	43,226	42,680	-
Net Increase / (Decrease)	37,626	(450,727)	43,987	(412,545)
<b>Working Capital Balance</b>	<b>\$ 755,390</b>	<b>\$ 304,663</b>	<b>\$ 445,779</b>	<b>\$ (107,882)</b>

Highland Village Community Development Corporation  
Capital Projects

	<i>Actual 2014-2015</i>	<i>Actual 2014-2015</i>
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>		
Debt Issuance	-	-
Bond Discount	-	-
Debt Issuance Cost	-	-
Funding from Operations	-	300,000
Capital Projects (HV RR Crossing)	-	-
Denton County	-	-
I-35 Mitigation	-	-
Interest Earnings	-	-
<b>Total Available Project Funding</b>	<b>\$ -</b>	<b>\$ 300,000</b>

[illegible]

Expenditures		
<b>Castlewood Trail</b>		
Engineering - \$131,200	-	-
Project Cost - \$1.312M (Estimated)	400,236	-
<b>Copperas Trail</b>		
Engineering - \$112,380	-	-
Project Cost - \$1.5M (Estimated)	-	-
<b>HV Rd Trail</b> (Phase IIa - CH to Svc Cntr)		
Engineering - \$25,000	-	-
Project Cost - \$250,982 (Estimated)	-	-
<b>HV Rd Trail</b> (Phase IIb - Lions Club Park to Doubletree Ranch Park)		
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-
Project Cost - \$250,000 (Estimated)	-	-
<b>FM 2499 Sidewalk</b>		
Engineering - \$12,500	-	-
Project Cost - \$117,678 (Estimated)	-	-
<b>Pedestrian Crosswalk Enhancement</b>		
Engineering	-	-
Project Cost - \$26,000/Crossing	-	-
<b>Marauder Park Lake Access</b>		
Engineering - \$31,000 (Estimated)	-	-
Project Cost - \$58,178 (Estimated)	-	-
<b>HV Rd RR Crossing</b>		
Engineering - \$7,200 (Estimated)	-	-
Project Cost - \$48,000 (Estimated)	-	-
<b>Lakeside Community Park</b> (707 HV Rd Trailhead)		
Engineering - \$40,000	-	-
Project Cost - \$420,000	630,385	-
<b>Misc. Small, Fill-In/Connector Sections</b>		
Project Cost - \$20,000 (Per Year)	9,375	1,875
<b>Doubletree Ranch Park</b>		
Engineering - \$779,300	-	1,444,637
Project Cost - \$8,500,000 (Estimated)	5,889,393	

[illegible]

Total Capital Projects	\$ 6,929,389	\$ 1,446,512
Remaining Project Funding	\$ 1,593,694	\$ 447,182

\$	20,000	\$	503,997
\$	427,182	\$	(56,815)

# PEG Fee Fund

## FY 2016/2017 Budget

**YEAR TO DATE APRIL**

**Percent of Budget Year Transpired**

**58.3%**

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 65,000	\$ 65,000	\$ 14,142	\$ 50,858	22%
<i>Total Revenues</i>	\$ 65,000	\$ 65,000	\$ 14,142	\$ 50,858	22%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	21,700	21,700	4,105	17,595	19%
<i>Capital</i>	12,000	12,000	15,191	(3,191)	127%
<i>Total Expenditures</i>	\$ 33,700	\$ 33,700	\$ 19,296	\$ 14,404	57%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 2,601	\$ 36,094	\$ 36,094
<i>+Net Increase (Decrease)</i>	31,300	31,300	(5,154)
<i>Ending Fund Balance</i>	\$ 33,901	\$ 67,394	\$ 30,940

**Audited FY16**

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

<b>AGENDA#</b> 19	<b>MEETING DATE:</b> 06/13/17
<b>SUBJECT:</b>	Receive an Update from Representative Ron Simmons regarding the 85 <sup>th</sup> Legislature Session
<b>PREPARED BY:</b>	Angela Miller, City Secretary

**COMMENTS**

Representative Simmons will provide an update regarding the recent 85<sup>th</sup> Legislature Session.

## **CITY OF HIGHLAND VILLAGE**

### **COUNCIL BRIEFING**

<b>AGENDA#</b> 20	<b>MEETING DATE:</b> 06/13/17
<b>SUBJECT:</b>	<b>Consider Resolution 2017-2684 Nominating One Candidate to a Slate of Nominees for the Board of Managers of the Denco Area 9-1-1 District</b>
<b>PREPARED BY:</b>	<b>Angela Miller, City Secretary</b>

### **BACKGROUND:**

Chapter 772 of the Health and Safety Code provides for the Denco Area 9-1-1 District (the District) Board of Managers to have two members appointed jointly by all the participating municipalities located whole or partly within the District. Every year on September 30<sup>th</sup> the term of one of the two members appointed by the participating municipalities expires. Prior to that date, the District will accept nominations for candidates to represent the municipalities.

