



A G E N D A

**REGULAR MEETING
OF THE HIGHLAND VILLAGE CITY COUNCIL
TUESDAY, OCTOBER 10, 2017, at 6:00 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
City Council Chambers – 6:00 P.M.**

**EARLY WORK SESSION
City Council Chambers**

- 1. Receive Presentation from Non-Profit Organizations Requesting Funding for Providing Services, Programs and/or Benefits Serving a Public Purpose to City Residents**
- 2. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of October 10, 2017**

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

**CLOSED SESSION
City Manager's Conference Room**

- 3. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

**OPEN SESSION
City Council Chambers – 7:30 P.M.**

- 4. Call to Order**
- 5. Prayer to be led by Deputy Mayor Pro Tem Barbara Fleming**
- 6. Pledge of Allegiance to the U.S. and Texas Flags to be led by Deputy Mayor Pro Tem Barbara Fleming**
- 7. Visitor Comments *(Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3)***

minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)

8. City Manager/Staff Reports

- **HVTV Update**

9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- **Swearing In of Police Officers Joshuah Elliott and Michael Lazard**
- **Proclamation – Fallen Officer Day**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

- 10. Consider Approval of Minutes of the Regular Meeting held on September 26, 2017**
- 11. Consider Resolution 2017-2708 Authorizing Various Purchases and Agreements relating to Replacement of the City's Security Camera System**
- 12. Consider Resolution 2017-2709 Authorizing the City Manager to Continue an Interlocal Agreement with TML Intergovernmental Risk Pool for Purposes of Providing City Liability Insurance**
- 13. Consider Resolution 2017-2710 Authorizing the Purchase of a Kawasaki Mule Utility Vehicle and Accessories for the Police Department**
- 14. Receive Budget Report for Period Ending August 31, 2017**

ACTION AGENDA

- 15. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
- 16. Consider Ordinance 2017-1235 Amending Section 20.05.001(b) of the Code of Ordinances relating to the Prohibition of Parking, Standing or Stopping of Vehicles on portions of Highland Forest Drive**

LATE WORK SESSION


(Items may be discussed during Early Work Session, Time Permitting)

- 17. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given.**

A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

18. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 6TH DAY OF OCTOBER, 2017 NOT LATER THAN 4:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2017 at
_____ am / pm by _____.

CITY OF HIGHLAND VILLAGE

COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 10/10/17

SUBJECT: Receive Presentations from Non-Profit Organizations Requesting Funding from the City of Highland Village for Fiscal Year 2017-2018 for Providing Services, Programs and/or Benefits serving a Public Purpose

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

City Ordinance No. 03-919 sets out the following guidelines to be followed by non-profit organizations in order to request funding for community services they provide to residents in Highland Village:

- Services must be provided by an organized civic, cultural, educational, or service group that is a non-profit organization with membership open to all citizens of Highland Village
- Services must be of economic benefit to the community or contribute to the quality of life in Highland Village by serving a public purpose of the City
- Services must be provided to the citizens of Highland Village on an equal basis
- The organization must enter into a written contract with the City of Highland Village for the provision of services

Examples of municipal public purpose include, but are not limited to:

- Preservation, promotion or development of historically sensitive areas of the City
- Promotion of the performing arts
- Activities promoting and improving the health, safety and welfare of the youth, adults or senior citizens in the City
- Educational programs promoting student and citizen participation in the electoral process and local government
- Crime awareness and prevention

Council has historically allocated 0.15% of the City's Maintenance & Operations budget (excluding capital project or purchasing funds) to be available for funding services provided by eligible non-profit organizations. There is \$38,700 included in the Fiscal Year 2017-2018 budget for funding community services and activities provided by non-profit organizations.

Each non-profit organization that has submitted an application requesting funding for Fiscal Year 2017-2018 has been invited to send a representative to provide a brief presentation to Council during the Early Work Session. Following is a list of non-profit organizations that have requested funding for this year, including the amount of each funding request:

Non-Profit Organization	Funding Request
CASA of Denton County, Inc.	\$ 2,250
Chisholm Trail RSVP, Inc. dba RSVP Serving Denton County	\$ 2,500
Christian Community Action (CCA)	\$ 4,000
Communities in Schools of North Texas, Inc.	\$ 2,000
Denton County Friends of the Family, Inc.	\$ 5,000
Friends of the Flower Mound Library	\$ 1,500
Greater Lewisville Community Theatre - NEW APPLICANT	\$ 2,000
Highland Village Lions Club	\$ 4,500
Journey to Dream	\$ 5,000
Lewisville ISD Education Foundation (LEF)	\$ 5,000
Lewisville Lake Symphony	\$ 5,000
PediPlace	\$ 5,000
Salvation Army – Lewisville	\$ 3,750
Special Abilities of North Texas	\$ 7,500
Studio B Performing Arts Center	\$ 3,500
Winning The Fight	\$ 2,965.75
Youth and Family Counseling	\$ 5,000
TOTAL	\$66,465.75

Council has received a copy of each application that was submitted. No action is required at this time.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 6 **MEETING DATE: 10/10/17**

SUBJECT: Pledge of Allegiance

PREPARED BY: Angela Miller, City Secretary

COMMENTS

A Councilmember will lead the Pledge of Allegiance to the U.S. and Texas Flags.

The Pledge to the Texas Flag is as follows:

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 9

MEETING DATE: 10/10/17

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Swearing In of Police Officers Joshua Elliott and Michael Lazard
- Proclamation – Fallen Officer Day



PROCLAMATION

WHEREAS, There are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Highland Village Police Department; and

WHEREAS, Every 61 hours an officer is killed in the line of duty; and

WHEREAS, Since January 1, 2017, there have been 100 officers killed in the line of duty across the nation, including 10 from Texas; and

WHEREAS, the Highland Village Police Department has held an Annual Fallen Officers fundraising event for the past ten years benefitting the Texas Police Chief's Association Officer Survivor Fund; and

WHEREAS, the Highland Village Police Department raised \$150,000 for the Officer Survivor Fund over the last nine years and hopes to raise over \$25,000 this year; and

WHEREAS, the Highland Village Police Department wishes to remember and honor the lives of Texas officers killed in the line of duty and their families; and

WHEREAS, the Fallen Officers Bike Race and 5K Run will be held on Saturday, October 21 to bring police departments and the community together for safety and wellness activities, public safety vehicle demonstrations, children's activities and live entertainment.

NOW THEREFORE, I, Michelle Schwolert, Mayor Pro Tem of the City of Highland Village, do hereby proclaim October 21 as:

"Fallen Officer Day"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 11th day of October 2017.

Michelle Schwolert, Mayor Pro Tem

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 10/10/17

SUBJECT: Consider Approval of Minutes of the Regular Meeting held on September 26, 2017

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the September 26, 2017.

**0MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, SEPTEMBER 26, 2017**

The City Council of the City of Highland Village, Texas met in Early Work Session on the 26th day of September, 2017 prior to the Regular Council Meeting.

Call to Order

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Michelle Schwolert	Mayor Pro Tem (arrived at 6:33 p.m.)
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Councilmember
	John McGee	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Mark Stewart	Assistant Police Chief
	Brad Goudie	Fire Chief
	Scott Kriston	Public Works Director
	Sunny Lindsey	IT Director
	Laurie Mullens	Public Affairs Manager
	Andrew Boyd	Media Specialist
	Karen Bradley	Administrative Assistant

EARLY WORK SESSION

1. Presentation from Waste Management regarding the Launch of their Highland Village Specific Website

Public Sector Solutions Manager TJ Gilmore reported that Waste Management, along with input from City staff, has designed and launched a new local website tailored to Highland Village that will provide customers with important service and program guidelines, as well as self-service options. Mr. Gilmore thanked Public Affairs Manager Laurie Mullens for her assistance on the website.

Featured resources include service and pick up schedules and a portal to report any missed pickups. The site can also be accessed using a mobile device. Mrs. Mullens reported the portal allows Waste Management to update the page directly and more efficiently. Councilmember McGee complimented the Waste Management drivers on how nice and courteous they are. He also requested the holiday schedule for pickups be provided on the website.

2. Receive an Update from the IT Department on the Camera Project

IT Director Sunny Lindsey reported replacement of the entire camera and video management system were identified in this fiscal year budget. The project will include 49 cameras that will be located on city property, facilities and some city parks. Due to other projects taking longer than anticipated, this project was just scheduled for this month. Because of that, at the October 10 Council meeting, staff will bring forward a budget amendment for next year's budget in order to reallocate the funds for this project from the FY 2016-2017 budget to the FY 2017-2018 budget.

Councilmember McGee asked about the status of the cameras at The Shops and Wal-Mart. Ms. Lindsey reported The Shops will be replacing their camera system in the near future. Wal-Mart has their own separate system that is operated and monitored by them. In the case of an occurrence, they will provide an isolated feed of the video if requested by the Police Department.

3. Discuss Appointment of Board and Commission Members; Review and Discuss the Attendance Record and Performance of City Board and Commission Members and Removal of Board and Commission Members prior to Completion of their Current Term pursuant to Code of Ordinances Section 2.037

City Secretary Angela Miller reported there are twenty-two (22) positions with terms that expire on September 30, 2017. She stated Council had been provided with information regarding Board and Commission positions to be filled, applicant and current member board preferences, and attendance records that can all be used as a starting point for their discussion. Action could be taken during their regular Council meeting.

Mr. Leavitt reported he met previously with the Highland Village Parks Foundation (Foundation) and board members are looking at the future of the Foundation and how they may wish to move forward. He further stated the covenants of the Foundation are specific that Foundation funding may only be used for Highland Village art or parks and recreation projects. Mr. Leavitt reported there had been some indication of interest in dissolving the Foundation or potentially having the Public Art Advisory Board (PAAB) serve as a non-profit and to continue the work of the Foundation. The City Attorney indicated this could be done. Mr. Leavitt stated he contacted a board member of the Foundation regarding this, but has not received a response at this time.

With some frustration by members of the PAAB due to a lack of funding and interest in doing more beyond their annual festival, Mr. Leavitt stated board appointments could be delayed until more information is found regarding the direction of the Foundation, and/or to allow further discussion regarding the mission and scope of the PAAB, and if it should become a sub-committee of the Parks and Recreation Advisory Board. Councilmember McGee stated the board was originally formed to explore opportunities to bring the art(s) to Highland Village, and if there was a need for funding, to submit a request during the budget process. He reported he is not aware of any request for funding. Deputy Mayor Pro Tem Fleming reported the Board did seek art(s) for the City, but when the Board presented an idea or suggestion they were told they were not able to move forward because of the City's financial policy.

Mr. Leavitt reported the City's financial policy did not allow the PAAB to accept funds. He asked if Council wished to make PAAB appointments tonight or to discuss details at a future meeting. The consensus of the Council was to wait to make appointments until a later date, and to review the mission, scope and direction of the PAAB.

Councilmember Busche voiced concern that board members serving in alternate positions may not be aware of the importance of attending meetings. Ms. Miller reported attendance, even as an alternate, has been stressed during the annual board/commission training. Councilmember Jaworski voiced the importance of all board members needing to attend meetings, even if the board only meets two or three times a year. Mayor Wilcox reported there are times that extenuating circumstances exist. Councilmember McGee stated he would like to know reasons for board member absences for appointments next year. Deputy Mayor Pro Tem Fleming asked the City Attorney if there were criteria to use in determining if an absence is excused. City Attorney Kevin Laughlin reported criteria could be established. Deputy Mayor Pro Tem Fleming requested applicants be required to submit a photo to make it easier to recognize them from the Meet and Greet.

Council discussed potential appointments for the Board of Ethics and Parks and Recreation Advisory Board.

4. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of September 26, 2017

No items were discussed.

Mayor Wilcox announced Council would convene into Closes Session and she read Agenda Items #5(a) and #5(b).

CLOSED SESSION

Council convened into Closed Session at 6:52 p.m.

5. Hold a closed meeting in accordance with the following sections of the Texas Government Code:

- (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
- (b) Section 551.074 – Deliberate the Appointment, Removal, Evaluation and Duties of Public Officers, specifically Members of the Planning and Zoning Commission, Zoning Board of Adjustment, Board of Directors of the Highland Village Community Development Corporation, and Board of Directors of the Denton County Transportation Authority**

Council concluded Closes Session at 7:30 p.m.

OPEN SESSION

6. Call to Order

Mayor Charlotte J. Wilcox called the meeting to order at 7:38 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Michelle Schwolert	Mayor Pro Tem
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Councilmember
	John McGee	Councilmember

	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Mark Stewart	Assistant Police Chief
	David Harney	School Resource Officer
	Brad Goudie	Fire Chief
	Jason Collier	Assistant Fire Chief
	Scott Kriston	Public Works Director
	Laurie Mullens	Public Affairs Manager
	Andrew Boyd	Media Specialist

7. Prayer to be led by Councilmember Mike Lombardo

Councilmember Lombardo gave the invocation.

8. Pledge of Allegiance to the U.S. and Texas Flags to be led by Councilmember Mike Lombardo

Councilmember Lombardo led the Pledge to the U.S. and Texas flags.

9. Visitor Comments

No one wished to speak.

10. City Manager/Staff Reports

- HVTV Update**

Utility Rate Increase – The City’s utility rate structure, which includes a residential and commercial rate increase, will go into effect with the October billing. The water and wastewater rates charged to customers solely fund the purchase and delivery of utility services and the maintenance of the system. The City has maintained the same utility rate for water and sewer services for the last ten years. Several years of wet summers, along with increased conservation efforts has resulted in reduced water sales. This coupled with increased maintenance costs has prompted the need for an adjustment to the rate structure.

Fallen Officers Bike Race & 5K – This annual event will be held at The Shops at Highland Village on Saturday, October 21; activities include a 5K run, civilian bike race, and a police team bike race; there will be live music, demonstrations, raffle prizes, a silent auction, kids zone, and food; proceeds from the race goes to the Texas Police Chiefs Association’s Fallen Officer Fund (“Fund”), which provides monetary assistance to Texas families of fallen heroes within 24 hours following an officer’s line of duty death; t-shirts are also available for purchase with all profits from the sale going directly to the Fund; visit www.TXFallenPD.com for race details

Online Auction for Fallen Officers Bike Race & 5K – visit www.TXFallenPD.com to see what items are available

Farmers Market – A European-Style Farmers Market is now open in the Highland Village Town Center every Sunday from 10:00 a.m. to 2:00 p.m. featuring fresh produce, Texas meats, prepared foods, specialty foods, beauty and skin care, arts and accessories

11. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**

Councilmember Jaworski announced resident Deedee Ricketts' father had recently passed and asked everyone to keep her and her family in their prayers.

Mayor Pro Tem Schwolert thanked Officer Harney for everything he does in preparing our youth programs in the schools.

- **Proclamation – Presented to United Way of Denton County Designating September as Live United Month**

Mayor Wilcox presented a proclamation to Mr. Gary Henderson, President and CEO for United Way, designating September as Live United Month. Mr. Henderson reported United Way assisted 1,755 Highland Village residents over the past year.

- **Proclamation – Fire Prevention Week**

Mayor Wilcox presented a proclamation to Fire Chief Brad Goudie and Asst Fire Chief Jason Collier proclaiming the week of October 8-14, 2017 as Fire Prevention Week in Highland Village.

- **Presentation of Life Safety Achievement Award to the Fire Department**

Mayor Wilcox presented the Life Safety Achievement Award to Fire Chief Brad Goudie and Assistant Fire Chief Jason Collier. The Highland Village Fire Department has been awarded the 2016 Life Safety Achievement Award for its prevention accomplishments in 2016 by the National Association of State Fire Marshals Fire Research and Education Foundation in partnership with Grinnell Mutual Reinsurance Company. The award recognizes fire departments for having outstanding fire safety statistics and prevention programs that have proven to save lives year after year.

- **Presentation of 3CMA Silver Circle Award for Marketing of the Fallen Officer Bike Race & 5K**

Mayor Wilcox presented the Fallen Officer Bike Race and 5K committee members the City-County Communicators and Marketing Silver Circle Award for the marketing of the Fallen Officer Bike Race and 5K event held the third Saturday of October. The City competed against cities and counties of all sizes across the nation for this award. The judges said the marketing provided a consistent and comprehensive approach bringing together the City, business community, residents and law enforcement in a meaningful way.

CONSENT AGENDA

At the request of Councilmember Jaworski, Mayor Wilcox moved Agenda Item #18 up from the Regular Agenda to the Consent Agenda.

12. **Consider Approval of Minutes of the Regular Meeting held on September 12, 2017 and Town Hall Meeting held on September 14, 2017**

13. Consider Resolution 2017-2704 Cancelling the November 28, 2017 and December 26, 2017 Council Meetings
18. Consider Resolution 2017-2706 Appointing City Representation to the Denton County Transportation Authority (DCTA) Board of Directors

Motion by Councilmember McGee, seconded by Deputy Mayor Pro Tem Fleming, to approve Consent Agenda Items #12, #13, and #18. Motion carried 7-0.

ACTION AGENDA

14. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

NO ACTION TAKEN

(b) Section 551.074 – Deliberate the Appointment, Removal, Evaluation and Duties of Public Officers, specifically Members of the Planning and Zoning Commission, Zoning Board of Adjustment, Board of Directors of the Highland Village Community Development Corporation, and Board of Directors of the Denton County Transportation Authority

ACTION TAKEN with AGENDA ITEM #20

15. Consider Ordinance 2017-1233 Adopting the Fiscal Year 2017-2018 Annual Budget (2nd and final read)

APPROVED 2ND READ (7 – 0)

Assistant City Manager Ken Heerman reported City staff initiated the FY 2017-2018 Budget process in May of this year with departments reviewing programs and related costs in their respective areas. He stated the budget is presented for Council approval, and that the presented budget is a joint product of staff and Council to reflect priorities established by Council in initial stages of the budget process. Public Hearings were held on August 22 and September 12, and the proposed budget has been available on the City's website for review by residents.

The FY 2017-2018 budget includes a decrease to the ad valorem tax rate, going from \$0.56963 to \$0.568022. Also effective for the 2017 tax year is the increased exemption amount from \$50,000 to \$75,000 for homeowners 65 and over and disabled persons. Approximately 22% of the homeowners in Highland Village will benefit from this exemption. Assessed valuations came in at an overall 6% increase. The base General Fund Budget expenditures total \$16,692,194, only a 2% increase over last year. A Supplemental Budget totaling nearly \$600,000 is also included, resulting in a total increase of 4%. Initiatives are focused on public safety and parks. Public safety supplemental items include an upgrade to the outdoor warning siren system with the addition of a siren at Sunset Point to provide full coverage of the City and a Lucas device, which provides continuous mechanical compressions for CPR, for the second ambulance. Parks initiatives include shade covers for several existing playgrounds, light shields and upgrade of the ballfield lights at Unity Park and a ThorGuard Lightning detection system at Brazos Park.

Motion by Councilmember Jaworski, seconded by Councilmember McGee, to approve the second read of Ordinance 2017-1218 adopting the Fiscal Year 2017-2018 Annual Budget.

City Secretary Angela Miller took a roll call vote on the motion:

Councilmember Lombardo – Aye

Mayor Pro Tem Schwolert – Aye

Councilmember McGee – Aye

Mayor Wilcox – Aye

Councilmember Busche – Aye

Councilmember Fleming – Aye

Councilmember Jaworski – Aye

Motion carried 7-0.

- 16. Consider Resolution 2017-2705 Ratifying the Property Tax Revenue Increase Reflected in the Fiscal Year 2017-2018 Budget**
APPROVED (7 – 0)

Mr. Heerman reported in accordance with Local Government Code §102.007(c), adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of Council to ratify the property tax increase reflected in the budget. This action acknowledges that Council is aware this budget will cost more than last year's budget. Mr. Heerman stated as this budget does indeed raise more revenue, this is a required action. Although the property tax rate reflects a decrease from last year, overall tax dollars are increased – this year collecting \$12,133,948 compared to \$11,483,760 last year. The increase is reflective of a six percent (6%) percent increase in valuation, including new valuation of \$27,401,625 added to the tax base.

Motion by Councilmember Jaworski, seconded by Councilmember McGee, to approve Resolution 2017-2705 ratifying the property tax increase reflected in the Fiscal Year 2017-2018 Budget as required by Local Government Code Section 102.007(c). Motion carried 7-0.

- 17. Consider Ordinance 2017-1234 Levying the Ad Valorem Taxes for the Year 2017 at a Rate of \$0.568022 per \$100 Assessed Valuation on all Taxable Property within the Corporate Limits of the City of Highland Village as of January 1, 2017 (2nd and final read)**

APPROVED 2ND READ (7 – 0)

Mr. Heerman reported Texas Tax Code §26.05 requires a tax rate be adopted by official action following passage of a budget. He stated the total tax rate of \$.568022/\$100 assessed valuation is a decrease from last year.

Pursuant to the direction of the City Council, the City Manager has prepared the FY 2017-2018 budget based on anticipated revenues to the City from various sources, including the assessment of taxes on real and business personal property located within the City. The proposed tax rate will exceed the effective tax rate of \$0.54305 per \$100 valuation (which is the rate that would provide the same amount of funds raised from property taxes for the current fiscal year).

Motion by Councilmember Jaworski, seconded by Councilmember Busche, that the property tax rate be increased by the adoption of a tax rate of \$.568022, which is effectively a 4.6 percent increase in the tax rate and, therefore, further move that Ordinance 2017-1234 be approved on second reading.

City Secretary Angela Miller took a roll call vote on the motion:

Councilmember Lombardo – Aye

*Mayor Pro Tem Schwolert – Aye
Councilmember McGee – Aye
Mayor Wilcox – Aye
Councilmember Busche – Aye
Deputy Mayor Pro Tem Fleming – Aye
Councilmember Jaworski – Aye*

Motion carried 7-0.