The term for the current representative, Ms. Sue Tejml, will expire on September 30, 2017. Members are eligible for consecutive terms and Ms. Tejml has expressed her desire to serve another term.

### **IDENTIFIED NEED/S:**

In order to coordinate the appointment among the 34 participating municipalities, the District requests the following action by the governing bodies of each city/town:

If the City wishes to nominate a candidate to represent the municipalities on the District Board of Managers, they must send a letter of nomination, by way of Council action, and resume of the candidate, to the District. For a nomination to be considered, written notification of Council action must reach the District by 5:00 pm on June 15, 2017. No nominations will be considered after that time.

Once nominations are received, Denco staff will send the slate of nominees to each city/town for consideration, which will take place later this summer.

### **OPTIONS & RESULTS:**

Council may nominate a candidate to represent the municipalities on the District Board of Managers.

### **PROGRESS TO DATE: (if appropriate)**

Staff received correspondence from the District Executive Director Mark Payne, advising the District will receive nominations until 5:00 pm on June 15, 2017.

### **BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)**

N/A

**RECOMMENDATION:**

To approve Resolution 2017-2684.

**CITY OF HIGHLAND VILLAGE, TEXAS**

**RESOLUTION NO. 2017-2684**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS NOMINATING ONE CANDIDATE TO A SLATE OF NOMINEES FOR THE BOARD OF MANAGERS OF THE Denco AREA 9-1-1 DISTRICT**

**WHEREAS**, Section 772, Health and Safety Code, provides that two voting members of the Board of Managers of the Denco Area 9-1-1 District ("the District") shall be appointed jointly by all cities and towns lying wholly or partly within the District; and

**WHEREAS**, having determined that \_\_\_\_\_ will represent the interest of cities well on the District's board, the City Council finds it to be in the public interest to nominate \_\_\_\_\_ for appointment to a term beginning October 1, 2017.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:**

**SECTION 1.** The City of Highland Village hereby nominates \_\_\_\_\_ as a candidate for appointment to the Board of Managers for the Denco Area 9-1-1 District for a term beginning October 1, 2017.

**SECTION 2.** This Resolution shall take effect immediately upon approval and passage.

**PASSED AND APPROVED** this the 13<sup>th</sup> day of June, 2017.

**APPROVED:**

\_\_\_\_\_  
**Charlotte J. Wilcox, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Angela Miller, City Secretary**

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
**Kevin B. Laughlin, City Attorney**  
(kbl:6/7/17:86857)

**CITY OF HIGHLAND VILLAGE**  
**COUNCIL BRIEFING**

<b>AGENDA#</b> 21	<b>MEETING DATE:</b> 06/13/17
<b>SUBJECT:</b>	<b>Status Reports on Current Projects and Discussion on Future Agenda Items</b>
<b>PREPARED BY:</b>	<b>Angela Miller, City Secretary</b>

**COMMENTS**

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

- 35Express Update





## **UPCOMING EVENTS**

**Expected Absences:** None

**June 13, 2017**                      **Regular City Council Mtg. 7:30 pm**

June 15, 2017                      Public Art Advisory Board Mtg. 7:00 pm (if needed)

June 19,, 2017                      Park Board Mtg. 6:00 pm (if needed)

June 20, 2017                      Planning & Zoning Commission Mtg. 7:00 pm (if needed)

**June 27, 2017**                      **Regular City Council Mtg. 7:30 pm**

**July 4, 2017**                      **Independence Day Holiday (City Offices Closed)**

July 6, 2017                      Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

**July 11, 2017**                      **Regular City Council Mtg. 7:30 pm**

July 17, 2017                      Park Board Mtg. 6:00 pm (if needed)

July 18, 2017                      Planning & Zoning Commission Mtg. 7:00 pm (if needed)

July 20, 2017                      Public Art Advisory Board Mtg. 7:00 pm (if needed)

**July 25, 2017**                      **Regular City Council Mtg. 7:30 pm**

August 3, 2017                      Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

**August 8, 2017**                      **Regular City Council Mtg. 7:30 pm**

August 15, 2017                      Planning & Zoning Commission Mtg. 7:00 pm (if needed)

August 17, 2017                      Public Art Advisory Board Mtg. 7:00 pm (if needed)

August 21, 2017                      Park Board Mtg. 6:00 pm (if needed)

**August 22, 2017**                      **Regular City Council Mtg. 7:30 pm**

**September 4, 2017**                      **Labor Day Holiday (City Offices Closed)**

September 7, 2017                      Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

**September 12, 2017**                      **Regular City Council Mtg. 7:30 pm**

\*\*\*Please visit [www.highlandvillage.org](http://www.highlandvillage.org) or the City Hall bulletin board for latest additions, updates and changes\*\*\*

By: Karen Bradley, Administrative Assistant - City Secretary Office