18. Consider Resolution 2017-2706 Appointing City Representation to the Denton County Transportation Authority (DCTA) Board of Directors
APPROVED (7 – 0)

This item was moved up to the Consent Agenda.

19. Review and Discuss the Attendance Record and Performance of City Board and Commission Members and Consider Removal of Board and Commission Members prior to Completion of their Current Term pursuant to Code of Ordinances Section 2.037

NO ACTION TAKEN

This item was not discussed.

20. Consider Resolution 2017-2707 Appointing Members to Various Positions on the Board of Ethics, Parks and Recreation Advisory Board, Planning and Zoning Commission, Zoning Board of Adjustment, Highland Village Community Development Corporation, and Public Art Advisory Board
APPOINTMENTS MADE and RESOLUTION APPROVED (7 – 0)

Mayor Wilcox reported appointments for the Public Art Advisory Board would be postponed until a future meeting.

Motion by Councilmember McGee, seconded by Councilmember Lombardo, to approve Resolution 2017-2707 making the following appointments:

BOARD OF ETHICS:

Kevin McMahan
James Burmeister
Benjamin Somero

PARKS AND RECREATION ADVISORY BOARD:

Gary Patz - Place 4
Tamara Lisby - Place 5
Kenneth Koonsman - Alternate Place 1

PLANNING AND ZONING COMMISSION:

Richard Turner - Place 1
Deedee Ricketts - Place 4
Robert Fiester - Place 5
James Romo - Alternate Place 1
Thomas Heslep – Alternate Place 2

ZONING BOARD OF ADJUSTMENT:

Christian Hart - Place 1
Denver Kemerry - Place 2
Thomas Peck - Place 3

Guy Skinner - Alternate Place 1

HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION:

Dale Butler - Citizen Representative

Michelle Schwolert - City Representative

Fred Busche - City Representative

Barbara Fleming - City Representative

Motion passed 7 – 0.

LATE WORK SESSION

- 21. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

City Manager Michael Leavitt reported on the following:

The Shops at Highland Village Roof Replacement

The Shops at Highland Village is beginning their roof replacements. On Wednesday, October 4 and Monday, October 9 roofing crews will be loading roofing materials onto the top of the buildings at The Shops of Highland Village. On both days a helicopter will be used to place the materials on the tops of the buildings from 7:30 a.m. to 10:00 a.m. The entire property will be closed during these times to everyone including foot traffic.

Door-hangers will be placed on Monday, October 2 on the homes in Rolling Hills Estates as well as the homes on the opposite side of Live Oak Drive. We will communicate this information to these residents via Nextdoor and to the city through Facebook.

Two Highland Village Police Department officers will be onsite from 6:00 a.m.-10:00 a.m. conducting vehicle patrols and monitoring the entry points. Barricades along with caution tape will be used at all entry points. Corporal Harney will also be on property to assist operations.

All tenants will be advised that they may wait across the street in the Academy parking lot for the property to open, and a member of the Highland Village Police Department will personally inform them when they are allowed to enter the property.

Garbage and Recycling Services Survey

In preparation for our upcoming RFP for garbage and recycling services, the City is conducting a short survey of our residents. The survey is being created in-house and will be open for approximately two (2) weeks beginning the first week of October. City staff will share the survey link with residents through our email notification system, City website, Facebook, and Nextdoor. The results of the survey will be presented to Council at their October 28 planning session.

Councilmember McGee voiced concern about the lack of cleanup at the dog park. He suggested reconvening the citizens that originally requested the dog park and City staff to discuss options. Mayor Wilcox stated she would reach out to those residents. Councilmember McGee suggested installing a larger sign reminding visitors to clean up after their pet.

Mr. Leavitt also reported November 8 is the tentative date that has been discussed for an official ribbon cutting celebrating completion of the 35Express Project. The event will be held in Highland Village at Doubletree Ranch Park and will include federal and state officials. Additional details will be released as they are received.

22. Adjournment

Mayor Wilcox adjourned the meeting at 8:21 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11	MEETING DATE: 10/10/17
SUBJECT:	Consider Resolution 2017-2708 Authorizing Various Purchases and Agreements Relating to Replacement of the City's Security Camera System
PREPARED BY:	Sunny Lindsey, Director of Information Services

BACKGROUND:

During the budget process, the City Council approved an IS initiative and provided direction for replacement of the City's entire security camera inventory as well as adding cameras in various City parks. As part of this comprehensive project; additional storage and network switches are required. Also required is an upgrade to a higher digital transmission bandwidth to accommodate the increase in data generated by the video traffic. In addition, there is an opportunity to replace the 8+ year old core servers with new technology recently available that will more than double our current server capacity. We received 3 bids for the core servers and chose the lowest bid with the highest processor capacity. An update was provided to Council at the September 26th Council Meeting work-session.

IDENTIFIED NEED/S:

In budget year 2016/2017, under the capital improvement project, Staff identified the need to have the City's entire Security system replaced, along with peripheral upgrades. As the related appropriation lapsed at the end of the fiscal year, a budget amendment will be required to purchase this equipment and peripheral equipment in this year's budget (FY 2017/2018)

PROGRESS TO DATE: (if appropriate)

Staff solicited proposals for professional services for installation and implementation of the new camera system, receiving a total of 5 proposals. Staff selected the lowest most responsible proposal submitted by Sigma, a Pivot Company, and feels confident the City will receive a quality product. A noted variable in this project relates to camera service at Unity Park being contingent on the City providing WI-FI at Unity Park. We anticipate this being accomplished with an agreement now being reviewed to trade services with a vendor for lease space on the water tower in exchange for provision of Wi-Fi service.

Proposed Peripheral equipment includes:

<u>Division</u>	<u>Quantity</u>	<u>Description</u>	<u>Cost</u>
IS	2	Core servers	\$21,156.00
Total Purchase Cost			\$42,634.00

Vendor-Thinkmate, with recommendation of the lowest of 3 bids

IS	2	Dell 48 port switches	\$7,787.16
		Total Purchase Cost	\$15,574.32

Vendor – Dell Direct with TX DIR

IS	1	Nimble H90TB raw shelf	\$54,528.00
		Total Purchase Cost	\$54,528.00

Vendor - Soccour Solutions with GSA contract pricing

IS	1	Security Camera replacement project	\$83,262.00
		Total Purchase Cost	\$83,262.00

Vendor – Sigma, a Pivot Company, with recommendation of the lowest of 5 proposals

TOTAL
\$195,998.32

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Budgeted in FY 2016-2017 as a Capital Improvement Project and Equipment Replacement Budget. Will re-appropriate with a Budget Amendment in FY 2017-2018.

RECOMMENDATION:

To approve Resolution 2017-2708.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2017-2708

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING VARIOUS PURCHASES AND AGREEMENTS RELATING TO THE REPLACEMENT OF THE CITY'S SECURITY CAMERA SYSTEM; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to its review of the City's network and equipment in accordance with the City's replacement policies, City Administration has identified the need to replace two core servers, two switches, the entire security camera system, and increase storage for the replacement and additional cameras to all City facilities and identified parks. and

WHEREAS, City Administration has determined that the purchase of the equipment that complies with City specifications can be made from the various vendors identified in this resolution for the stated price as the result of direct competitive sealed bids submitted to the City or through cooperative purchasing agreements with other entities and recommends approval of such purchases, and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to authorize the purchases described herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to make the following purchases on behalf of the City:

- A. Two (2) Core servers through in an amount not to exceed \$42,634.00 from Thinkmate, who was determined to be the lowest most responsible bidder.
- B. Two (2) Dell 48 port switches in an amount not to exceed \$15,574.32 from Dell Direct through the City's cooperative purchasing agreement with the Texas Department of Information Resources.
- C. One (1) Nimble H90TB raw storage shelf in an amount not to exceed \$54,528.00 from Soccour Solutions through the City's cooperative purchasing agreement with General Services Administration.
- D. The City Manager is hereby authorized to negotiate and execute a contract for professional services for security camera replacement in the amount \$83,262.00 with Sigma a Pivot Company, and is further authorized to enter such change orders as he deems reasonable and necessary to complete the work and carry out the intent of this resolution subject to compliance with state law, city policies and, in the case of an increase in contract price, the availability of current funds.

SECTION 2. This Resolution shall take effect immediately upon passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE,
TEXAS, ON THIS 10th DAY OF OCTOBER, 2017.**

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:10/5/17:91433)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 10/10/17

SUBJECT: Consider Resolution 2017-2709 Authorizing the City Manager to Continue an Interlocal Agreement with TML Intergovernmental Risk Pool for Purposes of Providing City Liability Insurance

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

The City currently obtains liability insurance coverage through TML Intergovernmental Risk Pool, through an interlocal agreement.

IDENTIFIED NEED/S:

Presented for approval is the renewal amount for FY 2018 to continue coverage. Coverage obtained is for general liability, automobile, mobile equipment, law enforcement, public officials (errors and omissions) employee dishonesty, and sewer backup.

OPTIONS & RESULTS:

The renewal premium for FY 2018 from TML totals \$130,323 (inclusive of pre-pay discount). This premium is an increase from last year's premium of \$119,193.

TML Liability Insurance Premium			
	Coverage	2017 Premium	2018 Total Premium
Liability	General Liability	9,774	10,566
	Law Enforcement Liability	14,022	13,294
	Errors & Omissions Liability	15,629	16,060
	Automobile Liability	20,063	20,462
	Supplemental Sewage Backup	4,853	4,879
	Total Liability Ins Premium	64,340	65,262
Property	Automobile Physical Damage	20,856	23,554
	Real & Personal Property	27,850	33,510
	Mobile Equipment	4,918	6,768
	Public Employee Dishonesty	1,229	1,229
	Subtotal - Property	54,853	65,061
	Total Premium	119,193	130,323

Overall, TML rates for FY 2018 reflected an increase of 9%. The total liability premium increased 1% over FY 2017, while property coverage reflected a 19% increase.

In general, the insurance premium increased due to the following factors:

- General liability reflected an 8% increase, but was offset by a 5% law enforcement liability decrease. The general liability is reflective of the increase in overall exposure, consistent with the increase in budget for FY 2018. The law enforcement decrease reflects the overall trend for this category across the state.
- Real / Personal Property, as well as Auto Physical Damage, reflect the overall TML increase of 5% resulting from increased claims from members. Additional increase resulted from selection last year for wind / hail deductible buy-back. This retains a \$2,500 deductible for property damages incurred with a wind/hail event, rather than a 1% deductible associated with each property component. This past year, the City saved a considerable amount of money by having this option concerning repair of damage associated with the City-wide hail storm event.
- TML utilizes a trend factor to apply to building values on the Real and Personal Property schedule. This year reflects a 1.25% increase over last year.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

This was a budgeted item in the FY 2018 Budget.

RECOMMENDATION:

Council to approve Resolution 2017-2709

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2017-2709

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO CONTINUE AN INTERLOCAL AGREEMENT WITH TML INTERGOVERNMENTAL RISK POOL FOR PURPOSES OF PROVIDING CITY LIABILITY INSURANCE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Highland Village currently obtains liability insurance coverage through TML Intergovernmental Risk Pool, through an interlocal agreement; and

WHEREAS, the City of Highland Village has contracted with TML Intergovernmental Risk Pool since 2003, resulting in a high level of service received by the City, as well as substantial savings in insurance premiums; and

WHEREAS, City Administration recommends a continuation of the interlocal agreement providing liability insurance to the City for Fiscal Year 2017-2018; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to concur in the above recommendation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. The City Manager is hereby authorized to execute the necessary contract documents establishing an interlocal agreement with TML Intergovernmental Risk Pool to provide liability insurance for the City and to take such additional action as may be reasonable and necessary to comply with the intent of this Resolution.

Section 2. This Resolution shall be effective immediately upon its approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 10TH DAY OF OCTOBER 2017.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/4/2017:91351)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 10/10/17

SUBJECT: Consider Resolution 2017-2710 Authorizing the Purchase of a 2017 Kawasaki Mule Utility Vehicle and Accessories in an amount not to exceed \$17,000.00 through Grapevine Kawasaki

PREPARED BY: Doug Reim, Police Chief

BACKGROUND:

During the annual budget process, the Police Department works with Fleet Maintenance to evaluate the current vehicle inventory for any needs or replacements for the upcoming budget year. Evaluation criteria are based on vehicle repair history, age, mileage, hours of service and department needs.

IDENTIFIED NEED/S:

For fiscal year 2017/2018, the purchase of one Kawasaki Mule Utility Vehicle (\$17,000.00 Base plus Optional Equipment) was approved as a supplemental request in the police budget. This purchase will replace an existing police cart in use since 2007.

PROGRESS TO DATE: (if appropriate)

In accordance with city financial policies and state law, quotes were received from three (3) vendors in the Dallas/Fort Worth area. These include Grapevine Kawasaki, Metro Golf Cars and Freedom Powersports. Grapevine Kawasaki provided the lowest base price quote in the amount of \$12,329.00. The department will review the need for any optional accessories to be purchased for the vehicle. Total cost will not exceed \$17,000.00.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Approved in FY 2017/2018 Police Supplemental Budget.

RECOMMENDATION:

Staff recommends Council approve Resolution 2017-2710 authorizing the purchase of a 2017 Kawasaki Mule and accessories from Grapevine Kawasaki in an amount not to exceed \$17,000.00.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2017-2710

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE PURCHASE OF A 2017 KAWASAKI MULE UTILITY VEHICLE AND ACCESSORIES FROM GRAPEVINE KAWASAKI IN AN AMOUNT NOT TO EXCEED \$17,000.00; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City Administration has determined that the utility cart used by the Police Department since 2007 has reached the end of its useful life and needs to be replaced; and

WHEREAS, after reviewing various options and types of utility vehicles and receiving quotes in accordance with City policy, City Administration recommends the purchase of a 2017 Kawasaki Mule from Grapevine Kawasaki and requests authorization to purchase additional optional equipment for a cost not to exceed \$17,000.00; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to authorize the above-described purchase;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to purchase a 2017 Kawasaki Mule Utility vehicle and accessories from Grapevine Kawasaki of Grapevine, Texas, in an amount not to exceed \$17,000.00.

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 10TH DAY OF OCTOBER, 2017.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:10/4/17:91432)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 10/10/17

SUBJECT: Receive Budget Reports for Period Ending August 31, 2017

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for August represents the eleventh report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending August 31, 2017.

General Fund Summary

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 9,763,828	\$ 9,763,828	\$ 9,831,113	\$ 67,285	101%
Sales Tax	2,700,218	2,700,218	1,949,117	(751,101)	72%
Franchise Fees	1,714,328	1,714,328	1,144,306	(570,022)	67%
Licensing & Permits	450,833	650,833	704,946	54,113	108%
Park/Recreation Fees	221,070	221,070	277,210	56,140	125%
Public Safety Fees	39,000	39,000	33,572	(5,428)	86%
Rents	126,401	126,401	121,435	(4,966)	96%
Municipal Court	112,200	112,200	86,820	(25,380)	77%
Public Safety Charges for Svc	466,921	466,921	459,612	(7,309)	98%
Interest Income	32,000	32,000	60,068	28,068	188%
Miscellaneous	129,850	1,229,850	1,203,336	(26,514)	98%
Total Revenues	\$ 15,756,649	\$ 17,056,649	\$ 15,871,536	\$ (1,185,113)	93%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 16,290,649	\$ 17,590,649	\$ 15,871,536	\$ (1,719,113)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 646,560	\$ 646,560	\$ 488,904	\$ 157,656	76%
Finance (includes Mun. Court)	1,483,887	1,483,887	1,279,787	204,100	86%
Human Resources	552,948	472,948	384,644	88,304	81%
City Secretary Office	304,402	324,402	273,042	51,361	84%
Information Services	1,109,963	1,204,963	688,431	516,533	57%
Police	4,676,887	4,746,887	3,861,856	885,030	81%
Fire	2,846,905	3,164,405	2,884,889	279,517	91%
Community Services	425,512	470,512	391,179	79,332	83%
Streets/Drainage	1,374,669	1,619,669	1,192,218	427,451	74%
Maintenance	898,459	2,046,182	652,007	1,394,175	32%
Parks	1,571,130	1,611,130	1,298,537	312,593	81%
Recreation	448,527	463,527	407,132	56,395	88%
Total Expenditures	\$ 16,339,850	\$ 18,255,073	\$ 13,802,626	\$ 4,452,447	76%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 484,000	\$ 1,844,223	\$ 547,294	\$ 1,296,929	30%

Other Uses					
Transfers Out	\$ 266,000	\$ 312,000	\$ -	\$ 312,000	0%
Total Expenditures	\$ 16,605,850	\$ 18,567,073	\$ 13,802,626	\$ 4,764,447	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	4,024,986	5,456,225	5,456,225
+ Net Increase (Decrease)	(315,201)	(976,424)	2,068,910
Ending Fund Balance	\$ 3,709,785	\$ 4,479,801	\$ 7,525,135

Audited FY16

Fund Balance Detail	Original Budget	Revised Budget	Year to Date
Reserve Fund Balance (15% of Total Expenditures)	\$ 2,450,977	\$ 2,738,261	\$ 2,070,394
Restricted	11,500	11,500	11,500
Unassigned	1,247,308	1,730,041	5,443,241
Total Fund Balance	\$ 3,709,785	\$ 4,479,801	\$ 7,525,135

General Fund Expenditure Summary

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 11,486,094	\$ 11,534,734	\$ 9,815,184	\$ 1,719,551	85%
Services / Supplies	4,369,755	4,876,115	3,440,148	1,435,967	71%
Capital	484,000	1,844,223	547,294	1,296,929	30%
	\$ 16,339,850	\$ 18,255,073	\$ 13,802,626	\$ 4,452,447	76%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 8,416,498	\$ 8,465,138	\$ 7,191,523	\$ 1,273,615	85%
<i>Employee Benefits</i>	3,069,597	3,069,597	2,623,661	445,936	85%
<i>Total Personnel</i>	\$ 11,486,094	\$ 11,534,734	\$ 9,815,184	\$ 1,719,551	85%

Services / Supplies					
<i>Professional Services</i>	\$ 1,313,594	\$ 1,313,594	\$ 1,023,159	\$ 290,434	78%
<i>Employee Development</i>	313,817	313,817	219,018	94,799	70%
<i>Office Supplies / Equipment</i>	1,064,876	1,174,876	891,300	283,576	76%
<i>Utilities</i>	328,432	328,432	239,411	89,021	73%
<i>Other</i>	1,349,037	1,745,397	1,067,260	678,137	61%
<i>Total Services / Supplies</i>	\$ 4,369,755	\$ 4,876,115	\$ 3,440,148	\$ 1,435,967	71%

Capital					
<i>Equipment / Vehicles</i>	\$ 484,000	\$ 1,844,223	\$ 547,294	\$ 1,296,929	30%
<i>Total Capital</i>	\$ 484,000	\$ 1,844,223	\$ 547,294	\$ 1,296,929	30%

<i>Total General Fund Expenditure Summary</i>	\$ 16,339,850	\$ 18,255,073	\$ 13,802,626	\$ 4,452,447	76%
---	---------------	---------------	---------------	--------------	-----

General Fund Revenue

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 9,763,828	\$ 9,763,828	\$ 9,831,113	\$ 67,285	101%
Sales Tax	2,700,218	2,700,218	1,949,117	(751,101)	72%
Franchise Fees	1,714,328	1,714,328	1,144,306	(570,022)	67%
Licensing & Permits	450,833	650,833	704,946	54,113	108%
Park/Recreation Fees	221,070	221,070	277,210	56,140	125%
Public Safety Fees	39,000	39,000	33,572	(5,428)	86%
Rents	126,401	126,401	121,435	(4,966)	96%
Municipal Court	112,200	112,200	86,820	(25,380)	77%
Public Safety Charges for Svc	466,921	466,921	459,612	(7,309)	98%
Interest Income	32,000	32,000	60,068	28,068	188%
Miscellaneous	129,850	1,229,850	1,203,336	(26,514)	98%
Total Revenues	\$ 15,756,649	\$ 17,056,649	\$ 15,871,536	\$ (1,185,113)	93%

City Manager Office

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 382,973	\$ 421,613	\$ 361,592	\$ 60,021	86%
Services / Supplies	263,587	224,947	127,312	97,635	57%
Capital	-	-	-	-	0%
	\$ 646,560	\$ 646,560	\$ 488,904	\$ 157,656	76%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
----------	-----------------	----------------	--------------	----------	--------

Personnel

Salaries / Wages	\$ 312,211	\$ 350,851	\$ 290,458	\$ 60,393	83%
Employee Benefits	70,761	70,761	71,134	(373)	101%
Total Personnel	\$ 382,973	\$ 421,613	\$ 361,592	\$ 60,021	86%

Services / Supplies

Professional Services (City-wide legal - \$120,500)	\$ 135,750	\$ 135,750	\$ 106,356	\$ 29,394	78%
Employee Development	12,875	12,875	4,710	8,165	37%
Supplies / Equipment	4,710	4,710	3,094	1,616	66%
Utilities	-	-	-	-	0%
Other (Contingency)	110,252	71,612	13,152	58,460	18%
Total Services / Supplies	\$ 263,587	\$ 224,947	\$ 127,312	\$ 97,635	57%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Manager	\$ 646,560	\$ 646,560	\$ 488,904	\$ 157,656	76%
---------------------------	------------	------------	------------	------------	-----

Finance Department FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 928,120	\$ 928,120	\$ 806,990	\$ 121,130	87%
Services / Supplies	555,767	555,767	472,797	82,970	85%
Capital	-	-	-	-	0%
	\$ 1,483,887	\$ 1,483,887	\$ 1,279,787	\$ 204,100	86%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 682,779	\$ 682,779	\$ 589,999	\$ 92,780	86%
<i>Employee Benefits</i>	245,341	245,341	216,991	28,350	88%
Total Personnel	\$ 928,120	\$ 928,120	\$ 806,990	\$ 121,130	87%
Services / Supplies					
<i>Professional Services</i> (City-wide liability insurance - \$107,201 / DCAD - \$74,670)	\$ 502,763	\$ 502,763	\$ 432,281	\$ 70,481	86%
<i>Employee Development</i>	19,938	19,938	15,724	4,214	79%
<i>Supplies / Equipment</i>	10,176	10,176	5,178	4,998	51%
<i>Utilities</i>	-	-	1,675	(1,675)	0%
<i>Other (Special Events)</i>	22,890	22,890	17,938	4,952	78%
Total Services / Supplies	\$ 555,767	\$ 555,767	\$ 472,797	\$ 82,970	85%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,483,887	\$ 1,483,887	\$ 1,279,787	\$ 204,100	86%

Human Resources

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 450,958	\$ 370,958	\$ 314,561	\$ 56,397	85%
Services / Supplies	101,990	101,990	70,083	31,907	69%
Capital	-	-	-	-	0%
	\$ 552,948	\$ 472,948	\$ 384,644	\$ 88,304	81%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 362,545	\$ 282,545	\$ 238,717	\$ 43,828	84%
<i>Employee Benefits</i>	88,413	88,413	75,844	12,569	86%
Total Personnel	\$ 450,958	\$ 370,958	\$ 314,561	\$ 56,397	85%
Services / Supplies					
<i>Professional Services</i>	\$ 26,350	\$ 26,350	\$ 24,361	\$ 1,989	92%
<i>Employee Development</i>	67,590	67,590	40,104	27,486	59%
<i>Supplies / Equipment</i>	2,050	2,050	1,103	947	54%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	6,000	6,000	4,515	1,485	75%
Total Services / Supplies	\$ 101,990	\$ 101,990	\$ 70,083	\$ 31,907	69%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Human Resources	\$ 552,948	\$ 472,948	\$ 384,644	\$ 88,304	81%

City Secretary Office

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 180,137	\$ 200,137	\$ 172,990	\$ 27,147	86%
Services / Supplies	124,265	124,265	100,051	24,214	81%
Capital	-	-	-	-	-
	\$ 304,402	\$ 324,402	\$ 273,042	\$ 51,361	84%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 143,137	\$ 163,137	\$ 137,621	\$ 25,516	84%
<i>Employee Benefits</i>	37,001	37,001	35,370	1,631	96%
Total Personnel	\$ 180,137	\$ 200,137	\$ 172,990	\$ 27,147	86%

Services / Supplies

<i>Professional Services</i>	\$ 26,650	\$ 26,650	\$ 18,598	\$ 8,052	70%
<i>Employee Development</i> <i>(City Council related \$31,280)</i>	42,560	42,560	29,412	13,148	69%
<i>Supplies / Equipment</i>	16,355	16,355	13,041	3,314	80%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	38,700	38,700	39,000	(300)	101%
Total Services / Supplies	\$ 124,265	\$ 124,265	\$ 100,051	\$ 24,214	81%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 304,402	\$ 324,402	\$ 273,042	\$ 51,361	84%
------------------------------------	------------	------------	------------	-----------	-----

Information Services

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 565,776	\$ 565,776	\$ 484,035	\$ 81,741	86%
Services / Supplies	319,187	544,187	204,395	339,792	38%
Capital	<u>225,000</u>	<u>95,000</u>	<u>-</u>	<u>95,000</u>	<u>0%</u>
	\$ 1,109,963	\$ 1,204,963	\$ 688,431	\$ 516,533	57%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 418,823	\$ 418,823	\$ 365,403	\$ 53,419	87%
<i>Employee Benefits</i>	<u>146,954</u>	<u>146,954</u>	<u>118,632</u>	<u>28,322</u>	<u>81%</u>
<i>Total Personnel</i>	\$ 565,776	\$ 565,776	\$ 484,035	\$ 81,741	86%
Services / Supplies					
<i>Professional Services</i>	\$ 155,020	\$ 155,020	\$ 109,116	\$ 45,904	70%
<i>Employee Development</i>	24,425	24,425	25,278	(853)	103%
<i>Supplies / Equipment</i>	2,560	2,560	1,936	624	76%
<i>Utilities</i>	15,032	15,032	12,517	2,515	83%
<i>Other (Data Processing)</i>	<u>122,150</u>	<u>347,150</u>	<u>55,548</u>	<u>291,602</u>	<u>16%</u>
<i>Total Services / Supplies</i>	\$ 319,187	\$ 544,187	\$ 204,395	\$ 339,792	38%
Capital					
<i>Equipment / Vehicles</i>	225,000	95,000	-	95,000	0%
<i>Total Capital</i>	\$ 225,000	\$ 95,000	\$ -	\$ 95,000	0%
<i>Total City Secretary Office</i>	\$ 1,109,963	\$ 1,204,963	\$ 688,431	\$ 516,533	57%

Police Department FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,198,439	\$ 4,128,439	\$ 3,427,697	\$ 700,742	83%
Services / Supplies	378,448	378,448	256,731	121,717	68%
Capital	<u>100,000</u>	<u>240,000</u>	<u>177,429</u>	<u>62,571</u>	<u>74%</u>
	\$ 4,676,887	\$ 4,746,887	\$ 3,861,856	\$ 885,030	81%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 3,091,914	\$ 3,021,914	\$ 2,540,357	\$ 481,557	84%
<i>Employee Benefits</i>	<u>1,106,525</u>	<u>1,106,525</u>	<u>887,339</u>	<u>219,185</u>	<u>80%</u>
Total Personnel	\$ 4,198,439	\$ 4,128,439	\$ 3,427,697	\$ 700,742	83%
Services / Supplies					
<i>Professional Services</i>	\$ 133,147	\$ 133,147	\$ 81,508	\$ 51,639	61%
<i>Employee Development</i>	44,924	44,924	27,312	17,612	61%
<i>Supplies / Equipment</i>	135,249	135,249	97,393	37,855	72%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$52,028)</i>	<u>65,128</u>	<u>65,128</u>	<u>50,518</u>	<u>\$ 14,610</u>	<u>78%</u>
Total Services / Supplies	\$ 378,448	\$ 378,448	\$ 256,731	\$ 121,717	68%
Capital					
<i>Equipment / Vehicles</i>	100,000	240,000	177,429	62,571	74%
Total Capital	\$ 100,000	\$ 240,000	\$ 177,429	\$ 62,571	74%
Total Police Department	\$ 4,676,887	\$ 4,746,887	\$ 3,861,856	\$ 885,030	81%

Fire Department FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

--- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,207,017	\$ 2,257,017	\$ 1,963,036	\$ 293,981	87%
Services / Supplies	581,888	581,888	626,559	(44,671)	108%
Capital	58,000	325,500	295,294	30,206	91%
	\$ 2,846,905	\$ 3,164,405	\$ 2,884,889	\$ 279,517	91%

--- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
----------	-----------------	----------------	--------------	----------	--------

Personnel

Salaries / Wages	\$ 1,597,162	\$ 1,647,162	\$ 1,403,073	\$ 244,088	85%
Employee Benefits	609,856	609,856	559,963	49,893	92%
Total Personnel	\$ 2,207,017	\$ 2,257,017	\$ 1,963,036	\$ 293,981	87%

Services / Supplies

Professional Services	\$ 61,676	\$ 61,676	\$ 66,276	\$ (4,600)	107%
Employee Development (Training - \$42,900)	57,520	57,520	47,577	9,943	83%
Supplies / Equipment	187,692	187,692	226,635	(38,943)	121%
Utilities	1,800	1,800	1,427	373	79%
Other	273,200	273,200	284,643	(11,443)	104%
Total Services / Supplies	\$ 581,888	\$ 581,888	\$ 626,559	\$ (44,671)	108%

Capital

Equipment / Vehicles	58,000	325,500	295,294	30,206	91%
Total Capital	\$ 58,000	\$ 325,500	\$ 295,294	\$ 30,206	91%

Total Fire Department	\$ 2,846,905	\$ 3,164,405	\$ 2,884,889	\$ 279,517	91%
------------------------------	--------------	--------------	--------------	------------	-----

New ambulance received
that was budgeted in FY
2016 (\$250,780)

Community Services

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 402,319	\$ 447,319	\$ 383,249	\$ 64,070	86%
Services / Supplies	23,193	23,193	7,930	15,263	34%
Capital	-	-	-	-	0%
	\$ 425,512	\$ 470,512	\$ 391,179	\$ 79,332	83%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
----------	-----------------	----------------	--------------	----------	--------

Personnel

<i>Salaries / Wages</i>	\$ 290,160	\$ 335,160	\$ 272,915	\$ 62,245	81%
<i>Employee Benefits</i>	112,158	112,158	110,334	1,825	98%
<i>Total Personnel</i>	\$ 402,319	\$ 447,319	\$ 383,249	\$ 64,070	86%

Services / Supplies

<i>Professional Services</i>	\$ 9,200	\$ 9,200	\$ 3,440	5,760	37%
<i>Employee Development</i>	4,765	4,765	1,461	3,304	31%
<i>Supplies / Equipment</i>	7,228	7,228	3,029	4,199	42%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	2,000	2,000	-	2,000	0%
<i>Total Services / Supplies</i>	\$ 23,193	\$ 23,193	\$ 7,930	\$ 15,263	34%

Capital

<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 425,512	\$ 470,512	\$ 391,179	\$ 79,332	83%
----------------------------------	------------	------------	------------	-----------	-----

Streets Division

FY 2016/2017 Budget

YEAR TO DATE AUGUST

<i>Percent of Budget Year Transpired</i>	91.7%
--	--------------

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 671,743	\$ 671,743	\$ 574,174	\$ 97,569	85%
Services / Supplies	672,926	872,926	543,473	329,453	62%
Capital	<u>30,000</u>	<u>75,000</u>	<u>74,571</u>	<u>429</u>	<u>99%</u>
	\$ 1,374,669	\$ 1,619,669	\$ 1,192,218	\$ 427,451	74%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 452,166	\$ 452,166	\$ 404,382	\$ 47,784	89%
<i>Employee Benefits</i>	<u>219,577</u>	<u>219,577</u>	<u>169,792</u>	<u>49,785</u>	<u>77%</u>
Total Personnel	\$ 671,743	\$ 671,743	\$ 574,174	\$ 97,569	85%

Services / Supplies					
<i>Professional Services</i>	\$ 64,676	\$ 64,676	\$ 36,395	\$ 28,281	56%
<i>Employee Development</i>	10,150	10,150	9,296	854	92%
<i>Supplies / Equipment</i>	47,550	47,550	38,813	8,737	82%
<i>Utilities</i>	90,000	90,000	76,962	13,038	86%
<i>Other (Street Maintenance)</i>	<u>460,550</u>	<u>660,550</u>	<u>382,007</u>	<u>278,543</u>	<u>58%</u>
Total Services / Supplies	\$ 672,926	\$ 872,926	\$ 543,473	\$ 329,453	62%

Capital					
<i>Equipment / Vehicles</i>	30,000	75,000	74,571	429	99%
Total Capital	\$ 30,000	\$ 75,000	\$ 74,571	\$ 429	99%

Total Streets	\$ 1,374,669	\$ 1,619,669	\$ 1,192,218	\$ 427,451	74%
----------------------	--------------	--------------	--------------	------------	-----

Maintenance Division

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 305,832	\$ 305,832	\$ 231,875	\$ 73,957	76%
Services / Supplies	592,627	702,627	420,132	282,495	60%
Capital	-	1,037,723	-	1,037,723	0%
	\$ 898,459	\$ 2,046,182	\$ 652,007	\$ 1,394,175	32%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
----------	-----------------	----------------	--------------	----------	--------

Personnel

<i>Salaries / Wages</i>	\$ 217,185	\$ 217,185	\$ 165,391	\$ 51,793	76%
<i>Employee Benefits</i>	88,648	88,648	66,484	22,164	75%
Total Personnel	\$ 305,832	\$ 305,832	\$ 231,875	\$ 73,957	76%

Services / Supplies

<i>Professional Services</i>	\$ 64,480	\$ 64,480	\$ 39,851	\$ 24,629	62%
<i>Employee Development</i>	5,535	5,535	1,035	4,500	19%
<i>Supplies / Equipment (Fuel & Oils - \$135,777, Repair Parts / Contract Repairs - \$298,000)</i>	437,512	547,512	322,466	225,046	59%
<i>Utilities</i>	85,000	85,000	56,780	28,220	67%
<i>Other</i>	100	100	-	100	0%
Total Services / Supplies	\$ 592,627	\$ 702,627	\$ 420,132	\$ 282,495	60%

Capital

<i>Equipment / Vehicles</i>	-	1,037,723	-	1,037,723	0%
Total Capital	\$ -	\$ 1,037,723	\$ -	\$ 1,037,723	0%

Total Maintenance	\$ 898,459	\$ 2,046,182	\$ 652,007	\$ 1,394,175	32%
--------------------------	------------	--------------	------------	--------------	-----

Parks Division

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,001,680	\$ 1,041,680	\$ 913,807	\$ 127,873	88%
Services / Supplies	498,450	498,450	384,730	113,720	77%
Capital	<u>71,000</u>	<u>71,000</u>	<u>-</u>	<u>71,000</u>	<u>0%</u>
	\$ 1,571,130	\$ 1,611,130	\$ 1,298,537	\$ 312,593	81%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 708,555	\$ 748,555	\$ 642,982	\$ 105,573	86%
<i>Employee Benefits</i>	<u>293,125</u>	<u>293,125</u>	<u>270,825</u>	<u>22,300</u>	<u>92%</u>
Total Personnel	\$ 1,001,680	\$ 1,041,680	\$ 913,807	\$ 127,873	88%
Services / Supplies					
<i>Professional Services</i>	\$ 133,882	\$ 133,882	\$ 104,977	\$ 28,905	78%
<i>Employee Development</i>	14,980	14,980	11,114	3,866	74%
<i>Supplies / Equipment</i>	212,288	212,288	178,012	34,276	84%
<i>Utilities</i>	136,600	136,600	90,051	46,549	66%
<i>Other</i>	<u>700</u>	<u>700</u>	<u>575</u>	<u>125</u>	<u>82%</u>
Total Services / Supplies	\$ 498,450	\$ 498,450	\$ 384,730	\$ 113,720	77%
Capital					
<i>Equipment / Vehicles</i>	71,000	71,000	-	71,000	0%
Total Capital	71,000	71,000	-	71,000	0%
Total Parks	\$ 1,571,130	\$ 1,611,130	\$ 1,298,537	\$ 312,593	81%

Recreation Division FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 191,099	\$ 196,099	\$ 181,177	\$ 14,922	92%
Services / Supplies	257,428	267,428	225,955	41,473	84%
Capital	-	-	-	-	0%
	\$ 448,527	\$ 463,527	\$ 407,132	\$ 56,395	88%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 139,861	\$ 144,861	\$ 140,223	\$ 4,638	97%
<i>Employee Benefits</i>	51,238	51,238	40,954	10,284	80%
Total Personnel	\$ 191,099	\$ 196,099	\$ 181,177	\$ 14,922	92%
Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	8,555	8,555	5,994	2,561	70%
<i>Supplies / Equipment</i>	1,506	1,506	597	909	40%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	247,367	257,367	219,364	38,003	85%
Total Services / Supplies	\$ 257,428	\$ 267,428	\$ 225,955	\$ 41,473	84%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total Recreation	\$ 448,527	\$ 463,527	\$ 407,132	\$ 56,395	88%

Equipment Replacement / Capital Schedule

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	225,000	95,000	-	-	0%
Police Dept Capital Outlay	100,000	240,000	177,429	62,571	74%
Fire Dept Capital Outlay	58,000	325,500	295,294	30,206	91%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	30,000	75,000	74,571	429	99%
Maintenance Capital Outlay	-	1,037,723	-	1,037,723	0%
City Parks Capital Outlay	71,000	71,000	-	71,000	0%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 484,000	\$ 1,844,223	\$ 547,294	\$ 1,296,929	30%

Utility Fund Revenues

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired	91.7%
--	--------------

Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (100,000)	\$ (100,000)	\$ (85,840)	\$ (14,160)	86%
<i>Charges / Penalties</i>	81,950	81,950	69,618	12,332	85%
Total Fees	\$ (18,050)	\$ (18,050)	\$ (16,222)	\$ (1,828)	90%

Licenses & Permits

<i>Construction Inspection</i>	\$ 10,000	\$ 10,000	\$ 9,300	\$ 700	93%
Total Licenses & Permits	\$ 10,000	\$ 10,000	\$ 9,300	\$ 700	93%

Charges for Services

<i>Water Sales</i>	\$ 4,859,679	\$ 4,859,679	\$ 3,665,431	\$ 1,194,248	75%
<i>Sewer Sales</i>	3,585,708	3,585,708	3,247,949	337,759	91%
<i>Inspection Fees</i>	3,300	3,300	2,260	1,040	68%
Total Charges for Service	\$ 8,448,687	\$ 8,448,687	\$ 6,915,640	\$ 1,533,047	82%

Interest

<i>Interest (Operations)</i>	\$ 7,000	\$ 7,000	\$ 16,745	\$ (9,745)	239%
<i>Interest (Capital Projects)</i>	10,000	10,000	5,950	4,050	59%
Total Interest	\$ 17,000	\$ 17,000	\$ 22,695	\$ (5,695)	134%

Impact Fees

<i>Impact Fees</i>	\$ 192,000	\$ 192,000	\$ 109,344	\$ 82,656	57%
Total Impact Fees	\$ 192,000	\$ 192,000	\$ 109,344	\$ 82,656	57%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 26,207	\$ (21,207)	524%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 26,207	\$ (21,207)	524%

Total Utility Fund Revenues	\$ 8,654,637	\$ 8,654,637	\$ 7,066,964	\$ 1,587,673	82%
------------------------------------	--------------	--------------	--------------	--------------	-----

Utility Division FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

- - - Summary - Operations - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,599,725	\$ 1,599,725	\$ 1,401,809	\$ 197,916	88%
Services / Supplies	5,699,211	5,799,211	4,692,767	1,106,444	81%
Capital	95,000	95,000	251,874	(156,874)	265%
Total Utility Division	\$ 7,393,936	\$ 7,493,936	\$ 6,346,450	\$ 1,147,486	85%

- - - Detail - Operations - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
----------	-----------------	----------------	--------------	----------	--------

Personnel

Salaries / Wages	\$ 1,087,784	\$ 1,087,784	\$ 958,714	\$ 129,070	88%
Employee Benefits	511,941	511,941	443,095	68,846	87%
Total Personnel	\$ 1,599,725	\$ 1,599,725	\$ 1,401,809	\$ 197,916	88%

Services / Supplies

Professional Services	\$ 255,447	\$ 255,447	\$ 174,427	\$ 81,020	68%
Employee Development	58,379	58,379	45,119	13,260	77%
Supplies / Equipment	83,159	83,159	56,895	26,264	68%
Utilities	404,380	404,380	288,267	116,113	71%
Other (Well Lot Maintenance)	627,027	627,027	223,727	403,300	36%
Sub-Total - Operations Services / Supplies	\$ 1,428,392	\$ 1,428,392	\$ 788,436	\$ 639,956	55%

Wholesale Water / Wastewater

Note: UTRWD billing reflects a one month delay

UTRWD - Administration Fees	\$ 4,955	\$ 4,955	\$ 4,954	\$ 1	100%
UTRWD - Water Volume Cost	916,014	966,014	838,210	127,804	87%
UTRWD - Water Demand Charges	1,234,500	1,234,500	1,131,625	102,875	92%
UTRWD - Sewer Effluent Volume Rate	495,680	545,680	446,132	99,548	82%
UTRWD - Capital Charge Joint Facilities	1,329,595	1,329,595	1,218,795	110,800	92%
UTRWD - HV Sewer Line to UTRWD	290,075	290,075	264,614	25,461	91%
UTRWD - Wtr Transmission - Opus Develop	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,270,819	\$ 4,370,819	\$ 3,904,330	\$ 466,489	89%

Total Services / Supplies

Total Services / Supplies	\$ 5,699,211	\$ 5,799,211	\$ 4,692,767	\$ 1,106,444	81%
----------------------------------	---------------------	---------------------	---------------------	---------------------	------------

Capital

Equipment / Vehicles	95,000	95,000	251,874	(156,874)	265%
Total Capital	\$ 95,000	\$ 95,000	\$ 251,874	\$ (156,874)	265%

Total Utility Division - Operations	\$ 7,393,936	\$ 7,493,936	\$ 6,346,450	\$ 1,147,486	85%
--	---------------------	---------------------	---------------------	---------------------	------------

Utility Fund Working Capital FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 4,859,679	\$ 4,859,679	\$ 3,665,431	\$ 1,194,248	75%
<i>Sewer Sales</i>	3,585,708	3,585,708	3,247,949	337,759	91%
<i>Other Fees / Charges</i>	100,250	100,250	107,384	(7,134)	107%
<i>Electronic Payment Credit</i>	(100,000)	(100,000)	(85,840)	(14,160)	86%
<i>Interest</i>	7,000	7,000	16,745	(9,745)	239%
Total Revenues	\$ 8,452,637	\$ 8,452,637	\$ 6,951,670	\$ 1,500,967	82%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$331,316	\$331,316	\$ 298,256	\$ 33,060	90%
<i>Operations</i>	2,496,801	2,496,801	1,891,989	604,812	76%
<i>UTRWD</i>	4,270,819	4,370,819	3,904,330	466,489	89%
<i>Debt Service</i>	1,285,650	1,285,650	1,300,705	(15,055)	101%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	95,000	95,000	251,874	(156,874)	265%
Total Expenditures	\$ 8,479,586	\$ 8,579,586	\$ 7,647,155	\$ 932,431	89%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers Out / Utility Capital Projects</i>	-	-	-	-	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	-	(470,000)	0%
Total Other Sources (Uses)	\$ (320,000)	\$ (320,000)	\$ 150,000	\$ (470,000)	-47%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	(346,949)	(446,949)	(545,485)
Beginning Working Capital			
<i>Operations</i>	1,729,103	1,729,103	1,729,103
<i>Available Impact Fees</i>	889,804	889,804	889,804
Total Available Working Capital	\$ 2,618,907	\$ 2,618,907	\$ 2,618,907
Ending Working Capital			
<i>Operations</i>	1,382,154	1,282,154	1,183,618
<i>Designated Capital Project</i>	-	-	-
<i>Available Impact Fees</i>	931,804	931,804	849,148
Total Available Working Capital	\$ 2,313,958	\$ 2,213,958	\$ 2,032,766

<i>Impact Fees</i>			
<i>Beginning Balance</i>	889,804	889,804	889,804
+ <i>Collections</i>	192,000	192,000	109,344
- <i>Applied to offset Debt Service</i>	(150,000)	(150,000)	(150,000)
<i>Ending Balance</i>	931,804	931,804	849,148

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 351,300	\$ 351,300	\$ 384,216	\$ (32,916)	109%
<i>Annual Park Passes</i>	20,000	20,000	29,450	(9,450)	147%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	1,300	1,300	722	578	56%
<i>I-35 Mitigation</i>	50,000	50,000	24,622	25,378	49%
Total Revenues	\$ 422,600	\$ 422,600	\$ 439,010	\$ (16,410)	104%

I-35 Mitigation Revenue is recognized as it is used and / or to replace lost revenue.
Initial total - \$641,834 (Est balance as of 9/30/2016 \$219,280)

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 199,564	\$ 199,564	\$ 153,098	\$ 46,465	77%
<i>Services / Supplies</i>	147,171	157,171	99,449	57,721	63%
<i>Capital</i>	71,500	111,500	34,550	76,950	31%
Total Expenditures	\$ 418,234	\$ 468,234	\$ 287,098	\$ 181,137	61%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 84,919	\$ 252,198	\$ 252,198
<i>+ Net Increase (Decrease)</i>	4,366	(45,634)	151,913
Ending Fund Balance	\$ 89,285	\$ 206,564	\$ 404,111

Audited FY16

Debt Service Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Revenues</i>	\$1,761,728	\$ 1,761,728	\$ 1,769,328	\$ (7,600)	100%
<i>Interest Income</i>	1,400	1,400	2,227	(827)	159%
<i>Total Revenues</i>	\$ 1,763,128	\$ 1,763,128	\$ 1,771,555	\$ (8,427)	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,015,000	\$ 2,015,000	\$ 2,015,000	\$ -	100%
<i>Interest Payments</i>	625,801	625,801	609,022	16,779	97%
<i>Paying Agent Fees</i>	4,000	4,000	2,846	1,154	71%
<i>Total Expenditures</i>	\$ 2,644,801	\$ 2,644,801	\$ 2,626,868	\$ 17,933	99%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	890,071	890,071	870,124	\$ 19,947	98%
<i>Proceeds from Refunding Debt</i>	-	-	2,435,000	(2,435,000)	0%
<i>Debt Issuance Cost</i>	-	-	(25,154)	25,154	0%
<i>Payment to Escrow Agent</i>	-	-	(2,405,000)	2,405,000	0%
<i>Total Financing Sources</i>	\$ 890,071	\$ 890,071	\$ 874,970	\$ 15,101	98%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 137,811	\$ 141,058	\$ 141,058
<i>+ Net Increase (Decrease)</i>	8,398	8,398	19,657
<i>Ending Fund Balance</i>	\$ 146,209	\$ 149,456	\$ 160,715

Audited FY16

Capital Projects Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	-	-	1,322	(1,322)	0%
Total Revenues	\$ -	\$ -	\$ 1,322	\$ (1,322)	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2015 Tax Note (CAD, Radio System, Screening Walls, Drainage)	\$ -	\$ 214,000	\$ 168,249	\$ 45,751	79%
2012 Certificate (Parks/Streets/Drainage)	-	48,000	47,433	567	99%
Total Expenditures	\$ -	\$ 262,000	\$ 215,683	\$ 46,317	100%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ -	\$ -	\$ -	\$ -	0%
Bond Discount / Premium	-	-	-	-	0%
Debt Issuance	-	-	-	-	0%
Transfers In	-	14,000	-	14,000	0%
Transfer Out	-	(195,000)	-	(195,000)	0%
Total Financing Sources	\$ -	\$ (181,000)	\$ -	\$ (181,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ -	\$ 438,834	\$ 438,834
<i>+Net Increase (Decrease)</i>	-	(443,000)	(214,361)
<i>Ending Fund Balance</i>	\$ -	\$ (4,166)	\$ 224,473

Audited FY16

Drainage Utilities

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ -	\$ -	\$ 7,320	\$ (7,320)	0%
<i>Drainage Fee Receipts</i>	480,000	480,000	424,253	55,747	88%
<i>Miscellaneous</i>	-	-	29,817	(29,817)	0%
<i>Interest</i>	75	75	1,183	(1,108)	1577%
Total Revenues	\$ 480,075	\$ 480,075	\$ 462,572	\$ 17,503	96%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 331,943	\$ 356,943	\$ 307,927	\$ 49,016	86%
<i>Services / Supplies</i>	166,355	166,355	102,617	63,738	62%
<i>Capital</i>	250,000	525,000	520,290	4,710	99%
Total Expenditures	\$ 748,298	\$ 1,048,298	\$ 930,834	\$ 117,464	89%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund (\$250,000 transfer from GF related to purchase of Gradall)</i>	\$ 266,000	\$ 461,000	\$ -	\$ 461,000	0%
<i>Operating Transfers Out / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ 250,000	\$ 445,000	\$ -	\$ 445,000	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 164,197	\$ 240,467	\$ 240,467
<i>+ Net Increase (Decrease)</i>	(18,223)	(123,223)	(468,261)
Ending Fund Balance	\$ 145,974	\$ 117,244	\$ (227,794)

Audited FY16

Park Development Fee Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ -	\$ -	\$ 230	\$ (230)	0%
<i>Community Park Fees</i>	684	60,684	684	60,000	1%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 684	\$ 60,684	\$ 914	\$ 59,770	2%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ 115,000	\$ 104,209	\$ 10,791	91%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ 115,000	\$ 104,209	\$ 10,791	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ 31,334	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ 31,334	\$ -	\$ 31,334	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ -	\$ 10,026	\$ 10,026
<i>+ Net Increase (Decrease)</i>	684	(22,982)	(103,296)
Ending Fund Balance	\$ 684	\$ (12,956)	\$ (93,270)

Audited FY16

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ 684	(93,270)
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	-	-
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 684	\$ (93,270)

Public Safety Special Revenue Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 80,600	\$ 76,775	\$ 3,825	95%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	9,600	13,304	(3,704)	139%
Capital	-	35,000	34,896	104	100%
Total Expenditures	\$ 3,600	\$ 44,600	\$ 48,200	\$ (3,600)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 17,905	\$ 13,522	\$ 13,522
+ Net Increase (Decrease)	-	14,000	28,576
Ending Fund Balance	\$ 17,905	\$ 27,522	\$ 42,098

Audited FY16

Municipal Court Technology Fee Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 5,000	\$ 5,000	\$ 3,010	1,990	60%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 5,500	\$ 5,500	\$ 5,314	\$ 186	97%
Total Expenditures	\$ 5,500	\$ 5,500	\$ 5,314	\$ 186	97%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 36,256	\$ 36,298	\$ 36,298
+ Net Increase (Decrease)	(500)	(500)	(2,303)
Ending Fund Balance	\$ 35,756	\$ 35,798	\$ 33,995

Audited FY16

Municipal Court Building Security Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 3,600	\$ 3,600	\$ 2,258	\$ 1,342	63%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ 1,014	\$ (1,014)	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ 1,014	\$ (1,014)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 29,016	\$ 28,675	\$ 28,675
+ Net Increase (Decrease)	3,600	3,600	1,243
Ending Fund Balance	\$ 32,616	\$ 32,275	\$ 29,918

Audited FY16

Highland Village Community Development Corporation
Working Capital Analysis (FY 2017)

	<i>Actual 2014-2015</i>	<i>Actual 2015-2016</i>	<i>Budget 2016-2017</i>	<i>YTD 2016-2017</i>
Beginning Fund Balance	\$ 717,764	\$ 755,390	\$ 401,792	\$ 304,663
Revenues				
4B Sales Tax	1,197,263	1,231,754	1,317,305	936,704
Park Fees (Rental)		1,263	19,240	28,373
Linear Park Fees	11,934	287	500	287
Miscellaneous Income	-	-	-	-
Interest Income	6,112	2,601	2,000	503
Total	\$ 1,215,309	\$ 1,235,905	\$ 1,339,045	\$ 965,867
Expenditures				
Personnel	113,602	164,137	205,617	179,347
Services / Supplies	148,197	261,960	188,690	130,720
Reimburse GF (Support Functions)	28,000	28,000	-	-
Reimburse GF (Debt Service)	887,884	889,309	918,071	870,124
Total Non-Capital Expenditures	\$ 1,177,683	\$ 1,343,406	\$ 1,312,378	\$ 1,180,190
Capital				
Engineering	-	-	-	-
Projects Funded Directly	-	-	-	-
Transfer to 4B Capital Projects	\$ -	\$ 300,000	\$ -	\$ -
Equipment	-	43,226	42,680	-
Net Increase / (Decrease)	37,626	(450,727)	(16,013)	(214,323)
Working Capital Balance	\$ 755,390	\$ 304,663	\$ 385,779	\$ 90,340

Highland Village Community Development Corporation
Capital Projects

	<i>Actual</i> 2014-2015	<i>Actual</i> 2014-2015
Beginning Fund Balance	\$ -	\$ -
Funding		
Debt Issuance	-	-
Bond Discount	-	-
Debt Issuance Cost	-	-
Funding from Operations	-	300,000
Capital Projects (HV RR Crossing)	-	-
Denton County	-	-
I-35 Mitigation	-	-
Interest Earnings	-	-
Total Available Project Funding	\$ -	\$ 300,000

[illegible]

Expenditures		
Castlewood Trail		
Engineering - \$131,200	-	-
Project Cost - \$1.312M (Estimated)	400,236	-
Copperas Trail		
Engineering - \$112,380	-	-
Project Cost - \$1.5M (Estimated)	-	-
HV Rd Trail (Phase IIa - CH to Svc Cntr)		
Engineering - \$25,000	-	-
Project Cost - \$250,982 (Estimated)	-	-
HV Rd Trail (Phase IIb - Lions Club Park to Doubletree Ranch Park)		
Engineering (Mostly included in Copperas Trail Eng.) - \$25,714 (Remain)	-	-
Project Cost - \$250,000 (Estimated)	-	-
FM 2499 Sidewalk		
Engineering - \$12,500	-	-
Project Cost - \$117,678 (Estimated)	-	-
Pedestrian Crosswalk Enhancement		
Engineering	-	-
Project Cost - \$26,000/Crossing	-	-
Marauder Park Lake Access		
Engineering - \$31,000 (Estimated)	-	-
Project Cost - \$58,178 (Estimated)	-	-
HV Rd RR Crossing		
Engineering - \$7,200 (Estimated)	-	-
Project Cost - \$48,000 (Estimated)	-	-
Lakeside Community Park (707 HV Rd Trailhead)		
Engineering - \$40,000	-	-
Project Cost - \$420,000	630,385	-
Misc. Small, Fill-In/Connector Sections		
Project Cost - \$20,000 (Per Year)	9,375	1,875
Doubletree Ranch Park		
Engineering - \$779,300	-	1,444,637
Project Cost - \$8,500,000 (Estimated)	5,889,393	

-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
20,000	5,335
-	-
460,000	570,544

Total Capital Projects	\$ 6,929,389	\$ 1,446,512
Remaining Project Funding	\$ 1,593,694	\$ 447,182

\$	480,000	\$	575,879
\$	(32,818)	\$	(128,697)

PEG Fee Fund

FY 2016/2017 Budget

YEAR TO DATE AUGUST

Percent of Budget Year Transpired

91.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 65,000	\$ 65,000	\$ 41,358	\$ 23,643	64%
<i>Total Revenues</i>	\$ 65,000	\$ 65,000	\$ 41,358	\$ 23,643	64%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	21,700	17,700	8,070	9,630	46%
<i>Capital</i>	12,000	15,500	15,191	309	98%
<i>Total Expenditures</i>	\$ 33,700	\$ 33,200	\$ 23,261	\$ 9,939	70%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 2,601	\$ 36,094	\$ 36,094
<i>+Net Increase (Decrease)</i>	31,300	31,800	18,097
<i>Ending Fund Balance</i>	\$ 33,901	\$ 67,894	\$ 54,191

Audited FY16

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 16

MEETING DATE: 10/10/17

SUBJECT: Consider Ordinance 2017-1235 Amending Section 20.05.001(b) of the Code of Ordinances of the City of Highland Village Relating to the Prohibition of Parking, Standing or Stopping of Vehicles on portions of Highland Forest Drive

PREPARED BY: Doug Reim, Police Chief

BACKGROUND:

In 2003, the City Council determined that commercial development in the vicinity of Highland Forest Drive and Nelson Parkway required certain parking restrictions be enacted. At that time, Ordinance 03-923 was passed which, in part, prohibits parking on the west side of Highland Forest Drive from Justin Rd north four hundred and fifty-one (451) feet.

IDENTIFIED NEED/S:

The restricted parking distance of 451 feet ends approximately half-way in front of the residence located at 2041 Highland Forest Drive. This is the only location affected and does not allow the resident or their visitors to park in front of their house.

PROGRESS TO DATE: (if appropriate)

Staff has reviewed the need to restrict parking in this area and have determined there would be no negative impact in shortening the restricted distance from 451 feet to 429 feet. The amended distance provides a small 5 foot buffer between the end of the restricted parking area and the beginning of the property line at 2041 Highland Forest Drive which begins at 434 feet. This change would allow lawful street parking directly in front of the residence.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

No budgetary impact other than Street Department staff relocating an existing "No Parking" sign. Ordinance update required.

RECOMMENDATION:

Staff recommends Council approve Ordinance 2017-1235 on First Reading.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2017-1235

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 20 "TRANSPORTATION AND TRAFFIC", ARTICLE 20.05 "PARKING", SECTION 20.05.001 "PROHIBITED ON CERTAIN STREETS" BY AMENDING SUBSECTION (b) RELATING TO THE PROHIBITION OF PARKING, STANDING, OR STOPPING VEHICLES ON HIGHLAND FOREST DRIVE; CONTAINING A SAVINGS CLAUSE; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED \$200.00; AND PROVIDE AN EFFECTIVE DATE

WHEREAS, having considered the recommendation of City Administration, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to amend the Code of Ordinances of the City of Highland Village to reduce the area on the west side of Highland Forest Drive in which the parking, standing, or stopping of vehicles is presently prohibited.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS:

SECTION 1. Code of Ordinances, Chapter 20 "Transportation and Traffic", Article 20.05 "Parking", Section 20.05.001 "Prohibited on Certain Streets" is amended by amending Subsection (b) with respect to Highland Forest Drive to read as follows:

Highland Forest Drive:

- (1) East side, from the intersection of Justin Road north to the southeast corner of Pinehurst Court.
- (2) West side, from its intersection with Justin Road (F.M. 407) north 429 feet.

SECTION 2. All ordinances or parts thereof expressly in conflict with this ordinance are hereby repealed.

SECTION 3. Appropriate signs prohibiting parking at the places and during the times consistent with this Ordinance shall be installed and maintained by City forces.

SECITON 4. Any person violating any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction shall be fined a sum not to exceed TWO HUNDRED DOLLARS (\$200.00).

SECTION 5. An offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. If any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than the portion so decided to be invalid or unconstitutional.

SECTION 7. This ordinance shall take effect from and after its passage and the publications of the caption of said ordinance as the law and the City Charter in such cases provides.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE FIRST READING, THIS THE 10TH DAY OF OCTOBER, 2017.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE SECOND READING, THIS THE _____ DAY OF _____, 2017.

APPROVED:

Charlotte J. Wilcox, Mayor

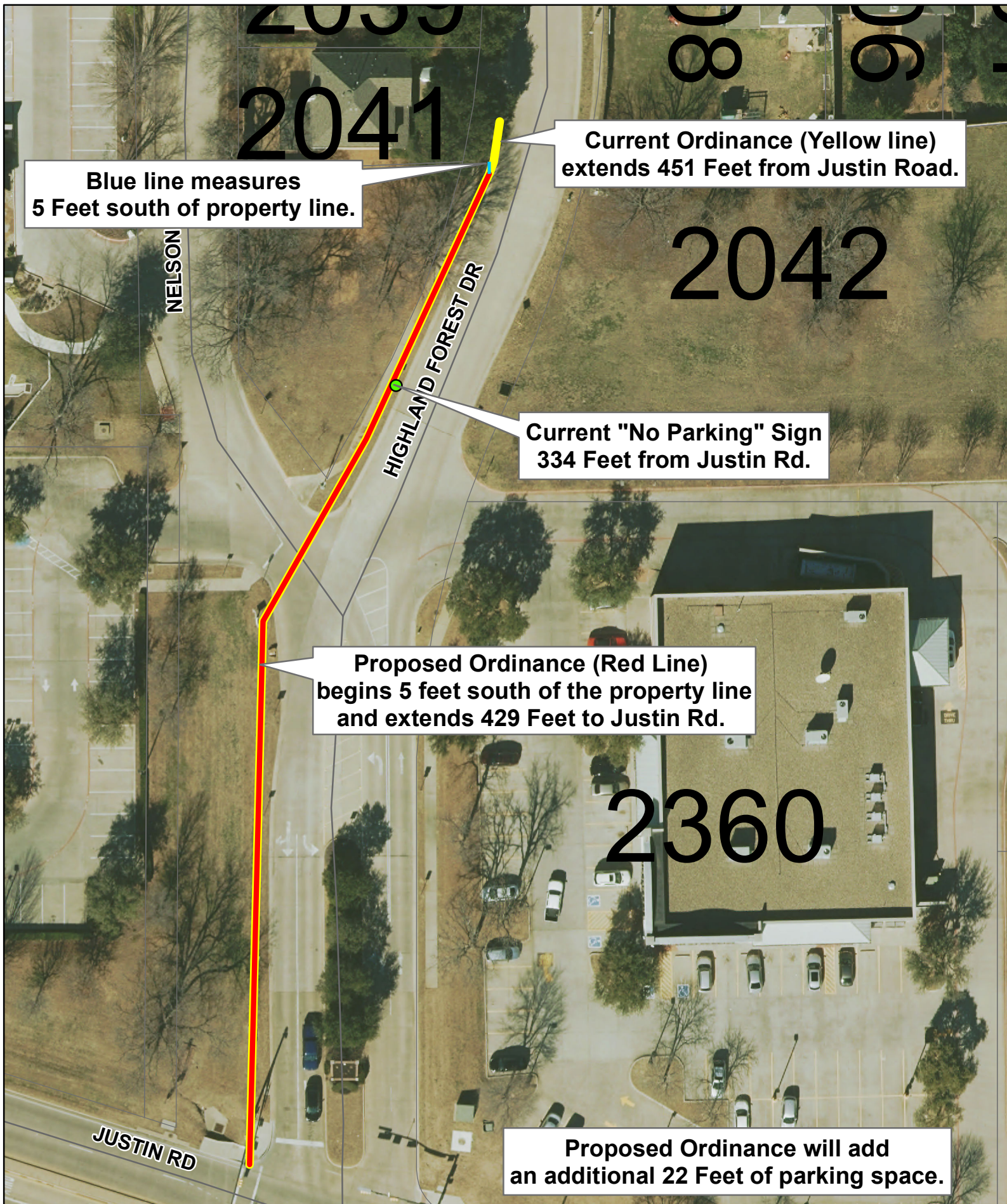
ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:10/4/17:91368)

Highland Forest No Parking Ordinance



CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 17	MEETING DATE: 10/10/17
SUBJECT:	Status Reports on Current Projects and Discussion on Future Agenda Items
PREPARED BY:	Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING EVENTS

Expected Absences: Mayor Wilcox 10-10-2017

October 10, 2017 **Regular City Council Mtg. 7:30 pm**

October 16, 2017 Park Board Mtg. 6:00 pm (if needed)

October 17, 2017 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

October 19, 2017 Public Art Advisory Board Mtg. 7:00 pm (if needed)

October 24, 2017 **Regular City Council Mtg. 7:30 pm**

October 28, 2017 **City Council Planning Session (8:30 am)**

November 2, 2017 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

November 14, 2017 **Regular City Council Mtg. 7:30 pm**

November 16, 2017 Public Art Advisory Board Mtg. 7:00 pm (if needed)

November 20, 2017 Park Board Mtg. 6:00 pm (if needed)

November 21, 2017 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

November 23 - 24, 2017 **Thanksgiving Holiday (City Offices Closed)**

November 28, 2017 **Regular City Council Mtg. 7:30 pm (CANCELLED)**

December 7, 2017 Zoning Board of Adjustment Mtg. 7:00 pm (if needed)

December 12, 2017 **Regular City Council Mtg. 7:30 pm**

December 18, 2017 Park Board Mtg. 6:00 pm (if needed)

December 19, 2017 Planning & Zoning Commission Mtg. 7:00 pm (if needed)

December 21, 2017 Public Art Advisory Board Mtg. 7:00 pm (if needed)

December 26, 2017 **Regular City Council Mtg. 7:30 pm (CANCELLED)**

December 25-26, 2017 **Christmas Holiday (City Offices Closed)**

Please visit www.highlandvillage.org or the City Hall bulletin board for latest additions, updates and changes

By: Karen Bradley, Administrative Assistant - City Secretary Office